



QUATTROCCHI KWOK
ARCHITECTS

March 22, 2017

Ruby Bridges Elementary School Measure I Bond Project - Site Committee Meeting #2

Site Committee Meeting #2

Ruby Bridges Elementary School 2:00 pm

Attendees:

Mandie Cline	Teacher RBE	acline@alameda.k12.ca.us
Cheryl Wilson	Principal	cwilson@alameda.k12.ca.us
Susan Jones-Szab	Teacher/Librarian	sjszab@alameda.k12.ca.us
Eric Leung	Vice Principal	cleung@alameda.k12.ca.us
Steve Lee	Compliance Coordinator	slee@alameda.k12.ca.us
Monty Patterson	PM-MOF	mpatterson@alameda.k12.ca.us
Robbie Lyng	Director of MOF	rlyng@alameda.k12.ca.us
Nick Stephenson	QKA	nicks@qka.com
Balyn Pitman	QKA	balynp@qka.com

Discussion Item 1 - Opening and Agenda

- Before the meeting began the group was discussing STEAM.
 - Nick talked about attending a STEAM in Sonoma County and was asked to provide S.C.O.E. and STEAM programs provided in Sonoma County to the group.
 - Anna Van Dordrecht
Curriculum Coordinator for Science
Sonoma County Office of Education
Educational Support Services
avandordrecht@scoe.org
[707.522.3334](tel:707.522.3334) (office)
- Nick outlined the agenda to the group:
 - Review direction from last meeting (from March 8, 2017)
 - Present plan for work at rooms 401 and 402
 - Present plan for new toilet room at MPR
 - Present plan for new access to kindergarten play yard
 - Record comments and approval on the above
 - Discuss schedule and Budget
 - Next Steps
- Nick discussed the scope list from last meeting.

2. Discussion Item 2 - Convert 1 Existing Classroom into New Science Classroom

- Nick asked about placing casework in both the science 402 & STEAM 401 classrooms?
 - Committee Member explained that would work great.

- Nick explained that both science & STEAM classrooms will get hot water to existing sinks.
 - After group discussion, the insta-hot's seems to be the best solution and QKA was directed to proceed with this solution over a dedicated water heater tank.
- Nick explained that per previous meeting rooms 401, 401a, 401b & 402 will have resilient flooring installed throughout. All agreed with the following clarification noted:
 - It was pointed out that Room 401a already has resilient flooring.
- Nick explained that per previous meeting room 401a will be setup to store the Chrome cart with plug.
 - The group verified the Chrome cart will be stored in 401a.
- Nick explained the interior elevations with proposed casework and projector location.
 - Nick asked if the proposed cabinet configurations was acceptable.
 - Committee Member said the proposed lower cabinets as shown, with a section of cabinet doors and a section of open shelving, both with countertop is good, and the upper cabinets with doors as shown are good. Group also agreed that all new cabinets should be lockable. All agreed no drawers were necessary, just cabinets and open shelving.
 - A Committee Member was concerned that the new upper cabinets would block the existing clock/speaker.
 - Nick proposed that the 15" deep upper cabinets should not completely block the clock/speaker. Committee Members seems to agree with Nick's assessment.
 - Nick asked if the existing white boards needed to be removed for new smart board/projector?
 - Committee Member explained the existing sliding boards can remain, the new smart projector will be installed above and display on the existing white boards.
- Committee Member stated the doors from rooms 402 & 401a to 401b are solid, and requested that each be replaced with a door that has a window to allow viewing into 401b; the Committee Member offered the idea to switch out the existing solid doors from 402 & 401a with the doors with windows from rooms 407 & 408. The group liked this idea and QKA to look into this option.
- The Committee Members gave QKA the go ahead to proceed with the spaces as shown for the new Science at 402, STEAM at 401, auxiliary space 401b and the Chrome storage at 401a.

3. Discussion Item 3 - Add Adult restroom addition to the Multi-Purpose Building

- Nick explained about the new adult toilet at 209 in the Multi-Purpose Building (Building B). He explained that the existing casework was to be removed completely to allow for the room to become a fully dedicated toilet room with a floor mounted toilet.
 - Robbie confirmed the use of a floor mounted toilet is acceptable.
 - The group talked about reusing the removed casework from room 209 but no final decision was reached at that time. Nick suggested the drawings state the removed casework to be delivered to district. The group liked this idea.
 - Committee Members agreed that the new toilet room could be used by both.
 - Nick asked if the finishes to be used are for adults or kids.
 - Robbie directed QKA to match the finishes in the adjacent boys & girl's restrooms.
- The Committee Members directed QKA to proceed with the proposed adult toilet layout at room 209 in the Multi-Purpose Building.

4. Discussion Item 4 - Access to the Kindergarten yard

- Nick described moving the new access to the Kindergarten play yard per the master plan to the south side of the existing bike enclosure. The existing ornamental fence and gate to remain for to keep the secure perimeter. A new fence will be added to separate the existing bike enclosure and new entry, plus the existing fence and curbs will be removed to allow for new 8'-0" wide pathway entry into the existing play yard. Also, Nick suggested removing the existing 3'-0" gate and fence at current entry to allow better flow from the kindergarten play yard to the main school campus. Also, adding a new fence to separate the existing bike enclosure from the existing entry and adding a new gate to the ornamental fence to allow access from the area in front of the school.
 - The group liked moving the entry and separating the bike enclosure from the entry with new fencing and a new gate.
 - The group agreed the existing entry point is a bottle neck and agreed removing the 3'-0" gate and fence would help open up that area.
- Robbie talked about the secure perimeter fencing not propped open.
 - Nick asked if the existing gates with cane bolts is ok?
 - Committee Members said that fine because the gates are opened in the morning and closed when school is in session.
- Nick asked about how the kids evacuate during an emergency.
 - Committee Members said that when the kids are in side they all exit onto the main campus opposite the kindergarten play yard.
 - Nick asked about how the kids evacuate during an emergency when on the play yard?
 - Committee Members said that when the kids are in the play yard they all exit onto the main campus but it is tight.
 - Nick discussed the code required "safe dispersal area" and indicated that QKA will study whether or not there is enough room within the play yard for all the kids to fit within the required "safe dispersal area". QKA will report back if there are any problems, and may need to install panic hardware on the primary exit gates
- The Committee Members directed QKA to proceed with the proposed Kindergarten fencing and gate reconfigurations, modify the existing bike enclosure and open up the existing kindergarten access to the main school campus.

5. Next Steps

- Nick indicated that QKA will complete the Schematic Design phase based on feedback from group and have the project cost estimated to compare to the budget; Nick indicated that so long as the project is on budget there is no need to meet with the group again. Robbie agreed.
- Nick also proposed to the group that if budget issues arise we will meet with the group one additional time to prioritize the scope of work to ensure the highest priority items are included within the limited budget.
 - As a budget saving idea Robbie suggested that some of the items to be done for the modernization may not need to go through DSA.
 - QKA to work with district to determine what work can be done without DSA review per DSA IR's.

Next Meeting: Robbie to work out scheduling for next meeting if required.

End of Notes