



QUATTROCCHI KWOK  
ARCHITECTS

May 13, 2015 Meeting 2

## Otis Elementary School - COMMUNITY PRESENTATION

### Alameda School District

#### Introductions

Robbie Lyng, Director MOF, Alameda USD  
Brenda Parella, Project MOF, Alameda USD  
Solana Henneberry, AUSD Board of Education  
Shirley Clem, Principal Otis ES  
Mark Quattrocchi, Quattrocchi Kwok Architects  
Parents and Community Members (names not recorded)

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#### Introductions & Review of Master Plan

- Robbie Lyng introduced the project as the new six-classroom two story building for Otis ES. This was approved by the board's Implementation Plan for Otis
- This new classroom building project will start construction summer 2016. There will be a future phase of construction for modernization as described in the Board approved Implementation Plan. However the first phase work is focused on the new classroom building
- Mark Q. described today's meeting for programming & reviewed comments provided in last week's school meeting
- Mark Q. indicated the goal for today was to understand types of spaces for this new building and hear parent concerns.
- Mark Q. reviewed the master plan and identified the master plan location for the new building.

#### Discussion

- Mark reviewed the program of spaces in the new classroom building from May 11 meeting with teachers - summarized at end of these notes.
- Discussion on numbers of teaching spaces and need for spaces. Particularly because Otis is even larger than demographics predicted a year ago.
- Summary of existing spaces (includes four classroom portables but NOT daycare & SDC behind multiuse):
  - K-3 (1<sup>st</sup> level of school)      16 classrooms x 25/classroom      = 400 students
  - 4-5 (1<sup>st</sup> & 2ed floor)      6 classrooms x 32/classroom      = 192 students
  - Total School Capacity      32 classrooms      592 students
- Current school population is 590 students. This indicates the existing teaching spaces are being efficiently used.
- For each of the four classroom portables that are retained, each one can accommodate 25 to 32 students.

- If the SDC and daycare portables behind the multi-use are removed (as suggested during the May 11 meeting), these functions would simply move to the remaining other portables – though no toilet rooms could be added to the existing portables for these uses.
- Building Location - There was a strong desire to remove the two portables behind the multi-use building to use as the site for the new building because this area is not efficiently used and felt to be the portables in the worse condition. However it is important to make considerations for a possible future stage addition.
  - This location would likely produce an ‘L’ shaped building
  - With this building site, retain as many of the other portables as practical – with a preference for three of these portables
- The following were identified as needs for the school:
  - Band Room – currently on stage in multiuse building. Could be relocated to one of the retained portables
  - EL Space – could be share a portable with a wall dividing the space (note this will require mechanical, electrical and new door work for the selected portable)
  - RSP – could also share a portable with a wall dividing the space (note this will require mechanical, electrical and new door work for the selected portable)
  - SDC and Daycare – Currently behind multiuse building and would be replaced only if these are displaced by new building – if so, would be placed in retained portables.
  - If SDC is moved, give consideration to fencing and gates to help retain students in outdoor spaces.
  - It is understood that the two breakout spaces in the new building are large enough to serve a number of school needs including student space, specialist (speech, psychologist, etc.), IEP and general conference needs.
- Conclusion – Architect will study options for new building with a preference to locate the new 6-classroom building with support spaces behind multi-use building, demolish SDC & Daycare (relocate programs to existing portables without toilet rooms) and retain two or three of the existing portables

**Outline Program – Otis ES New Building (two stories)**

Six new Classrooms	6x 960 SF =	5,760 SF
(Identified as grades 1 or 2 at first floor and 3ed grade on second floor)		
Two break out spaces for 10 to 12	2x 250 SF =	500 SF
One staff toilet room	1x 90 SF =	90 SF
Electrical/ telecom	1x 200 SF =	200 SF
Circulation – stairs/ elev. Exterior	NA	<u>0 SF</u>
Total		6,550 SF

In addition to the new spaces, reuse two or if possible three portables.

Action Items & Next Steps – Next meeting with faculty 3 PM June 8 at Otis ES

Email Notes for Distribution