

## Covid-19 Status

### Recent

- 

Great news with continued lower case rates. Per state lifting/not extending requirements, there is no longer a requirement for unvaccinated individuals to mask in the Town's public spaces.

- Continued 4 hour/day testing hours at the Murphy Park site through April 29th. Following that, coordination likely to move the testing to Farmer's Market on Kennedy Drive.
- Eastern CT / Windham County metrics. Per data.ct.gov website, as of April 12, 2022, there have been 2,078 cases; compared with 2,059 cases as of March 15, 2022. Putnam remains this month in category yellow, meaning average daily rate of 5-9 cases per 100,000.

- 

Same as last month: Regarding case numbers, per NDDH and other state/federal information; since many manage cases individually with home tests, the total case count is no longer as accurate.

- 

### Upcoming

- Ongoing coordination with DPH and testing provider for Town facilities.

## Town Administration

### Contract Updates

- 

- Contracted with John Turner Consulting for inspection services for the Woodstock/Church Improvements (B&W is Construction Contractor). Work started early April 2022.
- Contract Award to qualified low bidder Commercial Roofing for Bandstand Roof Replacement.

### Recent

- 

American Rescue Plan Act (ARPA): Federal portal created and made live the online reporting templates for project status and the annual report due April 30th. Report will include approved efforts including design of Simonzi Park and Kennedy Drive Parking, construction of wastewater treatment generators; and assistance towards BOE personnel. Annual report will also include planned projects as applicable.

- FY2023 Budget - Submitted Board of Selectmen budget to the Board of Finance. Working with Board of Finance regarding their modifications and planning for Public Hearing.
- Continued minor Punch list for Municipal Complex, coordinating with Building Committee for final contract decisions. Approved to add irrigation system and recently also approved to add sitework and playscape behind Library.
- Three Union unit contracts finalized and executed; Town Hall Unit, Highway and Parks & Grounds Unit and WPCA Unit - contract terms are through June 30, 2024.

## Upcoming

- Continued Town budget review and modifications with Board of Finance, and schedule of Special BOF Meeting and final Town Meeting steps.
- Assessor's office personnel - currently only staffed with Clerk. Considering interim and permanent certified Assessor options.
- Ongoing: research and discussion about ARPA funds, including vetting and considering outside agency requests with BOS. April 2022 report due to Federal Government.
- 
- Post-union negotiations salary adjustments, including planned use of Contingency funds to cover raises.
- As per previous extension, closing on old Town Hall in mid-April 2022.
- Same as previous: Work with Novus to create email addresses for all Town employees, including field crews, as means of Human Resource and Management direct communication.

## Municipal Complex

### Recent/Ongoing

- Ongoing: Final construction activities including punch list, coordinating with architect, construction manager and Building Committee. Consideration for final contract work. Ongoing coordination with various vendors and subcontractors; and use of the facilities.
- Based on recent approved playscape, and lead time of various associated materials, expect playscape to be finalized in Fall 2022; final project closeout following.

## Road and Sidewalk Improvements

### Recent

- Notice to Proceed, Pre-Construction Meeting and start of active construction work for Church Street and Woodstock Ave Pavement and Sidewalks Project between the Town and B&W Paving. John Turner Consulting as selected inspection firm.
- Same as last month: Received State's Project Authorization Letter (PAL) for the Grove Street Sidewalks Project, funded by LOTCIP. Ongoing: coordination with NECCOG and DOT for LOTCIP applications for School Street Sidewalks.
- 

[Same as last month: Note that Highway has various more standard paving projects ongoing and upcoming.]

### Upcoming

- Ongoing: Church Street and Woodstock Ave coordination between contractor, inspector, traffic control and scheduling.
- Same as last month: Address DOT comments to Grove Street and School Street sidewalks design submittals. NECCOG completing Grove Street design, expect J&D to propose design finalization efforts for School Street design (update ~5 year ago School Street sidewalk design documents).

## Bridges

### Recent

- Using 25% design drawings for Danco Road Bridge replacement, submitted application to the State Bridge Program on April 1, 2022 for 50/50 funding. Project requires ACOE permit review. Planning for late 2022 bidding with 2023 construction start.

## Upcoming

- Ongoing: In-house minor repairs to bridges to comply with DOT inspection comments. Highway Department leading.
- 
- Ongoing: Continued project management for Town bridge repair/replacement. Reviewed recent inspection efforts for Thompson Ave and Woodstock Ave bridges - expect relatively minor improvements.
- Continue bridge inspection, including two additional bridges in the under-20-ft span group.
- Same as last month: Initiate planning and permitting with engineering consultant for East Putnam Road Bridge over Mary Brown Brook. (2022 or beyond construction).

## Athletic and Recreation

### Recent

- Contracted for roof replacement project for Rotary Park Bandstand, expect construction Spring/early Summer 2022.
- 
- Same as last month/ongoing: Coordinate with Land Use Agent and contractor for ongoing Sabin Street Recreation Field construction work, including excavation and gravel removal activities. Based on field conditions, including excessive boulders, Town expects to issue permission to the contractor for a no-cost change - to bring crusher onsite for boulder handling. Days, hours and school schedule to be limited to weekdays, daytime hours, and only when school is not in session.
- 
- Ongoing: coordination with consultant Weston & Sampson for Airline Trail Improvements project Trail Bed Improvements including connection to Putnam River Trail at Quinebaug River (Town of Pomfret leading).
- Ongoing: Project with Weston & Sampson for alternative analysis and planning for DEEP-funded planning project for River Trail connection to Air Line Trail in Thompson. Consultant presented to Putnam Trails Committee in March 2022, and plans to widely advertise and hold a Public Outreach Meeting at the May 24th Trails Committee meeting.

### Upcoming

- For Putnam to Thompson Air Line Gap project, advertise and hold a Public Outreach Meeting at the May 24th Trails Committee meeting.

## Other Town Responsibilities

### Recent

- 
- WPCA: Ongoing monthly construction progress meeting with USDA and G. Donovan for wastewater treatment plant storage building and generator project (USDA funding). Expect construction through Summer 2022, with likely schedule extension due to generator cabinet material lead times.
- WPCA: Ongoing lead line service inventory work, including reviewing consultant's scope and coordinating with DPH.
- WPCA: Ongoing coordination regarding rate study and expected increase/modifications.
- 
- Same as last month: Regarding draft Permit for Town (closed) Municipal Landfill Stewardship Permit - coordinating with DEEP and our engineer regarding responses to public comments received.

## Upcoming

Working with various Town departments and outside consultants to develop draft Zoning regulations for Cannabis. Expect to present draft to Board of Selectmen in upcoming months, with Zoning Commission review and action in late Summer 2022.

◦

Same as last month: NPDES Stormwater Annual Report finalized by Land Use Agent and submitted to DEEP. Ongoing tracking of MS4 stormwater requirements (Land Use Agent Bruce Fitzback lead). Coordinate with consultant on wet- and dry-weather sampling and GIS mapping on stormwater structures.

- Similar to last month: Land Use Agent reviewing draft ordinance for procedure for selling Town-owned properties. Expect draft Ordinance for Selectmen review sometime in 2022.
- Same as last month: Continue coordination and efforts associated with Stormwater MS4 permit requirements, including Town-proposals for text amendments to local regulations (Land Use Agent Bruce Fitzback lead), storm drain sampling and GIS updates.
- Same as last month: Execute contract extensions for municipal solid waste handling with Wheelabrator Lisbon.
- Same as last month: Planning for Sticker Price change for municipal solid waste - expect to issue updated flyer to all residents.
- Ongoing/long-term: Coordinate with Highway Superintendent regarding Fox Road planning for transfer station categorization and permitting as applicable.

## Conferences and Training

### Recent

- CCM Union Training Webinar.
- 

### Upcoming

- CT Water Works Association conference.
- CCM Annual Meeting.
- CCM seminars.