



QUATTROCCHI KWOK
ARCHITECTS

June 8, 2016

Alameda USD – Districtwide Fencing Projects

Wood MS – Site Committee Meeting Notes for Fencing and Gates

Attendees:

See attached sign-in sheet

Notes:

1) Introductions, Roles and Responsibilities:

- a) Nick explained goal for the meeting was to get committee feedback on how to improve the perimeter security of the school.
 - Discussed goal of a single point of entry into campus between morning drop off and afternoon pick up.
 - Discussed goal to maintain community access afterhours, with potential to secure certain “inner core” areas.
- b) Nick introduced the Design Standards established by the AUSD Committee for Safety and Security Design Standards, and explained the standards for fencing design, height, and locations.
- c) Nick indicated the goals for the project: to keep children safe, clearly direct visitors to primary entry point, reduce incidence of intruders or trespasser on campus during school hours.

Site specific comments:

- 2) It was requested that the black top remain accessible to public after school hours and on weekends.
- 3) Along North Property line – Rittler Park:
 - a) Existing 6’ tall chain link fencing along this property line is in good shape and Committee agreed that it should remain.
 - b) Committee requested that a fence be added to opening in existing fence at southwest corner of black top.
 - c) Committee acknowledged the difficulty of fencing along the drop-off drive ways.
- 4) Along West Property line – Grand Street – Primary Street Frontage:
 - a) As primary street frontage this would be ornamental fencing.
 - b) Committee acknowledged the difficulty of fencing along the drop-off and parking lot drive ways and that the design should attempt to address this issue.
 - c) At central breeze way between gym and main building a fence should be installed that creates a secure perimeter and still allows access to the administration.
 - d) It was pointed out that the master plan relocates the administration to be in-front of this breezeway.

- e) Committee requested that the new fencing be installed at the south edge of the parking lot, between the parking lot and the sidewalk, as opposed to the north edge of the parking lot between the parking lot and the modular classroom building.
 - f) It was requested that the trash enclosure area be cleaned up and screened from view. And that new fencing and gates be installed between trash enclosure and gym building.
- 5) Along South Property Line – Residential parking lots:
- a) This fencing was considered adequate with now new fencing or gates required here.
 - b) It was pointed out that there is a damaged portion of the fence that should be repaired.
 - c) It was requested that a gate be installed in the fencing that exists against the main building structural bracing at the media lab door.
- 6) Along East Property Line – Kitty Hawk Road and residences:
- a) The committee indicated that there is a walk-through to Kitty Hawk Road that should have gates installed that can be locked during school hours.
 - b) The committee requested that a gate be installed between the north end of the baseball field fencing and the existing residential fencing along the north property line.
- 7) Inner-core fencing:
- a) Inner core fencing as discussed and its necessity debated.
 - b) It was suggested that the inner core fencing be done as a second phase so that they can see if the perimeter fencing solves any issues and renders inner core fencing unnecessary.
- 8) Next Steps:
- a) A schematic fencing design will be developed and presented to the AUSD MOF office.
 - b) Notes from meeting should be made available on the District Website.

End of notes