



**BOZEMAN SCHOOL DISTRICT NO. 7**  
**GALLATIN HIGH SCHOOL - JOHNSON AUDITORIUM**  
**MONDAY --July 26, 2021 -- 5:45 PM**

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**Special Board Meeting**

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- 5:45 1. **Call to Order -- Roll Call -- Pledge of Allegiance** **No discussion on these items**
2. **BSD7 Experience**
- 2.1 **Student Representatives Report**
  - 2.2 **Board Education**  
The Board Education Opportunity is a **15-minute** segment that allows our Board to receive an educational snippet of what is happening in our District.
  - 2.3 **Recognition and Awards**
3. **Action Items -- Consent**
- 3.1 **Policy 2nd Reading**
  - 3.2 **Minutes**
  - 3.3 **High School District**
  - 3.4 **Both Districts**
    - [3.4.1](#) Consider Approval of Board Committee Appointments
    - [3.4.2](#) Consider MTSBA Principles and Guidelines, FY23 Dues Revenue Estimate, and President-Elect and Vice President Nominations
  - 3.5 **Elementary District**
4. **Board Discussion**
- 4.1 **Policy 1st Reading**
  - 4.2 **Committee Reports**
  - [4.3](#) 2021-22 Preliminary Budget Discussion
5. **Action Items -- Singular**
- 5.1 **Both Districts**
    - [5.1.1](#) Consider Approval of Superintendent Evaluation Tool and Process
  - 5.2 **High School District**
  - 5.3 **Elementary District**
6. **Public Comment on Non-Agenda Items**
- Recognition of visitors and explanation of procedures to be followed when addressing the Board. Members of the community are given the opportunity to make brief comments to the Board on any matter that is not included in the agenda. Public matters do not include any pending legal matters, private personnel issues or private student issues. Please do not attempt to address such issues at this time or you will be ruled out of order.
7. **Reports**
- [7.1](#) Executive Cabinet Report
  - [7.2](#) Board of Trustees  
Requests, Calendar, Concerns, Reports, Future Agenda Items, Open Meeting Topics for Next Meeting

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ADJOURN

Public comment may be submitted electronically to [trustees@bsd7.org](mailto:trustees@bsd7.org)

## PLEASE TURN OFF CELL PHONES

**The Board meeting will be held in person at Gallatin High School, Steven D. Johnson Auditorium. For your convenience, the meeting will be broadcast with Zoom. Public comment can only be given in person at Gallatin High.**

[Watch Zoom Meeting](#)

Thank you for your participation in Bozeman Public Schools's Board Meetings. Participants are asked to engage in civil discourse that is defined as engagement intended to enhance understanding. BSD7 Board Meetings are defined as *public meetings* in regards to MCA statute 45-8-101 below.

Montana Code Annotated 2019

TITLE 45. CRIMES

CHAPTER 8. OFFENSES AGAINST PUBLIC ORDER

Part 1. Conduct Disruptive of Public Order

Disorderly Conduct

45-8-101. Disorderly conduct. (1) A person commits the offense of disorderly conduct if:

- (a) the person knowingly disturbs the peace by:
    - (i) quarreling, challenging to fight, or fighting;
    - (ii) making loud or unusual noises;
    - (iii) using threatening, profane, or abusive language;
    - (iv) rendering vehicular or pedestrian traffic impassable;
    - (v) rendering the free ingress or egress to public or private places impassable;
    - (vi) disturbing or disrupting any lawful assembly or public meeting;
    - (vii) transmitting a false report or warning of a fire or other catastrophe in a place where its occurrence would endanger human life;
    - (viii) creating a hazardous or physically offensive condition by any act that serves no legitimate purpose; or
    - (ix) transmitting a false report or warning of an impending explosion in a place where its occurrence would endanger human life; or
  - (b) in the course of engaging in any of the conduct prohibited by subsections (1)(a)(i) through (1)(a)(vi), a peace officer recognizes the person's conduct creates an articulable public safety risk.
- (2)
    - (a) Except as provided in subsections (2)(b), (3), and (4), a person convicted of the offense of disorderly conduct shall be fined an amount not to exceed \$100.
    - (b) A person convicted of a second or subsequent violation of subsections (1)(a)(i) through (1)(a)(vi) within 1 year shall be fined an amount not to exceed \$100 or be imprisoned in the county jail for a term not to exceed 10 days, or both.
  - (3) A person convicted of a violation of subsections (1)(a)(vii) through (1)(a)(ix) shall be fined an amount not to exceed \$1,000 or be imprisoned in the county jail for a term not to exceed 1 year, or both.
  - (4) A person convicted of a violation of subsection (1)(b) shall be fined an amount not to exceed \$500 or be imprisoned in the county jail for a term not to exceed 1 day, or both.

History: En. 94-8-101 by Sec. 1, Ch. 513, L. 1973; R.C.M. 1947, 94-8-101; amd. Sec. 1, Ch. 508, L. 1989; amd. Sec. 8, Ch. 415, L. 1991; amd. Sec. 1693, Ch. 56, L. 2009; amd. Sec. 1, Ch. 250, L. 2013; amd. Sec. 16, Ch. 321, L. 2017; amd. Sec. 2, Ch. 372, L. 2019.

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<b>Meeting Date:</b>	July 26, 2021
<b>Category:</b>	Action Item - Consent - Both Districts
<b>Agenda Item #:</b>	3.4.1
<b>Originated By:</b>	Casey Bertram, Interim Superintendent Sandra Wilson, Board Chair
<b>Others Involved:</b>	Greg Neil, Vice-Chair

MOTION	SECOND	AYES	NAYS	ABSTAIN

**Topic:**

Consider Approval of Board Committee Appointments

**Facts:**

1. Board Committees are governed by Policy 1130 which states, “All committees created by the Board to serve a clear public and governmental purpose shall comply with the open meeting laws and all other laws applicable to school board meetings. Standing committees of the Board may be created and their purpose defined by a majority of the Board. The Board Chair shall appoint trustees to serve on such committees.”
2. District administration has created [THIS](#) document to support the committee appointment process on behalf of the Board Chair.
3. Board Chair Wilson has had ongoing communication with individual Trustees to ascertain their preferences for committee appointments.
4. Draft committee appointments were discussed formally on June 28,2021 and final changes/adjustments have been made.

**Fiscal Impact:**

N/A

**Superintendent’s Recommendation:**

It is recommended the Trustees approve the Board Committee Appointments for the 2021-2022 school year.

**Other Alternatives:**

1. Do not approve the recommendation and request administration propose changes.



**Meeting Date:** July 26, 2021

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**Category:** Action Item - Consent - Both Districts

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**Agenda Item #:** 3.4.2

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**Originated By:** Mike Waterman, District Clerk

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**Others Involved:**

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MOTION	SECOND	AYES	NAYS	ABSTAIN

**Topic:**

Consider MTSBA Principles and Guidelines, FY23 Dues Revenue Estimate, and President-Elect and Vice President Nominations

**Facts & Discussion:**

1. The most recent Annual Meeting of the MTSBA membership took place in June 2021. Despite strong participation in the Annual Meeting, MTSBA's quorum requirements to conduct business of the Association were not met.
2. As a result, a vote must be taken on certain issues outside of the annual meeting, as permitted by Article III and Section 7 of the MTSBA Bylaws.
3. The issues that require the MTSBA membership's attention at this time are as follows:
  - a. [MTSBA Principles & Guidelines](#) (NOTE: The Principles & Guidelines are voted on by the membership each year. Please review the Principles & Guidelines attached. The latest version of the Principles & Guidelines were approved by the membership in June 2020);
  - b. [FY23 Dues Revenue Estimate](#) (NOTE: This comes as a seconded motion of the MTSBA Board of Directors). Please review Lance Melton's memorandum (attached) providing your District with documentation of the estimate of revenue that will be generated by the dues formula for FY23, together with a recap of how dues are calculated.
  - c. Nomination of Scott Walter as MTSBA President-Elect (NOTE: This comes as a seconded motion of the MTSBA Board of Directors); and
  - d. Nomination of Tom Billteen as MTSBA Vice-President (NOTE: This comes as a seconded motion of the MTSBA Board of Directors).

**Fiscal Impact:**

N/A

**Superintendent's Recommendation:**

It is recommended the Trustees approve the MTSBA Principles and Guidelines, FY23 Dues Revenue Estimate, and President-Elect and Vice President Nominations as presented.

**Other Alternatives:**

1. Reject one or more of the proposals.



**Meeting Date:** July 26, 2021

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**Category:** Discussion Item

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**Agenda Item #:** 4.3

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**Originated By:** Mike Waterman, Executive Director of Business and Operations

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**Others Involved:** Lacy Clark, Budget and Risk Management Coordinator;  
All Administrators

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MOTION	SECOND	AYES	NAYS	ABSTAIN

**Discussion:**

2021-22 Preliminary Budget Discussion

State law requires Trustees to adopt final budgets on or before August 25 each year. As such, the 2021-22 budgets will be on the August 16, 2021 agenda for approval. After the Board adopts the final budget in August, the budget document will be posted on the District website. Hard copies of the budget document will be available upon request.

Please note that the budget information to be presented is preliminary. We will review changes at the August 16 Board meeting.



**Meeting Date:** July 26, 2021  


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**Category:** Action Item - Singular - Both Districts  


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**Agenda Item #:** 5.1.1  


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**Originated By:** Casey Bertram, Interim Superintendent  


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**Others Involved:**  


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MOTION	SECOND	AYES	NAYS	ABSTAIN

**Topic:**  
 Consider Approval of Superintendent Evaluation Tool and Process

- Facts:**
1. The Interim Superintendent contract states the following regarding evaluation, “The District shall meet with the Superintendent, to discuss and agree upon, an evaluation procedure as outlined in District Policy.”
  2. Superintendent Evaluation is described in revised policy #6110, “At least annually, and in accordance with the Superintendent’s contract, the Board will evaluate the performance of the Superintendent, using standards and objectives developed by the Superintendent and the Board, which are consistent with District mission and goal statements. A specific time shall be designated for a formal evaluation session. The evaluation will include a discussion of professional strengths, as well as performance areas needing improvement.”
  3. The Montana Educator Performance Appraisal System ([Montana-EPAS](#)) consists of models for the evaluation of teachers and school district leaders. This standards-based evaluation system is designed to encourage a continuum of professional growth throughout a superintendent’s career. The Montana-EPAS provides useful tools for school districts to implement the state model or use a common framework to align local systems of continuous growth and evaluation to the state standards. Improving professional practice of superintendents will help to assure student success.
  4. The Montana-EPAS for Superintendent evaluation was developed in 2016 to reflect the 2015 [Professional Standards for Educational Leaders \(PSEL\)](#) formerly known as the Interstate School Leaders Licensure Consortium (ISLLC) Standards (2008).
  5. Interim Co-Superintendent, Casey Bertram, developed a draft evaluation process [HERE](#), based on the Montana-EPAS model, to serve as a starting point for discussion regarding his evaluation during the 2021-2022 school year. The draft document was formally discussed on June 28, 2021 and feedback has been incorporated into the final draft.
  6. The process includes both formative and summative components, a self-assessment on the PSEL standards, and documentation of the evidence that supports the self-assessed rubric score/s. The self-assessment and documentation of evidence will support individual trustees in making their determinations of proficiency on the ten PSEL standards. The proposed process also builds in the opportunity for individual trustees to provide written feedback to the interim Superintendent, and culminates with a written summative assessment of performance completed by Board Leadership.

**Fiscal Impact:**

N/A

**Superintendent's Recommendation:**

It is recommended the Trustees approve the Superintendent Evaluation Tool and Process

**Other Alternatives:**

1. Do not approve the recommendation and request administration propose changes.



**Meeting Date:** July 26, 2021  
**Category:** Reports  
**Agenda Item #:** 7.1  
**Originated By:** Casey Bertram, Interim Superintendent  
**Others Involved:** Executive Cabinet

MOTION	SECOND	AYES	NAYS	ABSTAIN

**Topic:**

The Executive Cabinet will provide updates of current issues in their respective areas of responsibility. Since the topics that may come up have not been properly noticed, these reports should not result in extensive discussion by the Board and public at this meeting. They may, however, lead to future agenda items that have been properly noticed.





**Meeting Date:** July 26, 2021  
**Category:** Reports  
**Agenda Item #:** 7.2  
**Originated By:** Trustees  
**Others Involved:**

MOTION	SECOND	AYES	NAYS	ABSTAIN

**Topic:**

Individual Trustees will be provided the opportunity to make requests, express concerns, give reports and request future agenda items. Since the topics that may come up have not been properly noticed, these reports should not result in extensive discussion by the Board and public at this meeting. They may, however, lead to future agenda items that have been properly noticed.



# Bozeman School District 7

404 West Main

Bozeman, Montana 59715

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## Core Purpose

“Bozeman Public Schools exist to provide an outstanding education that inspires and ensures high achievement so every student can succeed and make a difference in a rapidly changing world community.”

## Core Values

- High Student Achievement:** We are committed to ensuring that all students achieve at high levels.
- Committed, Quality Staff:** We employ and retain well qualified and talented staff members who demonstrate a commitment to the core purpose of the District.
- Community and Family Engagement:** We believe that parents and the community are essential contributors in the achievement of our goals.
- Climate:** We operate in a climate of respect, honesty and hard work, recognizing the need to be adaptable and open to change.
- Fiscal Responsibility:** We are fiscally responsible in the management and expenditure of all District resources.
- Decision Making:** We rely on best practices research to guide our decision-making.

## Big Audacious Goal – Envisioned Future

“The Bozeman Public School District is widely recognized as a vibrant, flexible and progressive educational system that generates student excellence and engages students to succeed and positively contribute in a global community.”

## Goals of the Bozeman Public School District

### Goal Area 1: Academic Performance:

Every student meets or exceeds the high academic standards of the Bozeman Public School District.

### Goal Area 2: Operations and Capacity Building:

District operations, facilities and human resources support an efficient and progressive educational system.

### Goal Area 3: Community Engagement and External Relations:

Bozeman Public Schools has created an environment in which parents, community, legislators and all education stakeholders are supportive, engaged, and contribute to successfully educate our students.

### Goal Area 4: Student Success/Safety/Health/Welfare:

Bozeman Public Schools has effective systems in place for students to learn and staff to work in a safe and healthy environment.

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## **Welcome to the Bozeman Public Schools Board of Trustees meeting!**

### **If this is your first meeting**

If this is your first time attending a meeting, let us extend our special welcome! These meetings are designed to give everyone the opportunity to participate in seeing how the Bozeman trustees facilitate school business.

### **What is the purpose of these meetings?**

The meetings of the Bozeman Public Schools Board of Trustees are always open to the public. These meetings are held to officially conduct the business of the school district, as governed by Montana law. Trustees are responsible for key decisions, some of which include hiring of employees, reviewing negotiated agreements, approving new curriculum or changes to existing curricula, facility usage requests, and paying of monthly expenses.

### **How can I address the trustees?**

Public Participation on Non-Agenda Items is the time for comment on public matters that are not on the agenda. Members of the audience are encouraged to briefly address the trustees on an issue that is not on the agenda. The Chair of the Board will seek comments from the audience on significant items as they occur. Public matters do not include any pending legal matters, private personnel issues or private student issues. Please do not attempt to address such issues at this time or you will be ruled out of order.

### **Remember our Disclaimer:**

This is the time for comment on public matters that are not on the agenda. Members of the audience are encouraged to briefly address the trustees on an issue that is not on the agenda. The Chair of the Board will seek comments from the audience on significant items as they occur. Public matters do not include any pending legal matters, private personnel issues or private student issues. Please do not attempt to address such issues at this time or you will be ruled out of order.



**BOARD OF TRUSTEES**

**TERM**

Sandra Wilson -- Board Chair .....	2024
Greg Neil -- Vice Chair .....	2023
Lei-Ann Bertelsen.....	2024
Kevin Black .....	2023
Douglas Fischer .....	2024
Gary Lusin .....	2024
Tanya Reinhardt .....	2022
Lisa Weaver.....	2022

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**EXECUTIVE CABINET**

**POSITION**

Casey Bertram .....	Interim Superintendent
Chad Berg .....	Director of Special Education and Student Health
Marilyn King .....	Deputy Superintendent Instruction
Matt Stark .....	Director of Facilities
Pat Strauss .....	Director of Human Resources
Mike VanVuren .....	Deputy Superintendent Curriculum & Technology
Mike Waterman .....	Executive Director Business and Operations

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*BOARD OF TRUSTEE STANDING COMMITTEE ASSIGNMENTS*

**Board of Trustee Standing Committees**

**Long-Range Strategic Planning (LRSP)**

**Trustees**

Kevin Black  
Greg Neil

**Long-Range Facilities Planning (LRFP)**

**Trustees**

Douglas Fischer  
Gary Lusin

**District Safety**

**Trustees**

Tanya Reinhardt

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*BOARD OF TRUSTEE AD-HOC OR AS NEEDED COMMITTEES*

**Budget**

**Trustees**

Douglas Fischer  
Greg Neil  
Sandy Wilson, Alternate

**Teacher (BEA) Negotiations**

**Trustees**

Gary Lusin  
Greg Neil  
Tanya Reinhardt, Alternate

**BHS Construction Liaison**

**Trustees**

Greg Neil  
Sandy Wilson

**Legislative Issues (Local Option Tax)**

**Trustees**

Douglas Fischer  
Tanya Reinhart, Alternate

*TRUSTEE REPRESENTATION ON COMMITTEES/COUNCILS ASSOCIATED WITH BSD7*

**Bozeman Schools Foundation (BSF)**

**Trustees**

Sandy Wilson

**Wellness Advisory Liaison (WAC)**

**Trustees**

Gary Lusin

**Indian Ed for All (IEFA)**

**Trustees**

Douglas Fischer

**MTSBA Municipal Director and Delegates**

**Trustees**

Gary Lusin, Municipal Director

Greg Neil, Delegate

Tanya Reinhardt, Delegate

Sandy Wilson, Delegate

Douglas Fischer, Alternate

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*SCHOOL LIAISONS*

**Bozeman High School**

**Gallatin High School**

**Bridger Charter Program**

**Chief Joseph Middle School**

**Sacajawea Middle School**

**Emily Dickinson Elementary School**

**Hawthorne Elementary School**

**Hyalite Elementary School**

**Irving Elementary School**

**Longfellow Elementary School**

**Meadowlark Elementary School**

**Morning Star Elementary School**

**Whittier Elementary School**

Sandy Wilson

Sandy Wilson

Sandy Wilson

Tanya Reinhardt

Kevin Black

Kevin Black

Douglas Fischer

Douglas Fischer

Gary Lusin

Greg Neil

# Bozeman School District #7

## BOARD REOCCURRING CALENDAR



### JULY

- Approve Bus Routes
- LRSP Annual Report
- Learning Materials Review Committee
- Preliminary Budget Review
- Set Health and Dental Insurance Price Tags
- Supplemental Book Adoption-One Book-One Bozeman and Bozeman Schools Foundation

### AUGUST

- Opening School Activities
- Approve Final Budgets (on 2nd Monday)

### SEPTEMBER

- One Book-One Bozeman Participation
- LRSP Implementation Framework and Reporting
- Approval to Enroll Students with Exceptional Circumstances

### OCTOBER

- Attend Montana School Boards Association Annual Meeting
- Budget Development Calendar

### NOVEMBER

- LRSP: Annual Facilities Master Plan Review
- Preliminary Enrollment and Projection Reports

### DECEMBER

- High School New Course Proposals
- Hold Board/Employee Holiday Celebration
- Annual Facilities Master Plan Adoption/Capital Projects

### JANUARY

- CAFR and Audit Report for prior year
- Consider MHSA Resolutions
- Building Reserve Allocation/Capital Projects
- Evaluate the Superintendent

### FEBRUARY

- Call for Annual School Elections
- School District Calendar Approval

### MARCH

- National Merit Awards
- Hold Budget Review Meetings
- Finalize Ballot Language
- Notice of Permissive Levy Increase
- Professional Development Plan Approval
- Board Resolution for Screen Free Week
- Out of State Field Trips and Travel
- Preliminary Budget Discussion

### APRIL

- National School Boards' Association Annual Conference
- Hold Budget Review Meetings
- Teacher Appreciation Week
- District Technology Plan Approval
- RIF Notification

### MAY

- Approve or Non-renewal of Teachers
- Hold Trustee Election (first Tuesday following first Monday)
- Reorganize the Board and Recognize Outgoing Members
- Request County Conduct Ensuing Year Elections
- Consider MSBA Resolutions
- Administrator Compensation Policy
- Federal Grant Applications
- Appointment of Bozeman Public Schools Foundation Directors

### JUNE

- Recognize Retiring Staff
- Financial Approvals and Fund Balance Assignment and Commitments

### MONTH VARIES

- Approve Employee Contracts
- Consider Policy Changes
- LRSP Mega Issues Dialogues
- Approve Curriculum Adoptions
- Approve Instructional Material Purchases
- Approve Memorandum of Understanding for Services
- Board Luncheon LRSP Reports

### BOARD OF TRUSTEES

- Sandra Wilson, Chair
- Greg Neil, Vice Chair
- Lei-Anna Bertelsen
- Kevin Black
- Douglas Fischer
- Gary Lusin
- Tanya Reinhardt
- Lisa Weaver



## Bozeman Public Schools Upcoming Board Meetings

*July 26	Monday	Special Board Meeting	5:45 PM
July 28	Wednesday	Board Retreat	4:00 PM
August 16	Monday	Regular Board Meeting	5:45 PM
*August 23	Monday	Special Board Meeting	5:45 PM
September 13	Monday	Regular Board Meeting	5:45 PM
*September 27	Monday	Special Board Meeting	5:45 PM
October 11	Monday	Regular Board Meeting	5:45 PM
*October 25	Monday	Special Board Meeting	5:45 PM
November 8	Monday	Regular Board Meeting	5:45 PM
*November 22	Monday	Special Board Meeting	5:45 PM
December 13	Monday	Regular Board Meeting	5:45 PM
January 10	Monday	Regular Board Meeting	5:45 PM
*January 24	Monday	Special Board Meeting	5:45 PM
February 14	Monday	Regular Board Meeting	5:45 PM
*February 28	Monday	Special Board Meeting	5:45 PM
March 7	Monday	Regular Board Meeting	5:45 PM
*March 28	Monday	Special Board Meeting	5:45 PM
April 11	Monday	Regular Board Meeting	5:45 PM
*April 25	Monday	Special Board Meeting	5:45 PM
May 16	Monday	Regular Board Meeting	5:45 PM
*May 23	Monday	Special Board Meeting	5:45 PM
June 13	Monday	Regular Board Meeting	5:45 PM
*June 27	Monday	Special Board Meeting	5:45 PM

\*The second meeting of every month is considered a “special board meeting” and will take place at the discretion of the Board Chair and Vice Chair if the agenda warrants holding a meeting.





# Bozeman Public Schools Calendar 2021-2022

## PIR Dates & Conferences - No School

August 25-27	K-12 PIR Day
September 27	K-12 PIR Day
October 21-22	Flex K-12 PIR Day
October 28-29	K-5 P/T Conferences
January 17	K-12 PIR Day
January 24-25	9-12 PIR Day
April 7-8	K-5 P/T Conferences
April 7	K-8 PIR Day
April 8	K-12 PIR Day
May 27	K-12 PIR Day
June 10	K-12 PIR Day

## Holidays & School Closures- No School

September 6	Labor Day
November 24-26	Thanksgiving
December 20-31	Winter Break
January 17	Martin Luther King Jr.
February 21	President's Day
March 14-18	Spring Break
May 30	Memorial Day

## Important Dates

August 30	School Begins 1-12
September 2	Kindergarten Begins
June 5	HS Graduation!
June 9	Last Day of School, Students released at 12:45 PM

## Grading Periods

K-5:	January 21 June 9
6-8:	Trimester 1: November 19 Trimester 2: March 4 Trimester 3: June 10
9-12:	Period 1 - October 8 Period 2 - November 19 1st Semester - January 21  Period 1 - March 4 Period 2 - April 22 2nd Semester - June 9

JULY • 2021

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AUGUST • 2021

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SEPTEMBER • 2021

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OCTOBER • 2021

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NOVEMBER • 2021

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DECEMBER • 2021

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JANUARY • 2022

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FEBRUARY • 2022

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MARCH • 2022

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APRIL • 2022

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MAY • 2022

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JUNE • 2022

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Revised: 06/02/2021

Please note that our individual schools might have additional important dates related to other school functions.  
Please check with your local school for these dates and events.