



QUATTROCCHI KWOK  
ARCHITECTS

January 10, 2014 3:30pm

## Alameda USD Master Planning

### Amelia Earhart Elementary School -Master Planning Committee Meeting

#### Attendees:

Stan Clark, QKA, Senior Associate  
Ray Keck, QKA, Project Manager  
Cam Hawing, QKA, Job Captain  
Also see sign-in sheet attached

#### Distribution:

Via District Website

#### Master Planning – Amelia Earhart Elementary School:

##### 1. Needed improvements and/or new facilities:

- a. Offsite improvements (safe routes to school)by others
- b. Site Improvements:

##### Pick up/Drop off:

- Vehicular entrance is 1 lane to 3 at drop-off to one at exit.
- Works well, however, 3 lanes are dangerous for parents and kids when crossing.
- The exit lane is a traffic problem.
- If we go to 2 lanes won't work. May create more problems.
- A "body" (person) helps to control traffic at parking entrance, and it works.
- Should be a dedicated teacher lane for parking and segregate the 2 parent/teacher parking.
- Traffic problem with people doing U turns at the corner light.
- Traffic problem when parent drop-off kids at the end/exit of the drop-off parking.
- Neighbors complain about traffic, we may need to look at bigger picture.
- Traffic backs up all the way to "Safeway" store
- Heavy traffic loops around school. Everybody (whole town) knows about this.

##### Parking

- Not enough for people coming from district for meetings.

- Parking for teachers, one entrance, and one exit.
- Is giving up green space for additional parking acceptable?
- There is traffic study done in the past, option: color line for teacher/drop off, like in San Francisco.

Security:

- There are 2 different fence heights and open in other parts, no consistent.
- There is a problem with vandalism (some occurrences in the past)
- Trash bin “alley” is a safety concern because high pedestrians traffic (adults/ students). That area is also a fire lane. The bike racks also in this area.
- School main entrance is not clearly defined, even with flagpole people wonder around school.
- Need signage for public not to use park during school hours.
- Need directional signage throughout campus.
- Teachers leave the classrooms door open when gets hot. Needs HVAC or fresh air fans -easy to operate- need ventilation.
- Kindergarten is gated area that remains open all day and closes at end of the day –no control-.
- Skateboarders come and cut the chains to get in.
- On weekends, teenagers come and hang out because of no fence.
- Need exterior lighting for security.

Playgrounds / Kinder Playgrounds:

- Gophers are an issue – infested.
- Playgrounds are 2007 measure C – PTA paid for it, is adequate for K-1.
- Playground should have rubberized access floor instead of bark chips.
- Asphalt cracking at playground, needs repair ASAP.
- Problem, sand at sandbox is getting out of box.
- Need different type of sandbox for children to play, tactile.
- Replace big sandbox with portable ones and raise it to control sand.
- Sandbox area is very important for children to socialize.
- Different type of sandbox needed.
- There is an area deteriorating that needs to be fixed or rebuilt.
- PE is at time of recess, creating a problem.
- Students deserve to have separate spaces for PE and sandbox.
- PE storage area is by the trash bin area, should be relocated.

- PE should have a separate classroom.
- Request to have storage containers outside, not just for PE but for other teachers.
- Blacktop needs re-striping
- No PE at Multi-purpose room.
- Request to have more blacktop behind B Bldg.

Playfields:

- Field is limited for PE use due to no stripping.
- Need stripping for soccer, softball, baseball to be multi-use field.
- Community would use the fields for soccer, etc., with a separate bathroom.

c. Buildings

Administration Building

- Happy with current space
- PA and speaker bell system need to be replaced. No communication with teachers.
- Not enough space to support people from district.
- Need more storage in building.

Multi-purpose Building/Cafeteria

- MPR – there are many activities.
- Consensus is: MPR is not big enough.
- 100 to 200 kids buy lunch.
- Serves 4 lunch periods and are structured by age.
- Kids are not eating lunch, not good food.
- Food has improved from old school “menu”.
- Time factor not efficient, to be in line, get food, look for a seat and to eat, too long.
- Reconfigure how to serve and eat to be more efficient.
- Not enough seats for eating.
- Summer is good for eating at outside seating.
- Tables too high for small kids, problems spilling drinks.
- At school events/ assemblies not enough space for all the people.
- The School was designed for ½ of the existing capacity.
- Stage does get used.
- Not enough storage. Would be nice to have storage under the stage.
- Outside storage shed may be dangerous. Large equipment (balance beam, ladder, saddle, etc.) is carried across playground as children are playing.

- Storage should be adjacent to MPR.
- Large meeting room on campus is needed for school assemblies.
- Concern for after school activities/enrichment is ineffective with so many activities at once.
- Special Ed needs to have own space. More discussion is needed for Special Ed/ After School Program space.
- Special Ed needs adjacent fenced play area, now takes 7-10 minutes, is a problem. (9-12 kids)
- 40 or 50 kids for daycare from K-5<sup>th</sup>, (20 – 30 in the morning, up to 53 in afternoon).
- Maybe an offsite facility for daycare.
- After school and daycare programs require access to water and a kitchenette.
- Need flexible space for clubs.
- MPR divider walls are broken, need to be fixed, space is loud.
- Need full size basketball court.
- MPR – book fair needs to be secure, locked, for product security.

#### Classrooms

- Hard to support new technology.
- Wi-Fi is not reliable.
- Kindergarten classrooms are small, because of the new bathrooms.
- Problems with phone system.
- Internet and phone no reliable.
- Teachers need two way communications with Administration.
- There are (2) dedicated Science labs (32 students in upper grades; 22 students in K-3)
- Labs currently in portables, no hot water, carpet not appropriate equipment for a lab.
- Storage needed for equipment.
- Would like to see permanent classroom building in lieu of portables.
- Interest to implement Science labs at district level for all schools, very important.

#### Specialized Educational Spaces

- Music class in a portable, internet access is bad; there is a smart board in classroom.
- Need small spaces for small groups to collaborate.

#### Library/Media Center

- library need to be flexible
- Library to be flex space with computer lab combo, more like learning environment.

Storage and Restrooms

- Not enough for current staff, capacity is max.
- No family restroom.

Other

- Consider that the new house development may impact school enrollment.
- Strong interest in being Green School- materials, energy efficient.
- Future to go solar.

Next Meeting Date: Thursday January 30, 2014 at 6:00pm.

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