



QUATTROCCHI KWOK
ARCHITECTS

October 15, 2015

2:00 PM

Historic Alameda High School

Programming and Planning Meeting #3

Attendees:

Robbie Lyng, AUSD
Jamie Ferranti, AUSD
Brenda Parella, AUSD
Robert Ithurburn, Principal AHS
Administrative representatives, AHS
 Terry Dominguez
 Janice Loy
 Olivia Torres
Science representatives, AHS
 Mike Carlson
 Brian Wilson
 Yong Joo
Jesse Randell, AHS Band
Jon Stong, Project Architect, QKA

Distribution:

via email

Administration Programming. QKA drawings reviewed, with the following comments noted.

1. Main Administrative Office with Principal and Office Manager. Revised drawings look OK for further development. No changes.
2. Attendance Office. Revised drawings OK. Banker/Treasurer may not come to this building, but keep designation for now.
3. Two Vice Principals' Offices, with adjacent Office Managers. Layout looks OK
4. Three general purpose Offices for Psychologist, Speech Therapist. Layout looks OK
5. Counseling suite. Provide 5th office (for 504 conferences) per overlay layout. Keep GB walls to counselors offices; only glass in door. Eliminate one of two doors to counseling suite. .
6. Conference room(s), Staff lounge; Staff Workroom. All generally OK. See markups for location of casework and boxes.

7. SRO and Dean's Offices with waiting area. Revised layout with OCS room OK.
8. Medium Conference Room. OK. Good location opposite Counseling
9. Nurse's office with dedicated toilet room. Layout and size and location generally OK. Detailed design of casework and storage and possible additional sink TBD later with school nurse input.
10. Ticketing and lobby OK. No concession window required. Leave "as-is" as much as possible.

Future Band: Group walked the Adult Transition suite of rooms and agreed that it would make a great band + choir practice suite. Project will be part of future AHS modernization, not first round of HAHS restoration. Project will require the following:

1. Add acoustic treatment to upper walls and ceiling
2. New finish flooring, lighting, wall finishes.
3. Create practice rooms and instrument storage rooms and an office/music storage room. These functions may fit in existing group of small rooms, or may require growing into main space.
4. Confirm toilet room to be abandoned and converted to one of the storage rooms.
5. Provide band and choir risers.

Remainder of Main Central Building. Revised QKA drawings reviewed; OK without additional comments.

Science Building. QKA drawings reviewed by all, with the following comments.

1. Existing Science desk/chairs take a 2' wide x 3' deep footprint.
2. Science teachers prefer not to move lab tables to prep for lecture configuration.
3. Science teachers prefer not to use more than one row of lab tables as part of lecture configuration.
4. Six person tables may be the best spatial solution given existing space proportions, and favored by faculty.
5. Because of generous prep spaces, additional casework in classrooms may be limited where lecture space is cramped.
6. Reduce unnecessary doors. See markups.
7. Designation of lab use (chem/bio/phys) and detailed layouts TBD at future meetings. For now, continue with general layout of 10 labs.
8. Computer science classroom at third floor larger than needed, so carve off one end as a secure tech storage room.
9. Toilet room locations generally OK: Boys and Girls on First and Third; Staff and Gender neutral on Second.

General : *Notes from before carried over, to guide future design:*

1. Lockers? Unless otherwise directed, lockers will be provided. Existing lockers will need to be replaced; probably with "two high" locker configuration. Need approximately 2000 total on campus. Inventory required of existing lockers in academic building. This number to be replicated in the restored HAHS buildings.
2. Gender Neutral Toilet Rooms: Provide one per building.
3. Side Lites? Only in special locations. In general, windows in doors preferred.
4. High windows to corridor OK.
5. Ceilings? TBD, but exposed utilities below existing ceilings probably preferred, in general, instead of new suspended ceilings.
6. In general, classroom doors preferred at back of classroom. Second choice at front of classroom. Place in center of classroom only if required by other conditions.

Next Steps

- QKA to Revise drawings per committee input. Share revised drawings with District and users.
- QKA to use design to date as basis for initial State SMP funding application.
- Next meeting TBD—maybe 4 weeks out—when we are ready to go to more detailed Design Development.
- Confirm MDF moving to current Academic Building, and confirm what phone/data rooms required in HAHS.
- Robbie cautions that underfloor conditions may contain unknown dryrot. Further investigation prudent preparation for construction documents. Contractor's report may be desirable?
- HAHS listing on National Register of Historic Places acknowledged. Robbie doesn't think that will hamper internal alterations. All agree to keep exterior "as-is" as much as possible, with restoration and access alterations only as required.
- HAHS has an existing Hazmat survey, but Jamie/Brenda will start work to get it updated ready for inclusion in construction estimates and construction documents.

Notes by Jon Stong/QKA are intended only to capture major decisions and items requiring further action. Please advise of any material mistakes or omissions. Thanks!

