



QUATTROCCHI KWOK  
ARCHITECTS

October 1, 2015

2:00 PM

## Historic Alameda High School

Programming and Planning Meeting #2

### Attendees:

Shariq Khan, AUSD  
Susan Davis, AUSD  
Robbie Lyng, AUSD  
Jamie Ferranti, AUSD  
Robert Ithurburn, Principal AHS  
Michael Lee, AP AHS  
Administrative representatives, AHS  
    Terry Dominguez  
    Janice Loy  
    Olivia Torres  
Science representatives, AHS  
    Mike Carlson  
    Brian Wilson  
    Yong Joo  
Mark Quattrocchi, Principal Architect, QKA  
Jon Stong, Project Architect, QKA

### Distribution:

via email

### Overall Project Scope and Schedule

1. Summary by Mark. Need to program and design the Historic Alameda HS (HAHS) as quickly as possible to capture "sunsetting" funds. Remainder of campus modernization to follow. Planning, Design, and Approvals for the HAHS portion in 2015/2016. Construction 2017/2018. Occupancy fall 2018.
2. The exterior will be "Restored" and changed as little as possible, consistent with accessibility. The interior will be significantly altered for seismic safety, accessibility, fire life safety, and modern function and technology. Interior alterations not subject to outside Historical review.

**Administration Programming.** QKA drawings reviewed, with the following comments noted.

1. Main Administrative Office. Provide additional window to corridor and stairs. Current staffing is one staff plus one student aide. Provide space for additional future staff.
2. Attendance Office. Provide window to corridor and stairs. Change the private Attendance Office to "Banker/Treasurer."
3. Principal's Office with adjacent Office Manager. Configuration OK. Add window between the two.
4. Two Vice Principals' Offices, with adjacent Office Managers. Layout looks OK
5. Three general purpose Offices for Psychologist, Speech Therapist. Layout looks OK Although Psychologist and Speech Therapist may remain in academic building, opening these offices for other functions.
6. Counseling suite. Provide windows in doors only (no sidelites), provide for potential future 5th counselor office? Counseling manager has lots and lots of cumulative files. Do larger scale layout to test required space. Consider high density storage. CM needs enclosed lockable office. Lockable files may be placed in counseling lobby.
7. Conference room(s), Staff lounge; Staff Workroom. Generally OK. Larger than necessary, but they "fit" the existing building lines. Do more detailed layout of lounge and work areas.
8. SRO and Dean's Offices with waiting area. Flip Dean and SRO so Dean can expand into adjacent space for a "On Campus Suspension" (OCS) room. Big enough for four.
9. IEP conference and storage. Eliminate Storage and change designation to "Conference." See above for giving some of this space to the Dean's OCS room.
10. Nurse's office with dedicated toilet room. OK

**Science Building.** QKA drawings reviewed by all, with the following comments.

1. Science labs to be layed out for 35 max students, with a lab end and a lecture end.
2. Fume hoods not required in all classrooms. Provide in (at least) four chemistry labs and the associated prep rooms. Not required in Biology or Physics.
3. 10 labs is the preferred number.
4. Add a computer science classroom, probably as large as the labs, possibly on the third floor. Otherwise the third floor looks OK.
5. There is an existing elevator, not on known drawings. QKA to locate and revise layouts accordingly.
6. The "ELL" shaped lab on ground floor is not liked. Nor are the remaining concrete columns in two of the ground floor labs. Try to eliminate the mid-room columns and provide rectangular layouts.
7. A Departmental Office is not required.
8. Provide a gender neutral toilet room; probably on the first floor.

**West Wing:** Confirm general functions, per plan current labels.

1. The "Band Room" and possibly the adjacent "Craft Room" room to both be Multi-Media Classrooms. Band Room to move to the east end of Patton Gym. (Which is currently used by adult transition education, which will move to the main Academic Building.)
2. Top floor classrooms will remain foreign language classrooms.

**Central Wing:** Confirm remainder of preliminary layout, which these comments.

1. Add a large Custodial storage room on ground floor, west of the main lobby.
2. Add a gender neutral toilet room somewhere in the building.
3. Reconfigure the classrooms over main entry, north of Auditorium Balcony. To be three classrooms divided at the points where exterior wall articulates. The westerly classroom to be a Counseling Enhanced Classroom (CEC) with a psychologist's office, similar to existing layout.

**General:**

1. Lockers? Unless otherwise directed, lockers will be provided. Existing lockers will need to be replaced; probably with "two high" locker configuration. Need approximately 2000 total on campus. Inventory required of existing lockers in academic building. This number to be replicated in the restored HAHS buildings.
2. Gender Neutral Toilet Rooms: Provide one per building.
3. Side Lites? Only in special locations. In general, windows in doors preferred.
4. High windows to corridor OK.
5. Ceilings? TBD, but exposed utilities below existing ceilings probably preferred, in general, instead of new suspended ceilings.
6. In general, classroom doors preferred at back of classroom. Second choice at front of classroom. Place in center of classroom only if required by other conditions.

**Next Steps**

- QKA to Revise drawings per committee input. Include larger scale typical lab layout. Include larger scale counseling suite layout.
- Next meeting in two weeks on October 15. 2:00 for Administrative staff. 3:00 for Science. Mark will be out of town.