



QUATTROCCHI KWOK
ARCHITECTS

03/14/2017 4:00pm

Haight Elementary School Measure I Bond Project

Site Meeting 1

Attendees:

See Attached sign in sheet

Introduction

- Robbie Lyng (RL) gave an introduction to the project and recap of the Masterplan

Agenda

- Science Classroom
 - The existing Science room is currently located in portable classroom building
 - 1-Additional sink was requested to be added.
 - Lacks adequate materials storage, existing shelves may not be properly anchored
 - As an alternate to the existing science classroom location, the current SPED classroom (in the corner of the main building) has 4 sinks and connected storage. One committee member indicated that this was the original science classroom when the school was built. QKA to review the possibility of relocating the science class to this room as opposed to its existing location in the portable mentioned above. QKA will report back at next meeting.
- 3 Portables Renovation
 - RL suggested that the District may choose to renovate the existing portable buildings.
 - RL indicated that the District can evaluate programs and determine if they need to occupy portable buildings. He suggested that there may be other funds for this work beyond the current budget for Haight's implementation plan budget. No direction to adjust the budget or the scope in this regard was given.
 - The portable building next to the science classroom being used by Itinerant Staff and primarily as storage. RL mentioned that it may be a good candidate for use by the school.
- Kindergarten
 - Locate as shown in masterplan
 - Committee indicated that the existing kindergarten play ground is too narrow too small,
 - QKA to review CDE recommendations regarding divider or fence between Kindergarten and older grades and report back.
 - They indicated that there is a lack of shade on playground
 - All 4 kindergarten classrooms to have separate, dedicated toilet rooms (a priority)
 - All 4 to have external doors

- o Committee members suggested perhaps move K-play structure up near or over some of the grass area
- o Could extend under oak tree but won't fix the narrowness
- o LEAPS office will need be relocated, RL indicated that They do not currently have dedicated offices on other Campuses

- 2 "NEW" classrooms
 - o RL indicated that current enrollment projections do not predict an increase in student population at Haight, thus Additional Classrooms are not a priority
 - o The committee indicated that the existing Music room could be improved lighting, ventilation, acoustics etc.
 - o PE does not have a classroom and currently takes up part of MPR, difficult to share during meal times.
 - The committee stated that currently all classrooms are being used. Maybe a single room for PE next year comes available.
 - o One committee member asked if improvements could be made to the existing Staff Room. Specifically, with respect to light and acoustics. QKA to explore and report back.

- Additional Campus wide issues
 - o At end of meeting RL suggested that the site committee consider some level of reconfiguration to the existing Admin and Entry for better entry surveillance and security. QKA can explore and report back.
 - o General request from the committee to Keep as much grass/lawn as possible add trees and shade structures
 - o General request from the committee for additional Outdoor eating/learning spaces.
 - o There was discussion that the Existing computer labs may become outdated, and thus any rooms dedicated to computer lab may be reallocated to another use. No specific requests made in this regard.
 - o Current implementation plan includes funds for Multi use room to receive new flooring. The MPR ceiling was also observed, and appeared to be in need of replacement.
 - o RL clarified scope regarding the existing boiler and central plant, directing QKA to not demolish Existing central boiler.

- Drop off at front and back
 - o RL and the committee expressed that the Current drop-off and pickup traffic is a big problem
 - o RL directed QKA to study drop-offs at both front and rear of campus. Committee agreed.

End of Meeting Notes

Action Items

QKA to develop drawings and presentation

Distribution by email to attendees

Next Meeting Dates:

TBD