



QUATTROCCHI KWOK
ARCHITECTS

December 7, 2017

Lincoln Middle School Measure I Bond Project

Site Committee Meeting #6, Including Community Meeting to discuss Music Room Programming

Lincoln Middle School 4:30 pm

Attendees (based on sign-in sheet):

Site Committee Members:

Mark Manes	Parent	sfbpmike@gmail.com
Joan Hulihan	Classified	jhulihan@alameda.k12.ca.us
Michael Hans	Principal	mhans@alameda.k12.ca.us
Susan Davis	Community Affairs	sdavis@alameda.k12.ca.us
Mitzi Thompson	Teacher	mthompson@alameda.k12.ca.us
Cindy Zecher	Classified – Office Manager	czecher@alameda.k12.ca.us
Christine Weidler	Math Teacher	cweidler@alameda.k12.ca.us
Jenny Hartigan	Science/Environ. Sci. Teacher	jhartigan@alameda.k12.ca.us
Mohan “Mo” Vemula	Edison Safety committee/parent	mkvemula@yahoo.com
Tyra Ingram Cable	Music Teacher	tcable@alameda.k12.ca.us
Shariq Khan	CBO- AUSD	skhan@alameda.k12.ca.us
Robbie Lyng	Maintenance and Operations, AUSD	rlyng@alameda.k12.ca.us
Alicia Andrews	Construction PM, AUSD	aandrews@alameda.k12.ca.us
Monty Patterson	Project Manager, AUSD	mpatterson@alameda.k12.ca.us
Nick Stephenson	QKA	nicks@qka.com
Balyn Pitman	QKA	balynp@qka.com

Community Members:

Carmen Watson	Parent	cjlwatson@gmail.com
Elizabeth Scott	Teacher	Escott77@att.net
Will Green	Teacher	rgreen@alameda.k12.ca.us
Susan Jacobi	Teacher	
Julie Wands	Parent	Julie.wands.b@gmail.com
Leslye Alexander	Teacher	lalexander@alameda.k12.ca.us
Amy Kesner	Teacher	akesner@alameda.k12.ca.us
Paizley Spencer	Teacher Librarian/Parent	pspencer@alameda.k12.ca.us
Suzanne Fong	Parent	Suzanne@fong.net
Whitney Gabriel	Parent	Wgabriel3@gmail.com
Tina O’Grady	Music Booster President	ogradygypsy@gmail.com
Mary Grace Basco	Parent	mgbasco@me.com
James Chen	Parent/Band Parent	jennysui@att.net
Pam Luo	Parent/Band Parent	pamlovesalameda@gmail.com
Maya Goehring	Parent	calpyro@gmail.com

Distribution:

Attendees		
Steve Allen	Teacher, Committee Member	sallen@alameda.k12.ca.us
Kathy Scruello	Teacher, Committee Member	kscruello@alameda.k12.ca.us
Amy Fray	Teacher/Parent, Committee Member	afray@alameda.k12.ca.us
Tom Miro	Science Teacher, Committee Member	tmiro@alameda.k12.ca.us
Kevin Baker	Assistant Principal, , Committee Member	kbaker@alameda.k12.ca.us
Veronica Rylander	Education Specialist, , Committee Member	vrylander@alameda.k12.ca.us
Melodi Dewey	School Psychologist, , Committee Member	mdewey@alameda.k12.ca.us

Discussion Item 1 - Opening and Agenda

1. Note: While the first five meetings were Site Committee meetings, this meeting is a combination of a committee meeting and a community meeting, as numerous parents are in attendance at this meeting who have not been part of the committee thus far.
2. Shariq indicated that this meeting is being videoed taped and will be available at the district website.
3. Shariq describes the bond and the process how we got here
 - o Safety and security is #1 as reflected in the language of the bond
 - o Safety and security committee was created to set goals and recommendations
 - o Safety and security committee agreed a 6'-0" fence around all sites
 - o Introduces Nick to the group
4. Nick listed the agenda for the meeting:
 - We are following the plan laid out by the site committee
 - Review SD plans as developed with this Committee
 - Review budget & timeline as presented to this Committee

Discussion Item 2 - Overall Site Plan

1. Nick discussed the Site and highlighted the areas of work
 - Nick provided slides displaying locations of expanded secure bike storage, relocated emergency supply shed, Tech. & Comm. Upgrades, Improved Secure Perimeter, Fencing and Gates at Main Entry, Replace or Repair Windows and Replace all Door locks and panic hardware.

Discussion Item 3 -Administration location & related work

1. Next Nick talked about the admin & building B. Admin is proposed to be moved to the front of the school to allow for controlled entry onto the campus into the new secured perimeter
 - Relocate Admin & Reception office spaces to current music space in building B with auxiliary spaces staying in building A (Staff lounge, work room/Conf./etc.)
 - Relocate Music from building B to 901 to make space for the newly relocated Admin.
 - Relocate Special Ed. From room 901 to current Admin area in building A that has been vacated.
 - Committee member indicated that she feels her concerns about the Administration move were not heard by the group. She indicated that her opinion is that moving the Administration is waste of money and not part of original plan.

Discussion Item 4 - Music Room Relocation

1. Nick provided a thorough explanation of the proposed new Music Room vs existing.
 - Displays and describes pictures of the existing music classroom.
 - Describes new configuration of room 901 for music
 - Explains that the new music classroom is approximately 110 s.f. smaller than the current music classroom.
 - o Explains some of the improvements in room 901; Storefront removed and replaced with wall infill to reduce noise transmission.
 - o QKA is working with an acoustical engineer to provide interior/exterior sound control

- Nick offered the idea to remove the existing wall to increase the new music room size but loses storage space
- **Committee member comments on Music Room relocation:**
 - Committee member liked the idea to use the entire classroom space and offered ideas for more storage by adding onto the building or by using containers
 - A Committee member explained that all meetings were advertised to teachers, parents & community. He found out about the meetings through the Roar.
 - Committee members described how they with others have attended most of the meetings and have put lots of time and energy to get to this point
- Music teacher requested a larger space not one of the same size
 - We have 185 students a day going into and out of the music room
 - Shariq, expanding the music facilities were not part of the master plan
 - Nick said the music room move is primarily about site security and unfortunately not targeted at enlarging the music classroom
- Committee member asked if Nick could talk to how these moves create a safer school?
 - Nick described how we have created a safer school by forcing people through the admin
- **Community member comments on Music Room relocation:**
 - A community member asked if the Music teacher was involved like science. Nick answered yes. Music teacher said she attended two of the committee meetings.
 - Neither new or existing spaces have enough storage. Backpacks often left on floor.
 - The distance from new space to performance stage is really far away
 - A community member who is a teacher in a classroom at building A near new music space is worried about sound coming from music into her classroom
 - Community member informed the committee that at times 60+ kids occupy the existing music classroom at one time
 - Community member asked if the number of students in the room during music class is a code violation.
 - Nick indicated that he was told by Principal Hans to plan for 40 students, and that would not be a code violation. Community member indicate that they actually have up to 60 kids at a time and their backpacks and instrument cases block exits. Nick said that would be a code violation. [later in the meeting Nick clarified that it is the backpacks and instrument cases blocking exits that would be a code violation, but that either room – the existing music classroom or the proposed location at room 901 is large enough to accommodate over 60 occupants at a time so the occupant load is not a code violation]
 - Shariq said this is the first time the number 60 has come up
 - Shariq explained all plans will be checked by the appropriate government agencies
 - Community member asked if the Proposed MPR shown in the 2014 campus master plan would be next to new music room?
 - Mike said the proposed MPR was envisioned to go on blacktop next to 901 but has no budget to be part of plan at this time but may include band room but not sure
 - Nick confirmed that the new MPR building indicated in the 2014 campus master plan is not included in the current Implementation Plan that the board approved for the Measure I bond.
- Community member asked if the project will go to the school board for approval?
 - Shariq said Yes, all projects must be approved by the school board
- Community member asked why was music and not the shop moved to new location

- The answer is that this was discussed with the committee and ultimately the committee indicated that the Shop rooms proximity to art & science was essential
- Community member asked if busses will access blacktop as per site plan slide?
 - Nick said the bus access was only indicated for access to music for event/field trips.
- Robbie asked if a container would solve storage issue?
 - Consensus from the group was yes it would, although some preferred a building addition in lieu of the container

Discussion Item 5 - Lincoln Middle School at BCDC Pedestrian Path & Campus Safety

1. Shariq explained bike path safety and updated us on the BCDC and pedestrian path.
2. Nick described the additional bike storage
3. Committee member asked if a custodian will lock/unlock all gate on campus
 - Nick replied yes
 - Shariq said the campus needs to be secure during school hours
4. Committee member asked about using a buzzer instead of moving admin
 - Nick explained that the committee looked at buzzers, camera's, etc. but were not sufficient
 - Shariq explained that providing direct contact to people coming onto campus is preferable to an impersonal buzzer
 - Shariq conceded that safety work will not prevent everything
5. Community member commented that safety issues are good, but students need covered walks
6. Committee member agreed that there were meetings but believes was not heard
 - Robbie said we are not for or against fences or otherwise, we are simply following the Districts need for safety
 - Replacing all locks with "Columbine Locks" is not required but is for safety

Discussion Item 6 - Measure I Bond Project Next Steps

1. Committee member asked if this is our last meeting then what's next?
 - Nick explained that we need school board approval, DSA and construction
2. Committee member asked about time line
 - Robbie said about a year or so
3. Next step is to submit the Schematic Design Package to School Board for Approval
4. Begin Design Development
5. Construction currently anticipated to begin summer of 2018 with Window repair work, and summer 2019 for balance of work.

Next Meeting: TBD

These notes were recorded by QKA and shall be considered an accurate account of the meeting unless written clarifications are received within five (5) days of receipt of this document.

End of Notes