



QUATTROCCHI KWOK
ARCHITECTS

16 August 2017

Encinal Junior and Senior High School

Design Committee Meeting Number 3

1:00 p.m. at Encinal HS College and Career Center

Attendees

Daniel Hurst	EHS Principal	dhurst@alameda.k12.ca.us
Sarah Stickle	Teacher	sstickle@alameda.k12.ca.us
Kelly Andrews	Counselor	kandrews@alameda.k12.ca.us
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Christina Craig	Equity of Family	ccraig@alameda.k12.ca.us
Eric Schoeffler	Teacher/CTE, VAPA	eschoeffler@alameda.k12.ca.us
Aaron Williams	Science	awilliams@alameda.k12.ca.us
Caroline Ardourel	JJ Office Manager	cardourel@alameda.k12.ca.us
Lani Molina	Athletic Director	lmolina@alameda.k12.ca.us
Robbie Lyng	AUSD	rlyng@alameda.k12.ca.us
Shariq Khan	AUSD	skhan@alameda.k12.ca.us
Wesley Bexton	Carducci	wesley@carducciassociates.com
Sofia Veniard	QKA	sofiav@qka.com
Jon Stong	QKA	jons@qka.com
Anna Wells	QKA	annaw@qka.com

- **Introductions:** Everyone introduces themselves
- **Review of Last Meeting & Goals for Today's Meeting**
 - Scope subject to budget. Doing all the things discussed in last meeting was too expensive, attempted to prioritize.
 - Would like consensus on priorities
- **Review Revised Proposed Site**
 - Need cafeteria to be improved. Needs new lighting and improved acoustics. Reason QKA took it out, was if too much work done on Building 700, will need to add fire sprinklers. In master plan, building is replaced, so do not want to spend too much on a building that will not last. Do the acoustics and the lighting only. QKA to confirm with DSA it does not trigger the addition of fire sprinklers.
 - Move computers of main Media Center room. School will do this internally.
- **Wesley presented Carducci's design.**
 - Check with City on schedule and other details of bike path.
 - Is gathering space outside of Student Health Center needed?
 - Art tiles, dedications plaques to stay or be relocated in front of administration.

- Jon, Ann and Sofia present the updated Administration, the Maker Building, the Science Building and the new Classroom building.
 - Are break out spaces used as storage? Shariq saw this in an elementary school. Encinal teachers all agree break out spaces will be used. They think there is a difference between elementary and junior/senior high school.
 - Put shade in break out rooms, so it is possible to shade out the other classroom.
 - Discussed bridge between buildings. Bridge is not seen as a problem. Concern of throwing things from bridge, but not seen as part of Encinal. Agreement that it is best not to cover bridge. Bridge will be nice for displaying banners.
 - Bikes to be inside campus. Multiple locations for bike parking may be nice, perhaps 400 and Science. If there is a cage on the outside of campus, it could only be used by JJ, since they come and leave at a regular time. Senior students can leave at lunch.

Next Steps. QKA to

- Prepare and distribute notes to attendees.
- Revise site and building plans per today's meeting.
- Improvements to cafeteria in Building 700 will be acoustics and lighting, and will be an add alternate.
- Present schematic design package to School Board on September 26.

Next Meeting: End of October, 2017.