

Transportation

Discipline Matrix

Infraction	Step 1	Step 2	Step 3	Definition
	Parent Contact/Tracking Form Driver Calls	2 nd Offense for Same or Higher Infraction School Calls	Automatic Referral School Calls	
Athletic/Sports Equipment	X			Bats, Balls, Lacrosse Sticks, ect. (must be in bag)
Cursing/Swearing	X			Offensive language or expletives – directed at another student
Disrespectful	X			To say or perform an act that shows a lack of respect
Drinking	X			Consumption of beverage besides water (does not include alcohol)
Eating/Gum	X			Consumption of food/Gum
Having Balloons	X			Balloons are prohibited on bus
Late to Bus Stop/Holding up Traffic	X			Failing to arrive at the bus stop at the required time
Littering on Purpose	X			Disposing of refuse (wrappers, paper, ect.) on a bus
No Seat Belt	X			Failure to wear seat belt (after warning)
Not in Assigned Seat	X			Failure to sit in assigned seat (after warning)
Rough Housing	X			Any form of boisterous play
Touching	X			Any unwarranted contact between students (less than pushing)
Windows – Body parts	X			Placing any body part outside of the bus window (moving or not)
Yelling/Talking Loudly	X			Saying something very loudly, sudden out cry
Cursing at Employee		X		Explicitly toward the driver
Electronics Video/Phone/Pictures		X		Any disruptive, harassing or other inappropriate use of Tech.
False Reporting		X		Intentionally providing non-valid or misleading information
Fail to Give Name/ID badge		X		Student refuses to identify themselves upon request
Not Seated		X		Failure to remain properly seated while the bus is in motion
Pushing		X		Forcefully attempting to move or push another student
Refuse to Sit in Assigned Seat		X		Student refuses to sit in assigned seat
Refused to Sit when Bus in Motion		X		Student refuses to sit while bus is moving (after warning)
Silent at Railroad		X		Failure to remain silent while driver is crossing railroad tracks
Verbal Altercation		X		Student engaged in an argument with another student
Wrong Bus Stop		X		Failing to board or disembark the bus at designated bus stop

Contraband			X	Any item or substance prohibited by Federal/State law or SB policy
Discrimination/Prejudice			X	The unjust or prejudicial treatment of different people
Drug Paraphernalia			X	Possession of any item used to smoke, ingest or apply illegal drugs
False Reporting Against Staff			X	Intentionally providing non-valid or misleading information against staff
Fighting			X	The use of weapons and/or physical force to try and hurt another
Gambling			X	Engaging in any game of chance or bet for monetary gain
Hazardous Material			X	Any substance or material that could adversely impact others
Hazing			X	Any mental or physical abuse as part of an initiation
Punching/Striking/Hitting			X	Striking of another individual with the intent to inflict harm
Pushing Employee			X	Forcefully attempting to move or push a district employee
Sexual Activity			X	Lewdness, indecent exposure or other sexual contact
Sexual Harassment			X	Unwanted verbal or physical behavior with sexual connotations
Spitting			X	Purposefully ejecting saliva from the mouth
Theft			X	Unauthorized taking of another's belongings
Threatening – Employee/Student			X	An intentional threat to cause harm to a student/employee
Throwing Object – at Employee			X	The act of throwing an object at a district employee
Vandalism			X	Malicious destruction of property
Video/Pictures of Altercations			X	Taking a photograph or video of students or staff
Weapons			X	Possession of a weapon (knife, razor, firearm, ect.)
Windows – Object Thrown Out			X	Act of throwing an object out of the bus window (moving or not)