

RECORD OF BOARD PROCEEDINGS  
(Minutes)  
**Regular Meeting**  
**July 23, 2009 07:00PM**  
**Trigg County Board of Education**

**Attendance Taken at 7:00 PM:**

Present Board Members:

Mr. Mike Davis  
Ms. Jo Alyce Harper  
Ms. Sheila Martin  
Ms. Joan Terrell

Absent Board Members:

Sharon Simmons

ATTENDING:

Tim McGinnis, Superintendent	Beth Sumner, Asst. Superintendent	Matt Ladd
Howell Hopson, Board Attorney	Tammy Hancock, WKDZ	Eileen Kehrwald
Christopher A. King	Faye Stevens	Ralph Stevens
James R. Mangels	Brooke Stinson	Brian Futrell
Ann Taylor	Marc A. Terrell	Franklin R. Clark
Jim Perrin	Matt Ladd	Sonya C. Forbes

Chairman Davis asked if the members had reviewed the agenda and if there were any questions.

**#09-132 Approval of Agenda**

Approval of the agenda as presented passed with a motion by Ms. Jo Alyce Harper and a second by Ms. Joan Terrell.

Voting: Aye 4 – Nay 0

**DELEGATIONS & RECOGNITIONS**

- A. Marc Terrell, Risk Control and Safety Specialist with KSBIT, presented Property Appraisals and the Service Report for Trigg County Schools from KSBIT. (Copies of the reports are on file in the Central Office.)
- B. Sonya Forbes, English instructor in the High School addressed the Board concerning a student trip to New York which will be open to Junior and Seniors during Spring Break April 6 – 10, 2010.
- C. Jim Perrin, Athletic Director, addressed the board concerning his request of the Board to formally recognize Middle School softball, baseball, and soccer programs in the middle school. Coach Perrin and Ralph Stevens also discussed the possibility of establishing a wrestling program. No Board action was taken and this will be addressed at a future meeting. The Middle School Site Based Decision Making Council needs to authorize new programs that are put into the school.  
Coach Perrin also announced that all the coaches employed by the Trigg County High School have taken the required safety course including CPR and First Aid Safety.

**REPORTS BY PRINCIPALS**

- A. **High School Report** Faye Stevens, Instructional Supervisor for the High School, reported to the Board on the continuous assessment and spring testing data. Matt Ladd, Vocational School Assistant Principal, reported to the board concerning the high school summer activities and preparations for the upcoming year.
- B. **Middle School Report** - James Mangels, Middle School Principal, reported on continuous assessment, spring testing and plans for the upcoming year.
- C. **Intermediate School Report** - Brian Futrell, Intermediate School Principal, reported on continuous assessment, spring testing and plans for the upcoming year.
- D. **Primary School Report** - Ann Taylor, Primary School Teacher, reported on the continuous assessment and results from GRADE and GMADE testing. Ms. Taylor also reported on summer activities and activities leading up to the start of the new school year.
- E. **Beth Sumner, Assistant Superintendent of Instruction** - Distributed copies of the Academic Index for 2007, 2008 and 2009 for the Intermediate School, Middle School and High School in the subjects of Writing Portfolio, Practical Living/Vocational Skills and Arts & Humanities.  
Informed the Board that the teachers have already started the Success Journeys

Worked with five of the eight new teachers on Thursday

**#09-133 CONSENT AGENDA**

Approval of the Consent Agenda as presented passed with a motion by Ms. Sheila Martin and a second by Ms. Joan Terrell.

- A. Approved Minutes for June 25, 2009
- B. Acknowledged the Following Superintendent's Personnel Actions

**EMPLOYMENT:**

Eva Mitchell, Special Education Teacher, TCIS, effective 08/01/09  
Stacy Jones, Business/Marketing Teacher, TCHS, effective 08/01/09  
Tara O. Alexander, (0.7) Speech Language Pathologist, effective 08/01/09  
Shannon Burcham, Activity Bus Driver for 2009-2010, effective 07/14/09  
Matt Boehman, Activity Bus Driver for 2009-2010, effective 07/14/09  
Erin Eagleson, Activity Bus Driver for 2009-2010, effective 07/14/09  
John (Stan) Flood, Activity Bus Driver for 2009-2010, effective 07/14/09  
Guy Strang, Activity Bus Driver for 2009-2010, effective 07/14/09  
Mike Wright, Activity Bus Driver for 2009-2010, effective 07/14/09  
Fred Wilson, Activity Bus Driver for 2009-2010, effective 07/14/09  
Andrew Mroch, Activity Bus Driver for 2009-2010, effective 07/14/09  
Donald (Jeff) Parker, Activity Bus Driver for 2009-2010, effective 07/14/09

C. Issuance of Checks

1. 06/26/09	\$54,287.74
2. 06/30/09	\$16,203.20
3. 07/10/09	\$328,621.00
4. 07/09/09	\$6,000.00
5. 07/24/09	\$54,322.21

Voting: Aye 4 – Nay 0

**#09-134 APPROVAL OF LEASE FOR BAND EQUIPMENT**

Approval of lease/purchase with Cascio Interstate Music for band equipment for 2009-2010 School Year in the amount of \$6,821.83 with an option to renew annually up to two additional years passed with a motion by Ms. Joan Terrell and a second by Ms. Jo Alyce Harper.

Voting: Aye 4 – Nay 0

**#09-135 APPROVAL OF SHORTENED SCHOOL DAY FOR INTERMEDIATE STUDENT**

Approval of shortened school day for an Intermediate School student for the 2009-2010 School Year passed with a motion by Ms. Joan Terrell and a second by Ms. Sheila Martin.

Voting: Aye 4 – Nay 0

**#09-136 SECOND READING AND APPROVAL OF RESCINDED, NEW OR UPDATED BOARD POLICIES**

Acknowledgement of Second Reading and approval of the following rescinded, new or updated Board Policies:

01.0	04.2	09.123
01.111	04.312 ( removed)	09.126
02.421	04.4	09.14
02.4241	06.34	09.221
02.441	06.342	09.2212
03.113	07.11	09.227
03.12322	08.1	09.311
03.14	08.113	09.33 (removed)
03.212	08.133	09.36
03.22322	08.2323	09.433
03.24	08.3	09.436
03.2711	08.5	10.5

with 04.312 and 09.33 removed from the list for further consideration passed with a motion by Ms. Joan Terrell and a second by Ms. Jo Alyce Harper.

The following changes were made to individual policies:

*Policy 09.211* to include the definition for "Student Registrants"

*Policy 09.36* to incorporate "academic" into state and national competitions and delete "one-way" under guidelines for transportation.

*Policy 09.436* includes the original language to acknowledge that superintendents may refer to law enforcement when there is reasonable suspicion of a treat or safety issue involving motor vehicles.

Voting: Aye 4 – Nay 0

**#09-137 ACKNOWLEDGED REVIEW OF 03.221 AP.21**

Acknowledgement of Board review of 03.221 AP .21 (Classified Personnel Sheet) passed with a motion by Ms. Sheila Martin and a second by Ms. Jo Alyce Harper.

Voting: Aye 4 – Nay 0

**#09-138 TRIGG COUNTY SCHOOLS FOOD SERVICE FEES FY 2009-2010**

Approval of 2009-2010 Trigg County Schools Food Service fees at the following rate reflecting no changes since the 2007-2008 school year:

	BREAKFAST	LUNCH
Reduced	.30	.40
Paid	\$1.00	\$1.50
Adult	\$1.25	\$2.50

passed with a motion by Ms. Joan Terrell and a second by Ms. Jo Alyce Harper.

Voting: Aye 4 – Nay 0

**#09-139 APPROVAL OF STUDENT TRIP TO NEW YORK**

Approval of a Student Trip to New York during Spring Break, April 6, 2010 - April 10, 2010 passed with a motion by Ms. Sheila Martin and a second by Ms. Jo Alyce Harper.

Voting: Aye 4 – Nay 0

**#09-140 AUTHORIZE SUPERINTENDENT TO CONTACT JKS ARCHITECTS TO PROCEED WITH FUEL TANK REPLACEMENT PROJECT**

Approval to authorize the superintendent to contact JKS Architects & Engineers for the purpose of entering into a non-competitive negotiations for architectural /engineering services for the fuel tank replacement project passed with a motion by Ms. Joan Terrell and a second by Ms. Jo Alyce Harper.

Voting: Aye 4 – Nay 0

**#09-141 APPROVAL OF VENDORS FOR GASOLINE/DIESEL FOR TRIGG COUNTY SCHOOLS**

Approval of Key Oil Co.; Max Arnold & Sons, LLC; Midwest Terminal and Seay Oil as approved vendors FY 10 for gasoline/diesel for Trigg County Schools on as "as needed" basis passed with a motion by Ms. Jo Alyce Harper and a second by Ms. Sheila Martin.

Voting: Aye 4 – Nay 0

**#09-142 AWARD CONTRACT FOR BUS DRIVER PHYSICALS AND REQUIRED CLASSIFIED PHYSICALS**

Approval to award the contract for Bus Driver physicals at the rate of \$50 and the Required Classified Employee physicals at the rate of \$40 to Dr. Catherine Galla, M.D. passed with a motion by Ms. Joan Terrell and a second by Ms. Sheila Martin.

Voting: Aye 4 – Nay 0

**#09-143 APPROVAL OF FMLA FOR JENNIFER ROEDER**

Approval of FMLA for Jennifer Roeder from August 5, 2009 through October 12, 2009 passed with a motion by Ms. Joan Terrell and a second by Ms. Jo Alyce Harper.

Voting: Aye 4 – Nay 0

**#09-144 AUTHORIZED SUPERINTENDENT TO PROCEED WITH DEMOLITION OF BUILDINGS**

Approval to authorize the Superintendent to contract with the City of Cadiz to proceed with the demolition of the building located at 172 Main Street and the demolition of the gray block building (formerly the Adult Education Building), if feasible, which are owned by the Trigg County Board of Education passed with a motion by Ms. Joan Terrell and a second by Ms. Jo Alyce Harper.

Voting: Aye 4 – Nay 0

**REPORTS**

**SUPERINTENDENT REPORT**

1. Youth Service Center Reports
2. Primary School Financial Reports
3. Intermediate School Financial Report
4. Middle School Financial Report
5. High School Financial Report
6. The Gala of Tables is schedule for August 5 in the cafeteria. The Board is invited to attend.
7. The play “Willie Wonka” was a great success. It involved many of our students.
8. School starts on August 6.

**BOARD REPORTS**

Ms. Harper - Attended the KSBA Summer Institute and had good informational sessions.

**#09-145 ADJOURNMENT - TIME 9:57 PM**

That the meeting be adjourned at 9:57 PM passed with a motion by Ms. Jo Alyce Harper and a second by Ms. Sheila Martin.

Voting: Aye 4 – Nay 0

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Chairperson

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Superintendent

**RECORD OF BOARD PROCEEDINGS**  
(Minutes)  
**Regular Meeting**  
**August 13, 2009 07:00PM**  
**Trigg County Board of Education**

**Attendance Taken at 7:00 PM:**

Present Board Members:

Mr. Mike Davis  
Ms. Jo Alyce Harper  
Ms. Sheila Martin  
Ms. Sharon Simmons  
Ms. Joan Terrell

**ATTENDING:**

Tim McGinnis, Superintendent	Beth Sumner, Asst. Superintendent	Travis Hamby, Asst. Superintendent
Howell Hopson, Board Attorney	Annie Catran, WKDZ	Eileen Kehrwald
James R. Mangels	Faye Stevens	Linda Tribble
Ann Taylor		Brian Futrell

Chairman Davis asked if the members had reviewed the agenda and if there were any questions or items to be removed from the Consent Agenda.

**#09-146 APPROVAL OF AGENDA**

Approval of the agenda as presented passed with a motion by Ms. Joan Terrell and a second by Ms. Sheila Martin.

Voting: Aye 5 – Nay 0

**REPORTS BY PRINCIPALS**

The four principals gave an overview of the opening of schools. All reported that the school year is off to a good start. At this time, the enrollment is 2038.

**High School Report**

Neal Cummins, Beth Sumner and Faye Stevens presented the results of the ACT test taken by the Junior class. (A copy of the report is on file in the Central Office.)

**#09-147 CONSENT AGENDA**

Approval of the Consent Agenda as presented passed with a motion by Ms. Sharon Simmons and a second by Ms. Jo Alyce Harper.

- A. Approved Minutes of July 23, 2009 meeting
- B. Acknowledged the Following Superintendent's Personnel Actions

RESIGNATIONS:

Frances Hendricks, Preschool Assistant, effective 07/30/09  
Mary Lear, TCHS Art Teacher, effective 07/21/09  
Crystal Fuller, Media Specialist, effective 07/27/09  
Erin Eagleson, Co-Power lifting Coach, effective 08/01/09

EMPLOYMENT:

Terry Vickery, High School Custodian, effective 07/22/09  
Regina Mitcheson, Homebound Teacher, effective 08/05/09  
Todd King, TCMS Asst. Boys Basketball Coach, effective 08/04/09  
Brittany Sturgill, Part-time Daycare Worker, effective 08/05/09  
Stephanie Sandage, TCHS Arts & Humanities Teacher, effective 08/03/09  
Stephanie Gilbert, TCHS Art Teacher, effective 08/03/09

Denise Rambo, TCMS 8<sup>th</sup> Gr. Language Arts/Reading Teacher, effective 08/04/09  
Ralph Stevens, TCMS Asst. Football Coach, effective 07/20/09  
Denelle Williamson, TCMS Head Cheerleading Coach, effective 07/20/09  
Ashley Cansler, TCHS English Teacher, effective 08/01/09  
Charles Terrell, TCHS Freshman Boys Basketball Coach, effective 08/03/09  
Guy Strang, TCHS Assistant to Head Boys Basketball Coach, effective 08/03/09  
Charles Alexander, TCHS Assistant Boys Basketball, effective 08/03/09  
Dylan Sonnek, TCHS Assistant Football Coach (2/3), effective 08/03/09  
Eric Bleidt, TCHS Asst. Football Coach (2/3) effective 08/03/09  
Jake Wallace, TCHS Paraprofessional Asst. Football Coach, effective 08/03/09  
John D. Fouqurean, TCHS Asst. Football Coach (2/3), effective 08/03/09

TRANSFER:

Dottie Noel, from TCMS Teacher to TCHS Media Specialist/Reading Teacher, effective 08/03/09  
L. Michelle Wease, from part-time TCHS Inst. Asst. to part-time TCPS Inst. Asst. effective 07/17/09  
Kelly Ahart, from TCMS Inst. Asst. to TCHS Inst. Asst. effective 07/17/09

APPROVAL OF:

Vicky Jones, Substitute Teacher, Rank II, effective 07/01/09  
Darlene Butts, Substitute Preschool and Daycare Worker, effective 08/03/09  
Denise Sparks, Substitute Teacher, Rank II, effective 08/03/09

C. Issuance of Checks

1.	07/28/09	\$109.59
2.	08/10/09	\$131,115.66

Voting: Aye 5 – Nay 0

#09-148 **ESTABLISH POSITIONS OF MIDDLE SCHOOL BASEBALL, SOFTBALL, BOYS SOCCER AND GIRLS SOCCER COACH**

Approval of establishing the positions of coaches for Middle School Baseball, Middle School Softball, Middle School Boys' Soccer and Middle School Girls' Soccer with stipends at \$1,544 each passed with a motion by Ms. Sharon Simmons and a second by Ms. Sheila Martin.

Voting: Aye 5 – Nay 0

#09-149 **ABOLISH SWIM COACH AND ASSISTANT SWIM COACH POSITIONS AND ESTABLISH POSITIONS OF HIGH SCHOOL WRESTLING COACH AND ASSISTANT HIGH SCHOOL WRESTLING COACH**

Approval of abolishing the position of swim coach (Stipend \$2,129) and assistant swim coach (Stipend \$1,544) and establishing the positions of High School Wrestling Coach with a stipend of \$2,537 and assistant High School Wrestling Coach with a stipend of \$1,544 passed with a motion by Ms. Jo Alyce Harper and a second by Ms. Joan Terrell.

Voting: Aye 5 – Nay 0

#09-150 **ESTABLISH POSITION OF ASSISTANT POWER-LIFTING COACH**

Approval of establishing the position of Assistant Power-lifting Coach with a stipend of \$1,544 passed with a motion by Ms. Sharon Simmons and a second by Ms. Sheila Martin.

Voting: Aye 5 – Nay 0

#09-151 **MOA BETWEEN TRIGG COUNTY AND WKEC FOR OT/PT SERVICES**

Approval of the Memorandum of Agreement Between Trigg County and the West Kentucky Education Cooperative FY 2009-2010 for OT/OTA Services, PT/PTA Services and VI/O&M Services passed with a motion by Ms. Joan Terrell and a second by Ms. Sheila Martin.

Voting: Aye 5 – Nay 0

#09-152 **APPROVAL OF ARC CHAIRPERSONS**

Approval of Neal Cummins, Matt Ladd, Janay Futrell, Wendy Mize, James Mangels, Kristy Miller, Joy Stallons, Carla Major, Carla Adams, Brian Futrell, Kaye Stewart, Chris King, Ann Taylor and Beth Sumner as Trigg County School representatives qualified as (ARC) Admissions & Release Chairpersons following

training by Lana Mullins on July 27, 2009 passed with a motion by Ms. Sharon Simmons and a second by Ms. Joan Terrell.

Voting: Aye 5 – Nay 0

#09-153 **APPROVAL OF APPLICATION FOR STATE FISCAL STABILIZATION FUNDS AND THE ATTACHED ASSURANCES**

Approval of the application for funds from the State Fiscal Stabilization Fund and approval of the Assurance Page passed with a motion by Ms. Jo Alyce Harper and a second by Ms. Sharon Simmons.

Voting: Aye 5 – Nay 0

#09-154 **APPROVAL OF AT&T MAINTENANCE CONTRACT WITH AT&T FOR \$17,595.98**

Approval of Maintenance Contract with AT&T for July 1, 2009 to June 30, 2010 in the amount of \$17,595.98 passed with a motion by Ms. Sheila Martin and a second by Ms. Jo Alyce Harper.

Voting: Aye 5 – Nay 0

#09-155 **APPROVAL OF MATERNITY LEAVE FOR TIFFANY ROBERTSON**

Approval of Maternity Leave for Tiffany Robertson beginning August 5, 2009 and ending August 17, 2009 passed with a motion by Ms. Joan Terrell and a second by Ms. Sharon Simmons.

Voting: Aye 5 – Nay 0

#09-156 **APPROVAL OF MATERNITY LEAVE FOR CARLA J. LEDFORD-CHOATE**

Approval of maternity leave for Carla J. Ledford-Choate beginning July 29, 2009 and ending September 22, 2009 passed with a motion by Ms. Joan Terrell and a second by Ms. Sharon Simmons.

Voting: Aye 5 – Nay 0

**DISCUSSION OF VISION, MISSION, GOALS**

The Board reviewed its Vision, Mission and Goals. The Short-term Goal and the Intermediate Goal have already been met ahead of schedule and with the passage of Senate Bill 1, there is a need to revisit and rework the Long-term Goal. Some of the items of discussion:

- Having a goal focused on individual students
- Using other academic indicators
- Using charts to keep the public, students and teachers informed of progress toward goal
- Using GRADE, GMADE, NCLB, ACT, EXPLORE, PLAN and college readiness to measure the progress toward the goals
- Have further discussions when the test scores are received
- Setting the goals may be a moving target for the next three years as the Prichard Committee, Kentucky Association of School councils and The council for Better Education work to establish criteria.

**REPORTS**

A. Superintendent's Report

1. Schools' Financial Reports (Copies are on file in the Central Office.)
  - a. Primary School Activity Fun Financial Report
  - b. Intermediate School Activity Fund Financial Report
  - c. Middle School Activity Fund Financial Report
  - d. High School Activity Fund Financial Report
2. Sixth Annual Meet & Greet - August 24, 2009 in the Cafeteria
3. We are off to a good start. Appreciate the work of the principals and the rest of the staff in preparing for a smooth start to the school year.
4. The Gala of Tables was wonderful. Glad some of the Board could attend

B. Staff Reports

Beth Sumner – A list of the sponsors for the Gala of Tables is posted on the website.

C. Board Reports

Joan Terrell, Mike Davis – Enjoyed the Gala of Tables. Appreciate the support that the community shows for the schools.

#09-157 **ADJOURNMENT** - Time 9:00 PM

That the meeting be adjourned at 9:00 PM passed with a motion by Ms. Joan Terrell and a second by Ms. Sharon Simmons.

Voting: Aye 5 – Nay 0

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Chairperson

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Superintendent



**RECORD OF BOARD PROCEEDINGS**  
(Minutes)  
**Regular Meeting**  
**August 27, 2009 07:00PM**  
**Trigg County Board of Education**

**Attendance Taken at 7:00 PM:**

Present Board Members:

Mr. Mike Davis  
Ms. Jo Alyce Harper  
Ms. Joan Terrell

Absent Board Members:

Ms. Sheila Martin  
Ms. Sharon Simmons

Updated Attendance:

Ms. Sharon Simmons was updated to present at: 7:30 PM

**ATTENDING:**

Tim McGinnis, Superintendent	Beth Sumner, Asst. Superintendent	Travis Hamby, Asst. Superintendent
Howell Hopson, Board Attorney	Tammy Hancock, WKDZ	Eileen Kehrwald
Lana Mullins, Special Ed. Director		

Chairman Davis asked if the members had reviewed the agenda and if there were any questions or items to be removed from the Consent Agenda.

#09-158 **APPROVAL OF AGENDA**

Approval of the agenda as presented passed with a motion by Ms. Jo Alyce Harper and a second by Ms. Joan Terrell.

Voting: Aye 3 – Nay 0

**DELEGATIONS & RECOGNITIONS**

Lana Mullins - Special Education Director - Prior to the Board addressing the amending of the Special Education procedures, Ms. Mullins reported on the changes in the use of discrepancy tables that have been mandated by the State Department.

**REPORT BY ASSISTANT SUPERINTENDENT OF INSTRUCTION**

Beth Sumner, Assistant Superintendent of Instruction gave an overview of the results of the ACT Scores of the Graduating Class of 2009. (A copy of the report is on file in the Central Office.)

#09-159 **CONSENT AGENDA**

Approval of the Consent Agenda as presented passed with a motion by Ms. Jo Alyce Harper and a second by Ms. Joan Terrell.

- A. Approved the minutes of the August 13, 2009 meeting
- B. Acknowledged the following Superintendent's Personnel Actions

**RESIGNATIONS:**

Shannon Perry-Johnson, Instructor/Harbor Academy, effective 08/28/09  
Kara Stevenson, TCHS Instructional Assistant, effective 09/04/09

**EMPLOYMENT:**

Marie Baker, Home/Hospital Instructor, effective 08/24/09  
Jean A. Thompson, Preschool Instructional Assistant, effective 08/26/09  
Morgan Greene, TCHS Assistant Girls Soccer Coach, effective 08/24/09

**APPROVAL OF:**

Joshua Harper, Substitute Teacher, Rank IV, effective 08/13/09  
Robin Jergens, Substitute Teacher, Rank I, effective 08/13/09  
Brandi Southwood, Substitute Teacher, Rank IV, effective 08/13/09  
Julie Wiegand, Substitute Teacher, Rank IV, effective 08/13/09  
Kristi Cunningham, Substitute Cafeteria Worker, effective 08/24/09

Sandra Britt, Substitute Cafeteria Worker, effective 08/24/09

Charles R. Rockhold, III, Substitute Teacher, Rank IV, effective 08/21/09

C. Issuance of Checks

08/21/2009 \$77,284.25

Voting: Aye 3 – Nay 0

#09-160 **APPROVAL OF DOUG GLOYD AS ARC CHAIRPERSON**

Approval of Doug Gloyd as Trigg County School representative qualified as (ARC) Admissions & Release Chairperson following training at the West Kentucky Education Co-op on August 14, 2009 passed with a motion by Ms. Joan Terrell and a second by Ms. Jo Alyce Harper.

Voting: Aye 3 – Nay 0

#09-161 **MIDDLE SCHOOL ATHLETIC DIRECTOR'S STIPEND INCREASED FROM \$2,537 TO \$3,150**

Approval to increase the stipend for the Middle School Athletic Director from \$2,537 to \$3,150 due to the addition of four middle school athletic programs passed with a motion by Ms. Joan Terrell and a second by Ms. Jo Alyce Harper.

Voting: Aye 3 – Nay 0

#09-162 **ACKNOWLEDGED REVIEW OF THE AMENDED TRIGG COUNTY SPECIAL EDUCATION PROCEDURES**

Approval to acknowledge review of the amended Trigg County Special Education Procedures Specific Learning Disability eligibility statement from the present procedure which indicates a 22 point discrepancy to the use of the State Department's discrepancy tables which vary according to the area of discrepancy as instructed by the state department passed with a motion by Ms. Joan Terrell and a second by Ms. Jo Alyce Harper.

Voting: Aye 3 – Nay 0

#09-163 **APPROVAL OF MOA BETWEEN TRIGG COUNTY FOOD SERVICE AND AUDUBON**

Approval of the Memorandums of Agreement between Audubon Area Head Start and Trigg County School Food Services for School Year 2009-2010 for meal services served on-site to all Head Start/Preschool children at the Housing Authority and all Head Start/Preschool children at the Head Start /Preschool located on the school campus passed with a motion by Ms. Jo Alyce Harper and a second by Ms. Joan Terrell.

Voting: Aye 3 – Nay 0

#09-164 **AUTHORIZED SUPERINTENDENT TO ADVERTISE A NOTICE OF HEARING FOR PROPOSED TAX LEVY**

Approval to authorize the superintendent to advertise a Notice of Hearing for a proposed tax levy the same as the existing rate of 45.9 with the hearing to be held on September 17, 2009 at 7:00 PM in the Conference Room of the Central Office at 202 Main Street, Cadiz, KY after it being advertised in the *Cadiz Record* on Wednesday, September 2, 2009 and Wednesday, September 9, 2009 passed with a motion by Ms. Sharon Simmons and a second by Ms. Joan Terrell. The proposed tax levies would remain at 45.9.

Voting: Aye 4 – Nay 0

#09-165 **BOARD CANCELLED THE SEPTEMBER 10, 2009 BOARD OF EDUCATION MEETING AND SCHEDULED TAX HEARING AND CALLED MEETING FOR SEPTEMBER 17**

Approval to cancel the regular Board of Education meeting scheduled for September 10, 2009 and to hold a special called meeting on September 17, 2009 at 7:30 following the Tax Hearing which is scheduled to begin at 7:00 PM and allowing additional agenda items to be added to the agenda of the Called Meeting (The agenda will be set and distributed 24 hours prior to the start of the Called Meeting) passed with a motion by Ms. Sharon Simmons and a second by Ms. Jo Alyce Harper.

Voting: Aye 4 – Nay 0

**REPORTS**

- A. Superintendent's Report
1. HS SBDM Minutes
  2. Intermediate School SBDM Minutes

3. A date for the joint meeting between the Board members and the school decision based councils was discussed. On the September 17, 2009 agenda, the Board will vote on the cancellation of the October 8, 2009 and the October 22, 2009 regular Board meetings and holding a Special Called meeting on October 20 which is the date for the joint SBDM/Board workshop.
4. KSBA Fall Workshop is tentatively scheduled to be held in Owensboro-Tuesday, November 10, 2009. More information will follow as it becomes available.
5. The Meet and Greet was well attended. It was a good opportunity to meet and visit with the community. Four hundred seventy-nine parents and family members signed in. Over 2000 pancakes were served.

B. Staff Reports

1. Beth Sumner – Attended the Internet Safety Program that was presented by the Attorney General’s office this evening in the Little Theater.
2. Eileen Kehrwald
  - a. The Imagination Library has placed 7,171 books in Trigg County since it was started last September. One of the new fund raising efforts is giving people the opportunity to make a donation in honor of someone special in their lives or to acknowledge a special occasion.
  - b. The Janice Mason Art Museum has chosen ten of the pieces of art from the Primary/Intermediate School Art Exhibit that have a Christmas picture and reproduced them as Christmas cards that are available to the public for purchase.

C. Board Reports

1. Ms. Harper - checking on Credit Hours for KSBA training
2. Ms. Simmons - Asked about students being able to graduate as Honor Graduates with the change that requires four instead of three Advance Placement classes

#09-166 **BOARD ENTERED INTO EXECUTIVE SESSION TIME: 8:21 PM**

Motion to enter into Executive Session for discussion of proposed or pending litigation against or on behalf of the Board - KRS 61.810(1)(c) for reasons of confidentiality passed with a motion by Ms. Joan Terrell and a second by Ms. Jo Alyce Harper.

Voting Aye –4; Nay – 0

No Board action was taken following the Executive Session.

#09-167 **BOARD ADJOURNED EXECUTIVE SESSION - TIME 8:43 PM**

That the Executive Session be adjourned at 8:43 PM passed with a motion by Ms. Sharon Simmons and a second by Ms. Jo Alyce Harper

Voting Aye –4; Nay – 0

#09-168 **MOTION TO ADJOURN TIME – 8:44 PM**

That the meeting be adjourned at 8:44 PM passed with a motion by Ms. Jo Alyce Harper and a second by Ms. Sharon Simmons.

Voting Aye – 4; Nay – 0

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Chairperson

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Superintendent

**RECORD OF BOARD PROCEEDINGS**  
(Minutes)  
**Special Called Meeting**  
**September 17, 2009 7:30 PM**  
**Trigg County Board of Education**

**Attendance Taken at 7:30 PM:**

Present Board Members:

Mr. Mike Davis  
Ms. Jo Alyce Harper  
Ms. Sheila Martin  
Ms. Sharon Simmons

Absent Board Members:

Ms. Joan Terrell

**ATTENDING:**

Tim McGinnis, Superintendent	Beth Sumner, Asst. Superintendent	Travis Hamby, Asst. Superintendent
Franklin Clark, Cadiz Record	Tammy Hancock, WKDZ	Eileen Kehrwald

Chairman Davis asked if the members had reviewed the agenda and if there were any questions or items to be removed from the Consent Agenda.

**#09-169 APPROVAL OF AGENDA**

Approval of the agenda as presented passed with a motion by Ms. Sheila Martin and a second by Ms. Sharon Simmons.

Voting: Aye - 4; Nay - 0

**#09-170 CONSENT AGENDA APPROVED**

Approval of the Consent Agenda as presented passed with a motion by Ms. Jo Alyce Harper and a second by Ms. Sheila Martin.

- A. Approval of Minutes of August 27, 2009 Meeting
- B. Acknowledge the Following Superintendent's Personnel Actions

**EMPLOYMENT:**

Brandi Southwood, Trigg County Primary Teacher, effective 09/04/09

**APPROVAL OF:**

Patricia Pipkin, Substitute Food Service Worker, effective 09/03/09  
Annette Skinner, Substitute Teacher, Rank II, effective 09/08/09  
Freddie McFarland, Sr., Substitute Teacher, Rank V, effective 09/10/09  
Jason M. Gillihan, Substitute Teacher Rank IV, effective 09/14/09  
Beth Taylor, Substitute Teacher, Rank IV, effective 08/13/09

- C. Leave of Absence
  - 1. FMLA for Karen Rogers from 08/05/09 through 10/02/09
- D. Issuance of Checks
  - 1. 08/28/09       \$8,718.35
  - 2. 09/10/09       \$419,265.69
  - 3. 09/15/09       \$200.92
- E. Travel Requests
  - 1. Trigg County High School Drama Club to travel to TPAC in Nashville, TN on September 20, 2009 to see a play

Voting: Aye - 4; Nay - 0

**#09-171 TAX LEVY SET BY BOARD**

Approval to set the tax levy for 2009-2010 with the following proposed rates:

Real Estate Property	45.9 cents per \$100 assessed valuation
Personal Property	45.9 cents per \$100 assessed valuation
Motor Vehicle	45.9 cents per \$100 of assessed valuation

Aircraft, both recreational and non-commercial, and watercraft, non-commercial out-of-state or Coast Guard Registered to be excluded.

Utility Tax 3% passed with a motion by Ms. Sharon Simmons and a second by Ms. Jo Alyce Harper.

Voting: Aye - 4; Nay – 0

**#09-172 CANCELED OCTOBER 8, 2009 BOARD OF EDUCATION MEETING**

Approval to cancel the October 8, 2009 Board of Education meeting passed with a motion by Ms. Jo Alyce Harper and a second by Ms. Sheila Martin.

Voting: Aye - 4; Nay – 0

**#09-173 SCHEDULED A SPECIAL CALLED MEETING FOR OCTOBER 20, 2009 AT 6:00 PM**

Approval to call a Working Session beginning at 6:00 PM on October 20, 2009 for the purpose of holding a test results evaluation/training/discussion with the SBDM Councils and the Administrative Team beginning in the Trigg County Cafeteria and moving to the Trigg County Middle School Library with no other business to be discussed passed with a motion by Ms. Sharon Simmons and a second by Ms. Jo Alyce Harper.

Voting: Aye - 4; Nay – 0

**#09-174 LANA MULLINS APPROVED AS ARC CHAIRPERSON**

Approval of Lana Mullins as ARC (Admissions & Release Committee) chairperson as Trigg County Schools Director of Special Education passed with a motion by Ms. Jo Alyce Harper and a second by Ms. Sharon Simmons.

Voting: Aye - 4; Nay – 0

**#09-175 APPROVAL OF MOA BETWEEN TRIGG COUNTY SCHOOLS AND AUDUBON AREA HEAD START**

Approval of the Memorandum of Agreement between Audubon Area Head Start and Trigg County Schools to coordinate services to eligible preschool children passed with a motion by Ms. Sharon Simmons and a second by Ms. Sheila Martin.

Voting: Aye - 4; Nay – 0

**#09-176 APPROVAL OF APPLICATION FOR SERVICE LEARNING GRANT**

Approval for applying for the Service Learning Grant in the amount of \$2,200 with no matching funds required for this grant passed with a motion by Ms. Sheila Martin and a second by Ms. Jo Alyce Harper.

Voting: Aye - 4; Nay – 0

**#09-175 MOA BETWEEN MARSHALL COUNTY AND TRIGG COUNTY PUBIC SCHOOLS FOR TEACHER OF THE DEAF SERVICES TABLED**

Approval to table the Memorandum of Agreement between Marshall County and Trigg County Public Schools for 2009-2010 for services of a teacher of the deaf and hard of hearing passed with a motion by Ms. Jo Alyce Harper and a second by Ms. Sharon Simmons.

Voting: Aye - 4; Nay – 0

**#09-176 APPROVED REIMBURSEMENT TO STUDENTS SCORING 3 OR ABOVE ON AP TEST**

Approval of reimbursement payments to the following students who have scored 3 or above on Advanced Placement Exams for 2009:

Brianna Stacey English Literature

Evan Lampley English Literature

Evan Lampley Chemistry

Kanisha Frye US History

Austin Hart US History

David Swart US History

passed with a motion by Ms. Sharon Simmons and a second by Ms. Jo Alyce Harper.

Voting: Aye - 4; Nay – 0

**Reports**

**A. Superintendent’s Report**

1. YSC Report
2. We are off to a good start. Things are going well.
3. NCLB results will be released at 12:01 AM EDT on Wednesday. The schools will get the reports on Friday afternoon.  
Regarding the flu- We are in regular contact with the Health Department. One of our school nurses attended the Governor’s Summit on H1N1. We have sent an informational letter and flyer home with all students.

**B. Staff Reports**

Beth Sumner, Assistant Superintendent of Instruction – Reviewing the test results. Have a lot of numbers to look over

**C. Board Reports**

Ms. Martin - Asked for information on the Imagination Library fund raising efforts. (Depending on donations, will be having a boat cruise fund raiser in October, distributing pamphlets for donations in honor of people or events, have a payroll deduction available to employees.)

**#09-177 MOTION TO GO INTO EXECUTIVE SESSION PER KRS 61.810 (10(F)- TIME 8:00 PM**

To enter into Executive Session per KRS 61.810(1)(f) for discussion which might lead to the appointment, discipline or dismissal of an individual employee or student passed with a motion by Ms. Sharon Simmons and a second by Ms. Jo Alyce Harper.

Voting: Aye - 4; Nay - 0

**#09-178 MOTION TO ADJOURN EXECUTIVE SESSION - TIME 8:33 PM**

To adjourn Executive Session at 8:33 PM passed with a motion by Ms. Sharon Simmons and a second by Ms. Sheila Martin.

Voting: Aye - 4; Nay - 0

No action was taken following the Executive Session

**#09-178 ADJOURNMENT - TIME 8:34 PM**

That the meeting be adjourned - Time 8:34 PM passed with a motion by Ms. Jo Alyce Harper and a second by Ms. Sharon Simmons.

Voting: Aye - 4; Nay - 0

\_\_\_\_\_  
Chairperson

\_\_\_\_\_  
Superintendent

**RECORD OF BOARD PROCEEDINGS**  
(Minutes)  
**Regular Meeting**  
**September 24, 2009 7:30 PM**  
**Trigg County Board of Education**

**Attendance Taken at 7:00 PM:**

Present Board Members:

Mr. Mike Davis  
Ms. Jo Alyce Harper  
Ms. Sheila Martin

Absent Board Members:

Ms. Sharon Simmons  
Ms. Joan Terrell

Updated Attendance:

Ms. Joan Terrell was updated to present at: 7:33 PM

**ATTENDING:**

Tim McGinnis, Superintendent	Beth Sumner, Asst. Superintendent	Brian Futrell, IS Principal
Neal Cummins, HS Principal	James Mangels, MS Principal	Ann Taylor, PS Principal
Howell Hopson, Board Attorney	Eileen Kehrwald	Linda Tribble
Franklin Clark, Cadiz Record	Tammy Hancock, WKDZ	

Chairman Davis asked if the members had reviewed the agenda and if there were any questions or items to be removed from the Consent Agenda.

**#09-179 APPROVAL OF AGENDA**

Approval of the agenda as presented passed with a motion by Ms. Sheila Martin and a second by Ms. Jo Alyce Harper.

Voting: Aye - 3; Nay - 0

**DELEGATIONS & RECOGNITIONS**

Mark Harris, Director of Transportation, presented the Board with information concerning the purchase of two 66-passenger buses and one 52-passenger handicap bus.

**REPORTS BY ASSISTANT SUPT. OF INSTRUCTION AND PRINCIPALS**

- A. Assistant Superintendent of Instruction, Beth Sumner, reported to the Board on the test results from NCLB (No Child Left Behind) and the IPR (Interim Performance Report). Trigg County Schools have met all NCLB goals for the third year in a row. Ms. Sumner also announced that in the IPR ranking, Trigg County Schools have moved to second place in the region and are 20<sup>th</sup> of 176 school districts in Kentucky.
- B. The principals from the Intermediate, Middle and High School gave a brief report on their KCCT and NCLB test scores. (The test results will be discussed in depth at the workshop with the SBDM councils and the Board members on October 20.)
- C. Primary School principal reported on the diagnostic testing with GRADE and GMADE  
(A copy of the test results is on file in the Central Office.)

**#09-180 CONSENT AGENDA**

Approval of the Consent Agenda as presented passed with a motion by Ms. Jo Alyce Harper and a second by Ms. Sheila Martin.

- A. Approved Minutes of September 17, 2009 Tax Hearing  
Approved Minutes of September 17, 2009 Special Called Meeting
- B. Acknowledged the Following Superintendent's Personnel Actions

**EMPLOYMENT:**

Frank Bozynski, HS Technology Coordinator, effective 09/22/09  
Michelle Wease, HS Instructional Assistant (FMD), effective 09/22/09

Becky Ginn, HS Drama Coach, effective 09/22/09

**APPROVAL OF:**

David Hulett, Substitute Teacher, Rank II, effective 09/23/09

**SUSPENSION:**

Three-day suspension for classified employee. (Name withheld due to confidentiality.)

C. Leave of Absence

Unpaid Medical Leave for Sarah Slaughter-Harper beginning 08/26/09 through 10/16/09

D. Issuance of Checks

1. 09/25/09 \$63,849.99

E. Travel Requests

1. FFA to travel to Indianapolis, Indiana for National FFA Convention 10/21/09 - 10/24/09

Voting: Aye - 4; Nay - 0

#09-181 **APPROVAL OF WORKING BUDGET**

Approval of Working Budget for 2009-2010 passed with a motion by Ms. Joan Terrell and a second by Ms. Jo Alyce Harper.

Voting: Aye - 4; Nay - 0

#09-182 **APPROVAL OF PURCHASE OF BUSES**

Approval to purchase two MaxForce DT International 66 Passenger buses (\$74,901.00 each), two Left-Center Luggage Boxes (\$937 each), two Left-Rear Luggage Boxes (\$582 each), two Right-Center Luggage Boxes (\$582 each) and pending KDE authorization, one 52-Passenger MaxForce DT International Handicap equipped bus (\$77,805.00) for a total expenditure of \$231,809.00 passed with a motion by Ms. Sheila Martin and a second by Ms. Joan Terrell.

Voting: Aye - 4; Nay - 0

#09-183 **APPROVAL TO DECLARE TEXTBOOKS AS SURPLUS ITEMS**

Approval to declare textbooks owned by the Trigg County Schools for educational use but are no longer of value to the schools as surplus property with the superintendent to make the written statement regarding surplus property as required by statute. "The listed property was purchased for educational purposes and is no longer suitable for public use because it is either outdated or non-functioning and therefore, it is in the public interest to dispose of this property by advertising and sealed bid. KRS 45A.425 (2) & (4 )" passed with a motion by Ms. Jo Alyce Harper and a second by Ms. Sheila Martin.

A complete list of the textbooks is available at the Trigg County Middle School and the Central Office of the Trigg County Board of Education.

Voting: Aye - 4; Nay - 0

**REPORTS**

**Superintendent's Report**

1. **KSBA Fall Workshop** The focus of the KSBA Fall Institute is on early childhood. Trigg County has the option of attending the meeting in Owensboro on November 10 or in Paducah on October 29. The Board members present decided to attend the meeting in Paducah on October 29.
2. We have a home game on Friday. The ball field looks good. The lighting will need to be addressed in the future.
3. We are monitoring the flu in our schools. We are being proactive with preventative measures and are in contact with the Health Department. We have also sent an informational letter home to the parents.
4. Our condolences to the family of the Caldwell County School student who died this week.
5. I appreciate the hard work of Beth and the staff.

**Staff Reports**

Beth Sumner – It has been a pleasure to be here this week with the release of our news with the test scores. We had a training this week on deepening the work of the Professional Learning Community.

**Board Reports**

1. Ms. Martin - Was pleased to hear about the test scores. Other communities are talking about Trigg County Schools.
2. Ms. Harper - Very proud of our schools.



3. Ms. Terrell - With all schools achieving, it shows the importance of everyone being on the same page and working together.
4. Mr. Davis - We are ready to take the next step up. In Trigg County, accountability is working. The school community is working as a team.

#09-184 **ADJOURNMENT – TIME 9:21 PM**

That the meeting be adjourned at 9:21 PM passed with a motion by Ms. Jo Alyce Harper and a second by Ms. Joan Terrell.

Voting: Aye - 4; Nay – 0

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Chairperson

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Superintendent

**RECORD OF BOARD PROCEEDINGS**  
(Minutes)  
**Trigg County Board of Education**  
**Special Called Meeting and Board Workshop**  
**Held in Trigg County Cafeteria/Trigg County Middle School Library**  
**October 20, 2009 6:00 PM**

**Attendance Taken at 6:00 PM:**

Present Board Members:

Mr. Mike Davis  
Ms. Jo Alyce Harper  
Ms. Sheila Martin  
Ms. Joan Terrell (Left meeting at 8:45 PM)  
Ms. Sharon Simmons (Arrived at 7:20 PM)

**ATTENDING:**

Tim McGinnis, Superintendent	Beth Sumner, Asst. Superintendent	Travis Hamby, Asst. Superintendent
Neal Cummins, HS Principal	James Mangels, MS Principal	Ann Taylor, PS Principal
Brian Futrell, IS Principal	Eileen Kehrwald	Matthew Ladd
Penny Stallons	Sherry Holloway	Tasha Brown
Pam Wilson	Faye Stevens	Brooke Stinson
Janay Futrell	Leah Boyd	Christopher King
Carla Major	Janice Boyd	Karen Nolcox
Laura Shelton	Wendy Mize	Doug Gloyd
Tracy Oliver	Deepak Patel	Donna Kranz
Kaye Stewart	Lana Mullins	Shannon Joiner
Amy Carneyhan	Elaine Wimberly	Amy Allen
Kim Allen	Franklin Clark, Cadiz Record	

Chairman Davis called the meeting to order and stated that it was a Special Called Meeting for the purpose of discussion of test score data with the SBDM Councils and members of the Administrative Team. The media has been notified of the meeting. He then called for a motion to recess the meeting for the purpose of a meal and discussion of test score data.

**#09-185 MOTION TO RECESS FOR MEAL / TRAINING / REVIEW OF ASSESSMENT DATA**

Approval to recess the meeting at 6:03 PM for the purpose of having a meal to be followed by training/discussion of test score data passed with a motion by Ms. Joan Terrell and a second by Ms. Sheila Martin.

Voting: Aye - 4; Nay - 0

During the recess, the group assembled had a meal together and then moved to the Middle School Library to discuss test score data.

**#09-186 MOTION TO RECONVENE THE MEETING**

Motion to reconvene the meeting at 8:46 PM passed with a motion by Ms. Sharon Simmons and a second by Ms. Jo Alyce Harper.

Voting: Aye - 4; Nay - 0

**#09-187 ADJOURN MEETING TIME - 8:47 PM**

That the meeting be adjourned at 8:47 PM passed with a motion by Ms. Jo Alyce Harper and a second by Ms. Sharon Simmons.

Voting: Aye - 4; Nay - 0

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Chairperson

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Superintendent

**RECORD OF BOARD PROCEEDINGS**  
(Minutes)  
**Regular Meeting**  
**Trigg County Board of Education**  
**October 22, 2009 7:00 PM**

**Attendance Taken at 7:04 PM:**

Present Board Members:

Mr. Mike Davis  
Ms. Jo Alyce Harper  
Ms. Sheila Martin  
Ms. Sharon Simmons  
Ms. Joan Terrell

ATTENDING:

Tim McGinnis, Superintendent	Andrea Hampton	Tammy Hancock, WKDZ
Travis Hamby	Diane Hampton	Matt Ladd
Howell Hopson, Board Attorney	Angie Lane	Eileen Kehrwald
Franklin Clark, Cadiz Record		

Chairman Davis asked if the members had reviewed the agenda and if there were any questions or items to be removed from the Consent Agenda.

#09-188 **APPROVAL OF AGENDA**

Approval of the agenda as presented passed with a motion by Ms. Jo Alyce Harper and a second by Ms. Sheila Martin.

Voting: Aye - 5; Nay - 0

**DELEGATIONS AND RECOGNITIONS**

Andrea Hampton, Diane Hampton and Angie Lane were recognized by the Board for their success with the Adult Education Program. The program is one of 29 counties in the Excellence category in Kentucky. The program will receive \$6,223.00 as a result.

#09-189 **CONSENT AGENDA**

Approval of the Consent Agenda as presented passed with a motion by Ms. Sheila Martin and a second by Ms. Joan Terrell.

- A. Approval of Minutes
  - 1. Approved Minutes of 09/24/09
  - 2. Approved Minutes of Called Meeting 10/20/09
- B. Acknowledge the Following Superintendent's Personnel Actions

**RESIGNATION:**

F. Wayne Robertson, Bus Driver, effective 09/25/09  
Karen Rogers, HS Math Teacher, effective 10/12/09  
Elizabeth Wallace, Substitute Daycare Worker, effective 09/18/09

**EMPLOYMENT:**

Barbara A. Fowler, Preschool Special Education Assistant, effective 10/15/09  
Kathryn Harper, Permanent Substitute Bus Driver, effective 10/19/09  
Stephanie Winfield, Bus Driver, effective 10/15/09  
Madge Parrent, Special Needs Bus Monitor, effective 10/16/09

**APPROVAL OF:**

Leslie Bridges, Substitute Teacher, Rank IV, effective 10/12/09  
Sylvia Ann Lancaster, Substitute Bus Monitor, effective 10/17/09  
Colin Baker, Substitute Teacher, Rank IV, effective 10/21/09  
Dean Duncan, Substitute Teacher, Rank I, effective 10/20/09  
Sylvia Anne Lancaster, Substitute Preschool & Daycare Worker, effective 10/20/09

- C. Leave of Absence
1. Amend previously approved unpaid leave of absence from 08/26/09 - 10/16/09 for Sarah Slaughter Harper to FMLA from 08/26/09 - 10/31/09
  2. Approval of FMLA/Maternity Leave for Annetta Visingardi beginning 11/9/2009 and ending on 1/1/2010.
  3. Approval of FMLA for Carol Kostrzebski beginning 10/12/2009 and ending on 11/20/2009.
  4. Approval of Medical Leave of Absence for Jimmy Duffie for the 2009-2010 school year.
  5. Approval of Medical Leave of Absence for Sherry Sweat beginning 8/24/2009 and ending on 11/5/2009.
- D. Issuance of Checks
1. 09/30/09 \$2,399.69
  2. 10/10/09 \$184,705.41
  3. 10/23/09 \$56,564.11
- E. Travel Requests
1. Thirty Middle School students and two adults to travel to W. KY 4-H Camp on October 21, 2009 through October 23, 2009 for Project Lead the Way Math and Science
  2. TCHS Band (50 band members and 10 chaperones) to travel to Nashville, TN to compete in the Music City Invitational on October 24, 2009
  3. Thirty- five TCMS Students and chaperones to travel to Louisville, KY for Kentucky Youth Assembly December 13, 2009 through December 16, 2009
  4. 74 TCHS Students and Chaperones to travel to Louisville, KY for Kentucky Youth Assembly on November 22, 2009 through November 24, 2009
  5. TCHS Cross Country to travel to Lexington, KY for State Competition on November 13 & 14, 2009
  6. TCMS/TCES Cross Country to travel to Lexington, KY on October 30 & 31, 2009 for Elementary and Middle School State Cross Country Championships
  7. TCHS Boys Basketball Team to Travel to Belfry, KY on December 27 -30, 2009 to participate in the Belfry Christmas Tournament

Voting: Aye - 5; Nay – 0

#09-190 **APPROVAL OF 2.5 LOCALLY APPROVED CREDIT HOURS**

Approval of 2.5 Locally Approved Training Credit Hours for Mike Davis, Jo Alyce Harper, Sheila Martin, Sharon Simmons and Joan Terrell who attended the SBDM/Board working session where they reviewed assessment data for curricular issues and trends passed with a motion by Ms. Joan Terrell and a second by Ms. Sharon Simmons.

Voting: Aye - 5; Nay – 0

#09-191 **APPROVAL TO ACKNOWLEDGE REVIEW OF ANNUAL TEST SCORE DATA FOR 2009**

Approval to acknowledge review of KCCT 2009 Test Score Data passed with a motion by Ms. Sharon Simmons and a second by Ms. Jo Alyce Harper.

Voting: Aye - 5; Nay – 0

#09-192 **APPOINT BRIAN FUTRELL TO THE CERTIFIED EVALUATION APPEALS PANEL AND ANN TAYLOR AS ALTERNATE**

Approval to appoint Brian Futrell as certified employee to the certified evaluation appeals panel and Ann Taylor as alternate passed with a motion by Ms. Joan Terrell and a second by Ms. Sheila Martin.

Voting: Aye - 5; Nay – 0

#09-193 **MOA WITH MARSHALL COUNTY FOR TEACHER OF DEAF AND HARD OF HEARING STUDENTS**

Approval of MOA with Marshall County Schools for professional services of a teacher of the deaf and hard of hearing with the teacher remaining an employee of Marshall County Public Schools passed with a motion by Ms. Sheila Martin and a second by Ms. Joan Terrell

Voting: Aye - 5; Nay – 0

#09-194 **AUTHORIZE THE SUPERINTENDENT/DESIGNEE TO PURCHASE ROOF-COATING MATERIALS**

Approval to authorize the superintendent or his designee to purchase \$49,509.90 in roof-coating materials from The Garland Company, Inc. of Cleveland, OH to coat the Cafeteria roof, Field House roof, a small storage roof and the Elementary School ramp roof with the procurement of materials through the US General Services Administration passed with a motion by Ms. Sharon Simmons and a second by Ms. Jo Alyce Harper.  
Voting: Aye - 5; Nay – 0

**REPORTS**

A. SUPERINTENDENT REPORTS

1. Schools' Financial Reports
  - a. High School Financial Reports
  - b. Middle School Financial Reports
  - c. Intermediate Financial Report
  - d. Primary School Financial Report
2. KSBA Meeting in Paducah on Thursday, October 29, 2009 from 5:30 PM to 8:30 PM
3. Appreciate your attendance at the SBDM/Board meeting last Tuesday.
4. State of Kentucky/TCBE Contingency Funds
5. Parent Notes/H1N1

B. STAFF REPORTS

Travis Hamby, Assistant Superintendent, reported on the flu season and attendance at Trigg County Schools. The attendance is staying strong and is comparable to the attendance at this time last year. The lowest to date is 92%. We have been proactive working with the Health Department.

C. BOARD

Mike Davis asked about parent notes and the H1N1. (Mr. Hamby has met with the attendance clerks. They are entering a special code for flu-like symptoms into the system. The school is working with parents on an individual basis with the need for doctor notes.)

#09-195 **ADJOURNMENT – TIME 8:30 PM**

That the meeting be adjourned at 8:30 PM passed with a motion by Ms. Joan Terrell and a second by Ms. Jo Alyce Harper.  
Voting: Aye - 5; Nay – 0

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Chairperson

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Superintendent

**RECORD OF BOARD PROCEEDINGS**  
(Minutes)  
**Special Called Meeting**  
**Trigg County Board of Education**  
**October 29, 2009 4:30 PM**

**Attendance Taken at 4:30 PM:**

Present Board Members:

Mr. Mike Davis  
Ms. Jo Alyce Harper  
Ms. Sheila Martin  
Ms. Joan Terrell

Absent Board Members:

Ms. Sharon Simmons

**ATTENDING:**

Tim McGinnis, Superintendent                      Travis Hamby                                      Eileen Kehrwald

Chairman Davis called the meeting to order.

**#09-196 CONSENT AGENDA APPROVED**

Approval of Consent Agenda passed with a motion by Ms. Joan Terrell and a second by Ms. Sheila Martin.

1. Middle School Football Team to Travel to Lexington, KY October 30 - November 1, 2009 for State Playoffs
2. TCMS Cheerleaders to Travel to Lexington, KY for MS Football Finals October 31 - November 1, 2009

Voting: Aye - 4; Nay – 0

**#09-197 UTILIZE KY LAKESIDE TRAVEL, LLC FOR BAND TRIP TO STATE COMPETITION**

Approval of the use of a common carrier (KY Lakeside Travel, LLC) to transport the HS Band to and from State Competition in Louisville, KY on November 7, 2009 passed with a motion by Ms. Jo Alyce Harper and a second by Ms. Joan Terrell. (The band will use common carrier instead of school buses for the purpose of comfort and rest for students as they will be traveling to Louisville, competing and returning on the same day. This will also be a financial savings with the cost the bus being less than paying for an overnight stay for the band. )

Voting: Aye - 4; Nay – 0

**#09-198 ADJOURN MEETING**

Approval to adjourn the meeting at 4:44 PM passed with a motion by Ms. Sheila Martin and a second by Ms. Jo Alyce Harper.

Voting: Aye - 4; Nay – 0

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Chairperson

\_\_\_\_\_  
Superintendent

**RECORD OF BOARD PROCEEDINGS**  
(Minutes)  
**Regular Meeting**  
**Trigg County Board of Education**  
**November 12, 2009**  
**7:00 PM**

**Attendance Taken at 7:00 PM:**

Present Board Members:

Mr. Mike Davis  
Ms. Jo Alyce Harper  
Ms. Sheila Martin  
Ms. Sharon Simmons  
Ms. Joan Terrell

ATTENDING :

Tim McGinnis, Superintendent	Travis Hamby, Asst. Superintendent	Beth Sumner, Asst. Superintendent
Neal Cummins, HS Principal	Faye Stevens, Inst. Supervisor	James Mangels, MS Principal
Howell Hopson	Linda Tribble	Eileen Kehrwald
Brian Futrell, IS Principal	Brooke Stinson, Inst. Supervisor	Lana Mullins, Dir. of Spec. Ed.
Eric V. Sweno	Sheri Lancaster	Trudy Carr
Joel Ben Thomas	Robin Jergens	Debra Jenkins
Meg Davis	Ethan Sweno	Matt Crane
Lynne Crane	Patrick S. Crane	Shelia L. Thomas
Kevin Hoffman, KNE		

Chairman Davis asked if the members had reviewed the agenda and if there were any questions or items to be removed from the Consent Agenda.

**#09-199 APPROVAL OF AGENDA**

Approval of the agenda as presented passed with a motion by Ms. Joan Terrell and a second by Ms. Sheila Martin.

Voting: Aye - 5; Nay - 0

**DELEGATIONS**

Three high school students and parents addressed the Board regarding concerns with continuous assessment, the grading scale and rigor in the classrooms.

**Reports by Principals**

- A. Beth Sumner, Assistant Superintendent of Instruction, informed the Board that the principals would be reporting on GRADE/GMADE, PLAN, ACT and EXPLORE. The Preschool would be reporting on Creative Curriculum Checkpoints
- B. High School Report - Reported on PLAN results and GRADE/GMADE
- C. Middle School Report - Reported on EXPLORE Results 2006-2009. They also reported on GRADE/GMADE.
- D. Intermediate School Report - Reported on GRADE/GMADE for October 2009
- E. Primary School Report - Reported on GRADE/GMADE for September 2009 along with a report for the plan for intervention.
  - 1. Preschool - Creative Curriculum Fall Checkpoints Brooke Stinson, Instructional Supervisor and Lana Mullins, Preschool Director,

**#09-200 CONSENT AGENDA**

Approval of the Consent Agenda as presented passed with a motion by Ms. Sharon Simmons and a second by Ms. Joan Terrell.

- A. Approval of Minutes
  - 1. Approval of Minutes - October 22, 2009
  - 2. Approval of Minutes - October 29, 2009

B. Acknowledged the Following Superintendent's Personnel Actions

**RETIREMENT:**

Rosalie Gutmann, MS Teacher, effective 12/31/09

**RESIGNATION:**

Deborah Colbert, Assistant Volleyball Coach, effective 10/20/09

Kimberly Colbert/Mangers, Head Volleyball Coach, effective 10/20/09

Kaye Stewart, Asst. Cheerleading Coach, effective 9/24/09

Sarah Harper, MS Language/Reading Teacher, effective 11/10/09

**TRANSFER:**

Juanita Renfro, Clerk, from part-time to full-time position for the remainder of the 2009-10 School Year effective 11/02/09

**EMPLOYMENT:**

Zina Wilson, Preschool Bus Monitor, ½ time, six hours per week, effective 11/02/09

Marcy Simmons, Preschool Bus Monitor, ½ time, six hours per week, effective 11/02/09

Trina Clinkenbeard, Part-time Instructional Assistant – Preschool (Special Education) effective 11/16/09

**APPROVAL OF:**

Jennifer Boone, Substitute Teacher, Rank IV, effective 11/12/09

Iva L. Dawson, Substitute Teacher, Rank IV, effective 10/27/09

Elaine C. Bennett, Food Service Substitute, effective 10/27/09

Karl Morgan, Substitute Teacher, Rank IV, effective 10/29/09

Joelle S. McNichols, Emergency Non-Certified Substitute Teacher, effective 10/30/09

Danette Olson, Substitute Teacher, Rank IV, effective 10/30/09

Debra Aquino, Substitute Teacher, Rank IV, effective 10/30/09

Amanda B. Adams, Substitute Teacher, Rank IV, effective 10/30/09

Willis Don Allison, Substitute Teacher, Rank 1, effective 11/12/09

C. Leave of Absence

1. Approval of FMLA for Tina Davis beginning 11/9/2009 and ending 11/23/2009

2. Approval of Maternity Leave/FMLA for Kristi Hale beginning 11/2/2009 and ending 2/8/2009

3. Approval of FMLA for Wendy Hammond beginning 10/19/2009 and ending 11/24/2009

4. Approval of FMLA for Angela Killebrew beginning 11/5/2009 and ending 12/16/2009

D. Issuance of Checks

1. 11/06/09 \$172,584.93

2. 11/11/09 \$4,575.04

E. Travel Requests

1. Teresa Walker, chaperone and four students to travel to Clarksville, TN on December 12, 2009 for training in transitional skills

2. JV High School Girls Basketball to Travel to Clarksville, TN to Participate in Girls Basketball Junior Varsity Game January 11, 2010

Voting: Aye - 5; Nay – 0

#09-201 **MUNIS CONSORTIUM CONTRACT FOR 2009-2010**

Approval to authorize the superintendent to sign the contract with West Kentucky Munis Consortium for September 1, 2009-August 31, 2010 for consultant's expertise and knowledge regarding the implementation and application of the MUNIS program within the school districts for six days per year passed with a motion by Ms. Sharon Simmons and a second by Ms. Jo Alyce Harper.

Voting: Aye - ; Nay – 0

Ms. Joan Terrell - Abstained as an employee of the Caldwell County School which serves as the financial agent for the consortium

#09-202 **ACCEPT KETS OFFER OF ASSISTANCE**

Approval to accept KETS first offer of assistance FY-2010 in the amount of \$28,031.00 which will be matched equally by the Board of Education and that it be escrowed for up to three years passed with a motion by Ms. Joan Terrell and a second by Ms. Sheila Martin.

Voting: Aye - 5; Nay – 0



**SET DATE FOR SPECIAL CALLED MEETING / WORKSHOP**

The Board members discussed setting a date for a Board Workshop during which time the members would do the Superintendent Evaluation. The members will contact Eileen Kehrwald with their choice between November 30, 2009 and December 3, 2009. The media will be notified and no other Board business will be discussed.

#09-203 **ACKNOWLEDGE REVIEW OF NUTRITION AND PHYSICAL ACTIVITY REPORT CARD**

Approval to acknowledge review and discussion of Nutrition and Physical Activity Report Card for School Year 2008-2009 (A copy of the report card has been posted on the Trigg County School System's website.) passed with a motion by Ms. Sharon Simmons and a second by Ms. Jo Alyce Harper. Mr. Hamby reviewed the report and discussed the findings with the Board

Voting: Aye - 5; Nay - 0

#09-204 **AMEND ALTERNATIVE EDUCATION TEACHER JOB DESCRIPTION TO REFLECT QUALIFICATIONS BEING VALID KENTUCKY TEACHER CERTIFICATION OR BACHELOR'S DEGREE.**

Approval to amend Alternative Education Teacher Job Description to reflect qualifications being a Valid Kentucky Teacher Certification or Bachelor's Degree passed with a motion by Ms. Joan Terrell and a second by Ms. Sheila Martin.

Voting: Aye - 5; Nay - 0

**REPORTS**

A. Superintendent's Report

1. Schools' Financial Reports
  - a. Primary School Financial Report
  - b. Intermediate School Financial Report
  - c. High School Activity Fund
2. Veterans' Day - The Veterans were most appreciative of the students as they viewed the parade and waved flags and signs that they had made. Throughout the week, we have had Veterans in the schools visiting classrooms and studying about the Veterans.
3. Attendance for the District is 94.42
4. The band came in 3<sup>rd</sup> place in 2A in the state competition. They have done well and we are proud of them.

B. Staff Reports

**Travis Hamby, Assistant Superintendent of Personnel and Operations** – Showed the Board the attendance chart. Attendance has started back up after the lowest attendance at 91.2% on November 3, 2009

**Beth Sumner, Assistant Superintendent of Instruction** – The Middle School and High School do-sponsored a visit from Suzanne Supplee, author of Artichoke's Heart and When Irish Guys are Smiling. She is speaking to a gathering this evening and will be in the Sophomore English class on Friday.

C. Board Reports

1. Mr. Davis -
  1. Distributed packets to the Board members for their review prior to the Called Workshop for the Superintendent Evaluation.
  2. Had received compliments the FFA that he that he had received. On a trip to Indianapolis, the group stopped at Beck's Superior Hybrid Seed Company. The company rep told Mr. Davis that it was the best group that they had, with good questions and showed a great deal of knowledge.

#09-205 **MOTION TO GO INTO EXECUTIVE SESSION PER KRS 61.810 – TIME 9:50 PM**

To enter into Executive Session per KRS 61.810 (1)(f) for discussion which might lead to the appointment, discipline or dismissal of an individual employee or student time passed with a motion by Ms. Joan Terrell and a second by Ms. Jo Alyce Harper. (The Executive Session was held for confidentiality.)

Voting: Aye - 5; Nay - 0

#09-206 **MOTION TO ADJOURN EXECUTIVE SESSION - TIME 10:35 PM**

To adjourn Executive Session at 10:35 PM passed with a motion by Ms. Joan Terrell and a second by Ms. Sheila Martin.

Voting: Aye - 5; Nay – 0

No Board action was taken following Executive Session

#09-207 **ADJOURNMENT - TIME 10:36 PM**

That the meeting be adjourned – Time - 10:36 passed with a motion by Ms. Joan Terrell and a second by Ms. Jo Alyce Harper.

Voting: Aye - 5; Nay – 0

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Chairperson

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Superintendent

RECORD OF BOARD PROCEEDINGS  
(Minutes)  
**Trigg County Board of Education**  
**Special Called Meeting / Workshop**  
**Held in Trigg County Central Office Conference Room**  
**October 20, 2009 6:00 PM**

**Attendance Taken at 7:00 PM:**

Present Board Members:

Mr. Mike Davis  
Ms. Jo Alyce Harper  
Ms. Sheila Martin  
Ms. Joan Terrell  
Ms. Sharon Simmons

ATTENDING:

Tim McGinnis, Superintendent                      Howell Hopson, Board Attorney  
Tammy Hancock, WKDZ                              Franklin Clark, Cadiz Record

Chairman Davis called the meeting to order and stated that it was a Special Called Meeting for the purpose of conducting the superintendent evaluation. The media has been notified of the meeting and no other business will be conducted.

Board Attorney, Howell Hopson, addressed the Board and the media that was present with an explanation of the Open-Session Evaluation and reasons that would justify the need for the Board members to vote to temporarily enter into a Closed Session for reasons of confidentiality for other district employees.

**WORKING SESSION FOR THE PURPOSE OF SUPERINTENDENT EVALUATION**

During the Working Session, the Trigg County Board of Education members conducted a formal evaluation of Superintendent, Tim McGinnis using a Formal Evaluation Process. Seven Responsibility Criteria were used in the evaluation process. They are:

1. Relationships With the Board
2. Community Relationships
3. Staff and Personnel Relationships
4. Educational Leadership
5. Business and Finance
6. Personal Qualities
7. Planning

**No Board action was taken following the evaluation.**

**#09-208 ADJOURN MEETING TIME 9:50 PM**

That the meeting be adjourned at 9:50 PM passed with a motion by Ms. Sharon Simmons and a second by Ms. Jo Alyce Harper.

Voting: Aye - 5; Nay – 0

\_\_\_\_\_  
Chairperson

\_\_\_\_\_  
Superintendent

**RECORD OF BOARD PROCEEDINGS**  
(Minutes)  
**Regular Meeting**  
**Trigg County Board of Education**  
**December 10, 2009**  
**7:00 PM**

**Attendance Taken at 7:00 PM:**

Present Board Members:

Mr. Mike Davis  
Ms. Jo Alyce Harper  
Ms. Sheila Martin  
Ms. Joan Terrell

Absent Board Members:

Ms. Sharon Simmons

**ATTENDING:**

Tim McGinnis, Superintendent	Travis Hamby, Asst. Superintendent	Beth Sumner, Asst. Superintendent
Neal Cummins, HS Principal	Faye Stevens, Inst. Supervisor	Matt Ladd, MS Interim Principal
Howell Hopson	Linda Tribble	Eileen Kehrwald
Brian Futrell, IS Principal	Brooke Stinson, Inst. Supervisor	Brian Parker
Vicki Likens	Brooke Allen	Taylor Davis
Franklin Clark, Cadiz Record	Annie Catron, WKDZ	Anna Gentry, Kem, Duguid & Assoc
Grover "Butch" Kanty, KSBA		

Chairman Davis asked if the members had reviewed the agenda and if there were any questions or items to be removed from the Consent Agenda.

**#09-209 APPROVAL OF AGENDA**

Motion to approve the agenda as presented passed with a motion by Ms. Jo Alyce Harper and a second by Ms. Joan Terrell.

Voting: Aye - 4; Nay - 0

**DELEGATIONS & RECOGNITIONS**

1. Anna Gentry presented the audit report from Kem, Duguid & Assoc. (A copy of the audit report is on file in the Central Office.)
2. Brooke Allen and Taylor Davis were present at the meeting as members of Youth Leadership.

**REPORTS BY ASSISTANT SUPERINTENDENT OF INSTRUCTION AND PRINCIPALS**

- A. Beth Sumner, Assistant Superintendent of Instruction, presented the District Improvement Plan. A copy of the Plan is on file in the Central Office.
- B. Neal Cummins, High School Principal, reported on the High School Improvement Plan. A copy of the Plan is on file in the Central Office.
- C. Faye Stevens, Instructional Supervisor, presented the Middle School Improvement Plan. A copy of the Plan is on file in the Central Office.
- D. Brian Futrell, Intermediate School Principal, reported on the Intermediate School Improvement Plan. A copy of the Plan is on file in the Central Office.
- E. Ann Taylor, Primary School Principal, presented the Primary School Improvement Plan. A copy of the Plan is on file in the Central Office.
- F. The Board was also updated on results of the GRADE/GMADE and also ThinkLink continuous assessment. Copies of the reports are on file in the Central Office.
- F. The Technology Plan for Trigg County Schools was presented by Asst. Supt. of Instruction and Principals. The plan covers the period from December 11, 2009 to September 30, 2012 with a proposed budget of \$250,000.00.
- G. Beth Sumner, Assistant Superintendent of Instruction, gave an update on Continuous Assessment and documents showing the number of AP classes offered in the West Kentucky area, ACT Composite Scores

from the area, AP exam scores by subject and a chart showing the percentage of days spent on volunteer testing. Copies of all reports are available at the Central Office.

#09-210 **CONSENT AGENDA**

Motion to approve the Consent Agenda and to acknowledge the Superintendent's Personnel Actions as presented passed with a motion by Ms. Joan Terrell and a second by Ms. Sheila Martin.

- A. Approval of Minutes
    - 1. Minutes from November 12, 2009
    - 2. Minutes from November 30, 2009
  - B. Acknowledged the Following Superintendent's Personnel Actions
    - RESIGNATION:**  
Vernon Hendricks, Homebound Teacher, effective 12/18/09  
John R. Cunningham, HS English Teacher, effective 12/18/09
    - TERMINATION:**  
Rodney Davis, MS Instructional Assistant, MS Athletic Director, MS Girls Basketball Head Coach, MS Girls Track, effective 11/25/09
    - TRANSFER:**  
Carla Ledford-Choate from Instructional Assistant to Instructional Assistant (Kindergarten), effective 11/18/09
    - EMPLOYMENT:**  
Ralph Stevens, Head Wrestling Coach, effective 10/16/09  
Heather Wallace, TCHS Mathematics/Social Studies Teacher, effective 11/16/09
    - APPROVAL OF:**  
Sharon Davis, Substitute Food Service Worker, effective, 11/30/09  
Rebecca Johnson, Substitute Teacher, Rank II, effective 11/23/09
  - C. Leave of Absence
    - 1. Approval of Maternity Leave/FMLA for Sarah Hawkins beginning 11/16/2009 and ending January 29, 2010.
    - 2. Approval of FMLA for Brenda Boren beginning 12/2/2009 and ending on 12/18/09
  - D. Issuance of Checks
    - 1. 11/16/09 \$103,633.83
    - 2. 12/10/09 \$92,789.49
    - 3. 12/09/09 \$180,186.92
- Voting: Aye - 4; Nay - 0

#09-211 **REVIEW/CONSIDER RECOMMENDATIONS TO IMPROVE SCHOOL NUTRITION AND PHYSICAL ACTIVITY**

Motion to set the date for a public forum to present plan to improve school nutrition and physical activity within the district as January 14, 2010 at 6:30 PM passed with a motion by Ms. Joan Terrell and a second by Ms. Jo Alyce Harper.

Voting: Aye - 4; Nay - 0

#09-212 **ACKNOWLEDGED REVIEW OF AUDIT FINDINGS FY 2009 AND ACCEPT AUDIT FINDINGS**

Motion to acknowledge the review of the report to the Board by Kem, Duiguid & Associates on Audit findings FY 2009 and accept the audit findings passed with a motion by Ms. Joan Terrell and a second by Ms. Jo Alyce Harper.

Voting: Aye - 4; Nay - 0

**BOARD TABLED THE APPROVAL OF THE RACE TO THE TOP MEMORANDUM OF UNDERSTANDING**

The motion for Trigg County School Board participation in Local Education Association Memorandum of Understanding with the State of Kentucky to establish a framework of collaboration, as well as articulate specific roles and responsibilities in support of the State in its implementation of an Approved Race to the Top grant project was tabled until a Special Called Meeting for further discussion.

**THE BOARD TABLED THE ESTABLISHMENT OF A COMMITTEE FOR IMPLEMENTATION OF RACE TO THE TOP**

The establishment of a committee for the implementation of Race To The Top was tabled until more information was available.

#09-214 **AUTHORIZE THE SUPERINTENDENT TO ADVERTIZE/SOLICIT FORMAL QUOTES FOR BAND UNIFORMS**

The motion to authorize the Superintendent to advertise for or solicit formal quotes for the purchase of band uniforms passed with a motion by Ms. Jo Alyce Harper and a second by Ms. Sheila Martin. (Proper procurement procedure will be followed.)

Voting: Aye - 4; Nay – 0

#09-215 **ASK FRYSC CONTINUATION PROGRAM PLAN BOARD ASSURANCE PAGE**

The motion for the approval of the ASK FRYSC Continuation Program Plan Board Assurance Page passed with a motion by Ms. Sheila Martin and a second by Ms. Jo Alyce Harper.

Voting: Aye - 4; Nay – 0

#09-216 **ACKNOWLEDGE REVIEW OF DISTRICT IMPROVEMENT PLAN**

Motion to acknowledge review of the District Improvement Plan following presentation by Assistant Superintendent of Instruction passed with a motion by Ms. Joan Terrell and a second by Ms. Jo Alyce Harper.

Voting: Aye - 4; Nay – 0

#09-217 **ACKNOWLEDGE REVIEW OF SCHOOL IMPROVEMENT PLAN FOR HIGH SCHOOL**

Motion to acknowledge review of the Trigg County High School Improvement Plan following presentation by Principal, Neal Cummins passed with a motion by Ms. Joan Terrell and a second by Ms. Jo Alyce Harper.

Voting: Aye - 4; Nay – 0

#09-218 **ACKNOWLEDGE REVIEW OF SCHOOL IMPROVEMENT PLAN FOR MIDDLE SCHOOL**

Motion to acknowledge review of the Trigg County Middle School Improvement Plan following presentation by Instructional Supervisor, Faye Stevens passed with a motion by Ms. Joan Terrell and a second by Ms. Jo Alyce Harper.

Voting: Aye - 4; Nay – 0

#09-219 **ACKNOWLEDGE REVIEW OF THE SCHOOL IMPROVEMENT PLAN FOR INTERMEDIATE SCHOOL**

Motion to acknowledge review of the Trigg County Intermediate School Improvement Plan following presentation by Principal, Brian Futrell passed with a motion by Ms. Joan Terrell and a second by Ms. Jo Alyce Harper.

Voting: Aye - 4; Nay – 0

#09-220 **ACKNOWLEDGE REVIEW OF SCHOOL IMPROVEMENT PLAN FOR PRIMARY SCHOOL**

Motion to acknowledge review of the Trigg County Primary School Improvement Plan following presentation by Principal, Ann Taylor passed with a motion by Ms. Joan Terrell and a second by Ms. Jo Alyce Harper.

Voting: Aye - 4; Nay – 0

#09-221 **APPROVAL OF DISTRICT TECHNOLOGY PLAN**

Motion for approval of the District Technology Plan for December 2009 – September 2012 and adopt spending package passed with a motion by Ms. Joan Terrell and a second by Ms. Jo Alyce Harper.

Voting: Aye - 4; Nay – 0

#09-222 **APPROVAL OF FOLLETT/DESTINY RESOURCE MANAGEMENT SOLUTION AGREEMENT**

Motion to approve the Follett/Destiny Resource Management Solution Agreement in the amount of \$9,950.66 passed with a motion by Ms. Jo Alyce Harper and a second by Ms. Sheila Martin.

Voting: Aye - 4; Nay – 0

#09-223 **APPROVAL OF CALENDAR COMMITTEE FOR 2010-2011 SCHOOL YEAR**

Motion to approve the Calendar Committee for the 2010-2011 School Year with the following configuration - Principal from each building (4) One SBDM member from each council chosen by the council from the remaining council members. (4) One Trigg County Board of Education member Director of Pupil Personnel with a total of ten members on the committee passed with a motion by Ms. Joan Terrell and a second by Ms. Sheila Martin.

Voting: Aye - 4; Nay - 0

#09-224 **NON-RESIDENT STUDENT CONTRACTS**

Motion for the Trigg County Schools to enter into non-resident student contracts with Calloway, Caldwell, Marshall, Todd and Christian Counties for the 2010 - 2011 School Year passed with a motion by Ms. Sheila Martin and a second by Ms. Jo Alyce Harper.

Voting: Aye - 4; Nay - 0

#09-225 **CONTRACT WITH CHRISTIAN COUNTY TO EDUCATE PRESCHOOL STUDENT**

Motion for the Trigg County Board of Education to enter into a contract with the Board of Education of Christian County to educate (1) IDEA-B/IDEA-B Preschool/KERA Preschool student who resides in Trigg County but is attending school in Christian County School District and is included on the December 1, Child Count of Christian County Schools passed with a motion by Ms. Joan Terrell and a second by Ms. Sheila Martin.

Voting: Aye - 4; Nay - 0

#09-226 **APPROVE POSITION OF CAREER COUNSELOR**

Motion to establish the position, salary at a Rank IV and job description of Career Counselor with the stipulation that the required educational background is in a related field passed with a motion by Ms. Jo Alyce Harper and a second by Ms. Sheila Martin.

Voting: Aye - 4; Nay - 0

#09-227 **ACCEPT RESIGNATION OF SUPERINTENDENT**

Motion to accept the resignation of Superintendent, Tim McGinnis effective June 30, 2010 for the purpose of retirement passed with a motion by Ms. Joan Terrell and a second by Ms. Jo Alyce Harper.

Voting: Aye - 4; Nay - 0

#09-228 **CONTRACT WITH KSBA FOR ASSISTANCE WITH SUPERINTENDENT SEARCH**

Motion to enter in contract with KSBA for assistance with the Superintendent Search process in the amount of \$8,500.00 passed with a motion by Ms. Sheila Martin and a second by Ms. Jo Alyce Harper.

Voting: Aye - 4; Nay - 0

**REPORTS**

**SUPERINTENDENT'S REPORT**

1. Schools' Financial Reports
  - a. High School Activity Fund  
November
  - b. Intermediate School Activity Fund  
October & November
  - c. Primary School Activity Fund  
October & November
  - d. Middle School Activity Fund Report  
October & November
2. Project Lead The Way has been re-certified for five years following a visit on December 9, 2009 by the Project Lead The Way Re-certification team. This involved interviews with staff, students, superintendent, parents, community members and Board chairman.
3. KSBA Conference in Louisville January 22-24
4. Trigg County Board will be recognized at KSBA in January for meeting all ten standards in their focus on student achievement. This is under the ASAP (Advancing Student Achievement to Proficiency) for School Boards.

5. Project Lead the Way Students will be at KSBA presenting pre-engineering projects from drafting to physics to digital electronics as participants in the KSBA Share Your Success Showcase

STAFF REPORTS

1. Travis Hamby, Asst. Superintendent presented the Board with a daily attendance summary.

BOARD REPORTS

1. Mr. Davis - Met with the committee for Project Lead The Way. The committee thinks of Trigg County as the shining star program.

#09-229 **ADJOURNMENT - TIME 12:05 AM DECEMBER 11, 2009**

That the meeting be adjourned - Time 12:05 AM on December 11, 2009 passed with a motion by Ms. Joan Terrell and a second by Ms. Sheila Martin.

Voting: Aye - 4; Nay - 0

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Chairperson

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Superintendent



**RECORD OF BOARD PROCEEDINGS**  
(Minutes)  
**Special Called Meeting**  
**Trigg County Board of Education**  
**December 17, 2009**  
**7:00 PM**

**Attendance Taken at 7:00 PM**

Present Board Members:

Mr. Mike Davis  
Ms. Jo Alyce Harper  
Ms. Sheila Martin  
Ms. Sharon Simmons  
Ms. Joan Terrell

ATTENDING:

Tim McGinnis, Superintendent	Travis Hamby, Asst. Superintendent	Howell Hopson
Eileen Kehrwald	Vicki Likens	Simone Parker
Franklin Clark, Cadiz Record	Debra Jenkins	Gail Hardy

Chairman Davis called the meeting to order and stated that it was a Special Called Meeting for the purpose as stated in the posted agenda. The media has been notified of the meeting twenty-four hours prior to the meeting.

#09-230 **MOTION PASSED TO SIGN MOU WITH KDE FOR RTTT STATE APPLICATION PROCESS**

Motion to authorize the Board Chairman to sign the MOU (Memorandum of Understanding) with Kentucky Department of Education as partial requirement for the Race To The Top state application process passed with a motion by Ms. Sharon Simmons and a second by Ms. Jo Alyce Harper.

Voting: Aye - 5; Nay - 0

#09-231 **BOARD TABLED THE APPROVAL OF THE BOARD COMMITTEE CONFIGURATION FOR RTTT**

Motion to table the Board committee configuration in anticipation of Kentucky Department of Education success in securing Race To The Top funds as follows: two Board members, superintendent, two assistant superintendents, Director of Special Education, four school principals, Trigg County Schools Education Association president, one teacher from each school to be chosen by the certified staff for a total of fifteen was passed with a motion by Ms Joan Terrell and a second by Ms. Sheila Martin.

Voting: Aye - 5; Nay - 0

While the Board was in general agreement with the make up of the committee, they did not take formal action. The discussion about the committee and the general agreement of the Board will give the Trigg County Education Association representatives information to take back to their membership.

#09-232 **ESTABLISH COMMITTEE TO CONDUCT REVIEW OF HIGH SCHOOL ACADEMIC PROGRAM**

Motion to establish a Board committee to conduct a comprehensive review of the Trigg County High School academic program passed with a motion by Ms. Sharon Simmons and a second by Ms. Jo Alyce Harper.

Voting: Aye - 5; Nay - 0

#09-233 **ENTER INTO EXECUTIVE SESSION PER KRS 61.810 9:00 PM**

Motion to enter into Executive Session for discussion of proposed or pending litigation against or on behalf of the board KRS 61.810(1)(c) and discussion which might lead to the appointment, discipline or dismissal of an individual employee or student KRS 61.810(1)(f) passed with a motion by Ms. Joan Terrell and a second by Ms. Sheila Martin.

Voting: Aye - 5; Nay - 0

#09-234 **ADJOURN EXECUTIVE SESSION** **9:20 PM**

Motion to adjourn Executive Session at 9:20 PM passed with a motion by Ms. Joan Terrell and a second by Ms. Jo Alyce Harper.

Voting: Aye - 5; Nay – 0

#09-235 **ADJOURN MEETING** **9:21 PM**

Motion to adjourn the meeting at 9:21 PM passed with a motion by Ms. Joan Terrell and a second by Ms. Sharon Simmons.

Voting: Aye - 5; Nay – 0

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Chairperson

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Superintendent

**RECORD OF BOARD PROCEEDINGS**  
(Minutes)  
**Regular Meeting**  
**Trigg County Board of Education**  
**January 14, 2010 7:00 PM**

**Attendance Taken at 7:04 PM:**

Present Board Members:

Mr. Mike Davis  
Ms. Jo Alyce Harper  
Ms. Sheila Martin  
Ms. Sharon Simmons  
Ms. Joan Terrell

ATTENDING:

Tim McGinnis, Superintendent	Travis Hamby, Asst. Superintendent	Annie Catran, WKDZ
Beth Sumner, Asst. Superintendent	Franklin Clark, Cadiz Record	Eileen Kehrwald
Howell Hopson, III	Kevin Huffman, KNE	

Chairman Davis called the meeting to order and asked for a motion to recess the meeting for the purpose of holding the meeting of the District Finance Corporation.

#10-002 **RECESS FOR THE PURPOSE OF HOLDING DISTRICT FINANCE MEETING**

Motion to recess the meeting at 7:05 PM for the purpose of holding the meeting of the District Finance Corporation passed with a motion by Ms. Sharon Simmons and a second by Ms. Jo Alyce Harper.  
Voting Aye – 5; Nay - 0

#10-003 **RECONVENE THE REGULAR MEETING OF THE TRIGG COUNTY BOARD OF EDUCATION**

Motion to reconvene the regular meeting of the Trigg County Board of Education at 7:15 passed with a motion by Ms. Sharon Simmons and a second by Ms. Sheila Martin.  
Voting Aye – 5; Nay - 0

Chairman Davis asked if the members had reviewed the agenda and if there were any questions or items to be removed from the Consent Agenda.

#10-004 **APPROVAL OF AGENDA**

Motion to approve the agenda as presented passed following a motion by Ms. Sheila Martin and a second by Ms. Sharon Simmons.  
Voting Aye – 5; Nay - 0

#10-005 **CONSENT AGENDA**

Motion to approve the Consent Agenda items and to acknowledge the Superintendent's Personnel Actions passed following a motion by Ms. Sheila Martin and a second by Ms. Joan Terrell

- A. Approval of Minutes
  1. Minutes of December 10, 2009
  2. Minutes December 17, 2009
  3. Minutes December 29, 2009
- B. Acknowledge the Following Superintendent's Personnel Actions

**RESCIND**

The resignation of Vernon Hendricks as Homebound Instructor

**RESIGNATION:**

Jason Wilson, Assistant Baseball Coach, effective 12/07/09  
Kimberly Davis, Bus Driver, effective 12/11/09  
Carolyn Ross, Special Ed. Instructional Assistant, effective 01/03/10  
Susann Searatt, Bus Driver, effective 01/27/10

**TERMINATION:**

Anne Lancaster, Preschool Bus Monitor  
Wm. Don Hobbs, Preschool Bus Driver

**EMPLOYMENT:**

Joshua Harper, PS Special Education Instructional Assistant, effective 01/04/10  
Loretta McDougall, Trigg Tots Daycare Worker, effective 01/04/10  
Joy Champion, Open Response Coach, Effective 12/14/09  
Dannette Olson, Alternative Education Teacher, effective 12/14/09  
Jamie Hornbeak, Arts & Humanities Teacher, effective 01/04/10  
Lacey Briscoe, HS Head Girls Softball Coach, effective 01/05/10  
Ronald Bush, Assistant Wrestling Coach, effective 01/05/10  
Heather Wallace, Assistant Track Coach, effective 01/05/10  
Amanda Maxlow, HS English Teacher, effective 01/06/10  
Matthew Wilder, Assistant Girls Softball Coach, effective 01/05/10  
Robin Stevens, Assistant Wrestling Coach, effective 01/05/10  
Margo Leneave, IS Open Response Coach, effective 01/11/10

**APPROVAL OF:**

Lacey Briscoe, Substitute Teacher, Rank IV, effective 1/04/10  
Erin Sappington, Substitute Teacher, Rank IV, effective 01/06/10  
Andrew Goins, Substitute Teacher, Rank IV, effective 01/20/10

C. Leave of Absence

1. Approve FMLA/Maternity Leave for Brandy Woodall beginning on 1/6/2010 and ending 4/1/2010.
2. Approve FMLA for Kathy Butts beginning on 1/15/2010 and ending on 3/1/2010.
3. Modify Maternity Leave/FMLA for Kristi Hale beginning 11/2/2009 and ending 1/19/2010.
4. Modify FMLA/Maternity Leave for Anneta Visingardi beginning 11/9/2009 and ending on 1/15/2010.
5. Modify Maternity Leave/FMLA for Sarah Hawkins beginning 11/16/2009 and ending 2/19/2010.

D. Issuance of Checks

- |    |          |              |
|----|----------|--------------|
| 1. | 12/17/09 | \$19,416.48  |
| 2. | 01/08/10 | \$183,702.57 |
| 3. | 01/12/10 | \$11,771.31  |

E. Travel Requests

1. Theresa Wilson and five students to travel to Clarksville, TN on 12/16/09 for Community Based Instruction

Voting Aye – 5; Nay - 0

#10-006 **ACKNOWLEDGED REVIEW OF SCHOOL NUTRITION AND PHYSICAL ACTIVITY PLAN**

Motion to acknowledge the review of recommendations for the school nutrition and physical activity plan in the Trigg County Schools following presentations by Paula Maddox, Food Service Director and Travis Hamby, Assistant Superintendent passed following a motion by Ms. Sharon Simmons and a second by Ms. Joan Terrell.

Voting Aye – 5; Nay - 0

#10-007 **ACCEPTED SCHOOL FACILITIES CONSTRUCTION COMMISSION OFFER OF ASSISTANCE**

Motion to accept the School Facilities Construction Commission (SFCC) Offer of Assistance in the amount of \$67,880 with the Trigg District verifying that \$52,693 plus interest accumulated has been transferred to the SFCC escrow accounts passed with a motion by Ms. Jo Alyce Harper and a second by Ms. Sharon Simmons.

Voting Aye – 5; Nay - 0

#10-008 **SET SCHEDULE OF REGULAR MEETINGS**

Motion to adopt the schedule of regular meetings of the Trigg County Board of Education for the 2010 Calendar Year with the regular meetings to be held the second and fourth Thursday of each month with the exceptions of holding one meeting in July on the fourth Thursday, and meeting only on the second Thursday of the months of November and December. The meetings will be held in the Board of Education Conference

Room, located at 202 Main Street, Cadiz, KY 42211 beginning at 7:00 PM. passed following a motion by Ms. Joan Terrell and a second by  
Voting Aye – 5; Nay - 0

#10-009 **ATHLETIC DEPARTMENT PARTICIPATION IN THE SONIC FUND RAISING PROGRAM**

Motion to authorize the High School Athletic Department to participate in the Sonic fund-raising program passed following a motion by Ms. Sharon Simmons and a second by Ms. Jo Alyce Harper.  
Voting Aye – 5; Nay - 0

**CHAIRMAN APPOINTED TWO BOARD MEMBERS TO HIGH SCHOOL STUDY GROUP**

Chairman Davis appointed Sheila Martin and Joan Terrell as the Board members to serve on the High School Study Group. The configuration of this group will be representatives from SBDM, teachers, principal, board members, parents, two assistant superintendents and the secondary instructional assistant. This group will be advisory in nature.

**CHAIRMAN APPOINTED BOARD MEMBER TO CALENDAR COMMITTEE**

Chairman Davis appointed Jo Alyce Harper as the Board member to serve on the Calendar Committee for School Year 2010-2011.

**REPORTS**

A. SUPERINTENDENT'S REPORT

1. Recognition - School Board Recognition Month
2. Schools' Financial Reports
  - a. Trigg County Primary School
  - b. Trigg County Middle School
  - c. Trigg County High School
3. HS SBDM Minutes
4. KSBA Update - Trigg County Project Lead the Way students will be doing a demonstration at KSBA
5. Primary/Intermediate Schools Art Show at JMAM
6. Regional Education Summit 2010, February 6, 2010 8:00 AM - 1:00 PM
7. Brochure for Superintendent Search from KSBA

B. STAFF REPORTS

1. Beth Sumner – TCHS is pursuing an additional dual credit course in education through the Teacher Quality Institute of Murray State University. This is one more opportunity for students to experience college. This includes tuition, books and scholarship opportunities.
2. Eileen Kehrwald
  - a. Preparing a mock agenda for the eMeeting demonstration at KSBA
  - b. Trigg County Schools will be recognized as one of the School Board to have completed all ten standards of ASAP (Advancing Students to Academic Proficiency)

C. BOARD REPORTS

1. Ms. Martin - Will be unable to attend KSBA

#10-010 **MOTION TO GO INTO EXECUTIVE SESSION PER KRS 61.810 – TIME 8:25 PM**

To enter into Executive Session per KRS 61.810(1)(f) for the purpose of discussion which might lead to the appointment, discipline or dismissal of an individual employee or student 8:25 passed with a motion by Ms. Joan Terrell and a second by Ms. Sheila Martin.  
Voting Aye – 5; Nay - 0

#10-011 **MOTION TO ADJOURN EXECUTIVE SESSION - TIME 10:22 PM**

To adjourn Executive Session at 10:22 PM passed with a motion by Ms. Sharon Simmons and a second by Ms. Sheila Martin.  
Voting: Aye - 5; Nay – 0

No Board action was taken following Executive Session

#10-012 **ADJOURNMENT - TIME 10:23 PM**

That the meeting be adjourned at 10:23 PM passed with a motion by Ms. Joan Terrell and a second by Ms. Sharon Simmons

Voting: Aye - 5; Nay - 0

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Chairperson

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Superintendent

**RECORD OF BOARD PROCEEDINGS**  
(Minutes)  
**Regular Meeting**  
**Trigg County Board of Education**  
**January 28, 2010**  
**7:00 PM**

**Attendance Taken at 7:02 PM:**

Present Board Members:

Mr. Mike Davis  
Ms. Jo Alyce Harper  
Ms. Sheila Martin  
Ms. Sharon Simmons  
Ms. Joan Terrell

ATTENDING:

Tim McGinnis, Superintendent	Travis Hamby, Asst. Superintendent	Beth Sumner, Asst. Superintendent
Franklin Clark, Cadiz Record	Linda Tribble	Matt Ladd, Director of Operations
	Annie Catron, WKDZ	Eileen Kehrwald

Chairman Davis asked if the members had reviewed the agenda and if there were any questions or items to be removed from the Consent Agenda.

#10-014 **APPROVAL OF AGENDA**

Motion to approve the agenda as presented passed with a motion by Ms. Joan Terrell and a second by Ms. Sheila Martin.

Voting: Aye - 5; Nay - 0

#10-015 **CONSENT AGENDA**

Motion for approval of the Consent Agenda and acknowledgement of the Superintendent's Personnel Actions passed as presented with a motion by Ms. Sheila Martin and a second by Ms. Sharon Simmons.

- A. Approval of Minutes
  - 1. Minutes of January 14, 2010
  - 2. Wellness Hearing Minutes, January 14, 2010
- B. Acknowledged the following Superintendent's Personnel Actions

**RESIGNATIONS:**

Christian Jarrett, Trigg County Girls' Head Soccer Coach, effective 01/14/10

**TRANSFER:**

Martha Metcalfe from Secretary to Assistant Superintendent to Career and Post-Secondary Coordinator effective 02/01/10

Robert Brown from Permanent Substitute Driver to Regular Bus Driver, effective 01/26/10

**EMPLOYMENT:**

Kelly Ahart, IS Instructional Assistant (Special Education), effective 01/14/10

Josh Nichols, MS Boys Soccer Coach, effective 01/21/10

Salvador Lara, MS Girls Head Soccer Coach, effective 01/21/10

Mark Butts, MS Head Boys Baseball Coach, effective 01/21/10

**APPROVAL OF:**

Sara Wallace, Substitute Teacher, Rank IV, effective 01/19/10

Robin Stevens, Substitute Teacher, Rank IV, effective 01/15/10

Karla Livingston, Substitute Bus Driver, effective 01/12/10

Courtney Meredith, Substitute Teacher, Rank V, effective 01/22/10

Jessica Taylor, Trigg Tots Daycare Substitute, effective 02/10/10

- C. Issuance of Checks
  - 1. WARRANT 01/21/10 \$14,439.21
  - 2. WARRANT 01/25/10 \$101,538.68

- D. Travel Requests
1. Seventy TCMS BETA student and chaperones to travel to Louisville, KY on March 4 & 5, 2010 to participate in competitions and other events
- Voting: Aye - 5; Nay – 0

#10-016 **AUTHORIZE SUPERINTENDENT TO SIGN MOA WITH HCC AND TCPS FOR ADMINISTRATION OF MSP GRANT**

Motion to authorize the superintendent to enter into an appropriate Memorandum of Agreement with Hopkinsville Community College and Trigg County Public Schools for administration of the Math and Science Partnership Grant (MSP Grant) received in partnership by Hopkinsville Community College, Christian County Public Schools and Trigg County Schools with the MOA to be effective from July 1, 2009 - June 30, 2010 passed with a motion by Ms. Sharon Simmons and a second by Ms. Jo Alyce Harper.

Voting: Aye - 5; Nay – 0

#10-017 **ACKNOWLEDGE REVIEW OF DRAFT BUDGET**

Motion to acknowledge review of the Draft Budget FY 10-11 passed with a motion by Ms. Joan Terrell and a second by Ms. Jo Alyce Harper.

Voting: Aye - 5; Nay – 0

During the discussion of the Draft Budget, Matt Ladd, Director of Operations, presented information on various renovation and improvement needs on the building and grounds.

#10-018 **APPROVAL OF CRUMB RUBBER GRANT**

Motion to approve the 2010 Kentucky Waste Tire Crumb Rubber Grant Application for \$41,112.00 which is a 75/25 match with the Trigg County Schools matching in the amount of \$10,278.00 passed with a motion by Ms. Sharon Simmons and a second by Ms. Sheila Martin.

Voting: Aye - 5; Nay – 0

#10-019 **APPROVAL OF TRIGG CO. FREE AND REDUCED PRICE INFORMATION AGREEMENT**

Motion to approve the Trigg County Disclosure of Free and Reduced Price Information Agreement passed with a motion by Ms. Sharon Simmons and a second by Ms. Jo Alyce Harper.

Voting: Aye - 5; Nay – 0

**REPORTS**

A. SUPERINTENDENT

1. School Financial Report
  - a. Intermediate School Financial Report
  - b. The Education Summit will be held at HCC on Saturday, February 6, 2010.
  - c. We will plan to have a BG-1 for the Vocational Building Roof ready for approval at the February 11 meeting.
  - d. The first meeting of the High School Study Group is scheduled for next Tuesday, February 2 in the HS Library. Part of the discussion will concern Senate Bill I and college readiness.

B. STAFF REPORTS

1. Assistant Superintendent, Beth Sumner, shared information that will be distributed about Trigg County Schools at the Education Summit.

C. BOARD REPORTS

The Board members reported that they enjoyed the KSBA conference and found the sessions informative.

#10-020 **MOTION TO ENTER INTO EXECUTIVE SESSION PER KRS 61.810(1)(C) AND KRS 61.810(1)(F)**

Motion to enter into Executive Session per KRS 61.810(1)(c) for discussion of proposed or pending litigation against or on behalf of the board and KRS 61.810(1)(f) for discussion which might lead to the appointment, discipline or dismissal of an individual employee or student at 8:17 passed with a motion by Ms. Joan Terrell and a second by Ms. Jo Alyce Harper.

Voting: Aye - 5; Nay – 0



#10-021 **MOTION TO ADJOURN EXECUTIVE SESSION - TIME 10:03 PM**

To adjourn Executive Session at 10:03 p.m. passed with a motion by Ms. Joan Terrell and a second by Ms. Sharon Simmons.

Voting: Aye - 5; Nay – 0

During Executive Session, three students were expelled with services. (Names withheld due to confidentiality.)

#10-022 **ADJOURNMENT - TIME 10:35 PM**

That the meeting be adjourned - Time 10:35 passed with a motion by Ms. Sharon Simmons and a second by Ms. Jo Alyce Harper.

Voting: Aye - 5; Nay – 0

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Chairperson

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Superintendent

**RECORD OF BOARD PROCEEDINGS**  
(Minutes)  
**Regular Meeting**  
**Trigg County Board of Education**  
**February 11, 2010**  
**7:00 PM**

**Attendance Taken at 7:00 PM:**

Present Board Members:

Mr. Mike Davis  
Ms. Jo Alyce Harper  
Ms. Sheila Martin  
Ms. Sharon Simmons

Absent Board Members:

Ms. Joan Terrell

Updated Attendance:

Ms. Joan Terrell was updated to present at: 7:26 PM

**ATTENDING:**

Travis Hamby, Asst. Superintendent	Neal Cummins, HS Principal	James Mangels, MS Principal
Franklin Clark, Cadiz Record	Linda Tribble	Matt Ladd, Director of Operations
Faye Stevens, Inst. Supervisor	Tammy Hancock, WKDZ	Eileen Kehrwald
Molly Oliver, Trigg Tots	Ann Taylor, PS Principal	Lana Mullins, Preschool Coordinator
Brian Futrell, IS Principal	Mark Harris, Dir. of Transportation	Brooke Stinson, Inst. Supervisor
Howell Hopson, Board Attorney		

In the absence of Board Secretary, Tim McGinnis, Chairman Davis appointed Travis Hamby as Interim Secretary for the February 11, 2010 meeting.

Chairman Davis asked if the members had reviewed the agenda and if there were any questions or items to be removed from the Consent Agenda.

#10-023 **APPROVAL OF AGENDA**

Motion for the approval of the agenda as presented passed with a motion by Ms. Jo Alyce Harper and a second by Ms. Sheila Martin.

Voting: Aye - 5; Nay - 0

**DELEGATIONS & RECOGNITIONS**

Molly Oliver, director of Trigg Tots was recognized for the Trigg Tots program receiving the Two Star Award. This is a program recognizing quality in Day Care programs.

**REPORTS BY PRINCIPALS**

- A. High School Principal, Neal Cummins reported on the second round of Learning Checks.
- B. Middle School Principal, James Mangels reported on the second round of Learning Checks.
- C. Intermediate School Principal, Brian Futrell reported on the second round of Learning Checks.
- D. Primary School Principal, Ann Taylor reported on the second round of Learning Checks.  
Ms. Taylor and Lana Mullins, Preschool Director, reported on the Creative Curriculum Area Report

#10-024 **CONSENT AGENDA**

Approval of the Consent Agenda as presented passed with a motion by Ms. Sharon Simmons and a second by Ms. Jo Alyce Harper.

- A. Approved Minutes of January 28, 2010
- B. Acknowledged the following Superintendent's Personnel Actions

**RESIGNATION:**

Clara Beth Hyde, HS Health Science/Nurse, effective 02/19/10  
Michael Brewer, Hearing Impaired Interpreter, effective 02/26/10

**EMPLOYMENT:**

Tami Melton, Instructional Assistant (Special Education), 02/02/10

**APPROVAL OF:**

Joy Champion, Substitute Teacher, Rank II, effective 02/2/10

Debbie Burcham, Substitute Teacher, Rank V, effective 02/02/10

- C. Leave of Absence
    - 1. Approval of FMLA for Shellie McDaniels beginning 1/6/2010 and ending 3/31/2010
  - D. Issuance of Checks
    - 1. February 10, 2010 \$146,341.62
    - 2. February 11, 2010 \$2,367.79
  - E. Travel Requests
    - Three Trigg County High School students to travel to Louisville to participate in the All-State Band, February 3 - 6, 2010
- Voting: Aye - 5; Nay - 0

#10-025 **BG-1 FOR VOCATIONAL BUILDING PROJECT**

Motion for the approval of the BG 1 for the Vocational School Project and authorizing the Superintendent to forward the document to KDE (Kentucky Department of Education) for review and approval passed with a motion by Ms. Sheila Martin and a second by Ms. Joan Terrell.

Voting: Aye - 5; Nay - 0

#10-026 **MEMBERSHIP AGREEMENT WITH KENTUCKY PURCHASING COOPERATIVE**

Motion to approve Trigg County Board of Education membership in the Kentucky Purchasing Cooperatives (KPC) passed with a motion by Ms. Sharon Simmons and a second by Ms. Jo Alyce Harper.

Voting: Aye - 5; Nay - 0

#10-027 **APPROVAL OF APPLICATION FOR KENTUCKY HYBRID ELECTRIC SCHOOL BUS GRANT**

Motion to approve the application for the Kentucky Hybrid Electric School Bus Grant passed with a motion by Ms. Sharon Simmons and a second by Ms. Jo Alyce Harper.

Voting: Aye - 5; Nay - 0

#10-028 **ACCEPT BID FROM WHAYNE SUPPLY TO RETROFIT BUSES WITH EXHAUST KITS**

Motion to accept the bid from Whayne Supply in the amount of \$103,625.37 to retrofit seventeen Thomas buses and International buses with exhaust kits to lower emissions with the amount to be reimbursed from the EPA Grant passed with a motion by Ms. Sharon Simmons and a second by Ms. Sheila Martin.

Voting: Aye - 5; Nay - 0

#10-029 **ACKNOWLEDGE FIRST READING OF REVISED BOARD POLICY 04.7**

Motion to acknowledge First Reading of Revised Board Policy 04.7 addressing capitalization of fixed assets passed with a motion by Ms. Joan Terrell and a second by Ms. Sharon Simmons.

Voting: Aye - 5; Nay - 0

**REPORTS**

A. SUPERINTENDENT

- 1. HS Financial Report
- 2. Joint Meeting of Board & Screening Committee, Monday, March 8, 2010 at 7:00 PM
- 3. Calendar Update - We will be out of school on President's Day. We will be in school during the mini break. At this time, the last day of school will be on May 26, 2010.
- 4. Students returned to school today on the normal schedule. We had very few problems with roads. I appreciate the work of the drivers and the maintenance staff.

B. BOARD REPORTS

- 1. Ms. Harper - We had a good Calendar Committee meeting. Have we finalized the criteria for the Superintendent Search Committee? (Mr. Davis - It will be finalized in Closed Session at the February 25 meeting.)
- 2. Ms. Terrell - Enjoyed the High School Study Group

3. Mr. Davis – The Study Group is off to a good start.  
Be sure to study the criteria for the Superintendent Search Committee and be ready to discuss it at the February 25 meeting.  
Mr. Davis announced that he would serve as the Board representative on the Search Committee.

#10-030 **MOTION TO ENTER INTO EXECUTIVE SESSION PER KRS 61.810(1)(c) TIME 8:35 PM**

Motion to enter into Executive Session for discussion of proposed or pending litigation against or on behalf of the board KRS 61.810(1)(c) at 8:35 PM passed with a motion by Ms. Joan Terrell and a second by Ms. Jo Alyce Harper.

Voting: Aye - 5; Nay – 0

No action was taken following the Executive Session.

#10-031 **MOTION TO ADJOURN EXECUTIVE SESSION - TIME 9:16 PM**

Motion to adjourn Executive Session at 9:16 PM passed with a motion by Ms. Sharon Simmons and a second by Ms. Sheila Martin.

Voting: Aye - 5; Nay – 0

#10-032 **ADJOURNMENT - TIME**

That the meeting be adjourned - Time 9:17 PM passed with a motion by Ms. Jo Alyce Harper and a second by Ms. Joan Terrell.

Voting: Aye - 5; Nay – 0

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Chairperson

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Superintendent

**RECORD OF BOARD PROCEEDINGS**  
(Minutes)  
**Regular Meeting**  
**Trigg County Board of Education**  
**February 25, 2010**  
**7:00 PM**

**Attendance Taken at 7:00 PM:**

Present Board Members:

Mr. Mike Davis  
Ms. Jo Alyce Harper  
Ms. Sheila Martin  
Ms. Joan Terrell

Absent Board Members:

Ms. Sharon Simmons

Updated Attendance:

Ms. Sharon Simmons was updated to present at: 7:02 PM

**ATTENDING:**

Tim McGinnis, Superintendent	Travis Hamby, Asst. Superintendent	Beth Sumner, Asst. Superintendent
Franklin Clark, Cadiz Record	Linda Tribble	Matt Ladd, Director of Operations
Howell Hopson, Board Attorney	Tammy Hancock, WKDZ	Eileen Kehrwald
Brooke Stinson, Inst. Supervisor	Ann Taylor, PS Principal	Scott Jones
Beth Jones	Martha Lassiter	Johnathan Jones
Chloe Holloway	Jo Ann Y Holloway	Bobby G. Holloway
Judy Rasset	Tony Holly	Sherry Holloway
Cliff Carneyhan	Amy Carneyhan	Blake Carneyhan
Meg Carneyhan	Trev Carneyhan	James Terrell
Judy Terrell	Jim Tribble	Emily Shipley
Sarah Shipley	Ann Taylor	Penny Stallons
Tracy Oliver	Theresa Garland	Anetta Visingardi
Donnie Oliver	Brandi Southwood	Drake Oliver
Ellen Shipley	Martha Shipley	Charles Terrell
Nikole Terrell	Shea Light	

Chairman Davis asked if the members had reviewed the agenda and if there were any questions or items to be removed from the Consent Agenda.

#10-032 **APPROVAL OF AGENDA**

Motion for the approval of the agenda as presented passed with a motion by Ms. Joan Terrell and a second by Ms. Sheila Martin.

Voting: Aye - 4; Nay - 0

**DELEGATIONS & RECOGNITIONS**

Brooke Stinson, Instructional Supervisor and National Board Certified Teacher mentor introduced Sherry Holloway and Amy Carneyhan who have achieved their National Board Certification. Ms. Stinson informed the Board on the rigor of the program and the commitment of the teachers who have achieved this certification.

#10-033 **CONSENT AGENDA APPROVED**

Approval of the agenda as presented passed with a motion by Ms. Joan Terrell and a second by Ms. Jo Alyce Harper

A. Approved Minutes of the February 11, 2010 meeting

- B. Acknowledged the following Superintendent's Personnel Actions  
EMPLOYMENT:  
Tyler Perry, Assistant Baseball Coach, effective 02/23/2010  
APPROVAL OF:  
Susie McNeily, Trigg Tots Daycare Substitute, effective 02/23/2010
  - C. Leave of Absence  
Approval of FMLA for Lisa Rawlins beginning 3/1/2010 and ending 4/9/2010.
  - D. Issuance of Checks
    - 1. Warrant 02/25/2010 \$91,995.87
    - 2. Warrant 02/23/2010 \$3,753.83
  - E. Travel requests
    - 1. Youth leadership travel to Frankfort, KY for government day on March 10-11, 2010
    - 2. DECA members to attend state competition in Louisville, KY March 21- 23, 2010
- Voting: Aye - 5; Nay – 0

#10-034 **WAIVE CURRENT POLICIES OR PROCEDURES WITH MARCH 1 AS COUNCIL ALLOCATION DEADLINE**

Motion to waive all current policies or procedures relating to the March 1 deadline for council allocation notifications and the May 1 deadline be substituted passed with a motion by Ms. Sheila Martin and a second by Ms. Sharon Simmons.  
Voting: Aye - 5; Nay – 0

#10-035 **RE-AFFIRM JKS ARCHITECTS & ENGINEERS FOR VOCATIONAL SCHOOL PROJECT**

Motion to re-affirm JKS Architects & Engineers as architects to provide architectural services for the Vocational School Project passed with a motion by Ms. Jo Alyce Harper and a second by Ms. Sharon Simmons.  
Voting: Aye - 5; Nay – 0

#10-036 **ACKNOWLEDGE SECOND READING/APPROVAL OF REVISED BOARD POLICY 04.7**

Motion to acknowledge Second Reading and approval of Revised Board Policy 04.7 addressing capitalization of fixed assets passed with a motion by Ms. Sharon Simmons and a second by Ms. Jo Alyce Harper.  
Voting: Aye - 5; Nay – 0

#10-037 **FATHERHOOD INITIATIVE WATCH D.O.G.S. MINI GRANT**

Motion to approve application for The Fatherhood Initiative Watch D.O.G.S. (Dads of Great Students) Mini Grant for the purchase of the Start-Up Kit for Watch D.O.G.S. passed with a motion by Ms. Sharon Simmons and a second by Ms. Sheila Martin.  
Voting: Aye - 5; Nay – 0

#10-038 **BG 1 FOR ROOF REPLACEMENT/HVAC BOARD OFFICE BUILDING**

Motion to approve the BG1 for the re-roofing of the Central Office Building and replacement of existing HVAC rooftop units and authorize the Superintendent to forward the document to KDE (Kentucky Department of Education) for review and approval and to contract with JKS Architects & Engineers to provide architectural services for the project passed with a motion by Ms. Joan Terrell and a second by Ms. Jo Alyce Harper.  
Voting: Aye - 5; Nay – 0

**REPORTS**

A. SUPERINTENDENT

- 1. Schools' Financial Reports
  - a. Middle School Activity Fund
  - b. Intermediate School Activity Fund
  - c. Primary School Activity Fund
- 2. Last day of school is set for May 27, 2010. We will set the graduation date later.
- 3. The General Assembly is having on-going discussions concerning going back to 175 instructional days and 185 contract days to help balancing the budget.

The 4. Calendar options are being discussed but all options will require 1062 hours of instructional time.  
bill being considered will allow flexibility.

B. STAFF REPORTS

Beth Sumner – Assistant Superintendent of Instruction

1. There is conversation in the state on testing. A committee is established for the make up of a new test. The Iowa Basic Test will be given to grades 3 – 7 for the transition between the KCCTS testing and the new test. Reading and Math will be required tests with tests in other subjects available. These will be given for two years. After that it will be norm reference and criteria reference testing.
2. The High School SBDM has been selected as a pilot site for using a SBDM version of eMeeting. They are one of four in the state.

#10-039 **MOTION TO GO INTO EXECUTIVE SESSION PER KRS 61.810(1)(f) AND KRS 61.810(1)(c) - TIME 7:55 PM**

Motion to enter into Executive Session per KRS 61.810 (1)(f) for discussion which might lead to the appointment, discipline or dismissal of an individual employee or student and KRS pending litigation against or on behalf of the board 7:55 passed with a motion by Ms. Sheila Martin and a second by Ms. Joan Terrell.  
Voting: Aye - 5; Nay – 0

#10-040 **MOTION TO ADJOURN EXECUTIVE SESSION - TIME 9:24 PM**

Motion to adjourn Executive Session at 9:16 PM passed with a motion by Ms. Sharon Simmons and a second by Ms. Joan Terrell.  
Voting: Aye - 5; Nay – 0

No Board action was taken following the Executive Session

#10-032 **ADJOURNMENT - TIME 9:25 PM**

That the meeting be adjourned - Time 9:25 PM passed with a motion by Ms. Jo Alyce Harper and a second by Ms. Sharon Simmons.  
Voting: Aye - 5; Nay – 0

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Chairperson

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Superintendent

RECORD OF BOARD PROCEEDINGS  
(Minutes)  
**JOINT MEETING WITH BOARD OF EDUCATION  
AND SUPERINTENDENT SEARCH/SCREENING COMMITTEE**

**Trigg County Board of Education  
March 8, 2010  
7:00 PM**

**Attendance Taken at 7:00 PM:**

Present Board Members:

Mr. Mike Davis  
Ms. Jo Alyce Harper  
Ms. Sheila Martin  
Ms. Sharon Simmons  
Ms. Joan Terrell

ATTENDING:

Tim McGinnis, Superintendent	Kim Roeder	Kevin Hoffman, KNE
Franklin Clark, Cadiz Record	Brian Parker	Kendell Finley
Thaddeus J. Bingham	Ann Taylor	Tammy Hancock WKDZ
Butch Canty, KSBA	Eileen Kehrwald	

**The notice of the Called Meeting and the Agenda were delivered to the media and posted twenty-four hours prior to the meeting.**

Chairman Davis called the meeting to order and welcomed those attending. The members of the Superintendent Search/Screening Committee were introduced. They are  
Mike Davis – Board Representative  
Ann Taylor – Principal Representative  
Kim Roeder – Parent Representative  
Thaddeus Bingham – Minority/Parent Representative  
Brian Parker - Certified Staff Representative  
Kendell Finley – Certified Staff Representative  
Eileen Kehrwald – Classified Representative

**BUTCH CANTY, KSBA CONSULTANT FOR SUPERINTENDENT SEARCH COMMITTEE**

Mr. Canty addressed the Board, the members of the Superintendent Search Committee and the media. Packets were distributed to the members of the search committee which included information concerning the screening process. The committee also received the ten applications from those applying for the superintendent position.

Mr. Canty then explained the importance of confidentiality and gave the Committee members information on their roles as members of the screening/search committee and the process that the committee would be going through. The packet also contained information on the timeline that would be followed.

**CHARGE FROM THE BOARD OF EDUCATION**

Board Chairman, Mike Davis charged the committee with the criteria that the Board developed for the committee members to utilize during the screening process. They are:

1. Demonstrated/proven leadership with a record of improving student achievement.
2. Experience in direct-line supervision of personnel.
3. Successful administrative experience at both building and district levels.
4. Personal attributes.



5. Demonstrate high level of understanding of curriculum/instruction to assure the continuance of current progress.

Chairman Davis then charged the Screening Committee to return on March 23 with three to five candidates to present to the Board for consideration.

#10-033 **ADJOURN MEETING**

Motion to adjourn the meeting at 7:26 PM passed with a motion by Ms. Sharon Simmons and a second by Ms. Sheila Martin.

Voting: Aye - 5; Nay – 0

**The Superintendent Search/Screening committee entered into Executive Session per KRS 61.810 Section F for the purpose of beginning the Superintendent Search/Screening process.**

**Mike Davis will serve as the Chairman of the Screening Committee.**

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Chairperson

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Superintendent

**RECORD OF BOARD PROCEEDINGS**  
(Minutes)  
**Regular Meeting**  
**Trigg County Board of Education**  
**March 11, 2010**  
**7:00 PM**

**Attendance Taken at 7:00 PM:**

Present Board Members:

Mr. Mike Davis  
Ms. Jo Alyce Harper  
Ms. Sheila Martin  
Ms. Sharon Simmons  
Ms. Joan Terrell

**ATTENDING:**

Tim McGinnis, Superintendent	Travis Hamby, Asst. Superintendent	Beth Sumner, Asst. Superintendent
Franklin Clark, Cadiz Record	Linda Tribble	Eileen Kehrwald
Howell Hopson, Board Attorney	Tammy Hancock, WKDZ	Brian Futrell, IS Principal
Kevin Hoffman, KNE	Ann Taylor, PS Principal	Kellie Bush
James Mangels, MS Principal	Neal Cummins, HS Principal	Brady Bush
Brady Bush	Tarra Bush	Belinda Perry
Shawn W. Perry	Alexander Perry	Ezra Darnall
Chasity Darnall	Logan Darnall	Justice Ruzicka
Shawnonn Ruzicka	Debbie Morris	Nicara Z. Allen
Latrita Russell	Christine Sulfridge	Brandy Woodall
Oriona Curtis	Clayton Woodall	Janice Thompson-Spears
Carson Woodall	Jordan Woodall	Fred Darnall
Christina Parker	Anne Feller	Braylin Mitchell
Kim C. Mitchell	Shirley Carr	Christy Bass
Briley Mitchell	Stoney Mitchell	Grayson Sulfridge
Kaylie Bass	Sharon L. Futrell	James Oliver
Taylor Sulfridge	Eric Sulfridge	Heather Shouse
Sherry Oliver	Kaitlyn Oliver	Keleigh Mabry
Andy Mabry	Amy Mabry	Summer Shouse

Chairman Davis asked if the members had reviewed the agenda and if there were any questions or items to be removed from the Consent Agenda.

#10-034 **APPROVAL OF AGENDA**

Motion for the approval of the agenda as presented passed with a motion by Ms. Sheila Martin and a second by Ms. Joan Terrell.

Voting: Aye - 5; Nay - 0

**DELEGATIONS & RECOGNITIONS**

The Board recognized the first, second and third place winners of the Primary/Intermediate Art Show. Belinda Perry was recognized for her artwork for receiving "Best of Show" honors. The Board expressed appreciation to the Janice Mason Art Museum for the continued partnership with the schools.

**REPORTS BY PRINCIPALS**

- A. District Report** - Assistant Superintendent of Instruction, Beth Sumner, reported to the Board that the District Report Card and the Report Cards for each of the schools are posted on the website. Anyone who is unable to access the website may pick up the report cards at the Central Office or the individual schools. An announcement will also be published in the local newspaper.

Ms. Sumner also reported to the Board on the District Implementation and Impact (I & I's). A copy of the report is on file in the Central Office.

On March 24 and 25, 2010, trainers from the Prichard Committee will be leading a session entitled "Parent Leadership 101". The sessions will be held at the Renaissance Center in Cadiz.

- B. **High School Report** - High School Principal, Neal Cummins reported to the Board on the High School Implementation and Impact (I & I's). A copy of the report is on file in the Central Office.
- C. **Middle School Report** - Middle School Superintendent, James Mangels, reported to the Board on the Middle School Implementation and Impact (I & I's). A copy of the report is on file in the Central Office.
- D. **Intermediate School Report** - Intermediate School Principal, Brian Futrell, reported to the Board on the Intermediate School Implementation and Impact (I & I's). A copy of the report is on file in the Central Office.
- E. **Primary School Report** - Primary School Principal, Ann Taylor, reported to the Board on the Primary School Implementation and Impact (I & I's). A copy of the report is on file in the Central Office.

#10-035 **CONSENT AGENDA APPROVED BY BOARD**

Motion for approval of the Consent Agenda and acknowledgement of the Superintendent's Personnel Actions as presented passed with a motion by Ms. Sharon Simmons and a second by Ms. Jo Alyce Harper.

- A. Approved minutes of February 25, 2010 meeting  
Approved minutes of Joint Meeting Between Board of Education and Superintendent Search/Screening Committee on March 8, 2010
- B. Acknowledged the following Superintendent's Personnel Actions
  - RETIREMENT:**  
Patricia Purkes, MS Math Teacher, effective 06/30/10  
Mary Ann Sutherland, MS Teacher, effective 05/31/10
  - RESIGNATIONS:**  
Ralph Stevens, MS Asst. Football Coach, 02/25/10  
Morgan Greene, JV Soccer Coach, effective 03/05/10
  - EMPLOYMENT:**  
Lacey Briscoe, Language Arts/Reading Teacher, effective 01/26/10  
Carol Martin, ESS Tutor, Primary School, effective 03/08/10  
Penny Stallons, ESS Tutor, Primary School, effective 03/08/10  
Regina Mitcheson, ESS Tutor, Primary School, effective 03/08/10  
Lilly Wease, ESS Tutor, Primary School, effective 03/08/10  
Brandi Southwood, ESS Tutor, Primary School, effective 03/08/10  
Elaine Jessup, ESS Tutor, Primary School, effective 03/08/10  
Rebecca DeVelvis, ESS Tutor, Primary School, effective 03/08/10
  - TRANSFER:**  
Denise Alexander, from Elementary School Bookkeeper to Secretary to Assistant Superintendent, effective 03/11/10  
Trina Clinkenbeard, from Part-time Preschool IA to HS Instructional Assistant, effective 03/9/10
  - APPROVAL OF:**  
Jokinsky Dawne, Substitute Teacher, effective 03/02/10  
Elaine Bennett, Substitute Bus Monitor, effective 03/02/10  
Leman Anderson, Substitute Bus Monitor, effective 03/02/10  
Brittany Cox, Substitute Bus Monitor, effective 03/02/10  
Lisa Williams, Substitute Bus Monitor, effective 03/02/10  
Lore Reece, Substitute Bus Monitor, effective 03/02/10  
Lisa Butts, Trigg Tots Daycare Substitute, effective 03/20/10
- C. Issuance of Checks
  - 1. 03/03/2010 \$2,490.91
  - 2. 03/10/2010 \$806,051.11
- D. Travel Requests
  - 1. High School students to travel to Louisville, KY April 15 - 17, 2010 for competition in State FBLA
  - 2. Trigg County HS Baseball to travel to Oldham County, KY to participate in a tournament April 4 - 8, 2010
  - 3. Trigg County HS Baseball Team to travel to Clarksville, TN on April 19 - 20, 2010

Voting: Aye - 5; Nay – 0

#10-036 **TRANSFER OWNERSHIP OF COMMUNICATION TOWER**

Motion to transfer ownership of the 100 foot communications tower which was declared surplus property at a previous Board meeting from Trigg County Board of Education to Trigg County Fiscal Court passed with a motion by Ms. Sharon Simmons and a second by Ms. Joan Terrell.

Voting: Aye - 5; Nay – 0

#10-037 **AUTHORIZE SUPERINTENDENT TO ADVERTISE FOR INSURANCE BIDS**

Motion to authorize the superintendent to advertise for bids for all insurance for FY11 passed with a motion by Ms. Sharon Simmons and a second by Ms. Jo Alyce Harper.

Voting: Aye - 5; Nay – 0

**REPORTS**

A. SUPERINTENDENT’S REPORT

1. Schools' Financial Reports
  - a. High School Financial Report
  - b. Middle School Financial Report
  - c. Intermediate School Financial Report
  - d. Primary School Financial Report
2. YSC Report

B. BOARD REPORTS

Ms. Terrell The High School Study Group has been enjoyable. The committee is getting into some good, productive discussion.

#10-038 **MOTION TO GO INTO EXECUTIVE SESSION PER KRS 61.810 – TIME 8:56 PM**

Motion to enter into Executive Session per KRS 61.810 (1)(f) for discussion which might lead to the appointment, discipline or dismissal of an individual employee or student at 8:56 PM passed with a motion by Ms. Joan Terrell and a second by Ms. Sheila Martin.

Voting: Aye - 5; Nay – 0

#10-039 **MOTION TO ADJOURN EXECUTIVE SESSION - TIME 11:18 PM**

Motion to adjourn Executive Session at 11:18 passed with a motion by Ms. Joan Terrell and a second by Ms. Sheila Martin.

Voting: Aye - 5; Nay – 0

#10-040 **CANCEL MARCH 25, 2010 MEETING/HOLD CALLED MEETING ON MARCH 23, 2010**

Motion to cancel the scheduled meeting for March 25, 2010 and hold a Special Called meeting on March 23, 2010 beginning at 6:00 in the Central Office Conference Room with the only item on the agenda to be Consent Agenda items with the Board then entering into Closed Session per KRS 61.810(1)(f) for discussion which might lead to the appointment, discipline or dismissal of an individual employee or student passed with a motion by Ms. Joan Terrell and a second by Ms. Sheila Martin.

Voting: Aye - 5; Nay – 0

#10-041 **ADJOURNMENT - TIME 11:20 PM**

Motion that the meeting be adjourned - Time 11:20 passed with a motion by Ms. Jo Alyce Harper and a second by Ms. Joan Terrell.

Voting: Aye - 5; Nay – 0

\_\_\_\_\_  
Chairperson

\_\_\_\_\_  
Superintendent

**RECORD OF BOARD PROCEEDINGS**  
(Minutes)  
**Special Called Meeting**  
**Trigg County Board of Education**  
**March 23, 2010**  
**6:00 PM**

**Attendance Taken at 6:00 PM**

Present Board Members:

Mr. Mike Davis  
Ms. Jo Alyce Harper  
Ms. Sheila Martin  
Ms. Sharon Simmons  
Ms. Joan Terrell left meeting at 9:50 PM

ATTENDING:

Tim McGinnis, Superintendent	Butch Canty, KSBA	Kevin Hoffman, KNE
Kim Roeder	Kendell Finley	Brian Parker
Ann Taylor	Eileen Kehrwald	

**The notice of the Called Meeting and the Agenda were delivered to the media and posted twenty-four hours prior to the meeting.**

#10-042 **CONSENT AGENDA APPROVED BY BOARD**

Motion for approval of the Consent Agenda and acknowledgement of the Superintendent's Personnel Actions as presented passed with a motion by Ms. Sharon Simmons and a second by Ms. Jo Alyce Harper.

- A. Approved Minutes of March 11, 2010
- B. Superintendent's Personnel Actions

**RESIGNATION:**

Danelle Williamson, MS Cheerleading Coach, effective 03/19/10

**EMPLOYMENT:**

Carla Ledford-Choate, ESS Tutor, effective 03/10/10

Jeanette Ramirez, MS Special Education Teacher (part-time), effective 03/22/10

Kewanis Kennedy, Assistant Powerlifting Coach, effective 01/04/10

John Fourqurean, Assistant Powerlifting Coach, effective 01/4/10

**APPROVAL:**

Fred Schmidt, Substitute Bus Driver, effective 03/11/10

Barbara Wharton, Trigg Tots Daycare Substitute, effective 03/17/10

Carmen Finley, Substitute Teacher, Rank V, effective 03/22/10

Jenny Taylor, Substitute Teacher, Rank IV, effective 03/22/10

- C. Issuance of Checks
  - 1. 03/25/2010 \$109,470.94
- D. Travel
  - 1. TCHS Academic Team to travel to Louisville, KY March 13 - 15, 2010 for Governor's Cup State Competition
- E. Set date of Trigg County High School Graduation as May 28, 2010 at 7:00 PM in the High School Gymnasium
- F. Declare three buses owned by the Trigg County Schools as surplus property with the superintendent to make the written statement regarding surplus property as required by statute. The listed property was purchased for operational purposes and is no longer suitable for public use because it is either outdated or non-functioning and therefore, it is in the public interest to dispose of this property. KRS 45A.425 (2) & (4) A description of the property is as follows:
  - 1 International 1992 VIN #1HVBBPHN5PH50553
  - 1 International 1996 VIN # 1HVBBAAANXTH382833
  - 1 Freightliner 1998 VIN # 4U266JAA7NC970669These items will be sold through the KISTA surplus bus auction in the Spring

G. Amend Board Action #10-037 from authorizing the superintendent to advertise for insurance bids FY 2011 to advertise for bids with a two-year option for renewal  
Voting: Aye - 5; Nay – 0

#10-043 **SET A DATE FOR A SPECIAL CALLED MEETING**

Motion to set the date for a Special Called meeting per KRS.61.810(1)(f) for discussion which might lead to the appointment, discipline or dismissal of an individual employee or student as Monday, March 29 at 7:00 PM to be held in the Board of Education Conference Room at 202 Main Street, Cadiz, KY passed with a motion by Ms. Sharon Simmons and a second by Ms. Joan Terrell.  
Voting: Aye - 5; Nay – 0

#10-044 **ENTER INTO EXECUTIVE SESSION PER KRS 61.810 AT 6:07 PM**

Motion to enter into Executive Session per KRS 61.810(1)(f) for the purpose of discussion which might lead to the appointment, discipline or dismissal of an individual employee or student passed with a motion by Ms. Sheila Martin and a second by Ms. Joan Terrell.  
Voting: Aye - 5; Nay – 0

#10-45 **ADJOURN EXECUTIVE SESSION AT 10:05 PM**

Motion to adjourn the Executive Session at 10:05 passed with a motion by Ms. Sharon Simmons and a second by Ms. Jo Alyce Harper.  
Voting: Aye - 4; Nay – 0

#10-046 **ADJOURN MEETING AT 10:06 PM**

Discussion and/or take appropriate action regarding adjourning the meeting at 10:06 PM passed with a motion by Ms. Jo Alyce Harper and a second by Ms. Sheila Martin.  
Voting: Aye - 4; Nay – 0

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Chairperson

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Superintendent

RECORD OF BOARD PROCEEDINGS  
(Minutes)  
**Special Called Meeting**  
**Trigg County Board of Education**  
**March 29, 2010**  
**7:00 PM**

**Attendance Taken at 7:00 PM:**

Present Board Members:

Mr. Mike Davis  
Ms. Jo Alyce Harper  
Ms. Sheila Martin  
Ms. Joan Terrell

Absent Board Members:

Ms. Sharon Simmons

ATTENDING:

Tim McGinnis, Superintendent	Travis Hamby, Asst. Superintendent	Howell Hopson, Board Attorney
Danette Olson	Doug Gloyd	Matt Ladd
Parents	Students	

**The notice of the Called Meeting and the Agenda were delivered to the media and posted twenty-four hours prior to the meeting.**

#10-047 **ENTER INTO EXECUTIVE SESSION PER KRS 61.810(1)(F) FOR DISCUSSION WHICH MIGHT LEAD TO THE APPOINTMENT, DISCIPLINE OR DISMISSAL OF AN INDIVIDUAL EMPLOYEE OR STUDENT TIME – 7:01PM**

Motion to enter into Executive Session per KRS 61.810(1)(f) discussion which might lead to the appointment, discipline or dismissal of an individual employee or student passed at 7:01 PM with a motion by Ms. Joan Terrell and a second by Ms. Jo Alyce Harper.

Voting: Aye - 4; Nay – 0

#10-048 **ADJOURN EXECUTIVE SESSION**

Motion to adjourn Executive Session at 9:09 PM passed with a motion by Ms. Joan Terrell and a second by Ms. Sheila Martin.

Voting: Aye - 4; Nay – 0

During the Executive Session the Board expelled a student with services commensurate with Homebound

#10-049 **ADJOURN MEETING**

Motion to adjourn the meeting at 9:10 PM passed with a motion by Ms. Jo Alyce Harper and a second by Ms. Joan Terrell.

Voting: Aye - 4; Nay – 0

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Chairperson

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Superintendent

RECORD OF BOARD PROCEEDINGS  
(Minutes)  
**Special Called Meeting**  
**Trigg County Board of Education**  
**April 1, 2010**  
**8:10 PM**

**Attendance Taken at 8:10 PM:**

Present Board Members:

Mr. Mike Davis  
Ms. Jo Alyce Harper  
Ms. Sheila Martin  
Ms. Sharon Simmons  
Ms. Joan Terrell

ATTENDING:

Jennifer Miller, Superintendent Candidate

**The notice of the Called Meeting and the Agenda were delivered to the media and posted twenty-four hours prior to the meeting.**

#10-056 **ENTER INTO EXECUTIVE SESSION PER KRS 61.810(1)(F) FOR DISCUSSION WHICH MIGHT LEAD TO THE APPOINTMENT, DISCIPLINE OR DISMISSAL OF AN INDIVIDUAL EMPLOYEE OR STUDENT**

Motion to enter into Executive Session per KRS 61.810(1)(f) for discussion which might lead to the appointment, discipline or dismissal of an individual employee or student at 8:11 PM passed with a motion by Ms. Sharon Simmons and a second by Ms. Jo Alyce Harper.

Voting: Aye - 5; Nay – 0

#10-057 **ADJOURN EXECUTIVE SESSION**

Motion to adjourn Executive Session at 10:45 PM passed with a motion by Ms. Sharon Simmons and a second by Ms. Joan Terrell.

Voting: Aye - 5; Nay – 0

#10-058 **ADJOURN MEETING**

Motion to adjourn the meeting at 10:46 PM passed with a motion by Ms. Jo Alyce Harper and a second by Ms. Sheila Martin.

Voting: Aye - 5; Nay – 0

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Chairperson

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Superintendent



**RECORD OF BOARD PROCEEDINGS**  
(Minutes)  
**Regular Meeting**  
**Trigg County Board of Education**  
**March 11, 2010**  
**7:00 PM**

**Attendance Taken at 7:00 PM:**

Present Board Members:

Mr. Mike Davis  
Ms. Jo Alyce Harper  
Ms. Sheila Martin  
Ms. Sharon Simmons  
Ms. Joan Terrell

**ATTENDING:**

Tim McGinnis, Superintendent	Travis Hamby, Asst. Superintendent	Beth Sumner, Asst. Superintendent
Howell Hopson, Board Attorney	Linda Tribble	Eileen Kehrwald
Tammy Hancock, WKDZ	Franklin Clark, Cadiz Record	Chad Shoulders, KNE
Melissa M. Howell, KCFC		

Chairman Davis asked if the members had reviewed the agenda and if there were any questions or items to be removed from the Consent Agenda.

**DELEGATIONS & RECOGNITIONS**

Melissa Howell with Kentucky Clean Fuels Coalition presented a power point entitled “Hybrid Horsepower for Kentucky Schools”. Trigg County Schools will be receiving a hybrid school bus. Ms. Howell gave a brief explanation on how the hybrid bus functions.

#10-061 **APPROVAL OF AGENDA**

Motion for the approval of the agenda as presented passed with a motion by Ms. Joan Terrell and a second by Ms. Sharon Simmons.

Voting: Aye - 5; Nay – 0

#10-062 **CONSENT AGENDA**

Motion for the approval of the Consent Agenda as presented passed with a motion by Ms. Sheila Martin and a second by Ms. Jo Alyce Harper.

A. Approval of Minutes

1. Minutes March 23, 2010
2. Minutes March 29, 2010
3. Minutes March 30, 2010
4. Minutes March 31, 2010
5. Minutes April 1, 2010
6. Minutes April 5, 2010

B. Acknowledge the Following Superintendent's Personnel Actions

**RETIREMENT:**

Vickie Hendricks, TCIS Teacher, effective 06/30/10

Karen Adams, PS Instructional Assistant, effective 06/30/10

**TRANSFER:**

Connie Herndon, from Primary School secretary to Elementary School Bookkeeper, effective 03/30/10

**EMPLOYMENT:**

Shinna Wilson, Part-time Instructional Assistant, Preschool (Special Education), effective 03/25/10

Becky Ginn, HS ESS Tutor, effective 04/01/10

Sonya Forbes, HS ESS Tutor, effective 04/01/10  
Theresa Wilson, MS Boys Track Coach, effective 03/10/10

**APPROVAL OF:**

Shannon Wynn, Substitute Teacher, Rank IV, effective 04/12/10

- C. Leave of Absence
  - 1. Approval of FMLA for Dawn Michelle Eagleson beginning April 12, 2010 and ending May 27, 2010.
- D. Issuance of Checks
  - 1. Warrant 03/26/10 \$33,555.99
  - 2. Warrant 04/09/10 \$131,973.77
- E. Travel Requests
  - 1. Trigg Co. Middle School Nashville Sounds Reading Club to travel to Sounds Stadium in Nashville, TN on April 30, 2010 for Reward Trip
  - 2. DECA Students to travel to Louisville, KY on April 23-28 to attend DECA International Career Development Conference
  - 3. Students and Chaperones to travel to Richmond EKU to participate in State Competition for Odyssey of the Mind on March 26 & March 27, 2010

Voting: Aye - 5; Nay - 0

#10-063 **CONTRACT WITH JKS ARCHITECTS & ENGINEERS FOR THE CENTRAL OFFICE BUILDING REROOF**

Motion to contract with JKS Architects & Engineers to oversee the Central Office Building Re-roof passed with a motion by Ms. Sharon Simmons and a second by Ms. Jo Alyce Harper.

Voting: Aye - 5; Nay - 0

#10-064 **CONTRACT WITH WKEC FOR FEES AND SERVICES**

Motion to contract with West Kentucky Educational Cooperative (WKEC) for fees and services for 2010-2011 in the amount of \$5,560.79 passed with a motion by Ms. Sharon Simmons and a second by Ms. Joan Terrell.

Voting: Aye - 5; Nay - 0

#10-065 **ACCEPT BID FOR BAND UNIFORMS**

Motion to accept the alternate (upgrade) bid from Stansbury for the purchase of uniforms for the Trigg County Band in the amount of \$19,811.50 passed with a motion by Ms. Sheila Martin and a second by Ms. Jo Alyce Harper.

Voting: Aye - 5; Nay - 0

#10-066 **CONTRACT WITH KEM, DUGUID & ASSOCIATES, P.S.C.**

Motion to contract with Kem, Duguid & Associates, P.S.C for professional services for audit FY 2009-2010 in the amount of \$13,500.00 passed with a motion by Ms. Sharon Simmons and a second by Ms. Joan Terrell.

Voting: Aye - 5; Nay - 0

#10-067 **ACCEPT PROPOSAL WITH HERITAGE BANK FOR BANKING SERVICES**

Motion to accept the conditions of the proposal with Heritage Bank for banking services FY 11 and FY 12 with an option to renew for an additional two (2) years. passed with a motion by Ms. Jo Alyce Harper and a second by Ms. Sheila Martin.

Voting: Aye - 5; Nay - 0

**REPORTS**

- A. Superintendent's Report
  - 1. Project Lead the Way Model Schools Competition
  - 2. Congratulations to TCHS Band for being the only group to receive distinguished ratings from all judges at the KMEA Concert Band Festival at Murray State on March 22, 2010
  - 3. Shea Light and Melinda Orten selected to attend the 2010 Mickelson ExxonMobil Teachers Academy in Jersey City, NJ
  - 4. Big Brother/Big Sister Taster's Choice Meal on April 22 in the Cafeteria

5. Rotary Auction April 12 - 16 at the Cadiz Baptist Church Annex
- B. Board Reports
1. Mr. Davis - A retirement reception honoring Superintendent Tim McGinnis will be held on Tuesday, May 25 at the Central Office from 2:00 – 6:00 PM

#10-068 **MOTION TO GO INTO EXECUTIVE SESSION PER KRS 61.810 (1)(F) - TIME**

Motion to enter into Executive Session per KRS 61.810(1)(f) for discussion which might lead to the appointment, discipline or dismissal of an individual employee or student and litigation at 7:56 passed with a motion by Ms. Jo Alyce Harper and a second by Ms. Sharon Simmons.

Voting: Aye - 5; Nay – 0

#10-069 **MOTION TO ADJOURN EXECUTIVE SESSION – TIME 11:35 PM**

Motion to adjourn Executive Session at 11:35 passed with a motion by Ms. Joan Terrell and a second by Ms. Sharon Simmons.

Voting: Aye - 5; Nay – 0

#10-070 **ADJOURNMENT – TIME 11:36 PM**

Motion to adjourn the meeting at 11:36 PM passed with a motion by Ms. Jo Alyce Harper and a second by Ms. Sheila Martin.

Voting: Aye - 5; Nay – 0

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Chairperson

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Superintendent

**RECORD OF BOARD PROCEEDINGS**  
(Minutes)  
**Regular Meeting**  
**Trigg County Board of Education**  
**April 22, 2010**  
**7:00 PM**

**Attendance Taken at 7:00 PM:**

Present Board Members:

Mr. Mike Davis  
Ms. Sheila Martin  
Ms. Sharon Simmons  
Ms. Joan Terrell

Updated Attendance:

Ms. Jo Alyce Harper was updated to present at: 7:10 PM

**ATTENDING:**

Tim McGinnis, Superintendent	Travis Hamby, Asst. Superintendent	Beth Sumner, Asst. Superintendent
Howell Hopson, Board Attorney	Lindsey Wynne	Eileen Kehrwald
Tammy Hancock, WKDZ	Franklin Clark, Cadiz Record	Kevin Hoffman, KNE
Faye Stevens, Inst. Supervisor	Brooke Stinson, Inst. Supervisor	Tasha Brown
Neal Cummins	James R. Mangels	Brian Futrell
Ann Taylor	Lori Simpson	Brittany Simpson
Amanda Baker	Jennifer Baker	Ernie Baker
Andrea Dunn	Kanisha Frye	Merilee Frye
Marcannah Frye	Marcus Frye	Cameron Sumner
Shannon Burcham		

Chairman Davis asked if the members had reviewed the agenda and if there were any questions or items to be removed from the Consent Agenda.

**#10-071 APPROVAL OF AGENDA**

Motion for the approval of the agenda as presented passed with a motion by Ms. Joan Terrell and a second by Ms. Sheila Martin.

Voting: Aye - 4; Nay - 0

**DELEGATIONS & RECOGNITIONS**

The Board recognized the students from the Middle School and High School who were recognized as Kentucky New Era Academic All Stars. Middle School had four honorees; Shaye Patterson, Adam Calhoun, Brittany Faye Simpson and Alexandra Mae Carr. High School had four honorees; Jessica Perry, Matthew Savage, Ryan Choate and Austin Hart with Amanda Baker and Kanisha Frye as All-Star winners and Cameron Sumner as runner-up.

Lindsey Wynne, a member of the High School Youth Leadership Team was introduced.

**REPORTS BY ASST. SUPT OF INSTRUCTION AND PRINCIPALS - REPORTS ON CONTINUOUS ASSESSMENT** (Copies of all reports presented are on file in the Central Office.)

- A. Assistant Superintendent of Instruction, Beth Sumner, presented the NCLB for ThinkLink Round #3 and informed the Board that the principals would be reporting on results from Learning Checks Round #4 and NCLB for ThinkLink Round #3
- B. Primary School Report – Ann Taylor, Primary School Principal reported on results from Learning Checks #4 and MCLB for ThinkLink Round 3 for the Primary School.

- C. Intermediate School Report - Brian Futrell, Intermediate School Principal reported on results from Learning Checks #4 and MCLB for ThinkLink Round 3 for the Intermediate School.
- D. Middle School Report James Mangels, Middle School Principal reported on results from Learning Checks #4 and MCLB for ThinkLink Round 3 for the Middle School.
- E. High School Report - Neal Cummins, High School Principal reported on results from Learning Checks #4 and MCLB for ThinkLink Round 3 for the High School
- F. Report by Asst. Superintendent of Instruction, Beth Sumner on the Advance KY Grant

#10-072 **CONSENT AGENDA**

Motion for the approval of the Consent Agenda as presented and acknowledgement of the Superintendent's Personnel Actions passed with a motion by Ms. Sharon Simmons and a second by Ms. Jo Alyce Harper.

Voting: Aye - 5; Nay - 0

- A. Approval of Minutes for April 8, 2010
- B. Acknowledge the Following Superintendent's Personnel Actions

**RETIREMENT**

Becky Ginn, HS Yearbook Sponsor, effective 06/30/10

Becky Ginn, HS English Teacher, effective 06/30/10

**RESIGNATION**

Jeanette Ramirez

**APPROVAL OF:**

Kristin Heckmann, Substitute Teacher, Rank IV, effective 04/14/10

David Shore, Substitute Teacher, Rank IV, effective 04/19/10

Janet Hasselbring, Substitute Teacher, Rank I, effective 04/20/10

- C. Issuance of Checks

- 1. Warrant 04/13/2010 \$1,369.10
- 2. Warrant 04/23/2010 \$141,029.69
- 3. Warrant 04/20/10 \$1,191.13

- D. Travel Requests

- 1. TCHS Band Seniors to travel to St. Louis, MO for Senior Spring Trip May 14 - 16, 2010
- 2. MS BETA to Travel to Clarksville, TN for Reward Trip on May 24, 2010
- 3. Eighth Grade Students and Chaperones to travel to Hendersonville, TN on May 25, 2010 for Behavior Reward
- 4. Project Enrich to Travel to Pigeon Forge, TN on May 1 - 4, 2010

#10-073 **EMPLOY JASON TRAVIS HAMBY AS SUPERINTENDENT OF SCHOOLS EFFECTIVE JULY 1, 2010**

Motion to employ Jason Travis Hamby as Superintendent of Trigg County School effective July 1, 2010 passed with a motion by Ms. Sharon Simmons and a second by Ms. Joan Terrell.

Voting: Aye - 5; Nay - 0

#10-074 **APPROVAL OF CONTRACT WITH JASON TRAVIS HAMBY AS SUPERINTENDENT OF SCHOOLS EFFECTIVE JULY 1, 2010**

Motion to approve the contract with Jason Travis Hamby as superintendent of schools effective July 1, 2010 passed with a motion by Ms. Sheila Martin and a second by Ms. Jo Alyce Harper.

Voting: Aye - 5; Nay - 0

#10-075 **AMEND 2009-2010 SCHOOL CALENDAR**

Motion to approve amending the 2009-2010 School Calendar passed with a motion by Ms. Joan Terrell and a second by Ms. Sheila Martin.

Voting: Aye - 5; Nay - 0

**DISCUSSION OF 2010-2011 SCHOOL CALENDAR**

Assistant Superintendent, Travis Hamby presented the report from the Calendar Committee. The Board discussed the three calendars that were presented. The committee recommended collapsing the twenty-five early release days into full planning days. The Board will vote on the calendar at the May 13, 2010 meeting.

#10-076 **APPROVAL OF LETTER OF AGREEMENT BETWEEN KENTUCKY SCIENCE AND TECHNOLOGY CORPORATION AND TRIGG COUNTY HIGH SCHOOL/TRIGG COUNTY PUBLIC SCHOOLS**

Motion to authorize the superintendent to sign the Letter of Agreement Between Kentucky Science and Technology Corporation and Trigg County High School/Trigg County Public Schools which includes an agreement for matching funds for a three-year total of approximately \$72,000 with Mr. Hopson to have a conversation with Advance Kentucky to attempt to negotiate better terms if possible passed with a motion by Ms. Sharon Simmons and a second by Ms. Sheila Martin.

Voting: Aye - 5; Nay – 0

#10-077 **DECLARE TECHNOLOGY AND AUDIO-VISUAL EQUIPMENT AS SURPLUS**

Motion to declare the attached list of technology and audio-visual items owned by the Trigg County School System but no longer of value to the schools as surplus property with the superintendent to make the written statement regarding surplus property as required by statute. "The listed property was purchased for educational and operational purposes and is no longer suitable for public use because it is either outdated or non-functioning and therefore, it is in the public interest to dispose of this property" KRS45A.425 (2) & (4) with the items to be disposed of in compliance with environmental regulations passed with a motion by Ms. Joan Terrell and a second by Ms. Sharon Simmons. (A copy of the list of surplus items is on file in the Central Office.)

Voting: Aye - 5; Nay – 0

#10-078 **APPROVAL OF CONTRACT WITH JKS ARCHITECTS & ENGINEERS FOR THE HVAC AND RE-ROOFING OF THE CENTRAL OFFICE BUILDING**

Motion to approve the contract with JKS Architects & Engineers for the HVAC and Re-roofing of the Central Office Building passed with a motion by Ms. Sharon Simmons and a second by Ms. Sheila Martin.

Voting: Aye - 5; Nay – 0

#10-079 **REDUCTION OF CONTRACT DAYS**

Motion to reduce contracts by two days for positions that had two days added to the contracts during the 2007-2008 School Year passed with a motion by Ms. Jo Alyce Harper and a second by Ms. Sheila Martin.

Voting: Aye - 5; Nay – 0

#10-080 **AUTHORIZE SUPERINTENDENT TO ADVERTISE FOR BIDS FOR STUDENT PICTURES AND SET BID OPENING DATE FOR MAY 13, 2010 AT THE CENTRAL OFFICE CONFERENCE ROOM AT 1:00 P.M.**

Motion to authorize the superintendent to advertise for bids for student pictures and set the bid opening date as May 13, 2010 in the Central Office Conference Room at 1:00 PM CDT passed with a motion by Ms. Joan Terrell and a second by Ms. Sheila Martin.

Voting: Aye - 5; Nay – 0

## **REPORTS**

### **A. Superintendent's Report**

1. Schools' Financial Reports
  - a. High School Financial Report
  - b. Middle School Financial Report
  - c. Intermediate School Financial Report
  - d. Primary School Financial Report
2. HS SBDM Report
3. Trigg County HS has five students and one alternate accepted into the Governor's Scholars Program
4. Cadiz was mentioned in the USA Today "Across the USA" section as a recipient of a hybrid bus
5. Congratulations to Sheila Martin for being awarded the Martha Davis Scholarship from the Kent School of Social Work in the amount of \$1500.

#10-081 **MOTION TO GO INTO EXECUTIVE SESSION PER KRS 61.810(1)(F) FOR DISCUSSION WHICH MIGHT LEAD TO THE APPOINTMENT, DISCIPLINE OR DISMISSAL OF AN INDIVIDUAL EMPLOYEE OR STUDENT - TIME 10:25 PM**

Motion to enter into Executive Session per KRS 61.810(1)(f) for discussion which might lead to the appointment, discipline or dismissal of an individual employee or student 10:25 PM passed with a motion by Ms. Joan Terrell and a second by Ms. Sharon Simmons.

Voting: Aye - 5; Nay – 0

#10-082 **MOTION TO ADJOURN EXECUTIVE SESSION - TIME 11:27 PM**

Motion to adjourn Executive Session at 11:27 PM passed with a motion by Ms. Sharon Simmons and a second by Ms. Joan Terrell.

Voting: Aye - 5; Nay – 0

**ACTION RELATED TO EXECUTIVE SESSION**

During Executive Session, the Board voted to expel a student with services. (Name withheld due to confidentiality.)

#10-083 **ADJOURNMENT - TIME**

That the meeting be adjourned - Time 11:28 PM passed with a motion by Ms. Sharon Simmons and a second by Ms. Sheila Martin.

Voting: Aye - 5; Nay – 0

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Chairperson

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Superintendent

RECORD OF BOARD PROCEEDINGS  
(Minutes)  
**Special Called Meeting**  
**Trigg County Board of Education**  
May 04, 2010  
7:00 PM

**Attendance Taken at 7:00 PM:**

Present Board Members:

Mr. Mike Davis  
Ms. Jo Alyce Harper  
Ms. Sheila Martin  
Ms. Sharon Simmons  
Ms. Joan Terrell

**The notice of the Called Meeting and the Agenda were delivered to the media and posted twenty-four hours prior to the meeting.**

#10-084 **ENTER INTO EXECUTIVE SESSION PER KRS 61.810 (1)(F) FOR DISCUSSION WHICH MIGHT LEAD TO THE APPOINTMENT, DISCIPLINE OR DISMISSAL OF AN INDIVIDUAL EMPLOYEE OR STUDENT TIME 7:02 PM**

Motion to enter into Executive Session per KRS 61.810 (1)(f) for discussion which might lead to the appointment, discipline or dismissal of an individual employee or student passed with a motion by Ms. Sharon Simmons and a second by Ms. Sheila Martin.

Voting: Aye - 5; Nay – 0

#10-085 **ADJOURN EXECUTIVE SESSION TIME 8:48 PM**

Motion to adjourn Executive Session passed with a motion by Ms. Joan Terrell and a second by Ms. Jo Alyce Harper.

Voting: Aye - 5; Nay – 0

**ACTION RELATED TO EXECUTIVE SESSION**

During Executive Session, the Board voted to expel a student with services through the remainder of the school year.. (Name withheld due to confidentiality.)

#10-086 **ADJOURN MEETING TIME 8:49 PM**

Discussion and/or take appropriate action regarding adjourning the meeting passed with a motion by Ms. Jo Alyce Harper and a second

Voting: Aye - 5; Nay – 0

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Chairperson

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Superintendent



**RECORD OF BOARD PROCEEDINGS**  
**(Minutes)**  
**Trigg County Board of Education Regular Meeting**  
**May 13, 2010 07:00PM**  
**Central Office**  
**Conference Room**

**Attendance Taken at 7:00 PM**

Present Board Members:

Mr. Mike Davis  
Ms. Jo Alyce Harper  
Ms. Sharon Simmons  
Ms. Joan Terrell  
Ms. Sheila Martin

Tim McGinnis, Superintendent	Beth Sumner, Asst. Superintendent	Howell Hopson, Board Attorney
Kristi Miller	Brian Edwards	Eileen Kehrwald
Annie Catron, WKDZ	Franklin Clark, Cadiz Record	Chad Shoulders, KNE
Linda Tribble	Matt Ladd	Ann Taylor
Neal Cummins	James R. Mangels	Brian Futrell
Lana Mullins		

Chairman Davis asked if the members had reviewed the agenda and if there were any questions or items to be removed from the Consent Agenda.

#10-087 **APPROVAL OF AGENDA**

Approval of the agenda as presented passed with a motion by Ms. Joan Terrell and a second by Ms. Jo Alyce Harper.

Voting: Aye - 5; Nay – 0

**REPORTS BY PRINCIPALS**

- A. Report by Lana Mullins, DoSE and Preschool Director on Creative Curriculum Checkpoint Report  
Ms. Mullins also reported to the Board that NAEYC Nation Academy for Early Childhood Program Accreditation was renewed. A chart was presented showing Preschool gains.
- B. Neal Cummins, High School principal reported on spring testing and provided an overview of year end activities.
- C. James Mangels, Middle School principal reported on spring testing and provided an overview of year end activities.
- D. Brian Futrell, Intermediate School principal reported on spring testing and provided an overview of year end activities.
- E. Ann Taylor, Primary School principal reported on spring testing and provided an overview of year end activities.

#10-088 **CONSENT AGENDA**

Motion for approval of the Consent Agenda as presented passed with a motion by Ms. Sheila Martin and a second by Ms. Joan Terrell.

- A. Approval of Minutes for April 22, 2010
- B. Approval of Minutes May 4, 2010
- C. Acknowledge the Following Superintendent's Personnel Actions

**RESIGNATION:**

Angela Yoo, MS Music Teacher, effective 06/30/10  
Lori Fowler, Adult Ed. Extra Helper, effective 06/30/10  
Carla Adams, MS Guidance Counselor, effective 06/01/10

**EMPLOYMENT:**

Kerry Sweno, Assistant Cheerleading Coach, effective 04/19/10  
Frederick Schmidt, Permanent Substitute Bus Driver, effective 04/26/10

Anna Redd, Elementary School Receptionist, 05/03/10  
Salvador Lara Head Girls Soccer Coach, effective 04/19/10

**TRANSFER:**

Kathryn Harper, transfer from Permanent Substitute Driver to Regular Bus Driver, effective 04/19/10

- D. Leave of Absence
  - 1. Approval of FMLA for Kelli Fowler beginning on 5/14/2010 and ending 6/21/2010.
- E. Issuance of Checks
  - 1. 05/10/2010 \$428,160.87
- F. Travel Requests
  - 1. HS Interact to Travel to Santa Claus, IN for Rotary District 6710 Conference on May 21 & 22, 2010
  - 2. HS KOSSA to Travel to Nashville, TN on May 14, 2010 for Reward Trip

Voting: Aye - 5; Nay - 0

#10-089 **IMPLEMENTATION OF PRESCHOOL INTERVENTION SYSTEM PROCEDURES**

Motion to implement Preschool Intervention System procedures passed with a motion by Ms. Jo Alyce Harper and a second by Ms. Sheila Martin.

Voting: Aye - 5; Nay - 0

#10-090 **CALENDAR FOR SCHOOL YEAR 2010-2011**

Motion to approve Proposal #1 as the Trigg County Schools Calendar for 2010-2011 School Year accepting the calendar for either the 185 days or 187 days depending on action taken by the General Assembly in the Special Called Session passed with a motion by Ms. Sharon Simmons and a second by Ms. Jo Alyce Harper.

Voting: Aye - 5; Nay - 0

#10-091 **MOA FOR SCHOOL ENERGY MANAGERS PROJECT**

Motion to authorize the superintendent to join with the school districts of Marshall, Calloway and Murray Independent in signing the MOA (Memorandum of Agreement) with Kentucky School Boards Association for the School Energy Manager Project (SEMP) passed with a motion by Ms. Sharon Simmons and a second by Ms. Sheila Martin.

Voting: Aye - 5; Nay - 0

#10-092 **APPROVAL OF SUMMER FEEDING PROGRAM**

Motion for the approval of the Trigg County School Food Service to participate in the Summer Food Service Program which allows the free breakfast and lunch program to extend into the summer months passed with a motion by Ms. Sharon Simmons and a second by Ms. Sheila Martin.

Voting: Aye - 5; Nay - 0

#10-093 **APPROVAL OF STUDENT INSURANCE BID**

Motion to approve the awarding of student insurance to R.J. Roberts, Inc. in the amount of \$30,517.10 with an additional buy-up at \$1.45 per student athlete to extend the KHSAA Catastrophic Coverage from ten years to lifetime passed with a motion by Ms. Joan Terrell and a second by Ms. Jo Alyce Harper.

Voting: Aye - 5; Nay - 0

#10-094 **APPROVAL OF WORKERS COMPENSATION BID**

Motion to award the contract for Workers Compensation Insurance for FY 11 in the amount of \$102,888 to KSBIT passed with a motion by Ms. Jo Alyce Harper and a second by Ms. Joan Terrell.

Voting: Aye - 5; Nay - 0

#10-095 **CONTRACT FOR GENERAL LIABILITY, ERRORS AND OMISSIONS, FLEET, PROPERTY, EARTHQUAKE INSURANCE AND \$5,000,000.00 UMBRELLA COVERAGE**

Motion to contract with Insurance Center of Murray & Mayfield for general liability, errors and omissions, fleet, property, earthquake insurance and \$5,000,000.00 umbrella coverage for the amount of \$69,915 with the period of the contract to be from July 1, 2010 through June 30, 2011, with an option to renew for up to two (2) additional - one (1) - year terms should the renewal be agreeable to both parties based upon 45 days written

notice prior to the anniversary date passed with a motion by Ms. Sharon Simmons and a second by Ms. Jo Alyce Harper.

Voting: Aye - 5; Nay – 0

#10-096 **ACCEPT BID FOR THE VOCATIONAL SCHOOL ROOF REPLACEMENT**

Motion to accept the Package "A" bid from Mangrum Roofing in the amount of \$244,058.00 (both the base bid and the Alternate Bid #1) for the Vocational School Roof Replacement Project and issue a contract accordingly passed with a motion by Ms. Sharon Simmons and a second by Ms. Joan Terrell.

Voting: Aye - 5; Nay – 0

#10-097 **ACCEPT BID FOR HVAC REPLACEMENT IN VOCATIONAL BUILDING**

Motion to accept the Package "B" bid (both the base bid and Alternate Bid #1) from Mechanical Consultants in the amount of \$355,985.00 for the HVAC replacement in the Trigg County Schools Vocational Building and issue a contract accordingly passed with a motion by Ms. Sheila Martin and a second by Ms. Sharon Simmons.

Voting: Aye - 5; Nay – 0

#10-098 **APPROVAL OF REVISED BG-1**

Motion to approve the revised BG-1 for the Vocational Building Project reflecting the actual total bid amount of \$688,591.00 passed with a motion by Ms. Sharon Simmons and a second by Ms. Joan Terrell.

Voting: Aye - 5; Nay – 0

#10-099 **WAIVE THE FEBRUARY 15, 2010 SUBMISSION DEADLINE OF BOARD POLICY 08.221 (WEIGHTED COURSES)**

Motion to waive the February 15 submission deadline of Board Policy 08.221 with regard to weighted courses and to recognize the addition of the following courses as weighted course offerings at Trigg County High School for 2010-2011: AP Environmental Science, AP English Language, AP Statistics, Art History - Dual Credit, Public Speaking - Dual Credit, and Principals of Teaching - Dual Credit passed with a motion by Ms. Sharon Simmons and a second by Ms. Jo Alyce Harper.

Voting: Aye - 5; Nay – 0

#10-100 **ACCEPT BID FOR STUDENT PICTURES**

Motion to accept bid from Graham Studios for Student Pictures for FY 11 with an option to renew for one (1) additional year. passed with a motion by Ms. Sheila Martin and a second by Ms. Sharon Simmons.

Voting: Aye - 5; Nay – 0

#10-101 **APPROVAL OF APPLICATION FOR KENTUCKY YOUTH EMPOWERMENT SYSTEM GRANT**

Motion for the approval of the application for the Kentucky Youth Empowerment System Grant for TATU (Teens Against Tobacco Use) in the amount of \$1,500 with no matching funds required passed with a motion by Ms. Joan Terrell and a second by Ms. Jo Alyce Harper.

Voting: Aye - 5; Nay – 0

**REPORTS**

A. Superintendent's Report

1. Schools' Financial Reports
2. Trigg County ArrowCats National Competition
3. Academic Recognition May 16, 2010 2:00 PM
4. Sheila Martin Received the Support Broker of the Year Award from the Department of Aging and Independent Living today in Frankfort

B. Staff Reports

Beth Sumner, Assistant Superintendent of Instruction, announced that the AdvanceKentucky Grant offers pre-AP training to staff including Middle School staff. Fifteen teachers have applied for the 4-day training in Lexington.

C. Board Reports

Ms. Simmons - - Reported that there would be a 5-K Run for the Goal Race on May 22, 2010 at Prizer Point with proceed to benefit the Trigg County Hat Trick Soccer Club.

#10-101 **MOTION TO GO INTO EXECUTIVE SESSION PER KRS 61.810(1)(F) – TIME 9:02 PM**

Motion to enter into Executive Session per KRS 61.810(1)(f) for discussion which might lead to the appointment, discipline or dismissal of an individual employee or student at 9:02 passed with a motion by Ms. Sharon Simmons and a second by Ms. Jo Alyce Harper.

Voting: Aye - 5; Nay – 0

#10-102 **MOTION TO ADJOURN EXECUTIVE SESSION - TIME 10:35 PM**

Motion to adjourn Executive Session at 10:35 passed with a motion by Ms. Sharon Simmons and a second by Ms. Jo Alyce Harper.

Voting: Aye - 5; Nay – 0

**ACTION RELATED TO EXECUTIVE SESSION**

During Executive Session, the Board voted to expel a student with services. (Name withheld due to confidentiality.)

#10-103 **ADJOURNMENT - TIME**

Motion to adjourn the meeting at 10:36 passed with a motion by Ms. Jo Alyce Harper and a second by Ms. Joan Terrell.

Voting: Aye - 5; Nay – 0

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Chairperson

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Superintendent

**RECORD OF BOARD PROCEEDINGS**  
**(Minutes)**  
**Trigg County Board of Education Regular Meeting**  
**May 27, 2010 07:00PM**  
**Central Office**

**Attendance Taken at 7:00 PM**

Present Board Members:

Mr. Mike Davis  
Ms. Jo Alyce Harper  
Ms. Sharon Simmons  
Ms. Joan Terrell  
Ms. Sheila Martin

Tim McGinnis, Superintendent	Beth Sumner, Asst. Superintendent	Eileen Kehrwald
Mark Lovely, WKDZ	Franklin Clark, Cadiz Record	Chad Shoulders, KNE
Linda Tribble		

Chairman Davis asked if the members had reviewed the agenda and if there were any questions or items to be removed from the Consent Agenda.

#10-104 **APPROVAL OF AGENDA**

Approval of the agenda as presented passed with a motion by Ms. Sharon Simmons and a second by Ms. Sheila Martin.

Voting: Aye - 5; Nay - 0

**RECOGNITIONS**

Chairman Davis presented a Resolution to Superintendent McGinnis from the Trigg County Public Schools Educational Foundations acknowledging the contributions made to the students, community and the Foundation by Mr. McGinnis.

#10-105 **CONSENT AGENDA**

Approval of the Consent Agenda as presented passed with a motion by Ms. Joan Terrell and a second by Ms. Jo Alyce Harper.

- A. Approval of Minutes May 13, 2010
- B. Acknowledge the Following Superintendent's Personnel Actions

**RETIREMENT:**

Vickie Hendricks, Intermediate School Teacher, change date of retirement from 06/30/10 to 05/31/10

**RESIGNATION:**

Donnita Wilson, MS Receptionist, effective 05/31/10

Vicki Likens, MS Technology Coordinator, effective 06/01/10

**EMPLOYMENT:**

Amanda Maxlow, ESS Reading Tutor (Extra Duty), effective 04/19/10

Robin Jergens, Health Occupations Teacher (.7)/School Nurse (.3), effective 08/01/10

Brandy Woodall, Assistant Girls Soccer Coach, effective 07/01/10

Carolyn Maddox, Assistant Girls Volleyball Coach, effective 07/01/10

Scott Hill, Head Girls Volleyball Coach, effective 07/01/10

**APPROVAL OF:**

Misty Simpson, Trigg Tots substitute, effective 07/01/10

- C. Issuance of Checks
  - 1. 05/14/10 \$2,564.44
  - 2. 05/19/10 \$41,855.57
  - 3. 05/25/10 \$52,199.69

Voting: Aye - 5; Nay - 0

#10-106 **ADOPT RESOLUTION AUTHORIZING SUPERINTENDENT TO ACT ON BEHALF OF THE BOARD**

Motion to adopt a resolution of the Board of Education authorizing the superintendent to act for and on behalf of the Board in connection with the sale of used school buses which have been and are hereby declared surplus by the Board and the participation of the Board in the pooled used bus sale conducted by the Kentucky Interlocal School Transportation Association on behalf of participating school districts (with a copy of the entire resolution available on line and at the Central Office) passed with a motion by Ms. Sharon Simmons and a second by Ms. Jo Alyce Harper.

Voting: Aye - 5; Nay – 0

#10-107 **ACCEPT KETS SECOND OFFER OF ASSISTANCE FY-2010 IN THE AMOUNT OF \$18,687.00**

Acknowledge receipt of KETS second offer of assistance FY-2010 in the amount of \$18,687.00 which will be matched equally by the Board of Education and that it will be escrowed for up to three years passed with a motion by Ms. Joan Terrell and a second by Ms. Sheila Martin.

Voting: Aye - 5; Nay – 0

#10-108 **APPROVAL OF TENTATIVE BUDGET**

Motion to approval the Tentative Budget for 2010-2011 passed with a motion by Ms. Sharon Simmons and a second by Ms. Jo Alyce Harper.

Voting: Aye - 5; Nay – 0

#10-1091 **APPROVAL OF MIDDLE SCHOOL ACTIVITY FUND BUDGET**

Motion for the approval of the Middle School Activity Fund Budget for 2010-2011 passed with a motion by Ms. Sharon Simmons and a second by Ms. Sheila Martin.

Voting: Aye - 5; Nay – 0

#10-110 **APPROVAL OF HIGH SCHOOL ACTIVITY FUND BUDGET FOR 2010-2011**

Motion for the approval of the High School Activity Fund Budget for 2010-2011 passed with a motion by Ms. Sharon Simmons and a second by Ms. Joan Terrell.

Voting: Aye - 5; Nay – 0

#10-111 **AUTHORIZE SUPERINTENDENT TO ADVERTISE FOR A TRUCK FOR DEPARTMENT OF TRANSPORTATION**

Motion to authorize the superintendent to advertise for a 3/4 Ton 4x4 truck for the Trigg County Schools Transportation Department passed with a motion by Ms. Sharon Simmons and a second by Ms. Jo Alyce Harper.

Voting: Aye - 5; Nay – 0

#10-112 **APPROVAL OF CONTINUATION BOND OF TREASURER WITH WESTERN SURETY**

Motion to approve the Continuation Bond of Treasurer with Western Surety on Linda Tribble, District Finance Officer, for the penal sum of \$350,000.00 passed with a motion by Ms. Joan Terrell and a second by Ms. Sheila Martin.

Voting: Aye - 5; Nay – 0

#10-113 **MATHEMATICS AUDIT AGREEMENT WITH BALDWIN, BLACK, AND McWILLIAM ASSOCIATES**

Motion to approve the Mathematics Audit Agreement with Baldwin, Black, and McWilliam Associates, in fulfillment of the Pennyrile P-16 Math Matters Grant in the amount of \$7,000 passed with a motion by Ms. Joan Terrell and a second by Ms. Sheila Martin.

Voting: Aye - 5; Nay – 0

#10-114 **APPROVAL OF MOA BETWEEN HOPKINSVILLE COMMUNITY COLLEGE AND TRIGG COUNTY SCHOOLS**

Motion to approve the MOA (Memorandum of Agreement) between Hopkinsville Community College and Trigg County School to establish guidelines and responsibilities for the off campus educational experiences (Internships) for students in the Education Program passed with a motion by Ms. Sharon Simmons and a second by Ms. Sheila Martin.

Voting: Aye - 5; Nay – 0

#10-115 **RENEWAL OF ONECALL NOW AGREEMENT**

Motion to renew agreement with OneCall Now for automated parent notification system at a cost of \$3,704.75 passed with a motion by Ms. Sheila Martin and a second by Ms. Sharon Simmons.

Voting: Aye - 5; Nay – 0

**REPORTS**

- A. Superintendent's Report
  - 1. Schools' Financial Reports
    - a. Primary School Activity Fund
    - b. Intermediate School Financial Reports
  - 2. Plans for Graduation on May 28, 2010 WE have 139 graduates this year. I would like to commend my colleagues for their commitment to our students.
  - 3. The last day of school went well.
- B. Staff – Linda Tribble –Enjoyed the Kindergarten Program today.
- C. Board Reports Joan Terrell - Trevor enjoyed the visit to Kindergarten.

#10-116 **ADJOURNMENT – TIME 7:56 PM**

Motion to adjourn the meeting at 7:56 PM passed with a motion by Ms Sheila Martin and a second by Ms. Sharon Simmons.

Voting: Aye - 5; Nay – 0

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Chairperson

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Superintendent

**RECORD OF BOARD PROCEEDINGS**  
(Minutes)  
**Trigg County Board of Education**  
**Regular Meeting**  
**June 10, 2010 7:00PM**  
**Central Office**

Prior to the meeting, the Board hosted a reception to honor employees who retired during the 2009-2010 School Year. The five employees at the reception were Karen Adams (Kindergarten Instructional Assistant- 23years), Becky Ginn, (High School Teacher – 27 years), Vicki Hendricks (Intermediate School Teacher – 36 years), Mary Ann Sutherland (Middle School Teacher – 28 years) and Tim McGinnis (Superintendent of Trigg County Schools – 10 years). All were recognized by those present for their contributions to the students of Trigg County. Also retiring are Patti Purkes (Middle School – 14 years) and Rosalie Gutmann (Middle School – 6 ½ years).

**Attendance Taken at 7:19 PM:**

Present Board Members:

Mr. Mike Davis  
Ms. Jo Alyce Harper  
Ms. Sheila Martin  
Ms. Sharon Simmons  
Ms. Joan Terrell

Tim McGinnis, Superintendent	Travis Hamby, Asst. Superintendent	Howell Hopson
Mark Lovely, WKDZ	Franklin Clark, Cadiz Record	Eileen Kehrwald
Linda Tribble	Chassen Lancaster	Chad Shoulders, KNE

Chairman Davis asked if the members had reviewed the agenda and if there were any questions or items to be removed from the Consent Agenda.

#10-117 **APPROVAL OF AGENDA**

Approval of the agenda as presented passed with a motion by Ms. Sharon Simmons and a second by Ms. Sheila Martin.

Voting: Aye - 5; Nay – 0

#10-118 **CONSENT AGENDA**

Approval of the Consent Agenda as presented passed with a motion by Ms. Sheila Martin and a second by Ms. Joan Terrell.

- A. Approval of Minutes of the May 27, 2010 meeting
- B. Acknowledge the Following Superintendent's Personnel Actions

**RESIGNATION:**

William Purkes, MS Instructional Assistant, effective 06/30/10

**EMPLOYMENT:**

Wendy Mize, MS Girls' Basketball Coach, effective 07/01/10

Faye Hobson, MS Reading/Language Arts Teacher, effective 07/01/10

Kathryn Hamilton, MS Guidance Counselor, effective

Kara Oglesby, Music/MS Band Director, effective 07/01/10

Lacey Briscoe, MS Girls' Head Softball Coach, effective 07/01/10

Reina Perkins, Summer Food Service Worker, effective 06/01/10

Karen Miller, Summer Food Service Worker, effective 06/01/10

Linda DeLoach, Summer Food Service Worker, effective 06/01/10

Melinda Thompson, Summer Food Service Worker, effective 06/01/10

Teresa Russell, Summer School English Teacher, Extra Duty, effective 06/01/10

Shannon Burcham, Summer School Math Teacher, Extra Duty, effective 06/01/10

Justin Allen, Summer Worker, effective 06/08/10

Justin Phillips, Summer Worker, effective 06/08/10

Coby Lewis, Summer School Social Studies Teacher, effective 06/01/10



Sonya Forbes, HS Yearbook Coordinator, effective 07/01/10  
Scott Hill, Summer School Science Teacher, effective 06/01/10  
Brandy Woodall, HS Language Arts Teacher, effective 07/01/10

C. Issuance of Checks

1. 05/28/10 \$46,277.96
2. 06/04/10 \$129,560.83
3. 06/09/10 \$39,057.31

D. Travel Requests

1. TCHS Basketball Team to Travel to Campbellsville, KY on June 7 & 8, 2010
2. TCHS Basketball Team to Travel to Georgetown, KY on June 11-14, 2010

Voting: Aye - 5; Nay - 0

#10-119 **AFFIRM 187-DAY CALENDAR FOR 2010-2011 SCHOOL YEAR**

Motion to affirm the 187-Day Calendar as approved at the May 6, 2010 meeting of the Board of Education passed with a motion by Ms. Sharon Simmons and a second by Ms. Jo Alyce Harper.

Voting: Aye - 5; Nay - 0

#10-120 **APPROVAL OF THE 2010-2011 FEDERAL AND KDE ASSURANCES**

Approval of the 2010-2011 Federal and KDE (Kentucky Department of Education) Assurances which includes the following assurances:

- Local Education Agency: General Assurance
- No Child Left Behind Act (NCLB) Title I Part A Assurances: Improving Basic Programs and American Recovery & Reinvestment Act
- No Child Left Behind Act (NCLB) Title I Part B Subpart 3 Assurances: Even Start Family Literacy Continuation
- No Child Left Behind Act (NCLB) Title I Part C Assurances: Education of Migratory Children
- No Child Left Behind Act (NCLB) Title I Part D Subpart 2 Assurances: Neglected & Delinquent
- No Child Left Behind Act (NCLB) Title II Part A Assurances: High Quality Teachers & Principals
- No Child Left Behind Act (NCLB) Title II Part D Assurances: Education Technology Programs and American Recovery & Reinvestment Act
- No Child Left Behind Act (NCLB) Title III Assurances: Language Instruction for Limited English Proficient and Immigrant Students
- No Child Left Behind Act (NCLB) Title IV Part A Assurances: Safe and Drug-Free Schools & Communities
- No Child Left Behind Act (NCLB) Title VI Part B, Subpart 2 Assurances: Rural and Low-Income Schools Program
- No Child Left Behind Act (NCLB) Title X Part C Assurances: Stewart B. McKinney-Vento Homeless Assistance Act
- Carl D. Perkins Career and Technical Education Act
- Individuals With Disabilities Education Act (IDEA) Part B Assurances: Basic and Preschool Programs and American Recovery & Reinvestment Act
- Child Nutrition and WIC Reauthorization Act of 2004, Section 204 Assurances: Local Wellness Policies
- State Preschool Program Assurances (Flexible Focus Fund)
- Professional Development Assurances (Flexible Focus Fund)
- Textbooks and Instructional Materials Assurances (Flexible Focus Fund)
- Gifted and Talented Assurances
- Extended School Services (ESS) Assurances (Flexible Focus Fund)
- Kentucky Education Technology Systems (KETS) Assurances and Universal Service Administrative Company (USAC) E-Rate Assurances

passed with a motion by Ms. Joan Terrell and a second by Ms. Sheila Martin.

Voting: Aye - 5; Nay - 0

RECORD OF BOARD PROCEEDINGS  
(Minutes)  
Trigg County Board of Education  
Regular Meeting  
June 10, 2010 7:00PM  
Central Office

#10-121 **ABOLISH POSITION OF ASST. SUPT. FOR PERSONNEL & OPERATIONS AND CREATE POSITION OF DIRECTOR OF STUDENT SERVICES AND PERSONNEL**

Motion to abolish the position of Assistant Superintendent for Personnel & Operations and create the position of Director of Student Services and Personnel at a salary of \$82,922.00 and to approve the job description of the new position (with the inclusion of supervision of Trigg Tots in the description) passed with a motion by Ms. Sharon Simmons and a second by Ms. Jo Alyce Harper.

Voting: Aye - 5; Nay - 0

#10-122 **APPROVAL OF SALARY SCHEDULE**

Motion to approve the 2010-2011 Salary Schedule passed with a motion by Ms. Sharon Simmons and a second by Ms. Jo Alyce Harper. (A copy of the salary schedule is available at the Central Office.)

Voting: Aye - 5; Nay - 0

#10-123 **APPROVAL OF PURCHASE OF TRUCK FOR TRANSPORTATION DEPARTMENT**

Motion to approve the purchase of a 2011 (4X4) 3/4 ton pickup truck with a towing package from Bob Hook Chevrolet (Louisville, KY) in the amount of \$26,608 per the state established price contract passed with a motion by Ms. Sheila Martin and a second by Ms. Joan Terrell.

Voting: Aye - 5; Nay - 0

#10-124 **SET FUEL BID OPENING TIME AND DATE**

Motion to set the bid opening date for the Fuel Bid as July 8, 2010 at 1:00 PM at the Trigg County Board of Education at 202 Main Street, Cadiz, KY passed with a motion by Ms. Joan Terrell and a second by Ms. Sharon Simmons.

Voting: Aye - 5; Nay - 0

#10-125 **SET DATE AND TIME FOR BID OPENING ON EMPLOYEE PHYSICALS**

Motion to establish the time and date for opening bids on employee physicals as July 8, 2010 at 1:30 PM in the Central Office of the Board of Education, 202 Main Street, Cadiz, KY passed with a motion by Ms. Sharon Simmons and a second by Ms. Joan Terrell.

Voting: Aye - 5; Nay - 0

#10-126 **PARTICIPATION IN EPSB EMERGENCY NON-CERTIFIED SCHOOL PERSONNEL PROGRAM**

Motion for the approval of participation in the Educational Professional Standard Board's Emergency Non-Certified School Personnel Program allowing the district to employ emergency non-certified substitute teachers passed with a motion by Ms. Sharon Simmons and a second by Ms. Sheila Martin.

Voting: Aye - 5; Nay - 0

#10-127 **EMPLOYMENT OF SUBSTITUTE TEACHERS AND FULL-TIME TEACHERS WITH EMERGENCY CERTIFICATION**

Motion for the approval of the employment of substitute teachers and full-time teachers with emergency certification as required by KRS 161.100 passed with a motion by Ms. Jo Alyce Harper and a second by Ms. Joan Terrell.

Voting: Aye - 5; Nay - 0

#10-128 **RENEW CONTRACT WITH HOPSON & PARRIS AS BOARD ATTORNEYS**

Motion to exercise the option to renew the contract with Hopson & Parris as Board Attorneys FY11 for an amount equal 90% (currently \$144.00) of the firm's normal hourly rate passed with a motion by Ms. Joan Terrell and a second by Ms. Sheila Martin.

Voting: Aye - 5; Nay - 0

#10-129 **AMEND BOARD ORDER #10-008 ESTABLISHING SCHEDULE OF REGULAR MEETINGS OF THE BOARD OF EDUCATION**

Motion to amend Board Order #10-008 which was adopted at the January 14, 2010 meeting to include regular meetings on the second and fourth Thursday of each month for July, August, September and October and on the second and third Thursday of each month for November and December for the remainder of the calendar year passed with a motion by Ms. Sharon Simmons and a second by Ms. Jo Alyce Harper.

Voting: Aye - 5; Nay – 0

#10-130 **DECLARE PROPERTY AS SURPLUS**

Approval to declare property described in the attached list which is owned by the Trigg County Schools for operational use but is no longer of value to the schools as surplus property with the superintendent to make the written statement regarding surplus property as required by statute. The listed property was purchased for operational purposes and is no longer suitable for public use because it is either outdated or non-functioning and therefore, it is in the public interest to dispose of this property. KRS 45A.425 (2) & (4) A list of the property is available at the Central Office at 202 Main Street, Cadiz, KY passed with a motion by Ms. Sharon Simmons and a second by Ms. Jo Alyce Harper.

Voting: Aye - 5; Nay – 0

#10-131 **DECLARE TEXTBOOKS AS SURPLUS PROPERTY**

Approval to declare the attached lists of textbooks owned by the Trigg County Schools for educational use but are no longer of value to the schools as surplus property with the superintendent to make the written statement regarding surplus property as required by statute. "The listed property was purchased for educational purposes and is no longer suitable for public use because it is either outdated or non-functioning and therefore, it is in the public interest to dispose of this property per KRS 45A.425 (2) & (4)" passed with a motion by Ms. Joan Terrell and a second by Ms. Sheila Martin.

Voting: Aye - 5; Nay – 0

**REPORTS**

A. Superintendent's Report

1. Schools' Financial Reports
  - a. HS Financial Reports
  - b. MS Financial Report
2. Graduation went great. I appreciate your participation. The students and guests were great.
3. Mr. Hamby will be out for the next meeting.
4. The Policies and Procedures will be on the next agenda.
5. We will have a report from the High School Study Group at the June 24 meeting.
6. Remember Nate Butler, a Trigg County graduate, who lost his wife and infant daughter this week.

B. Board Reports

The Board members and attorneys (Hopson and Woodall) presented s framed print, *McKay Racer, Sovereign of the Seas* by Frank Vining Smith with an inscription that read "To Tim McGinnis, Captain of the Ship— With great gratitude for your service to the kids of Trigg County from the Trigg County Board of Education and Board Attorneys"

#10-132 **ADJOURNMENT - TIME 8:28 PM**

Motion that the meeting be adjourned - Time 8:28 passed with a motion by Ms. Joan Terrell and a second by Ms. Sharon Simmons.

Voting: Aye - 5; Nay – 0

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Chairperson

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Superintendent

**RECORD OF BOARD PROCEEDINGS**  
(Minutes)  
**Trigg County Board of Education**  
**Regular Meeting**  
**June 24, 2010 7:00PM**  
**Central Office**

Present Board Members:

Mr. Mike Davis  
Ms. Jo Alyce Harper  
Ms. Sharon Simmons

Absent Board Members:

Ms. Sheila Martin  
Ms. Joan Terrell

Updated Attendance:

Ms. Sheila Martin was updated to present at: 8:25 PM  
Ms. Joan Terrell was updated to present at: 7:52 PM

Tim McGinnis, Superintendent  
Mark Lovely, WKDZ  
Linda Tribble  
Faye Stevens

Beth Sumner, Asst. Supt.  
Franklin Clark, Cadiz Record  
Chassen Lancaster

Howell Hopson  
Eileen Kehrwald  
Chad Shoulders, KNE

Chairman Davis asked if the members had reviewed the agenda and if there were any questions or items to be removed from the Consent Agenda.

#10-133 **APPROVAL OF AGENDA**

Approval of the agenda as presented passed with a motion by Ms. Jo Alyce Harper and a second by Ms. Sharon Simmons.  
Voting: Aye - 3; Nay - 0

**REPORTS**

- A. Faye Stevens, Instructional Supervisor for HS/MS and Beth Sumner, Assistant Superintendent of Instruction, updated the Board on the High School Study Group and reviewed the Draft report on findings and recommendations by the Study Group. The Board discussed the finding and felt that the Study Group was moving in the right direction.
- B. Beth Sumner, reported to the Board on Non-Academic Data for Trigg County School for 2009.

#10-134 **CONSENT AGENDA**

Approval of the Consent Agenda as presented passed with a motion by Ms. Sharon Simmons and a second by Ms. Jo Alyce Harper.

- A. Approval of Minutes of June 10, 2010 meeting
- B. Acknowledge the Following Superintendent's Personnel Actions

**RESIGNATION:**

Kim Allen, School Psychologist, effective 06/30/10

**TRANSFER:**

LaNell Bell, from Reading Assessment Coordinator TCPS/TCIS to Homebound Teacher, effective 07/01/10

**EMPLOYMENT:**

Josh Hestand, Summer Worker, effective 06/21/10

- C. Issuance of Checks
  - 1. 06/15/10 \$162,472.94
  - 2. 06/16/10 \$84,846.61
  - 3. 06/17/10 \$68,551.63

4. 06/22/10 \$28,893.01  
5. 06/23/10 \$28,531.14  
Voting: Aye - 3; Nay - 0

#10-135 **APPROVAL OF PRIMARY SCHOOL FEES FOR 2010-2011 SCHOOL YEAR**

Motion to approve the following fees for the Trigg County Primary School for 2010-2011 School Year:

Computer \$3  
Art \$3  
Music \$2  
PE \$2  
Health \$2

passed with a motion by Ms. Joan Terrell and a second by Ms. Jo Alyce Harper.

Voting: Aye - 4; Nay - 0

#10-136. **APPROVAL OF INTERMEDIATE SCHOOL FEES FOR 2010-2011 SCHOOL YEAR**

Motion to approve the following fees for the Intermediate School for the 2010-2011 School Year:

Third Grade

Computer \$3  
Health \$3  
Music \$3  
PE \$3  
Art \$3

Fourth & Fifth Grade

Computer \$3  
Health \$2  
Music \$2  
Drama \$2  
PE \$2  
Art \$2

PL/A&H \$2

passed with a motion by Ms. Joan Terrell and a second by Ms. Sharon Simmons.

Voting: Aye - 4; Nay - 0

#10-137 **APPROVAL OF MIDDLE SCHOOL FEES FOR 2010-2011 SCHOOL YEAR**

Motion to approve the following Middle School fees for the 2010-2011 School Year:

Computer lab \$5.00  
Art \$5.00  
Physical Education \$3.00  
Nurse \$2.50  
Library \$4.50  
Total \$20.00 for each student  
Class Fees:  
Beginning Band \$10.00  
Band \$20.00

passed with a motion by Ms. Joan Terrell and a second by Ms. Jo Alyce Harper.

Voting: Aye - 4; Nay - 0

#10-138 **APPROVAL OF HIGH SCHOOL FEES FOR 2010-2011 SCHOOL YEAR**

Approval of the following fees for the Trigg County High School for the 2010-2011 School Year:

There is a textbook rental of \$46 per school year (KRS 157.110).

All students must pay a general computer fee of \$10.

Special fees are assessed for certain classes, including the following:

Agriculture \$20 per class  
Art \$25 per class  
Photography \$25 per class

Arts & Humanities	\$15 per class
Band	\$20 per class
Business Classes	\$20 per class
FACS Food Classes	\$80 per class
FACS	\$10 per class
Health Science	\$10 per class
Information Tech./ Web Design	\$20 per class
Math	\$7 per class
Media/Web Design	\$20 per class
Nursing Fee	\$5 per student
Phys. Ed.	\$3 per class
PLTW	\$20 per class
Science Lab	\$15 per class
AdvFood/NutrScience	\$30 per class
Engineering classes	\$20 per class
Cadd 100/200 blueprint reading	\$40 per class
Environmental Science	\$15 per class
Earth/Space Science	\$15 per class
Introduction to Chemistry& Physics	\$15 per class
Chemistry	\$15 per class

passed with a motion by Ms. Joan Terrell and a second by Ms. Sharon Simmons.

Voting: Aye - 4; Nay – 0

#10- 139 **MOA BETWEEN BIG BROTHERS BIG SISTERS OF WEST KENTUCKY, INC AND TRIGG COUNTY SCHOOL DISTRICT**

Motion to approve the Memorandum of Understanding between Big Brothers Big Sisters of West Kentucky, Inc. and the Trigg County School District which will include \$5,000.00 toward the cost of the program passed with a motion by Ms. Sharon Simmons and a second by Ms. Jo Alyce Harper.

Voting: Aye - 4; Nay – 0

#10-140 **ACKNOWLEDGE FIRST READING OF NEW/REVISED BOARD POLICIES**

Motion to acknowledge the First Reading of the new or revised Board Policies listed below

01.5	03.21	08.221
01.53	03.212	08.13452
02.14	03.22322	08.2323
02.4242	03.2233	08.31
02.4331	03.24	09.12
03.11	03.25	09.131
03.112	03.262	09.122
03.113	03.273	09.22
03.12322	04.2	09.2241
03.1233	04.311	09.311
03.1327	04.32	09.4261
03.14	05.23	09.4281
03.15	05.48	09.42811
03.162	07.1	09.43
03.175		

passed with a motion by Ms. Sharon Simmons and a second by Ms. Jo Alyce Harper.

Voting: Aye - 4; Nay – 0

**DISCUSSION ONLY OF NEW/REVISED ADMINISTRATIVE PROCEDURES**

The Board will review the new/revised Administrative Procedures at the July 8, 2010 meeting following discussion of the new/revised Board Policies

#10-141 **MOA BETWEEN TRIGG COUNTY SCHOOL DISTRICT AND WKEC**

Motion to approve the Memorandum of Agreement Between Trigg County and the West Kentucky Educational Cooperative FY 2010-2011 for OT/OTA, PT/PTA and VI.O&M Services passed with a motion by Ms. Sharon Simmons and a second by Sharon Simmons.

Voting: Aye - 4; Nay – 0

#10-142 **APPROVAL OF PAYMENT #1 FOR VOCATIONAL SCHOOL REROOF PROJECT**

Motion to approve Pay Request #1 for the Vocational School Reroof Project in the amount of \$129,482.00 jointly payable to Mangrum Roofing Company, Inc. and Dairyman's Supply Company passed with a motion by Ms. Sharon Simmons and a second by Ms. Joan Terrell.

Voting: Aye - 4; Nay – 0

#10-143 **APPROVAL OF MEMBERSHIP IN KSBA (KENTUCKY SCHOOL BOARDS ASSOCIATION)**

Motion to approve payment of dues for membership in KSBA (Kentucky School Boards Association) in the amount of \$4,028.42 passed with a motion by Ms. Sharon Simmons and a second by Ms. Joan Terrell.

Voting: Aye - 4; Nay – 0

**REPORTS**

A. Superintendent's Report

1. Schools' Financial Reports
  - a. Primary School Activity Fund Report
  - b. Intermediate School Activity Funds Report
2. Congratulations to PLTW for achieving the highest overall scores in the Commonwealth on Parts A & C of the PLTW End of Course Exams
3. Have four days remaining. Thanked the Board members and the previous Board members for their support over the last ten years. Proud of the accomplishments. "If you give our school community a challenge, they will meet it." Am leaving the schools in good hands.

B. Staff Reports

Mr. Hamby and Ms. Sumner had KASA training on evaluations.

Kindergarten screening has been done.

PD for the Primary School is on July 6. From there on, it will be a very busy summer.

C. Board Reports

Members of the Board and Board Attorney, Howell Hopson, thanked Mr. McGinnis for the last ten years.

Chairman Davis told Mr. McGinnis that he felt the Board made a good decision ten years ago.

#10-144 **MOTION TO GO INTO EXECUTIVE SESSION PER KRS 61.810(1)(C) - TIME 8:30 PM**

Motion to enter into Executive Session per KRS 61.810(1)(c) for the purpose of discussion of proposed or pending litigation against or on behalf of the Board at 8:35 passed with a motion by Ms. Sharon Simmons and a second by Ms. Jo Alyce Harper.

Voting: Aye - 5; Nay – 0

#10-145 **MOTION TO ADJOURN EXECUTIVE SESSION – TIME 8:55PM**

Motion to adjourn Executive Session at 8:55 PM passed with a motion by Ms. Sheila Martin and a second by Ms. Sharon Simmons.

Voting: Aye - 5; Nay – 0

**No action was taken following Executive Session**

#10-145 **ADJOURNMENT - TIME 8:56 PM**

That the meeting be adjourned at 8:56 PM passed with a motion by Ms. Sharon Simmons and a second by Ms. Joan Terrell.

Voting: Aye - 5; Nay – 0

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Chairperson

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Superintendent