



QUATTROCCHI KWOK
ARCHITECTS

04/11/2017 4:00pm

Haight Elementary School Measure I Bond Project

Site Meeting 2

Attendees:

See Attached sign in sheet

Introduction

- Robbie Lyng (RL) gave an introduction to the project and recap of the Masterplan

Agenda

Committee Comments on the presented Site Plan:

- HC parking is within the existing secure perimeter – can we move it outside the gate?
- New “ball control” fence along Lincoln Street
- Drop-off – one-way with right turn only exit
 - o Ultimately a civil engineer and perhaps a traffic engineer may need to study and design this.
 - Can cars park on street adjacent to new drop off? Perhaps a question for the city, and committee member mentioned that this may not be advisable because then pedestrians would be crossing the drop off loop. Can we put a cross walk (speed tube) in middle of drop off? Possibly have teacher “yard duty” to help manage pedestrian traffic.
 - Can you make new back sidewalk at drop off wider? (looks like +/- 6’ – can it be +/- 8’ or so?)
- Lower drop off (at front of school)
 - o SK: can we make drop-off exit serve school parking lot also so only one curb cut necessary to serve both the drop-off and the parking lot?
 - o Generally, group liked this
 - o Civil/traffic engineer input required

Committee Comments on the presented Kinder play area:

- Health of existing oak tree is a safety concern.
- Gate at new front fence at oak tree
- Can we “gate off” the shed at this area?
- Group does not like the idea of expanding the play area to include tree
- Group does not like the idea of including a parent drop off gate at front of K-play yard.
- Can we add storage for play yard?
- Group does not like the idea of New internal fencing around k-play yard? 3/with big kid yard + k yard
- Larger Option 2 is preferable
- Discussion of surface of black top was discussed. Perhaps QKA Price it with new soft surface and approve with AC paving

Haight Elementary
Meeting Record Page 2 of 3

- There is an existing fence b/w k yard and other yard- are we proposing to remove the existing fence? Keep it please.
- Group does not like the idea of Proposed artificial turf mounds.

Committee Comments on the presented New Kinder classrooms:

- Add exhaust fans to existing k-toilet rooms
- Can QKA add Rain canopies at exterior doors?
- Island sinks work well at existing Kinder. classrooms, but not at new. Please put them in counter along a wall at the new kinder classrooms

Committee Comments on the presented Admin Reconfiguration:

- Committee liked the proposed administration and reception area reconfigurations, with the following comments:
 - o Committee suggest perhaps moving the new conf. into the existing "mail room" a bit, reducing the size of the mail room but allowing for a larger, better positioned conference room.
 - o Committee suggest perhaps moving the proposed new conference room down a bit to maintain the existing corridor between east and west wings.
- Robbie offered to add cameras.
- Architect to improve the "Identification" of the main entrance so that it is clearer to visitors.

Committee Comments on the presented Science Room

- A discussion was had about the necessary amenities of the science classroom for it to function better. The past science teacher was in attendance to offer suggestions.
- The committee was asked whether they preferred the idea of refurbishing the existing science classroom (room 28) vs. relocating it to room 11 and thus trading spaces with the SPED class that currently occupies room 11.
- The past science teacher offered a list of minimum amenities required for the science curriculum to function properly (See attached). Some items discussed were:
 - o Resilient floor
 - o 2 sinks – one with hot water
 - o More Storage room
 - o Counter space
- After discussion, the committee requested QKA to proceed with relocating the science classroom to room 11 and making necessary improvements to room 11 as required.
- There was a discussion about which students go where in order to make way for room 11 to become the science room. Ultimately it was determined that there are no architectural or facility improvements required to any of the spaces being discussed in this regard. The District and the Site can determine where SPED goes without impacting the scope of work here. It was agreed that the District and the site will work together on this and that QKA can proceed independent of this specific conversation. Should any facility improvements be identified as a result of this discussion MOF will notify QKA.

Staff Room:

- The committee requested that a window be added to the exterior door.

End of Meeting

Action Items

- QKA will address today's comments and revise schematic design accordingly
- Next meeting is yet to be scheduled but SK mentioned that it will be at least a month out
- MOF to schedule the next meeting and notify all attendees.

Next Meeting Dates:

TBD