

SCHOOL VOLUNTEERS

353.1

The Waunakee Community School District recognizes that volunteers contribute valuable services to the students and staff. The Board encourages the use of volunteers to enhance communication and cooperation between the students, staff members, and the community.

Any individual who wishes to provide volunteer service to the district excluding current district employees will need to complete a volunteer application form, and a criminal background check will be completed on them. This includes all individuals who volunteer in the schools on a regular basis, and all volunteers who chaperone school sponsored field trips. Criminal background checks will be repeated every 3 school years.

Parents/individuals who occasionally (1-2 times per year) provide supervised support in a classroom, do not need to complete a volunteer application form.

Volunteer coaches who provide coaching services need to complete a volunteer application form on an annual basis and must be approved by the Board of Education. Criminal background checks on volunteer coaches will be repeated every 3 school years.

Volunteers will be covered under the district's liability insurance policy while performing services authorized by the school principal or their direct supervisor (teacher, head coach, head director, or head advisor).

Volunteers are expected to abide by the school district's regulations and rules when performing assigned responsibilities. Principals, teachers, coaches, advisors, and directors will provide the volunteer an introduction to and explanation about their roles and responsibilities. Principals, teachers, coaches, advisors, and directors will make handbooks available to volunteers.

The Waunakee Community School District reserves the right to terminate volunteer service at any time.

Legal Ref.: Sections 118.001 Wisconsin Statutes
118.29
118.295
120.12 (2)
120.13
948.13

Cross Ref.: 353.1-Exhibit (1), Teacher Request for Volunteer Service
353.1-Exhibit (2), School Volunteer Application
353.1-Exhibit (3), Request for Volunteer Service Information
353.1-Exhibit (4), Volunteer Agreement

535.21, Coaches (includes Volunteer Coaches)

Adopted: June 2000

Revised: July 2002
August 2004
August 2009
August 2010

Waunakee Community School District