

ST. GEORGE'S EPISCOPAL SCHOOL

Middle School Science Maternity Leave Substitute

Reports to: Ms. Perrin Jones, Director of Middle School

Full Time | 3-month Position | Non-Exempt

St. George's Episcopal School is a coeducational, independent school serving approximately 385 students from age one through eighth grade and employing approximately 100 faculty and staff. Here, each child grows academically, creatively, emotionally and spiritually while developing a sense of self-worth and moral responsibility. This is a family-like atmosphere of care and concern with a highly trained and dedicated faculty. Educational excellence at St. George's begins with the simple premise that each child is unique—that is, each child's strengths are worth cultivating and celebrating, and each child's challenges are worth identifying and embracing, for only then will grit and perseverance accompany growth and development. This is why our graduates develop into lifelong learners and consequently find acceptance and success in the finest high schools in New Orleans. This is also why our parents, grandparents, alumni, friends and students have an enduring love for the school.

Position Summary

St. George's is seeking an experienced middle school educator to cover a parental leave in the Middle School Science Department starting August 5, 2022 through November 18, 2022. This teacher would follow NGSS curriculum guides and textbook resources to plan and teach two sections of 6th Grade Science, two sections of 7th Grade Science and one section of 8th Grade Science. He/She/They will report directly to the Director of Middle School.

Essential Duties and Responsibilities

- Plan and deliver lessons specific to:
 - Lab safety for all grades (6th-8th).
 - Anticipated units for 6th Grade Earth Science: The Water Cycle, Weather Patterns and Atmosphere and Energy.
 - Anticipated units for 7th Grade Physical Science: Atomic Theory, States of Matter and Chemical Reactions.
 - Anticipated units for 8th Grade Physical Science: Kinetic and Potential Energy, Energy Transformations and Force and Motion.
- Grade assignments and assessments and enter data into school gradebook software.
- Participate in Parent-Teacher Conferences; effectively communicate students' progress and needs with parents and teaching team.
- Meet deadlines and adhere to a daily schedule, and structure classes to maximize opportunities for student learning.
- Guide classroom behavior through respect and a positive approach.
- Collaborate with other teachers to regularly support students' educational needs.

- Supervise students during lunch/recess and carpool duties.
- Moderate students in a small-group advisory program during lunch break each day.
- Maintain the Jefferson Market Science Lab by cleaning materials used in the lab, keeping track and logging inventory, keeping potential dangerous supplies (such as chemicals) in the appropriate and locked cabinet and caring for live specimens.

Qualification Requirements

- Bachelor's or master's degree in education, science or another related field.
- At least two years of experience working with children.
- Philosophy that focuses on hands-on, student-centered learning.
- Proficiency with Google Apps and technology-based educational tools.
- Ability to work well in a team and collaborate.
- Outstanding organizational and time management skills.
- Exceptional oral and written communication skills which prove effective in communicating with parents and establishing a team approach with the child's family.
- A sense of integrity, ethics and an ability to carry out responsibilities in accordance with the school's policies and procedures.

Working Conditions / Physical Demands

- Must be physically able to operate computers and office equipment.
- Occasional bending, reaching, squatting, kneeling and twisting; constant walking, speaking and listening; close visual attention to the computer.
- Occasional lifting up to 50lbs.

St. George's Episcopal School as an Equal Opportunity Employer

St. George's aims to employ a collaborative, creative, joyful and diverse faculty and staff. We hire without consideration to race, religion, creed, color, national origin, age, gender, sexual orientation, marital status, veteran status, disability or any other category protected by applicable law. We are committed to an inclusive school culture and to recruiting and hiring faculty of diverse backgrounds and experience.

Please send a resume and cover letter to Mr. Jé Gales, Director of Human Resources, at je.gales@stgnola.org, Ms. Perrin Jones, Director of Middle School, at perrin.jones@stgnola.org and Mrs. Audrey Isaac, Science Department Chair, at audrey.isaac@stgnola.org.