



BOARD MEETING MINUTES

Board Members in Attendance:

<input type="checkbox"/> Ryan Cotterman, President	<input type="checkbox"/> Yuliya Morris, Treasurer	<input type="checkbox"/> Diego Torres
<input type="checkbox"/> Roland Lewis Jr., Vice President	<input type="checkbox"/> Shon Mallory	<input type="checkbox"/> A. Monica Cutno
<input type="checkbox"/> Holly Miller, Secretary		

I. Call to Order

- A. Regular monthly meeting of the Board of Directors was called to order at 6:30 PM by Ryan Cotterman.
- B. Mission and vision statements were read by the board president.

II. Consent Agenda

- A. Draft minutes from the March 21, 2022 regular board meeting were presented by Holly Miller.
- B. Financial report was given by Yuliya Morris.

Motion to approve the consent agenda.

Motion:	A. Monica Cutno
Second:	Yuliya Morris
Discussion:	None
Conflict of Interest:	None
Vote:	Unanimously Approved (7-0)

III. Public Comments

- A. None Presented

IV. Committee Reports

- A. Academic Committee report was given by Dr. Fuller.
 - 1. An update was provided regarding the soccer field irrigation, seeding options and other preparations for maintenance.
 - 2. IDEA Performance Report was presented.
 - 3. ESA's International Festival was held and executed successfully.
 - 4. The Middle School STEAM class had two teams represent ESA in the Wearable Device Challenge at NCSU over Spring Break and they performed great, finishing just off the podium.
 - 5. The proposal of an outdoor classroom was presented and a discussion regarding funding, location and other questions ensued.
 - 6. All of the new cafeteria tables have arrived and have been placed in use.
 - 7. Planning for the 2022-2023 school year continues, with letters of intent being collected from the staff.
 - 8. COVID-19 Update
 - a. On campus COVID-19 testing continues
 - b. Discussed the School's COVID-19 leave for the remainder of the school year

B. Finance Committee report was given by Yuliya Morris

1. Several lines within the 2021-2022 budget were adjusted during the Finance Committee to reflect both the actual revenue and expenses incurred to date, as well as the expected spending through the remainder of the school year.
2. We currently have a coverage ratio of 1.44 and 107 days of cash on hand, which are both very healthy compared with the required coverage ratio of 1.10 and 45 days cash on hand.
3. Contracts were presented for 3-C, Petway Mills & Pearson, NCFC and BE ME.

Motion to approve the 2021-2022 Petway Mills & Pearson audit agreement.

Motion: Shon Mallory
Second: Yuliya Morris
Discussion: None
Conflict of Interest: The Advance Auto Parts Foundation, which is a related party of Mr. Cotterman's employer, contracts with Petway Mills & Pearson as their auditor. This was not deemed to be a conflict of interest as Mr. Cotterman is not on the board of directors or management team of the Advance Auto Parts Foundation.
Vote: Unanimously approved (7-0)

Motion to ratify contracted services with NCFC.

Motion: Ryan Cotterman
Second: Shon Mallory
Discussion: None
Conflict of Interest: None
Vote: Unanimously approved (7-0)

Motion to ratify ESA's 2021-2022 summer program.

Motion: A. Monica Cutno
Second: Shon Mallory
Discussion: None
Conflict of Interest: None
Vote: Unanimously approved (7-0)

C. Development Committee report was given by Roland Lewis Jr.

1. Extra services of addition of compost and aeration were contracted for the grassy area near the tennis courts over Spring Break.

D. Governance Committee report was given by Ryan Cotterman

1. Review of the Mask Optional Policy.
2. The admin team presented a draft policy of the COVID-19 leave policy. The proposed policy runs until the end of June but has the option of being continued.
3. The board president discussed the 2 hours of continued professional development required by each board member every school year.

Motion to continue the mask optional policy.

Motion: Yuliya Morris
Second: Roland Lewis Jr.
Discussion: None
Conflict of Interest: None
Vote: Unanimously approved (7-0)

Motion to approve the COVID-19 employee leave policy to be effective through June 2022.

Motion: Shon Mallory
Second: Ryan Cotterman
Discussion: None
Conflict of Interest: None
Vote: Unanimously approved (7-0)

V. Closed Session

- A. The Board moved into closed session at 7:29 PM to discuss specific personnel matters under NC G.S. 143-318.11(a)(6).

Motion to approve entering closed session.

Motion: Shon Mallory
Second: Roland Lewis Jr.
Discussion: None
Conflict of Interest: None
Vote: Unanimously approved (7-0)

- B. The Board exited closed session at 8:33 PM and resumed regular board meeting.

Motion to approve exiting closed session.

Motion: Yuliya Morris
Second: Roland Lewis Jr.
Discussion: None
Conflict of Interest: None
Vote: Unanimously approved (7-0)

VI. Actions

Motion to accept the School's HR recommendations as discussed in closed session.

Motion: Shon Mallory
Second: Diego Torres
Discussion: None
Conflict of Interest: None
Vote: Unanimously approved (7-0)

Motion to approve 2021-2022 3-C Family Services agreement.

Motion: A. Monica Cutno
Second: Ryan Cotterman
Discussion: None
Conflict of Interest: None
Vote: Unanimously approved (7-0)

Motion to approve 2021-2022 Be Me Occupational Therapy agreement.

Motion: Holly Miller
Second: Yuliya Morris
Discussion: None
Conflict of Interest: None
Vote: Unanimously approved (7-0)

Motion to accept Holly Miller's resignation as Secretary of the Board of Directors effective June 30, 2022.

Motion: Ryan Cotterman
Second: A. Monica Cutno
Discussion: None
Conflict of Interest: Holly Miller excused from voting due to a conflict of interest.
Vote: Unanimously approved (6-0)

VII. Adjournment

- A. Next regular board meeting is on Monday, May 16, 2022 from 6:30 PM - 8:00 PM via Zoom conference call.
- B. Board meeting was adjourned at 8:42 PM.

Motion to adjourn the meeting.

Motion: Yuliya Morris
Second: Roland Lewis Jr.
Discussion: None
Conflict of Interest: None
Vote: Unanimously approved (7-0)