



QUATTROCCHI KWOK
ARCHITECTS

10 May 2017

Encinal High School

Design Committee Meeting Number 1

8:00 a.m. at Encinal HS College and Career Center

Attendees

Daniel Hurst	EHS Principal	dhurst@alameda.k12.ca.us
Sarah Stickle	Teacher	sstickle@alameda.k12.ca.us
Kelly Andrews	Counselor	kandrews@alameda.k12.ca.us
Tracy Allegrotti	Dean	tallegrotti@alameda.k12.ca.us
Christina Craig	Equity of Family	ccraig@alameda.k12.ca.us
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Aaron Williams	Science	awilliams@alameda.k12.ca.us
Caroline Ardourel	Classified	cardourel@alameda.k12.ca.us
Lani Molina	Athletic Director	lmolina@alameda.k12.ca.us
Jillian Mooney	9 th Grade Student	jilmoo969@ausdg.us
Gabriella Gustafsson	11 th Grade Student	gabriella.gustafsson14@gmail.com
Aaliya Ingram	6 th Grade Student	Missing
Sarah Olaes	Parent	sarah@alamedaeducation.org
Robbie Lyng	AUSD	rlyng@alameda.k12.ca.us
Sofia Veniard	QKA	sofiav@qka.com
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Mark Quattrocchi	QKA	markq@qka.com

- Introductions: Everyone introduces themselves
- Mark provides overview. This is beginning of Schematic Design, and we are glad to have this diverse group to help guide the design throughout the process. Different design schemes will be presented today, and we hope to get sufficient response and direction to enable combining and/or revising the schemes for one more meeting in May, before the end of the school year.
- Minutes from last Programming meeting were distributed to all. Any comments or clarifications? None.
- Question: Can Encinal's allocation be diverted to other sites? No per Robbie. Those funds were allocated by Board for Encinal and they will stay with Encinal. Robbie also states that all spaces will get new tech infrastructure.
- Before presenting drawings, Mark emphasizes that the work shown represented the ideas and desires that came up in Programming, but that actual inclusion in the final Construction Scope would depend on the budget and what it would support. Example: The drawings are showing two new Quads; but in the end only one may make the cut.

- Mark presents two Design Options. Both with similar Administration additions at front and center, both with major modernization to science classrooms, both with the same number of new classrooms, and both with a similar budget. "Option A" with orthogonal new two story construction and a new Maker space and Science Lab in existing Administration. "Option B" with diagonal new two story construction, and three Junior Jet classrooms in the existing Administration. Additionally, in both schemes, most other spaces will get general modernization for accessibility, safety, comfort and educational technology.
- Administration Space: Both options include a prominent two story addition at front and center of the existing main building. To provide obvious sense of identity and location for entry. Interior atrium provides obvious, visible distinction between main Administration on one side; Attendance and student services on the other, and Counselling Suite upstairs. Number of offices and spaces consistent with existing requirements, and those presented in the Programming meetings.
- Student Health Center. This is a quasi-independent function, and no one present at this meeting is directly associated with program. Daniel will reach out to better determine program's needs and best location. Privacy was cited as potential concern, since corridor is very public. Currently shown on second floor across stairwell from the Student Justice Center.
- Maker Space: Daniel reminds group it would be relatively expensive to modernize the old wood shop to this purpose, and that the Master Plan calls for a new Cafeteria/Student Union building in this location, which would require removal of the old Shops building, along with any of the improvements that were made there. Later in meeting this thought was formalized into direction NOT to spend money on converting the Wood Shop to a Maker Space.
- Maker Space continued: General concurrence that the more public location in front of campus in existing Admin building is superior for both community access and material handling in and out. Should have vehicle access.
- New Two Story Classroom Buildings: General concurrence in favor of the diagonal scheme. Tracy points out that nicely distinguishes between new and old.
- Main Junior Jet location: The "inside" location at new classroom buildings was preferred over the more exposed exterior front location in existing Administration. It's OK for HS students to cross the JJ quad area, and OK to mix in HS classrooms these buildings. There will still be a nexus of JJ classrooms. Try to provide most classroom entrances off this quad.
- Summary of preference: **Use the Option B geometry with Option A functional locations.**
- Dance Room (Old Faculty Dining) could be made better by removing unnecessary partitions and make one big room.
- JJ 6th Grade Science: Only needs a sink and durable materials. Otherwise a standard classroom in size and amenities.
- Like JJ further from the street. Like JJ interior courtyard, even if HS students will be passing through space. JJ students tend to congregate by entrances to their classrooms, so make JJ classrooms doors face JJ courtyard.
- Future Cafeteria/Student Union. Count on this eventually happening, per the Master Plan, at location of current Shops building. Create the adjacent quad at same time as Student Union so their design can be coordinated and integrated.

- Security Fencing: It is acknowledged there cannot be a big fence across the front of campus, but design will continue the practice of closing off gaps between buildings and controlling entries.
- Modify front parking to make Cafeteria etc. more a part of the new front Quad.
- Provide a gender-neutral student toilet room in existing Administration Building. Non-locking, with privacy stalls within. Gender Neutral staff toilet rooms are the new standard; as opposed to unisex men and women.
- Restrooms should have tile or epoxy finishes. No FRP, prone to vandalism.
- In general, campus does not have enough student restrooms and staff restrooms, both in number and location.
- Lani will be able to speak for locker room improvements; design team will meet individually with her, as well as with other specialists.
- Some of the following items were picked up in side bars or after the meeting, but are here mentioned to acknowledge that we won't forget in the final design:
 - Replace underground electric feeders that have corroded
 - Drain inlet by current administration building does not work during heavy rain & high tide, and floods the buildings.
 - Change out the pumping station below front/center of main building.
 - Use Hi-Impact GB at corridors.
 - Enable toilet room doors to be propped open.
 - Use Tile walls and epoxy floors at toilets.
 - Need more toilet rooms for both staff and students.
 - Each classroom to be set up with a teaching wall, consistent with District Educational Standards. Rob Van Herk, the District IT specialist will come to a design committee meeting to discuss.
 - Provide new phone, PA, and clock/bell systems. (Infrastructure only in Construction Contract; devices by District.) Include exterior speakers at rear areas adjacent to fields.
 - Provide new exterior lighting at new rear parking lot, and extend into the AC hardscape areas for nighttime safety. New exterior lights mounted on gym. District has been renting lights during night events this area.
 - The old diving pool space is used during swim meets by the visiting teams to set up. Is a little larger than needed, but having space is nice. The space between pools and tennis courts is currently not used.
 - PA, clocks, bells, VOIP will be replaced. PA systems speakers needed that to the south of campus. Currently PA and bells are not audible south of the gym.

Next Steps. QKA to

- Prepare and distribute notes to attendees.
- Revise site and building plans per today's meeting, for presentation at next meeting

Next Meeting: Wednesday May 24; 8:00 a.m. in the College and Career Center.