

To Be Approved
Minutes of a Regular Meeting
Via Zoom # 857 4652 3357

Putnam Redevelopment Agency

Date: Tuesday, April 12, 2022.

TOWN CLERK - PUTNAM CT
Dawn Krasnecky
2022 APR 18 P 3: 10

Time: 8:00 a.m.

Roll Call: Director Delpha Very, Chairman Paul Grenier, Vice Chairman Lee Konicki; Agency members: Ron Coderre, Delia Fey, Dawn Krasnecky and Doug Taylor; Administrative Assistant Jackie Lefevre and Putnam Land Use Agent Bruce Fitzback Agency member Delia Fey listened in via Zoom until she arrived in person.

Chairman opened the meeting at 8:00 a.m.

Approval of Regular Meeting Minutes March 8, 2022*: Member Konicki motioned to approve the March 8, 2022 meeting minutes as submitted, seconded by Member Coderre, motion passed.

Reporting of Expenditures – March 2022: Expenditures were reviewed.

New Business:

a) **Subordination Agreement Policy:** The Chairman explained Subordination Requests. A written Subordination Agreement Policy is on the table for consideration. Upon review and discussion, the consensus is to consult with the Community Development Block Grant Consultant to inquire where the policy originates from and revisit this agenda item at the next meeting.

5. Old Business:

a) **Blight:** Mayor was not available to provide report.

b) **Business Loan – Gap Financing:** Director explained Small Business Revolving Loan Funds are available; and the meaning of “gap” financing. An ad is to be placed letting Putnam businesses know its existence.

c) **Lease for Incubator Building:** At the last meeting, the Director was asked to reach out to the company owner leasing the Town’s Incubator building. The lease is to be renewed in September, 2022. The owner has expressed he is interested in continuing to lease. Director to follow up by advising with the Town Attorney, revise the lease agreement, and presenting to board at a future meeting.

d) **Tax Deferral Program:** The program has been in place and is being underutilized. Upon discussion, suggestions were made to place information on the program in the July 2022 tax invoices being mailed to only Special Services property owners. Also, the idea of running an article in a local paper, such as the Villager, would benefit getting the word out about the program. Director to compose the article. Member Coderre volunteered to assist with writing the article if needed.

Updates: C.D.B.G. monthly report: Two Reports for the Putnam CDBG HR program were included in the agenda packet. Projects completed through the Program Income funds and those completed with FY2020 Grant. Both reports were reviewed

Public Participation: Tony Chabot, Putnam resident listened in via Zoom. He had no comment/questions.

Adjournment*: Member Konicki motioned to adjourn the Redevelopment Agency meeting, seconded by Member Coderre. Motion passed Adjourned at 8:35 a.m.

Respectively submitted by Jackie Lefevre