

RECORD OF BOARD PROCEEDINGS
(Minutes)
Board of Education Regular Meeting
July 14, 2011 7:00 PM
Trigg County Board of Education
Central Office

Attendance Taken at 7:11 PM:

Present Board Members:

Ms. LaVern Baker
Mr. Mike Davis
Ms. Jo Alyce Harper
Ms. Sheila Martin

Absent Board Members:

Ms. Sharon Simmons

ATTENDING:

Travis Hamby, Superintendent	Beth Sumner, Asst. Superintendent Of Instruction	James Mangels, Dir. Of Student Services & Personnel
Howell Hopson, Bd. Attorney	Annie Catron, WKDZ	Eileen Kehrwald
Franklin Clark, Cadiz Record	Matt Ladd	Curt Mickey
Thomas Waldron III		

Chairman Davis asked if the members had reviewed the agenda and if there were any questions or items to be removed from the Consent Agenda.

#11-121 **APPROVAL OF AGENDA**

Approval of the agenda as presented passed with a motion by Ms. Jo Alyce Harper and a second by Ms. LaVern Baker.

Voting Aye – 4; Nay – 0

DELEGATIONS & RECOGNITIONS

Mr. Thomas Waldron with WBW Engineering and Mr. Curt Mickey attended the meeting to discuss the Perdue Field Lighting

#11-122 **CONSENT AGENDA**

Approval of the Consent Agenda as presented passed with a motion by Ms. Sheila Martin and a second by Ms. LaVern Baker.

- A. Approval of Minutes from June 9, 2011
- B. Acknowledge the Following Superintendent's Personnel Actions

RESIGNATION

Sonya Forbes, HS English/Language Arts, effective 07/05/11
Libby George, Primary School Teacher, effective 07/11/11
Heather Wallace, High School Teacher, effective 07/11/11
Carolyn Maddox, Assistant Volleyball Coach, effective 07/07/11
Matt Boehman, High School Teacher, effective 07/13/11
Sonya Forbes, HS Yearbook Sponsor, effective 07/11/11

RESCIND NON-RENEWAL

Rescind non-renewal for Barbara Wharton, Trigg Tots Daycare Worker

TRANSFER:

Doug Gloyd, from High School Assistant Principal to Interim High School Principal, effective 07/12/11

EMPLOYMENT:

Tammy Bridges, Trigg Tots Daycare Worker, effective 08/01/11
Shinna Wilson, PS Special Education Instructional Assistant, effective 08/01/11
Coby Lewis, HS Summer School Teacher, effective 06/08/11

Russell Malone, HS Special Education Teacher, effective 08/01/11
 Mary Pennington, Assistant Girls Soccer Coach, effective 07/01/11
 Teresa Russell, HS Summer School Teacher, effective 06/08/11
 Penny Baker, Special Education Teacher (FMD), effective 08/01/11
 Clinton Vetzal, Technology Summer Extra Helper, effective 06/23/11
 Christopher Riddle, Temporary Computer Technician, effective 06/14/11
 Thomas Saunders, Elementary Art Teacher, effective 08/01/11
 Tara Reynolds, Primary Teacher, effective 08/01/11
 Ralph Stevens, MS Assistant Football Coach, effective 07/13/11

2011-2012 Classified Contracts

FIRST	LAST	LOCATION	JOB TITLE
Denise	Alexander	Central Office	Secretary To The Asst. Supt-Curriculum
Jerry	Bacon	District	At-Risk Liaison
Penny	Ellis	Central Office	Receptionist
Dianne	Hill	Central Office	Central Office Bookkeeper
Keana	Hyde	Central Office	Assistant Treasurer
Eileen	Kehrwald	Central Office	Secretary To The Superintendent
Sybil	Long	Central Office	Secretary To The Asst. Supt-Personnel
Sherrie	Heidel	Central Office	Attendance Specialist
Juanita	Renfro	Central Office	Clerk
Paula	Riddle	Central Office	District Computer Technician
Brenda	Southwick	Central Office	Community Education Coordinator
Linda	Tribble	Central Office	District Finance Officer/Treasurer
Martha	Metcalfe	Central Office	Career & Post-Secondary Coordinator
Molly	Oliver	Trigg Tots	Daycare Supervisor
Janice P.	Finley	Trigg Tots	Daycare Worker
Loretta	McDougall	Trigg Tots	Daycare Worker
Gail	Oliver	Trigg Tots	Daycare Worker
Brittany	Sturgill	Trigg Tots	Daycare Worker (Part Time)
Barbara	Wharton	Trigg Tots	Daycare Worker
Yvonne	Yewell	Trigg Tots	Daycare Worker
Miranda	Moore	High/Prim./Interm.	Health Services Assistant
Diane	Hampton	Adult Education	Adult Education Instructor
Angela	Lane	Adult Education	Adult Education Instructor

Continuing Contracts 2011-2012

FIRST	LAST	CONTRACT	SCHOOL
Kim	Adams	continuing	Trigg County High School
Charity	Alexander	continuing	Trigg County Intermediate
Kim	Alexander	continuing	Trigg County Intermediate
Gena	Allen	continuing	Trigg County Intermediate
Annette	Bottoms	continuing	Trigg County High School
Leah	Boyd	continuing	Trigg County Intermediate
Latrisha	Bradley	continuing	Trigg County Primary
Amy	Breckel	continuing	Trigg County High School
Gina	Brown	continuing	Trigg County Middle School
Tasha	Brown	continuing	Trigg County High School
Christina	Burcham	continuing	Trigg County High School
Shannon	Burcham	continuing	Trigg County High School
Christa	Bush	continuing	Trigg County High School
Kathy	Butts	continuing	Trigg County Primary/Intermed.

Melissa	Calhoun	continuing	Trigg County Middle School
Michelle	Calhoun	continuing	Trigg County Intermediate
Amy	Carneyhan	continuing	Trigg County Intermediate
Samantha	Carpenter	continuing	Trigg County Intermediate
Kelley	Carver	continuing	Trigg County Intermediate
Carol	Cook	continuing	Trigg County Middle School
Kim	Cravens	continuing	Trigg County Primary
James N.	Cummins	continuing	Trigg County High School
Tina	Davis	continuing	Trigg County Middle School
Christine	Dickerson	continuing	Trigg County Primary
Andrea	Dunn	continuing	Trigg County High School
D. Michelle	Eagleson	continuing	Trigg County Intermediate
Erin	Eagleson	continuing	Trigg County High School
Christina	Ethridge	continuing	Trigg County Middle School
Kendall	Finley	continuing	Trigg County Intermediate
Sandra	Finley	continuing	Trigg County Intermediate
Sonya	Forbes	continuing	Trigg County High School
Lisa	Ford	continuing	Trigg County Intermediate
Robin	Ford-Stagner	continuing	District
Lindsay	Forsythe	continuing	Trigg County Primary School
Sabrina	Free	continuing	Trigg County Middle School
Brian	Futrell	continuing	Trigg County Intermediate
Janay	Futrell	continuing	Trigg County High School
Wendy	Futrell	continuing	Trigg County Intermediate
Angelica	Garnett	continuing	Trigg County High School
James	Garnett	continuing	Trigg County Middle
Beverly	Gardner	continuing	Trigg County Middle School
Douglas	Gloyd	continuing	Trigg County High School
Laura	Grigson	continuing	Trigg County Primary
Jana	Gullo	continuing	Trigg County Primary
Kristin	Hale	continuing	Trigg County Intermediate
Kathryn	Hamilton	continuing	Trigg County Middle School
Crystal	Hancock	continuing	Trigg County Intermediate
Sarah	Hawkins	continuing	Trigg County Middle School
Ruth	Herndon	continuing	Trigg County Primary
Scott	Hill	continuing	Trigg County High School
Ann	Hiter	continuing	Trigg County Primary
Sherry	Holloway	continuing	Trigg County Primary
Debra	Jenkins	continuing	Trigg County Middle School
Ellen	Jolly	continuing	Trigg County Middle School
Teresa	Jones	continuing	Trigg County Primary
Connie	Kennedy	continuing	Trigg County High School
Christopher	King	continuing	Intermediate/Primary
Danielle	Knight	continuing	Trigg County Middle/Intermediate
Donna	Kranz	continuing	Trigg County High School
Matt	Ladd	continuing	District
Pebbles	Lancaster	continuing	MOA w/KDE
Tina	Lane	continuing	Trigg County Primary School
Charles	Lee	continuing	Trigg County High School
Coby	Lewis	continuing	Trigg County High School

Shelly	Lewis	continuing	Trigg County High School
Vicki	Likens	continuing	Trigg County Middle School
Linda	Lindsey Stephens	continuing	Trigg County High School
Matthew	Lindsey	continuing	Trigg County High School
Kristen	Long	continuing	Trigg County Middle School
Margaret	Maddox	continuing	Trigg County Intermediate
Paula	Maddox	continuing	District
Carla	Major	continuing	Trigg County Primary
James	Mangels	continuing	District
Shellie	McDaniels	continuing	Trigg County Middle School
Anna	Merrick	continuing	Trigg County Primary
Kristi	Miller	continuing	Trigg County Middle School
Penny	Miller	continuing	Trigg County Primary/Intermed.
Kim	Mitchell	continuing	Trigg County Primary
Wendy	Mize	continuing	Trigg County High School
W. Andrew	Mroch	continuing	Trigg County High School
Lana	Mullins	continuing	District
Dottie	Noel	continuing	Trigg County High School
Karen	Nolcox	continuing	Trigg County High School
Tracy	Oliver	continuing	Trigg County Primary School
Brian	Parker	continuing	Trigg County Primary
Simone	Parker	continuing	Trigg County High School
Faria	P'Pool	continuing	Trigg County High School
Jodie	P'Pool	continuing	Trigg County High School
Denise	Rambo	continuing	Trigg County Middle School
Lisa	Rawlins	continuing	Trigg County Primary
Lori	Ricks	continuing	Trigg County High School
Jennifer	Roeder	continuing	Trigg County Intermediate School
Teresa	Russell	continuing	Trigg County High School
Donna	Shelton	continuing	Trigg County Primary
F. James	Shelton	continuing	Trigg County High School
Milissia	Sledd	continuing	Trigg County Primary/Interned.
Deena	Smith	continuing	Trigg County Primary School
Joy	Stallons	continuing	Trigg County Middle School
Penny	Stallons	continuing	Trigg County Primary
Faye	Stevens	continuing	District
Lisa	Stevens	continuing	Trigg County Intermediate School
Kaye	Stewart	continuing	Trigg County Intermediate
Michael	Stinnett	continuing	Trigg County Middle School
Brooke	Stinson	continuing	District
Beth	Sumner	continuing	District
Janet	Sutherland	continuing	Trigg County High School
Kerry	Sweno	continuing	District
Ann	Taylor	continuing	Trigg County Primary
Shelia	Thomas	continuing	Trigg County Middle School
Peggie	Tooke	continuing	Trigg County Intermediate
Lisa	Trimble	continuing	Trigg County Middle School
Carol	Van Bibber	continuing	Trigg County Intermediate
Judy	Veer	continuing	Trigg County Middle Schools
Heather	Vinson	continuing	District

Annette	Visingardi	continuing	Trigg County Primary School
Susan	Webb	continuing	Trigg County Primary
Ashley	Wells	continuing	Trigg County High School
Sylvia	West	continuing	Trigg County Intermediate
Kristina	Williams	continuing	Trigg County Middle School
Jason	Wilson	continuing	Trigg County Middle School
Theresa	Wilson	continuing	Trigg County School
N. Elaine	Wimberly	continuing	Trigg County Primary
Brandy	Woodall	continuing	Trigg County High School
Cheryl	Woody	continuing	Trigg County High School
Mike	Wright	continuing	Trigg County Middle School

Extra Duty

James	Perrin	High School	Athletic Director
Shannon	Burcham	High School	Assistant Athletic Director
Wendy	Ahart	High School	Events Manager
Shannon	Burcham	High School	Head Football Coach
Colby	Lewis	High School	Assistant Football Coach
John David	Fourqorean	High School	Assistant Football Coach (2/3)
Jacob	Wallace	High School	Assistant Football Coach (2/3)
Mike	Wright	High School	Head Basketball Coach-Boys
Amy	Breckel	High School	Head Basketball Coach-Girls
Matt	Wilder	High School	Assistant Basketball Coach-Girls
Wendy	Mize	High School	Freshman Basketball Coach-Girls
Seath	Butts	High School	Assistant Baseball Coach
Lacey	Briscoe	High School	Head Softball Coach
Matthew	Wilder	High School	Assistant Softball Coach
Mike	Wright	High School	Cross Country-Boys
Mike	Wright	High School	Cross Country-Girls
Coby	Lewis	High School	Powerlifting
Josh	Nichols	High School	Head Soccer Coach - Boys
Joshua	Cain	High School	Assistant Soccer Coach-Boys
Rachel	Longley	High School	Head Soccer Coach - Girls
Mary	Pennington	High School	Assistant Soccer Coach-Girls
Ralph	Stevens	High School	Head Wrestling Coach
Robin	Stevens	High School	Assistant Wrestling Coach (1/2)
Scott	Hill	High School	Head Volleyball Coach
Carolyn	Maddox	High School	Assistant Volleyball Coach
Brigitte	Durham	High School	Cheerleading Coach
Kerry	Sweno	High School	Asst. Cheerleading Coach
James	Garnett	High School	Golf - Boys
James	Garnett	High School	Golf - Girls
Christy	Dickerson	District	District Archery Coordinator
Andrea	Dunn	High School	Academic Team (1/2)

Connie	Herndon	High School	Academic Team (1/2)
Sonya	Forbes	High School	Yearbook Coordinator
Andrew	Mroch	High School	Band Director
Kara	Smith	High School	Assistant Band Director
Mark	Harris	High School	Marching/Concert
Andrew	Mroch	High School	Pep Band
Collin	Baker	High School	Percussion Band
		High School	Speech and Debate
Laura	Grigson	High School	Chorus
Amanda	Maxlow	High School	Drama Coach
Angelica	Garnett	High School	Drama Coach
Martha	Metcalfe		TEDS Coordinator
Larry	Jasper	Middle School	Head Football Coach
Scott	Mayes	Middle School	Asst. Football Coach
Michael	Stinnett	Middle School	Head Basketball Coach-Boys
Todd	King	Middle School	Assistant Basketball Coach-Boys
Wendy	Mize	Middle School	Head Basketball Coach-Girls
Dawne	Jokinsky	Middle School	Assistant Basketball Coach-Girls
Theresa	Wilson	Middle School	Cross Country Coach
Josh	Nichols	Middle School	Boys Head Soccer Coach
Mark	Butts	Middle School	Head Baseball Coach
Lacey	Briscoe	Middle School	Head Girls Softball Coach
Lori	Ricks	Middle School	Cheerleading Coach
James	Garnett	Middle School	Academic Team
Christina	Ethridge	Middle School	Annual Sponsor
Kara	Smith	Middle School	Band Director
Andrew	Mroch	Middle School	Band Director (1/3)
Laura	Grigson	Middle School	Chorus
Elaine	Jessup	Prim./Interm.	Annual Sponsor
Laura	Grigson	Prim./Interm.	Chorus

C. Approval of Annual Contracts and MOA's

1. Approval of Memorandum of Understanding with Commonwealth of Kentucky for Community Education
2. Approval of the Memorandum of Agreement between Trigg County Schools and West Kentucky Educational Cooperative for OT/PT and VI/O&M Services in the amount of \$55,444.00
3. Memorandum of Agreement with the Commonwealth of Kentucky for the Family Resource and Youth Services Centers Programs
4. Continuation of Service Learning for 2011-2012
5. MOA Between Pennyroyal Regional MH-MR Board, Inc. and Trigg County Board of Education for Student Mental Health Therapy and Consultative Services
6. Contract with Air Source Technology, Inc. for \$1,600.00 for 2011-2012 AHERA Asbestos Records Management Program and 6 month surveillance inspection of school buildings
7. Contract with Automated Building Concepts for preventative maintenance agreement for automatic temperature control system in the amount of \$3,192.00

8. Renew Maintenance Agreement with Cornettes in the amount of \$8412.50 per quarter for district-wide maintenance of copiers are currently in place.
- D. Accept Second Offer of Assistance from KETS in the amount of \$22,164.00
- E. Approve Superintendent to be away from the district on Family Vacation for 6 days.
- F. Leave of Absence
 1. Extended sick leave for Frankie Lewis, Middle School Day Custodian, from 07/08/11 through 08/31/11
 2. Retroactive approved leave for Joy Stallons from November 16, 2000 through January 31, 2001.
 3. FMLA for Jennifer Roeder, Intermediate School Teacher, from 08/01/11 through 09/06/11
- G. Issuance of Checks

1.	06/13/2011	\$78,813.62
2.	06/16/2011	\$100,765.05
3.	06/20/2011	\$88,239.70
4.	06/22/2011	\$34,667.33
5.	06/27/2011	\$21,812.43
6.	06/30/2011	\$12,026.99
7.	07/08/2011	\$267,049.46
8.	07/15/2011	\$109,312.20

Voting Aye – 4; Nay – 0

#11-123 AWARD BID FOR PERDUE FIELD LIGHTING

Motion to reject the current bids and authorize the superintendent to rebid for Perdue Field Lighting passed with a motion by Ms. Jo Alyce Harper and a second by Ms. Sheila Martin.

Voting Aye – 4; Nay – 0

#11-124 ACKNOWLEDGE SECOND READING AND APPROVAL OF NEW/AMENDED BOARD POLICIES

Motion to acknowledge second reading and approval of the following new/amended Board Policies with the discussed modifications to Policies 03.11, 03.21, 06.221 and 08.221

2.4244	*3.21	5.3	9.221
2.4331	3.223	*6.221	9.36
*3.11	3.224	7.1	9.422
3.112	3.2241	8.113	9.42811
3.123	3.262	8.1354	10.5
3.124	*3.27	*8.221	
3.1241	3.2711	9.12	
3.162	3.273	9.1221	
3.17	3.4	9.2	
3.175	3.6	9.211	

- 03.27 Passed but will be revisited at a later date.
- Policy 03.11, delete the statement "Certified employees assigned extra duties such as coaching shall be notified in writing by the last day of that assigned duty if they have reasonable assurance of continued employment in that or a similar capacity for the following school year."
- Policy 03.21, delete the statement, "Classified employees assigned extra duties such as coaching shall be notified in writing by the last day of that assigned duty if they have reasonable assurance of continued employment in that or a similar capacity for the following school year."
- Policy 06.221, under Required Reports, add the underlined phrase: "Drivers taking medication either by prescription or without prescription shall report to the immediate supervisor the use of medication and shall not drive if that medication may affect the driver's ability to safely drive a school bus or perform other driver responsibilities.
- Board Policy 08.221 phase in over the course of the next 3 years as follows:
 - 2011-2012 – End of Course exams would count 10%
 - 2012-2013 – End of Course exams would count 15%

- 2013-2014 – End of Course exams would count 20%

This change would require a report to the Commissioner of Education each year by December 31.
Underweighted units, delete – Dual Credit English and replace with Equivalent University/College Course.

passed with a motion by Ms. LaVern Baker and a second by Ms. Jo Alyce Harper.
Voting Aye – 4; Nay – 0

#11-125 **APPROVAL OF BIDS FOR GASOLINE AND DIESEL FUEL**

Motion to approve Max Arnold & Sons, Midwest Terminal, Seay Oil Company and Key Oil as vendors during FY12 for gasoline/diesel for Trigg County Schools on an "as needed" basis passed with a motion by Ms. Sheila Martin and a second by Ms. LaVern Baker.
Voting Aye – 4; Nay – 0

#11-126 **APPROVAL OF BIDS FOR PROFESSIONAL SERVICES FOR BUS DRIVER AND CLASSIFIED PHYSICALS**

Motion to award the contract for Required Classified Employee physicals at the rate of \$35.00 and Bus Driver physicals at the rate of \$45.00 to Dr. Eduardo Pavon passed with a motion by Ms. LaVern Baker and a second by Ms. Jo Alyce Harper.
Voting Aye – 4; Nay – 0

#11-127 **CHANGE ORDER NUMBER 1 WITH WD STEELE CONSTRUCTION**

Approval of Change Order Number 1 with WD Steele Construction in the amount of \$1,020.05 for labor and material to place R11 fiberglass batt above the acoustical ceilings in the Central Office Re-roof Project passed with a motion by Ms. Sheila Martin and a second by Ms. Jo Alyce Harper.
Voting Aye – 4; Nay – 0

#11-128 **CHANGE ORDER #2 REPLACEMENT OF GYPSUM DECK**

Motion for the approval of Change Order #2 with W.D. Steele Construction adding the amount of \$4,665.00 for the removal and repair of the Gypsum Deck on the Central Office Building passed with a motion by Ms. Jo Alyce Harper and a second by Ms. LaVern Baker.
Voting Aye – 4; Nay – 0

#11-129 **APPROVAL OF CHANGES TO 2011-2012 CODE OF CONDUCT**

Motion to approve the following revisions to the Trigg County Schools Code of Conduct for 2011-2012:

Cover page

Change 2010-2011 to 2011-2012

Page 1

Replace Mrs. Joan Terrell with *Ms. LaVern Baker*

Add *Mr. James R. Mangels* – Director of Student Services & Personnel

Remove Mr. Neal Cummins

Replace Mr. James Mangels with *Mrs. Kristi Miller*

Page 8

Remove Corporal Punishment in Level 1 & Level 2

Page 9

Remove Corporal Punishment in Level 3

Page 10

Remove "In Compliance with the Trigg County Board of Education Policy, and each school's discipline procedures. See Corporal Punishment Guidelines, page 30."

Page 16

In Second, Third, Fourth and Fifth Misconduct Notice – change shall to *may*.

Page 17

Change to *Director of Student Services and Personnel*

Page 21

Remove "Absence for less than sixty (60) minutes shall be considered tardiness.

Add "*Absences will be calculated on a percentage basis. If a pupil misses 35% or greater of a school day, they will be considered absent.*"

Remove entire section on CORPORAL PUNISHMENT GUIDELINES

passed with a motion by Ms. Jo Alyce Harper and a second by Ms. LaVern Baker.

Voting Aye – 4; Nay – 0

#11-130 **CANCELLATION OF JULY 28, 2011 MEETING OF THE BOARD OF EDUCATION**

Motion for the approval of the cancellation of the July 28, 2011 Board of Education Meeting passed with a motion by Ms. Jo Alyce Harper and a second by Ms. LaVern Baker.

Voting Aye – 4; Nay – 0

#11-131 **APPROVAL OF CAFETERIA FEES FOR 2011-2012**

Motion for the approval of the following fees for Trigg County Schools Cafeteria:

Lunch Paid - \$1.50 Reduced - \$.40;

Breakfast Paid - \$1.00 Reduced - \$.30;

Adult Lunch - \$2.50 Breakfast - \$1.25

passed with a motion by Ms. LaVern Baker and a second by Ms. Sheila Martin.

Voting Aye – 4; Nay – 0

#11-132 **PAY REQUEST #2 W.D. STEEL CONSTRUCTION SERVICES**

Motion to approve payment to W.D. Steele Construction, LLC in the amount of \$109,312.20 for the Trigg County Central Office 2011 Re-roof Project passed with a motion by Ms. LaVern Baker and a second by Ms. Jo Alyce Harper.

Voting Aye – 4; Nay – 0

#11-133 **APPROVAL OF PAYMENT NUMBERS FIVE TO MECHANICAL CONSULTANTS, INC.**

Motion to approve Payment #5 in the amount of \$30,589.50 to Mechanical Consultants, Inc. for the Trigg County Vocational HVAC replacement passed with a motion by Ms. Jo Alyce Harper and a second by Ms. Sheila Martin.

Voting Aye – 4; Nay – 0

REPORTS

A. Superintendent's Report

1. Schools' Financial Reports

- a. Middle School Activity Fund
- b. High School Financial Report
- c. Primary School Financial Report
- d. Intermediate School Financial Reports

2. District PD Day will be August 2, 2011. Ms. Sumner is working on sessions offering a variety of topics. There will be three two-hour sessions.

3. Gala of Tables, August 8, 2011, 8:00 a.m.

4. School Begins August 9, 2011 for students

5. The carpet and chairs have been removed from the Little Theater. New carpet is going in starting today.

6. Auditor letters were distributed for Board member signatures.

7. Ms. Sumner has planned for three two-hour sessions with a variety of topics for the In-Service days.

#11-134 **MOTION TO GO INTO EXECUTIVE SESSION PER KRS 61.810(1)(F) FOR DISCUSSION WHICH MIGHT LEAD TO THE APPOINTMENT, DISCIPLINE OR DISMISSAL OF AN INDIVIDUAL EMPLOYEE OR STUDENT - TIME 9:15 PM**

Motion to enter into Executive Session per KRS 61.810 Section (1)(f) for the purpose of discussion which might lead to the appointment, discipline or dismissal of an individual employee or student 9:15 passed with a motion by Ms. Sheila Martin and a second by Ms. LaVern Baker.

Voting Aye – 4; Nay – 0

#11-135 **MOTION TO ADJOURN EXECUTIVE SESSION - TIME 9:45 PM**

Motion to adjourn Executive Session at 9:45 passed with a motion by Ms. Jo Alyce Harper and a second by Ms. LaVern Baker.

Voting Aye – 4; Nay – 0

ACTION RELATED TO EXECUTIVE SESSION

No Board action followed Executive Session

#11-136 **ADJOURNMENT - TIME 9:46 PM**

Motion that the meeting be adjourned - Time 9: 46 passed with a motion by Ms. LaVern Baker and a second by Ms. Sheila Martin.

Voting Aye – 4; Nay – 0

Chairperson

Superintendent

RECORD OF BOARD PROCEEDINGS
(Minutes)
Called Meeting
July 18, 2011 7:30 AM
Trigg County Board of Education
Central Office
202 Main Street
Cadiz, KY 42211

Attendance Taken at 7:30 AM:

Present Board Members:

Mr. Mike Davis
Ms. Jo Alyce Harper
Ms. Sheila Martin
Ms. Sharon Simmons

Absent Board Members:

Ms. LaVern Baker

ATTENDING:

Travis Hamby, Superintendent Howell Hopson, Bd. Attorney Eileen Kehrwald
Franklin Clark, Cadiz Record

The Meeting was called to order by Chairman Mike Davis who announced that the purpose of the meeting was to reconsider, rescind or amend the Boards action of July 14, 2011 pertaining to lighting at Perdue Field and to take other appropriate action regarding lighting at Perdue Field.

#11-137 **PERDUE FIELD LIGHTING**

Motion to approve the following statement: "The motion of the board adopted in the July 14, 2011 meeting regarding bids for lighting at the Perdue Field is amended as follows: The board finds that it is in the best interest of the Trigg County School District that all bids for lighting are rejected and further finds that an emergency exists which will cause public harm as a result of the delay in competitive procedures, accordingly, all current bids are rejected and the superintendent is authorized to enter into noncompetitive negotiations with the vendors to procure new lighting for Perdue Field" passed with a motion by Ms. Sharon Simmons and a second by Ms. Sheila Martin.

Voting Aye – 4; Nay – 0

#11-138 **ADJOURN MEETING**

Motion to adjourn the meeting at 7:52 PM passed with a motion by Ms. Jo Alyce Harper and a second by Ms. Sheila Martin.

Voting Aye – 4; Nay – 0

Chairperson

Superintendent

RECORD OF BOARD PROCEEDINGS
(Minutes)
Special Called Meeting
July 21, 2011 07:30AM
Central Office
202 Main Street
Cadiz, KY 42211

Attendance Taken at 7:35 AM:

Present Board Members:

Mr. Mike Davis
Ms. Jo Alyce Harper
Ms. Sheila Martin
Ms. Sharon Simmons

Absent Board Members:

Ms. LaVern Baker

ATTENDING:

Travis Hamby, Superintendent	Howell Hopson	Franklin Clark, Cadiz Record Eileen Kehrwald
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Chairman Davis called the meeting to order for the purpose of conducting business regarding lighting for Perdue Field and for Executive Session per KRS 61.810(1)(f).

#11-139 **PERDUE FIELD LIGHTING**

Motion for the approval that pending KDE approval, that Trigg County Board of Education purchase the lights and fixtures directly from Musco Lighting and contract with Jay's Electric for removal of existing and installation of new lighting at Perdue Field to include full underground wiring replacement to the new poles. If KDE does not approve the direct purchase, then contract with Jay's Electric for all of the above passed with a motion by Ms. Sharon Simmons and a second by Ms. Jo Alyce Harper.

Voting Aye – 4; Nay – 0

#11-140 **ENTER INTO EXECUTIVE SESSION PER KRS 61.810 (1)(F)8:03 AM**

Approval of the motion to enter into Executive Session at 8:03 AM per KRS 61.(1)(f) for discussion which might lead to the appointment, discipline or dismissal of an individual employee or student passed with a motion by Ms. Sheila Martin and a second by Ms. Jo Alyce Harper.

Voting Aye – 4; Nay – 0

#11-141 **ADJOURN EXECUTIVE SESSION 8:11 AM**

Motion to adjourn Executive Session 8:11 passed with a motion by Ms. Jo Alyce Harper and a second by Ms. Sheila Martin.

Voting Aye – 4; Nay – 0

#11-142 **ACTION FOLLOWING EXECUTIVE SESSION**

Motion for the approval of grant Mr. Davis permission to sign a subpoena if needed related to a personnel matter passed with a motion by Ms. Sharon Simmons and a second by Ms. Jo Alyce Harper.

Voting Aye – 4; Nay – 0

#11-143 **ADJOURN MEETING**

Motion to adjourn the meeting at 8:12 AM passed with a motion by Ms. Jo Alyce Harper and a second by Ms. Sheila Martin.

Voting Aye – 4; Nay – 0

Chairperson

Superintendent

RECORD OF BOARD PROCEEDINGS
(Minutes)
Special Called Meeting
September 01, 2011 07:00PM
Trigg County Board of Education

Attendance Taken at 7:00 PM:

Present Board Members:

Ms. LaVern Baker
Mr. Mike Davis
Ms. Jo Alyce Harper
Ms. Sheila Martin
Ms. Sharon Simmons

ATTENDING:

Travis Hamby, Superintendent	James Mangels	Howell Hopson, Bd. Attorney
Ann Taylor	Linda Tribble	Eileen Kehrwald
Franklin Clark, Cadiz Record	Alan Watts, WKDZ	Brian Futrell

Chairman Davis asked if the members had reviewed the agenda and if there were any questions or items to be removed from the Consent Agenda

#11-159 **APPROVAL OF AGENDA**

Approval of the agenda as presented passed with a motion by Ms. Sharon Simmons and a second by Ms. Jo Alyce Harper.

Voting Aye – 5; Nay – 0

REPORTS BY PRINCIPALS AND ASST. SUPT. OF INSTRUCTION

- A. Intermediate School Principal, Brian Futrell, reported to the Board on the positive start of the new academic year. He also addressed the culture change and expectations for the year. Flex Time in the Intermediate School was explained.
- B. Ann Taylor, Primary School Principal, reported on opening activities for 2011-2012 school year. The Vision, Mission and Values of the Primary School were presented. Ms. Taylor also reported on kindergarten screening and gains made as indicated by the DIAL1 screener. The Ready, Set, Kindergarten program will be expanded in the coming year.
- C. A copy of the Summary of the results from the Iowa Test of Basic Skills was attached to the agenda. This will be addressed in more detail at the next meeting.

#11-160 **CONSENT AGENDA**

Motion for the approval of the Consent Agenda as presented passed with a motion by Ms. Sheila Martin and a second by Ms. Jo Alyce Harper.

- A. Approval of Minutes for August 11, 2011
- B. Acknowledge the Following Superintendent's Personnel Actions

RESIGNATIONS:

Wendy Mize, MS Girls Basketball Coach, effective 08/17/11

TERMINATION:

David Thomas, District Network Technician, effective 8/26/11

EMPLOYMENT:

Erin Eagleson, Assistant Athletic Director, effective 08/05/11

Nick Parker, MS Guidance Counselor, effective 08/22/11

Christina Ethridge, HS Yearbook Sponsor, effective 08/05/11

Lisa Trimble, MS Yearbook Sponsor, effective 08/23/11

Karen Nolcox, Activity Driver, effective 08/25/11

Dennis Walls, Athletic Director, effective 08/31/11

APPROVAL OF:

DeLois Sue Stroud, Substitute Teacher, Rank IV, effective 08/15/11

Robin Jergens, Substitute Teacher, Rank I, effective 08/09/11

Pamela Carr, Substitute Teacher, Rank IV, effective 08/23/11

Rachel Longley, Substitute Teacher, Rank IV, effective 08/23/11

Ernest Allen, Substitute Teacher, Rank IV, effective 08/23/11

John Fourqurean, Substitute Teacher, Rank IV, effective 08/23/11

Lynne Crane, Substitute Teacher, Rank V, effective 08/23/11

Hiler Redd, Substitute Teacher, Rank II, effective 08/23/11

C. Leave of Absence

1. Megan Meyer, Custodian, Maternity Leave from 8/9/2011 to the end of the school year

D. Issuance of Checks

1.	08/15/2011	\$42,721.00
2.	08/25/2011	\$111,255.41
3.	09/09/2011	\$242,063.89

E. Travel Requests

1. Four students, one sponsor to travel to PLTW Stem KY Symposium Conference Student Showcase in Lexington, KY on October 24- 25, 2011
2. 8th and 9th Grade Students to travel to Dawson Springs, KY on October 6 & 7, 2011 for Engineering Camp
3. Two students and two sponsors to travel to San Antonio, TX to participate in the Military Child Education Coalition Training on Sept. 29, 2011-October 2, 2011

F. Approval of use of common carrier (airline) for two students/two sponsors to travel to San Antonio, TX on Sept. 29 returning on October 2, 2011 for Military Child Education Coalition

G. Approval of Annual Contracts for Services

1. Approval of Memorandum of Agreement between the Trigg County Community Early Childhood Council and the early Childhood Advisory Council

Voting Aye – 5; Nay – 0

#11-161 **SET TAX LEVY FY 2012**

Motion to set the tax levy FY 2012 with the following rates:

Real Estate Property 47.4 per \$100.00 assessed valuation

Personal Property 47.4 per \$100.00 assessed valuation

Motor Vehicle 45.9 cents per \$100.00 of assessed valuation

with aircraft, both recreational and non-commercial, and watercraft, non-commercial out-of-state or Coast Guard Registered to be excluded

Utility Tax 3%

passed with a motion by Ms. Sharon Simmons and a second by Ms. Sheila Martin.

Voting Aye – 5; Nay – 0

#11-162 **ADVERTISING AGREEMENT WITH TOYOTA OF HOPKINSVILLE**

Motion to approve the advertising by Toyota of Hopkinsville regarding David Sadler Bowl subject to an appropriate agreement negotiated by Mr. Hamby passed with a motion by Ms. LaVern Baker and a second by Ms. Sharon Simmons.

Voting Aye – 5; Nay – 0

#11-163 **APPROVAL OF MOA WITH CADIZ BAPTIST CHRISTIAN ACADEMY AND TRIGG COUNTY SCHOOL FOOD SERVICES**

Motion to table the approval of the Memorandum of Agreement between Cadiz Baptist Christian Academy and Trigg County School Food Services for provide meal services to all children served on-site at the Day Care Center held at the Cadiz Baptist Church passed with a motion by Ms. Sheila Martin and a second by Ms. Jo Alyce Harper.

Voting Aye – 5; Nay – 0

#11-164 **CHANGE ORDERS #3 & #4 FOR TRIGG COUNTY CENTRAL OFFICE RE-ROOFING PROJECT**
Motion for the approval of Change Order #3 for a time extension due to weather delays and Change Order #4 for the Trigg County Central Office Re-roofing Project in the amount of -\$3,229.00 as reimbursement to the school district for damages incurred by water infiltration caused by roof leaking during construction which includes labor for school district crew and administrators (\$1,429.00) and 20% contribution to the total cost of the carpet replacement in the reception area, conference room and two hallways adjacent to the conference room (\$1,800.00) passed with a motion by Ms. LaVern Baker and a second by Ms. Sharon Simmons.
Voting Aye – 5; Nay – 0

#11-165 **PAY REQUEST # 3 TO W.D. STEELE FOR TRIGG COUNTY CENTRAL OFFICE RE-ROOF PROJECT**
Motion for the approval of Payment Request Number Three in the amount of \$82,071.94 to W.D. Steele Construction Services LLC for the Trigg County Central Office Re-roofing Project passed with a motion by Ms. Sheila Martin and a second by Ms. Jo Alyce Harper.
Voting Aye – 5; Nay – 0

#11-166 **APPROVAL OF PAYMENT #4 (FINAL PAYMENT) TO W.D. STEELE CONSTRUCTION FOR CENTRAL OFFICE RE-ROOFING PROJECT**
Motion for the approval of the Final Payment to W.D. Steele Construction Services, LLC for the Trigg County Central Office Re-roofing Project in the amount of \$18,370.91 passed with a motion by Ms. Jo Alyce Harper and a second by Ms. LaVern Baker.
Voting Aye – 5; Nay – 0

REPORTS

- A. Superintendent's Report
1. Schools' Financial Reports
 - a. Primary School Activity Fund
 - b. Intermediate School Activity Fund
 - c. High School Financial Report
 - d. Middle School Activity Fund
 2. Joint Board of Education/SBDM Meeting - Discussion of the Cancellation of the October 13, 2011 meeting and setting the date for the joint Board/SBDM meeting will be on the September 8, 2011 agenda.
 3. Meet & Greet The Meet and Greet was a success. Volunteers have signed up for over 3,000 volunteer hours.
 4. KSBA Fall Meeting - Board members decided to attend the Second Region KSBA Fall Workshop in Owensboro, KY on October 4.
 5. Little Theater - The work in the Little Theater is complete. We appreciate Hopkinsville Community College for giving us the theater seats.
- B. Board Reports
1. Sheila Martin – The Taste of the Pennyryle Tasters Meal benefitting Hospice is September 15.
 2. Jo Alyce Harper – The Meet & Greet was great. Rachel's Challenge was wonderful. I am glad that adults got to see it. Thanks to Brenda Southwick, Laura Shelton and Neal Cummins

#11-167 **MOTION TO AMEND CONSENT AGENDA**
Motion to amend Consent Agenda to Acknowledge Superintendent's Personnel Report to include the name of David Thomas - termination passed with a motion by Ms. Sheila Martin and a second by Ms. LaVern Baker.
Voting Aye – 5; Nay – 0

#11-168 **MOTION TO GO INTO EXECUTIVE SESSION PER KRS 61.810 - TIME 9:03 PM**
Motion to enter into Executive Session per KRS 61.810 (1)(c) for discussion of proposed or pending litigation against or on behalf of the board and KRS 61.810(1)(f) for discussion which might lead to the appointment, discipline or dismissal of an individual employee or student passed with a motion by Ms. LaVern Baker and a second by Ms. Jo Alyce Harper.
Voting Aye – 5; Nay – 0

#11-169 **MOTION TO ADJOURN EXECUTIVE SESSION - TIME 9:30 PM**

Motion to adjourn Executive Session passed with a motion from Jo Alyce Harper and a second by Sheila Martin.

Voting Aye – 5; Nay – 0

No Board Action was taken following Executive Session.

#11-170 **MOTION TO ADJOURN - TIME 9:33 PM**

Motion to adjourn the meeting passed with a motion by Sharon Simmons and a second by Sheila Martin.

Voting Aye – 5; Nay – 0

Chairperson

Superintendent

RECORD OF BOARD PROCEEDINGS
(Minutes)
Regular Meeting
September 08, 2011 7:25 PM
Trigg County Board of Education
Central Office

Prior to the opening of the meeting, High School Principal, Shannon Burcham, updated the Board on progress being made on the School Improvement Plan and initiatives in place for college and career readiness.

Attendance Taken at 7:25 PM:

Present Board Members:

Mr. Mike Davis
Ms. Jo Alyce Harper
Ms. Sheila Martin

Absent Board Members:

Ms. LaVern Baker
Ms. Sharon Simmons

ATTENDING:

Travis Hamby, Superintendent	Beth Sumner, Asst. Superintendent Of Instruction	Howell Hopson, Bd. Attorney
Mary G. W. Bridges	Anthony Mires, AdvanceKY	Eileen Kehrwald
Franklin Clark, Cadiz Record	Annie Catron, WKDZ	Maya Bridges
Martha Metcalfe	Kristi Miller	Faye Stevens
Shannon Burcham		

Chairman Davis asked if the members had reviewed the agenda and if there were any questions or items to be removed from the Consent Agenda.

#11-171 **APPROVAL OF AGENDA**

Motion for the approval of the agenda as presented passed with a motion by Ms. Jo Alyce Harper and a second by Ms. Sheila Martin.
Voting Aye – 3; Nay – 0

DELEGATIONS & RECOGNITIONS

- A. Anthony Mires with Advance Kentucky gave an overview of the Advance Kentucky program and presented the Year 3 Performance Report on the 2011 AP Exam Results. Trigg County showed strong improvement in AP testing results.

REPORTS BY PRINCIPALS AND ASSIST. SUPT. OF INSTRUCTION

- A. Middle School Principal, Kristi Miller, updated the Board on progress being made on the School Improvement Plan and initiatives in place for college and career readiness.
- B. Assistant Superintendent of Instruction, Beth Sumner, presented a power point showing comparison results from the Iowa Test of Basic Skills Results
- C. Career & Post-Secondary Coordinator, Martha Metcalfe and student, Maya Bridges, presented a PowerPoint and demonstration on (ILPs) Individual Learning Plans and the benefits of the online program used as a career planning tool for all students.

#11-172 **CONSENT AGENDA APPROVED BY BOARD**

Approval of the Consent Agenda as presented passed with a motion by Ms. Sheila Martin and a second by Ms. Jo Alyce Harper.

- A. Approval of Minutes
1. September 1, 2011 Tax Hearing
 2. September 1, 2011 Meeting

- B. Acknowledge the Following Superintendent's Personnel Actions
 TRANSFER:
 Erin Eagleson, from High School Teacher to High School Assistant Principal, effective 09/02/11
 EMPLOY:
 Michael Pool, 240-Day Custodian, effective 09/06/11
 APPROVAL:
 Tamara Brumley, Substitute Bus Driver, effective 09/06/11
- C. Leave of Absence
 1. Sherri Heidel FMLA from 8/9/2011-10/3/2011
- D. Issuance of Checks
 1. 09/02/11 \$101,714.90
 2. 09/23/11 \$197,774.12
- Voting Aye – 3; Nay – 0

#11-173 **HOLD A SPECIAL CALLED MEETING WITH SBDM COUNCILS AND THE ADMINISTRATIVE TEAM**

Motion for the approval to call a Working Session with the SBDM Councils and the Administrative Team on October 20, 2011 beginning with a meal at 6:00 PM followed by test score results evaluation/ training/ discussion passed with a motion by Ms. Jo Alyce Harper and a second by Ms. Sheila Martin.
 Voting Aye – 3; Nay – 0

#11-174 **CANCEL OCTOBER 13, 2011 MEETING**

Motion to cancel the October 13, 2011 meeting of the Board of Education passed with a motion by Ms. Jo Alyce Harper and a second by Ms. Sheila Martin.
 Voting Aye – 3; Nay – 0

#11-175 **MOA WITH CADIZ BAPTIST CHURCH**

Motion for the approval of the Memorandum of Agreement between Cadiz Baptist Christian Academy and Trigg County School Food Services to provide meal services to all children served on-site at the Day Care Center held at the Cadiz Baptist Church with the addition that the contract could be terminated with 30-day notice and it would be an annual contract which ran through the school year passed with a motion by Ms. Jo Alyce Harper and a second by Ms. Sheila Martin.
 Voting Aye – 3; Nay – 0

#11-176 **AMEND BOARD ORDER #11-153**

Motion to Amend Board Order #11-153 which read "Approval to declare lights and poles at Perdue Field owned by the Trigg County Schools for operational use but are no longer of value to the schools as surplus property and transfer ownership of this property to Trigg County Fiscal Court with receipt of a hold harmless agreement with the superintendent to make the written statement regarding surplus property as required by statute. The listed property was purchased for operational purposes and is no longer suitable for public use because it is either outdated or non-functioning and therefore, it is in the public interest to dispose of this property. KRS 45A.425 (2) & (4) A description of the property is as follows: four light poles and 96 fixtures passed with a motion by Ms. LaVern Baker and a second by Ms. Jo Alyce Harper." to now read : *"Approval to declare lights and poles at Perdue Field owned by the Trigg County Schools for operational use but are no longer of value to the schools as surplus property and transfer ownership of this property to Trigg County Fiscal Court with receipt of an appropriate agreement to hold harmless agreement to the extent allowed by Kentucky law and with agreement by the Fiscal Court to not put the items in use until they have been repaired so as to be safe for their intended use with the superintendent to make the written statement regarding surplus property as required by statute. The listed property was purchased for operational purposes and is no longer suitable for public use because it is either outdated or non-functioning and therefore, it is in the public interest to dispose of this property. KRS 45A.425 (2) & (4) A description of the property is as follows: four light poles and 96 fixtures"* passed with a motion by Ms. Sheila Martin and a second by Ms. Jo Alyce Harper.
 Voting Aye – 3; Nay – 0

#11-177 **PAYMENT #2 TO JAY'S ELECTRIC FOR PERDUE FIELD LIGHTING**

Motion for the approval of Payment Number Two to Jay's Electric, Inc. in the amount of \$113,784.57 for the Perdue Field Lighting Project passed with a motion by Ms. Sheila Martin and a second by Ms. Jo Alyce Harper.

REPORTS

Superintendent's Report

1. Grandparent Breakfast - Friday 7:25 - 7:55 AM
2. Trigg Tots has achieved the Three Star Rating
3. Growth Day - September 19

#11-178 **ADJOURNMENT - TIME 9:34 PM**

Motion that the meeting be adjourned at 9:34 PM passed with a motion by Ms. Jo Alyce Harper and a second by Ms. Sheila Martin.

Voting Aye – 3; Nay – 0

Chairperson

Superintendent

RECORD OF BOARD PROCEEDINGS
(Minutes)
Regular Meeting
September 22, 2011 7:00 PM
Trigg County Board of Education

Attendance Taken at 7:00 PM:

Present Board Members:

Ms. LaVern Baker
Mr. Mike Davis
Ms. Jo Alyce Harper
Ms. Sheila Martin

Absent Board Members:

Ms. Sharon Simmons

ATTENDING:

Travis Hamby, Superintendent
Howell Hopson, Bd. Attorney
Franklin Clark, Cadiz Record
Matt Casey, ENERNOC
Ellen Shipley
Brian Futrell

Beth Sumner
Linda Tribble
Annie Catron, WKDZ
Derrick Pace
Lori Ricks
Martha Shipley

James Mangels
Eileen Kehrwald
Ann Taylor
Matt Ladd
Jessica Stewart
Kelsey Royse

Chairman Davis asked if the members had reviewed the agenda and if there were any questions or items to be removed from the Consent Agenda.

#11-179 **APPROVAL OF AGENDA**

Approval of the agenda as presented passed with a motion by Ms. Jo Alyce Harper and a second by Ms. Sheila Martin.

Voting Aye – 4; Nay – 0

DELEGATIONS & RECOGNITIONS

- A. Lori Ricks introduced four PLTW students and updated the Board on end of course testing results. For the third consecutive year, Trigg County students outperformed all Kentucky PLTW students on two of the three Foundation Courses.
- B. TVA Enernoc Presentation of Demand Response, Matt Casey, ENERNOC Business Development Manager
- C. Derrick L. Pace, Energy Systems Coordinator of Marshall, Calloway, Trigg and Murray Independent Schools Applied to TVA for a rebate on the new lights for Perdue Field. Trigg County Schools received a rebate of \$11,000.00.

IV. Reports by Principals

- A. Intermediate School Principal, Brian Futrell updated the Board on progress being made on the School Improvement Plan and initiatives in place for college and career readiness. (A copy of the report is on file in the Central Office.)
- B. Primary School Principal, Ann Taylor, updated the Board on progress being made on the School Improvement Plan and initiatives in place for college and career readiness. (A copy of the report is on file in the Central Office.)

#11-180 **CONSENT AGENDA**

Motion for the approval of the Consent Agenda as presented passed with a motion by Ms. LaVern Baker and a second by Ms. Jo Alyce Harper.

- A. Approval of Minutes of September 8, 2011
- B. Acknowledge the Following Superintendent's Personnel Actions

APPROVAL OF:

J. Rodman Redd, Substitute Teacher, Rank II, effective 08/19/11

- C. Leave of Absence
 - 1. Approval of up to five days without pay for George Starks, Bus Driver
 - D. Issuance of Checks
 - 1. 09/08/11 \$113,784.57
 - 2. 09/19/11 \$29,951.02
 - E. Approval of absence of Sharon Simmons on July 14, 2011, August 11, 2011, September 8, 2011 and September 22, 2011
 - F. Travel Requests
 - 1. HS Interact Club to travel to Louisville, KY on Oct. 7 & 8, 2011 to present at District Conference.
 - 2. Approval for 5th Grade Class and Chaperones to travel to Clarksville, TN to visit Austin Peay State University on October 28, 2011 as part of the Career and College Initiative.
 - G. Approval of Annual Contracts and MOA's
 - 1. Approval of MOA between Trigg County Schools and Kentucky Adult Ed Council on Post-Secondary Education
- Voting Aye – 4; Nay – 0

#11-181 **APPROVAL OF WORKING BUDGET**

Motion to approve the Working Budget for 2011-2012 passed with a motion by Ms. Sheila Martin and a second by Ms. LaVern Baker.
Voting Aye – 4; Nay – 0

#11-182 **HEALTH DEPARTMENT AGREEMENT**

Motion for approval to affirm intentions of entering into appropriate contract with the Trigg County Health Department to establish a health clinic for the Primary/Intermediate Schools with contract to go into effect as negotiated with Pennyriple District Health Department and ending June 30, 2012 at \$7,500 per quarter passed with a motion by Ms. Jo Alyce Harper and a second by Ms. LaVern Baker.
Voting Aye – 4; Nay – 0

#11-183 **TRIGG COUNTY ATHLETIC DIRECTOR AND ASSISTANT ATHLETIC DIRECTOR JOB DESCRIPTIONS**

Motion to approve the job descriptions for the positions of District Athletic Director and Middle School Assistant Athletic Director and High School Assistant Athletic Director passed with a motion by Ms. Sheila Martin and a second by Ms. LaVern Baker.
Voting Aye – 4; Nay – 0

#11-184 **APPROVAL OF ARC (ADMISSIONS & RELEASE COMMITTEE) CHAIRPERSONS**

Motion for the approval of Debra Jenkins and Shannon Burcham as ARC Chairpersons following training on August 4 and Sept 1, 2011 and Erin Eagleson and Nick Parker as ARC Chairpersons following training on Sept. 21, 2011 passed with a motion by Ms. LaVern Baker and a second by Ms. Jo Alyce Harper.
Voting Aye – 4; Nay – 0

#11-185 **APPLY TO KDE FOR EMERGENCY CERTIFICATION**

Motion for the approval to declare that a qualified teacher was not available for the position of High School Information Technology Instructor and apply to EPSB for Emergency Certification for Kelley Carver passed with a motion by Ms. Sheila Martin and a second by Ms. Jo Alyce Harper.
Voting Aye – 4; Nay – 0

#11-186 **KETS MATCHING GRANT**

Motion for the approval of the match for the 2009 KETS Offers for \$20,832.00 and \$18,980.00 totaling \$39,812.00 which are included in the working budget passed with a motion by Ms. Jo Alyce Harper and a second by Ms. Sheila Martin.
Voting Aye – 4; Nay – 0

#11-187 **AP TEST REIMBURSEMENT**

Motion for the approval of payment of AP Exam Fee reimbursement in the amount of \$1268.33 to students who scored a 3 or above on the AP exam (list of students is on file in Central Office) passed with a motion by Ms. LaVern Baker and a second by Ms. Sheila Martin.
Voting Aye – 4; Nay – 0

#11-188 **AP INCENTIVE PAYMENT**

Motion for the approval of payment of AP Incentive at \$100 per student for obtaining a score of 3, 4, or 5 on the AP US History exam for the following students:
Cody Carrico
Jonathan Darnall
Danielle Jergens
Cody Whittington passed with a motion by Ms. LaVern Baker and a second by Ms. Jo Alyce Harper.
Voting Aye – 4; Nay – 0

#11-189 **PERSONAL DEVICES ON DISTRICT NETWORK 08.2323 AP.11.**

Motion for acknowledgement review of Procedure 08.2323 AP.11 regarding Staff and Student Owned Technology Equipment passed with a motion by Ms. Sheila Martin and a second by Ms. Jo Alyce Harper.
Voting Aye – 4; Nay – 0

REPORTS

- A. Superintendent's Report
 - 1. Schools' Financial Reports
 - a. Primary School Activity Fund
 - b. Intermediate School Activity Fund
 - c. Middle School Financial Report
 - d. High School Financial Report
 - 2. Paul Fourshee has provided funding to bring The UK Opera Theater to the Primary School on Nov. 22. They will be presenting "Little Red's Most Unusual Day."
 - 3. The Kids First Mobile Dental unit will be in Trigg County September 26th through October 7th. So far, 450 students have signed up for this program.
 - 4. Suicide Prevention Workshop - Thursday, September 29 in the Little Theater beginning at 6:00 PM. This is open to the public.
 - 5. KSBA Fall Workshop - October 4, 2011
- B. Staff Reports - Beth Sumner, Assistant Superintendent of Instruction
The test results will be released to the public on September 27. Board members may meet with Mr. Hamby or Ms. Sumner to see the results after signing a "non-disclosure" form.
- C. Board Reports
Ms. Martin - There will be a Walk for Alzheimer's the first week end of October.

#11-190 **ADJOURNMENT - TIME 9:29 PM**

Motion that the meeting be adjourned at 9:29 PM passed with a motion by Ms. Jo Alyce Harper and a second by Ms. Sheila Martin.
Voting Aye – 4; Nay – 0

Chairperson

Superintendent

RECORD OF BOARD PROCEEDINGS
(Minutes)
Trigg County Board of Education Special Called Meeting/Workshop
October 20, 2011 06:00PM
Trigg County Schools Cafeteria

Attendance Taken at 6:00 PM:

Present Board Members:

Ms. LaVern Baker
Mr. Mike Davis
Ms. Jo Alyce Harper
Ms. Sheila Martin
Ms. Sharon Simmons

ATTENDING:

Travis Hamby, Superintendent	Beth Sumner, Asst. Superintendent Of Instruction	James Mangels, Director of Student Services and Personnel
Howell Hopson, Bd. Attorney	Brooke Stinson	Eileen Kehrwald
Matt Ladd	Robin Stevens, WKDZ	Deepak Patel
Martha Metcalfe	Janay Futrell	Brenda Southwick
Shannon Burcham	Joy Stallons	Debra Jenkins
Ann Taylor	Robin Ford-Stagner	Trish Bradley
Sheri Lancaster	Brian Futrell	Michi Bogle
Elaine Wimberly	Penny Stallons	Kim Roeder
Carla Major	Erin Eagleson	Scott A. Hill
Peggie Tooke	Amy Carneyhan	Lisa Rawlins
Amy Breckel	Tasha Brown	Kaye Stewart
Amy Allen	Jason Wilson	Dani Knight
Lana Mullins	Faye G. Stevens	
Tina Evans	Nick Parker	

Chairman Davis called the meeting to order. This is a Special Called Meeting for the purpose of discussion of test score data with the SBDM Councils and members of the Administrative Team. The media has been notified of the meeting with the agenda set and posted 24 hours prior to the meeting.

RECOGNITION OF SBDM MEMBERS AND ADMINISTRATIVE TEAM MEMBERS

Chairman Davis introduced the members of the Board of Education. The SBDM members and Administrative Team members then introduced themselves.

#11-191 **MOTION TO RECESS THE MEETING TIME 6:05 PM**

Motion to recess the meeting at 6:05 PM for the purpose of eating a meal and meeting to discuss student achievement, our present scores and gap areas and barriers that are keeping students from achieving at high levels with the SBDM Councils from the HS, MS, IS, PS and the Administrative Team passed with a motion by Ms. Sharon Simmons and a second by Ms. LaVern Baker.

Voting Aye – 5; Nay – 0

#11-192 **RECONVENE THE MEETING TIME 8:47 PM**

Motion to reconvene the meeting at 8:47 PM passed with a motion by Ms. Sheila Martin and a second by Ms. Jo Alyce Harper.

Voting Aye – 5; Nay – 0

#11-193 **CONSENT AGENDA**

Motion to approve the Consent Agenda passed with a motion by Ms. LaVern Baker and a second by Ms. Jo Alyce Harper.

A. Minutes from September 22, 2011

- B. Issuance of Checks
1. 10/5/11 \$197,143.27
 2. 10/25/11 \$113,356.24
- C. Superintendent Personnel Actions
- RETIREMENT:
Barbara Clark, Cook/Baker, effective 12/31/11
- RESIGNATION:
James Greg McNichols, Bus Driver, effective 09/16/11
Erin Eagleson, HS Asst. Athletic Director, effective 09/30/11
James Overfield, Substitute Teacher, effective 09/28/11
Michael Pool, Custodian, effective 10/03/11
Wendy Mize, Girls Freshman Basketball Coach, effective 10/05/11
- TRANSFER:
Kelley Carver from IS Teacher to HS Information Technology Instructor, effective 09/26/11
- EMPLOYMENT:
Tim Bush, Head Baseball Coach, effective 09/16/11
Donna Shelton, MS Assistant Girls Basketball Coach, effective 9/26/11
James Jones, HS Assistant Football Coach, effective 09/15/11
Kewanis Kennedy, Assistant Powerlifting Coach, effective, 09/16/11
Sue Stroud, Health Sciences Teacher (.7) School Nurse (.3), effective 08/05/11
Dawne Jokinsky, MS Head Basketball Coach, effective 9/9/11
William Fortner, FMD Classroom Instructional Assistant, effective 10/17/11
Tamara Brumley, Bus Driver, effective 10/11/11
- APPROVAL OF:
Chassen Lancaster, Substitute Teacher, Rank IV, effective 09/26/11
Cyrus Dossett, Substitute Teacher, Rank III, effective 09/26/11
Shelley Crawford, Substitute Teacher, Rank IV, effective 09/26/11
Kenneth Kaiser, Substitute Teacher, Rank II, effective 09/26/11
Perry Radford, Substitute Bus Driver, effective 09/20/11
Anthony Freeman, Substitute Bus Driver, effective 09/20/11
Collin Baker, Substitute Teacher, Rank IV, effective 10/06/11
Amanda Adams, Substitute Teacher, Rank IV, effective 10/6/11
Julie Colley, Substitute Teacher, Rank V, effective 10/06/11
- D. Leave of Absence
1. FMLA for Brenda Boren from October 10, 2011 - November 21, 2011
- E. Travel
1. TCHS FFA students and faculty sponsors to travel to Indianapolis, IN for the purpose of attending the National FFA Conference on October 19 - 22, 2011
 2. One hundred sixty eighth-grade students and sixteen chaperons to travel to Homeplace LBL on Nov. 15, 2011
 3. Trigg County Fifth Grade to Travel to LBL for Social Studies on Oct. 24, 2011 to visit the Planetarium and The Homeplace
 4. Two students and one chaperone to travel to Louisville, KY for Skills USA KY Leadership Training Conference, November 1 - 4, 2011
- F. Annual Contracts and MOA's
1. Agreement to enter into West Kentucky MUNIS Consortium Contract for Consultant services from Sept. 1, 2011 - August 31, 2012 in the amount of \$3,614.14

Voting Aye – 5; Nay – 0

#11-194 **PAYMENT #3 TO JAY'S ELECTRIC FOR PERDUE FIELD LIGHTING**

Motion for the approval of payment #3 to Jay' Electric, Inc. for the Perdue Field Lighting Project in the amount of \$26,527.53 passed with a motion by Ms. Sheila Martin and a second by Ms. Jo Alyce Harper.

Voting Aye – 5; Nay – 0

#11-195 **BG-4 CENTRAL OFFICE RE-ROOF/HVAC**

Motion for the approval of the submission of BG-4 to the Kentucky Department of Education for W.D. Steele Construction Project Closeout for the Central Office Re-roofing and HVAC replacement project in the amount of \$212,770.05 passed with a motion by Ms. Sharon Simmons and a second by Ms. Sheila Martin.

Voting Aye – 5; Nay – 0

#11-196 **REVIEW AND FINAL APPROVAL OF KETS FY11 TECHNOLOGY ACTIVITY REPORT**

Motion to acknowledge review and approve KETS FY11 Technology Activity Report passed with a motion by Ms. Sharon Simmons and a second by Ms. LaVern Baker.

Voting Aye – 5; Nay – 0

#11-197 **ENTER INTO EXECUTIVE SESSION PER KRS 61.810(1)(F)**

Motion to enter into Executive Session per KRS 61.810(1)(f) for the purpose of discussion which might lead to the appointment, discipline or dismissal of an individual employee or student at 8:48 passed with a motion by Ms. Sheila Martin and a second by Ms. Jo Alyce Harper.

Voting Aye – 5; Nay – 0

#11-198 **ADJOURN EXECUTIVE SESSION**

Motion to adjourn Executive Session at 9:30 PM passed with a motion by Ms. Jo Alyce Harper and a second by Ms. LaVern Baker.

Voting Aye – 5; Nay – 0

NO BOARD ACTION WAS TAKEN FOLLOWING EXECUTIVE SESSION

#11-199 **ADJOURN MEETING 9:45 PM**

Discussion and/or take appropriate action regarding adjourning the meeting 9:45 passed with a motion by Ms. Jo Alyce Harper and a second by Ms. Sheila Martin.

Voting Aye – 5; Nay – 0

Chairperson

Superintendent

RECORD OF BOARD PROCEEDINGS
(Minutes)
Regular Meeting
October 27, 2011 7:00 PM
Trigg County Board of Education
Central Office

Attendance Taken at 7:00 PM:

Present Board Members:

Ms. LaVern Baker
Mr. Mike Davis
Ms. Jo Alyce Harper
Ms. Sharon Simmons

Absent Board Members:

Ms. Sheila Martin

ATTENDING:

Travis Hamby, Superintendent	Beth Sumner, Asst. Superintendent Of Instruction	James Mangels, Dir. Of Student Services & Personnel
Howell Hopson, Bd. Attorney	Linda Tribble	Eileen Kehrwald
Franklin Clark, Cadiz Record	Travis Faulkner, WKDZ	Andrea Hampton
Mark Harris		

Chairman Davis asked if the members had reviewed the agenda and if there were any questions or items to be removed from the Consent Agenda.

#11-200 **APPROVAL OF AGENDA**

Approval of the agenda as presented passed with a motion by Ms. LaVern Baker and a second by Ms. Jo Alyce Harper.

Voting Aye – 4; Nay – 0

DELEGATIONS & RECOGNITIONS

Andrea Hampton, Trigg County Adult Education Coordinator presented information about the Adult Ed. Program. The Trigg County Program is one of 29 counties in the Excellence category having met or exceeded goals. The program will receive an additional \$2,629.00 as a result.

REPORTS BY ASST. SUPT. OF INSTRUCTION

Ms. Sumner presented the Board with information on the NCLB for the Intermediate, Middle, High School and District, Interim Performance Reports for Intermediate, Middle, High School and District KCCT RMPD Trend Report, CCT RMPD PRCT Report, Gap to Goal Report and the Career / College Readiness Percentage. Ms. Sumner also presented the Unbridled Learning Accountability Model.

#11-201 **CONSENT AGENDA APPROVED BY BOARD**

Approval of the Consent Agenda as presented passed with a motion by Ms. Sharon Simmons and a second by Ms. Jo Alyce Harper.

- A. Approval of Minutes for October 20, 2011
- B. Acknowledge the Following Superintendent's Personnel Actions

RETIREMENT:

Neal Cummins, Interim YSC Director, effective 12/31/11

RESIGNATION:

Megan Myers, Custodian, effective 10/26/11

EMPLOYMENT:

Robert McIntosh, MS Day Custodian, effective 10/28/11

- C. Issuance of Checks
 - 1. 10/21/11 \$28,152.53

D. Travel Requests

1. Youth Leadership Group and Chaperones to travel to Clarksville, TN to visit the Hemlock Plant on November 29, 2011
2. Trigg County Cross Country Team (30 students / 2 faculty sponsors/ 2 chaperones) to Travel to Lexington, KY on October 28 & 29, 2011 for MS/ES State Cross Country Championships & HS Meet of Champions

Voting Aye – 4; Nay – 0

#11-202 **AGREEMENT BETWEEN ENERNOC AND TRIGG COUNTY SCHOOLS**

Motion for the approval to authorize the superintendent to negotiate and enter into an appropriate contract for the Demand Response Sales and Services Agreement between EnerNOC, Inc. and Trigg County Public Schools passed with a motion by Ms. LaVern Baker and a second by Ms. Jo Alyce Harper.

Voting Aye – 4; Nay – 0

#11-203 **PURCHASE OF TWO 66-PASSENGER BUSES**

Motion for the approval of the purchase of two 66 Passenger/ Cummins ISB, Freightliner school buses (\$76,849.00 each), two Left Center Storage Boxes (\$960.00 each), two Right Center Storage Boxes (\$960.00 each) and two Seon TL4 Trooper TL4 bus camera systems (\$2,281.00 each) from Wayne Supply/Thomas Built Buses for a total cost of \$162,100.00 passed with a motion by Ms. Sharon Simmons and a second by Ms. LaVern Baker.

Voting Aye – 4; Nay – 0

#11-204 **PURCHASE OF BUS CAMERAS**

Motion for the approval of the purchase of five TL4 Camera Systems for Trigg County School buses from Wayne Supply for a total cost of \$8,165.00 passed with a motion by Ms. Jo Alyce Harper and a second by Ms. Sharon Simmons.

Voting Aye – 4; Nay – 0

#11-205 **BOARD APPOINTED CERTIFIED EMPLOYEE TO THE CERTIFIED EVALUATION APPEALS PANEL**

Motion to approve Ann Taylor as the board appointed certified employee to the certified evaluation appeals panel with Kristi Miller as the alternate passed with a motion by Ms. LaVern Baker and a second by Ms. Jo Alyce Harper.

Voting Aye – 4; Nay – 0

#11-206 **PROCEDURE FOR CHOOSING NOMINEES FOR KSBA SCHOLARSHIP**

Motion to establish the process for choosing the 2011-12 nominees to submit for the KSBA First Degree College Scholarship as random drawing at the next board meeting passed with a motion by Ms. Jo Alyce Harper and a second by Ms. LaVern Baker.

Voting Aye – 4; Nay – 0

#11-207 **NOMINATION OF A LEGISLATIVE CONTACT FROM BOARD**

Motion to nominate Sharon Simmons as a legislative contact to serve a two-year term passed with a motion by Ms. LaVern Baker and a second by Ms. Jo Alyce Harper.

Voting Aye – 4; Nay – 0

REPORTS

Superintendent's Report

1. Schools' Financial Reports
 - a. High School Financial Report
 - b. Middle School Financial Report
 - c. Intermediate School Financial Report
 - d. Primary School Financial Report
2. YSC Report
3. Board pictures for the HS annual will be taken at the November 10 meeting.
4. The Kentucky Center for Safe Schools will be here tomorrow to present a program on bullying.

Board Reports

Ms. Simmons - I will be attending the Safe Schools Conference in November. It will be presenting a lot of information on cyber bullying.

#11-208 **MOTION TO GO INTO EXECUTIVE SESSION PER KRS 61.810(1)(F) TIME 8:30 PM**

Motion to enter into Executive Session per KRS 61.810 (1)(f) for discussion which might lead to the appointment, discipline or dismissal of an individual employee or student 8:30 passed with a motion by Ms. Jo Alyce Harper and a second by Ms. LaVern Baker.

Voting Aye – 4; Nay – 0

#11-209 **MOTION TO ADJOURN EXECUTIVE SESSION - TIME 9:04 PM**

Motion to adjourn Executive Session at 9:04 passed with a motion by Ms. Sharon Simmons and a second by Ms. Jo Alyce Harper.

Voting Aye – 4; Nay – 0

#11-210 **AMEND CONSENT AGENDA / SUPERINTENDENT'S PERSONNEL ACTIONS**

Motion to amend the Consent Agenda / Superintendent's Personnel Actions to correct Neal Cummins as retiring as Interim YSC Director and not HS Principal passed with a motion by Ms. Sharon Simmons and a second by Ms. LaVern Baker.

Voting Aye – 4; Nay – 0

#11-211 **ADJOURNMENT - TIME 9:08 PM**

Motion that the meeting be adjourned at 9:08 PM passed with a motion by Ms. Jo Alyce Harper and a second by Ms. LaVern Baker.

Voting Aye – 4; Nay – 0

Chairperson

Superintendent

RECORD OF BOARD PROCEEDINGS
(Minutes)
Trigg County Board of Education Regular Meeting
November 10, 2011 7:00 PM
Trigg County Board of Education

Attendance Taken at 7:00 PM:

Present Board Members:

Ms. LaVern Baker
Mr. Mike Davis
Ms. Sharon Simmons

Absent Board Members:

Ms. Jo Alyce Harper
Ms. Sheila Martin

Updated Attendance:

Ms. Sheila Martin was updated to present at: 7:10 PM

ATTENDING:

Travis Hamby, Superintendent	Beth Sumner	James Mangels
Howell Hopson, Bd. Attorney	Pauline Hutchinson	Eileen Kehrwald
Franklin Clark, Cadiz Record	Martha Metcalfe	Faye Stevens
Kyle Rivera	Kim Adams	Kaitlyne Williamson
Lori Ricks	Franklin Clark	Aubree Burcham
Shannon Burcham	Matthew C. Ladd	

Chairman Davis asked if the members had reviewed the agenda and if there were any questions or items to be removed from the Consent Agenda.

#11-212 **APPROVAL OF AGENDA**

Motion for the approval of the agenda as presented passed with a motion by Ms. LaVern Baker and a second by Ms. Sharon Simmons.
Voting Aye – 3; Nay – 0

DELEGATIONS & RECOGNITIONS

- A. Kaitlyne Williamson and Kyle Rivera presented information received during a trip to San Antonio with the Student to Student Program. Members of the Board were in favor of establishing a Student to Student Program at Trigg County Schools. The Student to Student Program is a program for students in families of the military to help in the transition to a new school.
- B. Aubree Burcham was welcomed as a member of the Trigg County High School Youth Leadership Team.

REPORTS BY PRINCIPALS AND ASST. SUPT. OF INSTRUCTION

- A. High School Report
 1. High School Principal, Shannon Burcham, presented a PowerPoint on the Trigg County High School Fall 2011 School Assessment Data.
 2. High School Instructor, Kim Adams updated the Board members on the Standards and the increased rigor in the subjects.
- B. Beth Sumner, Assistant Superintendent of Instruction presented the following reports: District Final I & I 2010-11, HS Final I & I 2010-11, IS Final I & I 2010-2011, MS Final I & I 201-11, PS Final I & I 2010-2011, Explore 2012 Presentation Packet, Plan Scores Presentation Packet 2011, EXPLORE PLAN Media Release and the EXPLORE PLAN Performance Scores (Copies of these reports are on file in the Central Office.)

#11-213 **CONSENT AGENDA**

Motion for the approval of the Consent Agenda as presented passed with a motion by Ms. Sheila Martin and a second by Ms. Sharon Simmons.

- A. Approval of Minutes of October 27, 2011 Meeting
 - B. Acknowledge the Following Superintendent's Personnel Actions
 - RETIREMENT:
 - Barbara Clark, Cook/Baker, effective 12/31/11
 - Theresa Wilson, FMD Teacher, effective 10/31/11
 - RESIGNATION:
 - Matthew Wilder, High School Asst. Girls Basketball Coach, effective 10/04/11
 - EMPLOYMENT:
 - Christina Ethridge, IS Academic Coach, effective 10/31/11
 - Perry Radford, Preschool Bus Driver, effective 10/26/11
 - Tamara Brumley, Bus Driver, effective 10/11/11
 - Heather Wolfe, IS Instructional Assistant, effective 11/01/11
 - Michael Dardanes, MS Girls Soccer Coach, effective 11/01/11
 - Connie Kennedy, HS ESS Instructor, Vocational Studies, effective 11/07/11
 - Ashley Wells, HS ESS Instructor, English/Language Arts, effective 11/07/11
 - Donna Kranz, HS ESS Instructor, Social Studies, effective 11/07/11
 - Tasha Brown, HS ESS Instructor, Math, effective 11/07/11
 - Andrea Dunn, HS ESS Instructor, Math, effective 11/07/11
 - APPROVAL OF:
 - Shelley Jones, Substitute Teacher, Rank II, effective 11/07/11
 - Gwendolyn Davenport, Substitute Teacher, Rank III, effective 11/1/11
 - Edwin Yoder, Substitute Custodian, effective 11/07/11
 - Michelle Knight, Substitute Teacher, Rank IV, effective 11/03/11
 - Vanessa Baker, Substitute Teacher, Rank IV, effective 11/09/11
 - Cynthia Stallworth, Substitute Teacher, Rank IV, effective 11/09/11
 - Robin Crossett, Substitute Teacher, Rank IV, effective, 11/09/11
 - Douglas Halloran, Substitute Teacher, Rank IV, effective 11/09/11
 - Daniel Clemons, Substitute Teacher, Rank IV, effective 11/07/11
 - C. Issuance of Checks

1.	11/10/11	\$164,700.73
2.	11/08/11	\$107,141.85
 - D. Travel Requests
 - 1. Forty-six Middle School students, one faculty sponsor and twelve chaperones to travel to Frankfort, KY on Dec. 8 - 10, 2011 for Kentucky Youth Assembly.
 - 2. Fifty-five High School students, one sponsor and five chaperones to travel to Frankfort, KY on November 20 - 22, 2011 for Kentucky Youth Assembly
 - 3. Ten students, one faculty sponsor and three chaperones to travel to Lexington, KY to participate in the KHSAA Cross Country State Championship on November 11 - 12, 2011
 - E. Leave of Absence
 - 1. Mr. Michael Dardanes for a six-week leave of absence from November 7, 2011 - December 20, 2011 per Board Policy 03.123
- Voting Aye – 4; Nay – 0

#11-214 **APPROVAL OF GRANT APPLICATION FOR ENGINEERING PIPELINE SUSTAINABILITY**

Motion for the approval to apply for the Engineering Pipeline Sustainability Grant which is a matching grant up to \$7500 passed with a motion by Ms. Sharon Simmons and a second by Ms. LaVern Baker.

Voting Aye – 4; Nay – 0

#11-215 **LOCALLY APPROVED HOURS**

Motion for the approval of 2.0 Locally Approved Training Credit Hours for Mike Davis, Sharon Simmons, Jo Alyce Harper, Sheila Martin and LaVern Baker who attended the SBDM/Board/Administrative Team working session on October 20, 2011 where they reviewed assessment data for curricular issues and trends. passed with a motion by Ms. LaVern Baker and a second by Ms. Sheila Martin.

Voting Aye – 4; Nay – 0

#11-216 **ACKNOWLEDGE REVIEW OF 2011 KCCT TEST SCORE DATA**

Motion to approve the acknowledgement of the review of KCCT Test Score Data following a joint meeting with the four SBDM Councils/ Administrative Team and the Board of Education passed with a motion by Ms. Sharon Simmons and a second by Ms. LaVern Baker.

Voting Aye – 4; Nay – 0

#11-217 **ACKNOWLEDGE REVIEW OF IMPROVEMENT PLANS FOR DISTRICT AND SCHOOLS**

Motion for the approval to acknowledge the review of the District Improvement Plan and all schools Improvement Plans which includes the Trigg County Primary School, Trigg County Intermediate School, Trigg County Middle School and the Trigg County High School passed with a motion by Ms. LaVern Baker and a second by Ms. Sheila Martin.

Voting Aye – 4; Nay – 0

#11-218 **FY-2012 KETS OFFER OF ASSISTANCE**

Motion for the approval of first offer of assistance in FY-2012 in the amount of \$22,219.00 to be matched equally by the Board of Education and that it be escrowed for up to three years passed with a motion by Ms. Sharon Simmons and a second by Ms. LaVern Baker.

Voting Aye – 4; Nay – 0

#11-219 **FIRST READING OF BOARD POLICY 09.33**

Motion for the approval of acknowledging the First Reading of Revised Board Policy 09.33 passed with a motion by Ms. Sharon Simmons and a second by Ms. Sheila Martin.

Voting Aye – 4; Nay – 0

#11-220 **APPROVAL OF BG-4 FOR PERDUE FIELD LIGHTING PROJECT**

Motion for the approval of the submission of BG-4 to the Kentucky Department of Education for Jay's Electric Project Closeout for the Perdue Field Lighting Project in the amount of \$169,371.78 passed with a motion by Ms. Sheila Martin and a second by Ms. LaVern Baker.

Voting Aye – 4; Nay – 0

#11-221 **FINAL PAYMENT TO JAY'S ELECTRIC FOR PERDUE FIELD LIGHTING PROJECT**

Motion for the approval of Payment #4 (Final Payment) to Jay's Electric in the amount of \$16,937.18 passed with a motion by Ms. Sharon Simmons and a second by Ms. LaVern Baker.

Voting Aye – 4; Nay – 0

#11-222 **CANCELLATION OF BOARD MEETING FOR NOVEMBER 24, 2011**

Motion to approve the cancelation of the second monthly meeting of the Trigg County Board of Education scheduled for November 24, 2011 passed with a motion by Ms. Sharon Simmons and a second by Ms. LaVern Baker.

Voting Aye – 4; Nay – 0

REPORTS

A. Superintendent's Report

1. Ky. New Era Academic All Stars - Of the eight disciplines where scholarships were rewarded, three went to Trigg County Students. Samantha Harper for Career and Technical, Kamryn Paige Smith for Foreign Language and Cody Carrico for Social Studies
2. Ky. Center for School Safety was at the High School and Middle School on Monday to conduct a Safety Audit. We will revisit this when the final report and recommendations are received.
3. Ms. Sumner and Mr. Hamby just returned from Louisville where they attended the first annual Productivity Conference. Mr. Hamby reported on information received at the conference.

B. Board Reports

1. Ms. Simmons - Attended the Safe Schools Conference this week. Much of the information presented was on Cyber Bullying.

#11-223 **MOTION TO GO INTO EXECUTIVE SESSION PER KRS 61.810 (1)(F) AND KRS 61.810 (1)(C)**
TIME 9:13 PM

Motion to enter into Executive Session per KRS 61.810 (1)(f) for the purpose of discussion which might lead to the appointment, discipline or dismissal of an individual employee or student and KRS 61.810 (1)(c) for discussion of proposed or pending litigation against or on behalf of the board at 9:13 passed with a motion by Ms. Sheila Martin and a second by Ms. LaVern Baker.

Voting Aye – 4; Nay – 0

#11-224 **MOTION TO ADJOURN EXECUTIVE SESSION - TIME 10:05 PM**

Motion to adjourn the Executive Session at 10:05 PM passed with a motion by Ms. Sheila Martin and a second by Ms. Sharon Simmons.

Voting Aye – 4; Nay – 0

#11-225 **ADJOURNMENT TIME 10:06 PM**

Motion that the meeting be adjourned at 10:06 PM passed with a motion by Ms. Sharon Simmons and a second by Ms. LaVern Baker.

Voting Aye – 4; Nay – 0

Chairperson

Superintendent

RECORD OF BOARD PROCEEDINGS
(Minutes)
Board of Education Special Called Meeting
November 17, 2011 06:00PM
Central Office Conference Room
202 Main Street
Cadiz, KY 42211

Attendance Taken at 6:00 PM:

Present Board Members:

Ms. LaVern Baker
Mr. Mike Davis
Ms. Jo Alyce Harper
Ms. Sheila Martin
Ms. Sharon Simmons

ATTENDING:

Travis Hamby, Superintendent Howell Hopson, Bd. Attorney James Mangels, Director Of Student
Services & Personnel

Chairman Davis called the meeting to order. The media has been notified of the meeting with the agenda set and posted 24 hours prior to the meeting.

#11-226 **ENTER INTO EXECUTIVE SESSION PER KRS 61.810 (1)(F) TIME 6:02 PM**

Motion for the approval to enter into Executive Session at 6:02 PM per KRS 61.810 (1)(f) for discussion which might lead to the appointment, discipline or dismissal of an individual employee or student passed with a motion by Ms. Sheila Martin and a second by Ms. LaVern Baker.
Voting Aye – 5; Nay – 0

#11-227 **ADJOURN EXECUTIVE SESSION TIME 8:39 PM**

Motion to adjourn Executive Session at 8:39 passed with a motion by Ms. Sharon Simmons and a second by Ms. LaVern Baker.
Voting Aye – 5; Nay – 0

During Executive Session the Board voted to expel a student permanently because of violations to the Student Code of Conduct with no services provided. (Name is withheld due to confidentiality.)

#11-228 **ADJOURN MEETING TIME 8:40 PM**

Motion to adjourn the meeting at 8:40 PM passed with a motion by Ms. Jo Alyce Harper and a second by Ms. Sharon Simmons.
Voting Aye – 5; Nay – 0

Chairperson

Superintendent

RECORD OF BOARD PROCEEDINGS
(Minutes)
Special Called Meeting
November 28, 2011 5:30 PM
Central Office Conference Room
202 Main Street
Cadiz, KY 42211

Attendance Taken at 5:33 PM:

Present Board Members:

Ms. LaVern Baker
Mr. Mike Davis
Ms. Jo Alyce Harper
Ms. Sheila Martin
Ms. Sharon Simmons

ATTENDING:

Travis Hamby, Superintendent	James Mangels, Dir. Of Student Services & Personnel	Other individuals whose names are withheld due to confidentiality
Howell Hopson, Bd. Attorney		

Chairman Davis called the meeting to order. The media has been notified of the meeting with the agenda set and posted twenty-four hours prior to the meeting.

#11-229 **CONSENT AGENDA**

Approval of the Consent Agenda passed with a motion by Ms. Jo Alyce Harper and a second by Ms. Sheila Martin.

- A. Issuance of Checks
 - 1. 11/15/2011 \$19,850.29
 - 2. 11/25/2011 \$112,675.39
- B. Travel Request
 - 1. Two hundred thirty Intermediate School students and twelve faculty sponsors to travel to Clarksville, TN on December 16, 2011 for KCCT reward trip.

Voting Aye – 5; Nay – 0

#11-230 **APPROVE PARTICIPATION IN THE STATE GEAR-UP GRANT**

Motion for the approval of participation in the state GEAR UP Grant passed with a motion by Ms. LaVern Baker and a second by Ms. Sheila Martin.

Voting Aye – 5; Nay – 0

#11-231 **ENTER INTO EXECUTIVE SESSION PER KRS 61.810 (1)(F) AT 5:37 PM**

Motion to enter into Executive Session per KRS 61.810 (1)(f) for the purpose of discussion which might lead to the appointment, discipline or dismissal of an individual employee or student at 5:37 PM passed with a motion by Ms. LaVern Baker and a second by Ms. Sharon Simmons.

Voting Aye – 5; Nay – 0

#11-232 **ADJOURN EXECUTIVE SESSION AT 9:29 PM**

Motion to adjourn Executive Session at 9:29 p.m. passed with a motion by Ms. Jo Alyce Harper and a second by Ms. Sheila Martin.

Voting Aye – 5; Nay – 0

During Executive Session, the Board voted to expel a student permanently with services provided because of violation to the Student Code of Conduct. (Name is withheld due to confidentiality.)

#11-233 **ADJOURN MEETING AT 9:30 PM**

Motion to adjourn the meeting at 9:30 pm passed with a motion by Ms. Jo Alyce Harper and a second by Ms. Sheila Martin.

Voting Aye – 5; Nay – 0

Chairperson

Superintendent

RECORD OF BOARD PROCEEDINGS
(Minutes)
Board of Education Regular Meeting
December 8, 2011 7:00 PM
Trigg County Board of Education
Central Office

Attendance Taken at 7:09 PM

Present Board Members:

Ms. LaVern Baker
Mr. Mike Davis
Ms. Jo Alyce Harper
Ms. Sheila Martin
Ms. Sharon Simmons

ATTENDING:

Travis Hamby, Superintendent	Beth Sumner, Asst. Superintendent Of Instruction	James Mangels, Dir. Of Student Services & Personnel
Howell Hopson, Bd. Attorney	Linda Tribble	Eileen Kehrwald
Franklin Clark, Cadiz Record	Annie Catron, WKDZ	Matt Ladd
Kristi Miller	Brian Futrell	Ann Taylor
Brooke Stinson	Faye Stevens	Camala Latham
Sue King	Penny Stallons	Bill Stallons
Kayla Augustinovich	Chloe Augustinovich	Tracy Oliver
Donnie Oliver	Drake Oliver	Amy Carneyhan
Anna Gentry – KDA	Sherry Holloway	James Terrell
Judy Terrell		

Prior to the meeting, the Board hosted a reception honoring recent retirees from the Trigg County School System. Attending the reception were Theresa Wilson who taught in Trigg County Schools since 1984, Connie Pickett who has worked in the Custodial Department since 1998, Barbara Clark who has worked in the Cafeteria since 1999 and Neal Cummins who taught in Trigg County from 1985 through 1994 and returned in 2007 as High School principal. Not attending but also recognized was Frankie Lewis who worked in the Maintenance Department and as Middle School Day Custodian. All were commended for their years of service and dedication to the students of Trigg County Schools.

Chairman Davis asked if the members had reviewed the agenda and if there were any questions or items to be removed from the Consent Agenda.

#11-234 **APPROVAL OF AGENDA**

Approval of the agenda as presented passed with a motion by Ms. Jo Alyce Harper and a second by Ms. LaVern Baker.

Voting Aye – 5; Nay – 0

DELEGATIONS & RECOGNITIONS

- A. The Board recognized the contributions of Theresa Wilson, Neal Cummins, Connie Pickett, Barbara Clark and Frankie Lewis to the Trigg County Schools and the students of Trigg County.
- B. Brooke Stinson introduced and presented plaques to Tracy Oliver and Penny Stallons as Trigg County's newest National Board Certified Teachers.
- C. Anna Gentry with Kem, Duguid and Associates presented the audit report to the Board. Ms. Gentry gave the Board an unqualified opinion. (A copy of the presentation to the Board and the 2011 Audit Report are on file in the Central Office.)

REPORTS BY PRINCIPALS

- A. Middle School principal, Kristi Miller, presented a PowerPoint on the Trigg County Middle School Fall 2011 School Assessment Data.

- B. Intermediate School principal, Brian Futrell, presented a PowerPoint on the Trigg County Intermediate School Fall 2011 School Assessment Data. Instructional Supervisor Brooke Stinson talked about strategies being used and the Six Minute Solution
- C. Primary School principal, Ann Taylor, presented a PowerPoint on Fall Assessment results from MAP testing, AIMSweb Fall Benchmarks and Common Assessment results from Math And English/Language Arts.

#11-235 **CONSENT AGENDA APPROVED**

Approval of the Consent Agenda as presented passed with a motion by Ms. LaVern Baker and a second by Ms. Sheila Martin.

- A. Approval of Minutes
 - 1. Approval of Minutes of November 10, 2011 Meeting
 - 2. Approval of Minutes of November 17, 2011 Special Called Meeting
 - 3. Approval of Minutes of November 28, 2011 Special Called Meeting
- B. Acknowledge the Following Superintendent's Personnel Actions
 - RETIREMENT:
Connie Pickett, Custodian, effective 12/31/11
 - RESIGNATION:
Seth Butts, HS Asst. Baseball Coach, effective 10/31/11
Dennis Walls, Athletic Director, effective 11/26/11
Sharon Fortner, Substitute Food Service Worker, effective 12/14/11
Valerie White, Cook/Baker, effective 12/31/11
 - EMPLOYMENT:
Coby Lewis, Assistant Athletic Director, effective 11/7/11
Christina Ethridge, ESS Instructor English/Language Arts, effective 11/7/11
Lori Ricks, ESS Instructor Vocational Studies, effective 11/7/11
Shelly Lewis, ESS Instructor Social Studies, effective 11/30/11
Teresa Russell, ESS Instructor English/Language Arts, effective 11/30/11
Dottie Noel, ESS Instructor English/Language Arts, effective 11/30/11
Michelle Strickland, ESS Instructor English/Language Arts, Effective 11/30/11
Matthew Wilder, Assist. Girls' Freshmen Basketball Coach, effective 11/30/11
Wendy Mize, Asst. HS Girls' Basketball Coach, effective 11/30/11
Simone Parker, ESS Instructor Science, effective 11/30/11
Scott Schrock, ESS Instructor Math, effective 11/30/11
Amanda Maxlow, ESS Instructor English/Language Arts, effective 11/30/11
Shellie McDaniels, ESS Writing Coach MS, effective 11/30/11
 - APPROVAL OF:
James Jones, Substitute Teacher, Rank II, effective 11/21/11
Mark Bayuk, Substitute Teacher, Rank IV, effective 11/14/11
James Gardner, Substitute Teacher, Rank IV, effective 12/08/11
- C. Issuance of Checks
 - 1. 12/09/2011 \$188,527.19
 - 2. 12/08/2011 \$14,693.05
- D. Travel Requests
 - 1. Girls High School Basketball Team (15 members) two faculty sponsors and one chaperone to travel to Stewart Co., TN for Basketball Game on January 30, 2012.
 - 2. Boys Basketball Team to travel to Beth Haven Holiday Classic Tournament in Louisville, KY on Dec. 29, 30 and 31, 2011.
 - 3. Boys Basketball to travel to Stewart Co., TN on January 30, 2012.
- E. Middle School Fund Raiser from January 23, 2012 - February 1, 2012 by selling Discount Cards to raise funds to support technology usage by students in the classroom via iPod Touches and iPads

Voting Aye – 5; Nay – 0

#11-236 **ACKNOWLEDGE THE REVIEW OF THE REPORT TO THE BOARD BY KEM, DUGUID & ASSOCIATES ON AUDIT FINDINGS FY 2011 AND ACCEPT THE AUDIT FINDINGS**

Motion to acknowledge the review of the report to the Board by Kem, Duguid & Associates on Audit Findings FY 2011 and accept the audit findings passed with a motion by Ms. Sharon Simmons and a second by Ms. Jo Alyce Harper.

Voting Aye – 5; Nay – 0

#11-237 **SECOND READING AND APPROVAL OF BOARD POLICY 09.33**

Motion to acknowledge the second reading and approval of revised Board Policy 09.33 (Fund Raising Activities) passed with a motion by Ms. Sheila Martin and a second by Ms. Jo Alyce Harper.

Voting Aye – 5; Nay – 0

DISCUSS POSSIBLE ACTIONS REGARDING ADDITIONAL SAFETY MEASURES

Superintendent Travis reported to the Board on safety measures that have been taken include:

- The School Resource Officer, Mr. Dave Colbert, a member of the Cadiz Police Department, has increased circulation/monitoring across the entire campus during the school day.
- School administrators have reviewed supervision schedules to ensure we have proper coverage. Additionally, supervision responsibilities have been reviewed with staff. School staff nearest entry/exit doors, as well as other school personnel, have been asked to check the doors throughout the day to be sure the doors are secure.
- Students at TCHS are no longer permitted to take purses and backpacks into classrooms. Other schools in the district will begin implementing a similar procedure in the immediate future.
- Continue to build strong relationships with our students, parents, and the community, so everyone is comfortable reporting concerns.
- Tip boxes around campus to report concerns and a hotline (or tip line) where individuals can call and report concerns have been considered.

A School Safety Assessment was conducted for Trigg County Middle School and Trigg County High School on Monday, November 7, 2011 by the Kentucky Center for School Safety. One of the primary recommendations shared in the TCHS debriefing was access control.

Mr. Ladd reported that he has been in contact with a couple of vendors to discuss options. Some of the features we would like to see included:

- All doors being locked to all buildings at all times throughout the day
- All keys replaced with scan cards for entrance to the buildings.
- Ability to track entrance into the buildings by individual and time of day.
- The High School doors between the vocational building and main building be on timers to unlock doors for class changes.
- The doors for the main building and vocational building be equipped with buzzer systems and cameras to allow for students to be buzzed in if during an instructional period.
- Buzzers and cameras on the doors between the middle school and intermediate school for students / others without an access card to be buzzed into the building. Students transitioning between middle school and intermediate school are typically accompanied by a teacher who would utilize their card to gain access to the building.
- All doors with the card readers could be shut down to allow no access by cards during a lock down.

Since this would require some doors having to be replaced and additional electrical wiring, we would have to prepare a BG-1 and hire an architect/engineering firm. Based on our discussions with vendors, we estimate the total cost of the project to be approximately \$140,000, requiring the project to be formally bid.

During Board discussion, members asked about the possibilities of applying for Safe Schools money and the time frame. All were in agreement that Mr. Hamby should pursue the locking system.

#11-238 **BOARD TABLED THE ACTION FOR THE PURCHASE OF SCHOOL TIPLINE, ONLINE SAFETY HOTLINE PROGRAM**

Motion to table the action for the approval of the purchase of School Tipline, online safety hotline program, at a cost of \$525.00 for one year passed with a motion by Ms. Sharon Simmons and a second by Ms. LaVern Baker.

Voting Aye – 5; Nay – 0

#11-239 **DECLARE TECHNOLOGY ITEMS AS SURPLUS PROPERTY**

Approval to declare the attached list of technology items owned by the Trigg County Schools for educational use and operational purposes but are no longer of value to the schools as surplus property and dispose of items through eScrap with the superintendent to make the written statement regarding surplus property as required by statute. "The listed property was purchased for educational use and operational purposes and is no longer suitable for public use because it is either outdated or non-functioning and therefore, it is in the public interest to dispose of this property per KRS 45A.425 (2) & (4)" passed with a motion by Ms. Sharon Simmons and a second by Ms. Sheila Martin.

Voting Aye – 5; Nay – 0

#11-240 **REVIEW AND DISCUSSION OF NUTRITION AND PHYSICAL ACTIVITY REPORT CARD FOR SCHOOL YEAR 2010-2011**

Approval to acknowledge review and discussion of Nutrition and Physical Activity Report Card for School Year 2010-2011 (A copy of the report card has been posted on the Trigg County School System's website.) passed with a motion by Ms. Sharon Simmons and a second by Ms. LaVern Baker.

Voting Aye – 5; Nay – 0

#11-241 **SET DATE FOR NUTRITION & PHYSICAL ACTIVITY FORUM**

Motion to set the date for a public forum to present plan to improve school nutrition and physical activity within the district as January 26, 2012 at 6:30 PM passed with a motion by Ms. LaVern Baker and a second by Ms. Sheila Martin.

Voting Aye – 5; Nay – 0

#11-242 **KY ACTION FOR HEALTHY KIDS MINI-GRANT**

Motion for the approval of application for the Kentucky Action for Healthy Kids Grant passed with a motion by Ms. Sharon Simmons and a second by Ms. LaVern Baker.

Voting Aye – 5; Nay – 0

#11-243 **APPROVAL OF AGREEMENT WITH FNB BANK**

Motion to approve agreement with FNB Bank, Inc., for Spirit Card Reward Program passed with a motion by Ms. Sharon Simmons and a second by Ms. Jo Alyce Harper.

Voting Aye – 5; Nay – 0

#11-244 **CANCELATION OF DECEMBER 22, 2011 MEETING OF THE BOARD OF EDUCATION**

Motion to approve the cancelation of the December 22, 2011 meeting of the Board of Education passed with a motion by Ms. Sharon Simmons and a second by Ms. Jo Alyce Harper.

Voting Aye – 5; Nay – 0

#11-245 **ACKNOWLEDGE RESIGNATION OF SHEILA MARTIN FROM BOARD OF EDUCATION**

Motion to acknowledge receipt of letter of resignation from Sheila Martin as member of the Trigg County Board of Education from District 2 effective December 31, 2011 passed with a motion by Ms. Sharon Simmons and a second by Ms. LaVern Baker.

Voting Aye – 5; Nay – 0

REPORTS

- A. Superintendent's Report
 1. YSC Report
 2. Financial Reports
 - a. High School Financial Report
 - b. Middle School Financial Report
 - c. Intermediate School Financial Report
 - d. Primary School Financial Report
 3. Calendar Committee Representative
 4. Central Office Open House - December 15, 2011

5. Staff Christmas Breakfast
 6. Kentucky Shakespeare will be presenting Romeo and Juliet in the High School on April 25, 2012. This is being funded by Susie (Cossey) Corlette in honor of Mary G. Rutherford who was a strong influence on her and many other Trigg County students.
 7. On November 22, UK Opera Theatre performed "Little Red's Most Unusual Day" for the Primary School students. This was funded by Paul Fourshee.
 8. The Board has met all ten standards for ASAP (Advancing Student Achievement to Proficiency) and will be recognized at the Annual KSBA Conference in February
 9. KSBA Conference is scheduled for February 3, 4 and 5, 2012 in Louisville.
 10. The Commissioner has been notified of Ms. Martin's resignation
 11. There will be a monthly budget report and enrollment report on the agenda.
- B. Staff Reports
1. Linda Tribble - Budget Report
 2. James Mangels - Enrollment Report
- C. Board Reports
- Ms. Simmons - Distributed booklets she received as board legislative contact serving a two-year term. She will be contacting legislators. Contact Ms. Simmons if you want her to address something with a legislator.

#11-246 **MOTION TO GO INTO EXECUTIVE SESSION PER KRS 61.810 (1)(C) – TIME 10:30 PM**

Motion to enter into Executive Session per KRS 61.810 (1)(c) for the purpose of discussion of proposed or pending litigation against or on behalf of the Board and KRS 61.810(1)(f) for discussion which might lead to the appointment, discipline or dismissal of an individual employee or student at 10:30 PM passed with a motion by Ms. Sheila Martin and a second by Ms. LaVern Baker.
Voting Aye – 5; Nay – 0

#11-247 **MOTION TO ADJOURN EXECUTIVE SESSION - TIME 10:40 PM**

Motion to adjourn Executive Session at 10:40 PM passed with a motion by Ms. Sharon Simmons and a second by Ms. LaVern Baker.
Voting Aye – 5; Nay – 0

There was no Board action following Executive Session.

#11-248 **ADJOURNMENT - TIME 10:41 PM**

Motion that the meeting be adjourned at 10:41 PM passed with a motion by Ms. Jo Alyce Harper and a second by Ms. Sheila Martin.
Voting Aye – 5; Nay – 0

Superintendent

RECORD OF BOARD PROCEEDINGS
(Minutes)
Public Forum on Nutrition and Physical Activity
January 26, 2012 06:30PM
Trigg County Schools Central Office

Attendance Taken at 6:30 PM:

Present Board Members:

Ms. LaVern Baker
Mr. Mike Davis
Ms. Jo Alyce Harper
Ms. Sharon Simmons

ATTENDING:

Travis Hamby, Superintendent	Beth Sumner, Asst. Superintendent Of Instruction	James Mangels, Dir. Of Student Services & Personnel
Howell Hopson, Bd. Attorney	Linda Tribble	Eileen Kehrwald
Franklin Clark, Cadiz Record	Annie Catron, WKDZ	Paula Maddox
Elizabeth Johnson	Blaine Alexander	Christy Dickerson
Brooke Stinson	Tina Davis	Brian Futrell
Ann Taylor		

Mr. Davis, chairman, called the meeting to order for the purpose of holding a public forum on the Wellness Report. The hearing has been advertised in the local media. The discussion of the Wellness Report included information regarding school nutrition and physical activity of Trigg County School students.

James Mangels, Director of Student Services & Personnel presented a power point which included the Nutrition & Physical Activity Report Card. A summary of the data from the assessment of the physical activity environment was presented. (A copy of the report is on file in the Central Office.)

Paula Maddox, School Food Service Director, addressed the forum concerning the Nutrient Analysis of the lunch menus offered in our schools and the numbers of students participating in the school lunch program. (A copy of the report is on file in the Central Office.)

Mr. Mangels presented the District Wellness Committee Recommendations. (A copy of the report is on file in the Central Office.)

Chairman Davis called for questions and comments from those present.

Jo Alyce Harper commented that good ideas were presented.

Tina Davis asked if there is a plan for an activity building as space is a problem. Chairman Davis replied that right now it is only in the discussion stage.

With no more discussion or comments forthcoming, Chairman Davis declared the Wellness Hearing closed.
Time 7:07 PM

Chairperson

Superintendent

RECORD OF BOARD PROCEEDINGS
(Minutes)
Regular Meeting Trigg County Board of Education
February 09, 2012 7:00 PM
Trigg County Board of Education
Central Office Conference

Attendance Taken at 7:00 PM:

Present Board Members:

Ms. LaVern Baker
Mr. Mike Davis
Ms. Jo Alyce Harper
Ms. Sharon Simmons

ATTENDING:

Travis Hamby, Superintendent	Beth Sumner, Asst. Superintendent Of Instruction	James Mangels, Dir. Of Student Services & Personnel
Kristi Miller	Linda Tribble	Eileen Kehrwald
Franklin Clark, Cadiz Record	Annie Catron, WKDZ	Tyler Knight
Alexandra Carr	Trudy Carr	Kristi Cunningham
Lori Ford	Gina Brown	Garrett Brown
Robin Ford-Stagner	Dianne Ford-Hill	Larry J. Hill
Connor Knight	Christy Dickerson	Grayson Ford
Laura Shelton	Layne Shelton	Mason Shelton
Cole Holland	Shelby Cionka	Shannon Burcham
Faye Stevens		

Chairman Davis asked if the members had reviewed the agenda and if there were any questions or items to be removed from the Consent Agenda.

#12-019 **APPROVAL OF AGENDA**

Motion for the approval of the agenda as presented passed with a motion by Ms. Sharon Simmons and a second by Ms. Jo Alyce Harper.
Voting Aye – 4; Nay – 0

DELEGATIONS & RECOGNITIONS

Robin Ford-Stagner and several students who attended KYA (Kentucky Youth Assembly) reported to the Board on their successes at KYA. They also did a demonstration on the procedure for presenting a bill to the assembly.

Best Bill Overall was presented by Garrett Brown and Shelby Cionko and authored by Garrett Brown.

Alex Carr received the Outstanding Delegate Award.

X'Zashea Mayes received the Outstanding Speaker Award.

R. J. Rutzler was appointed to serve as a Justice, an honor typically reserved for Seniors.

Junior KYA (Middle School)

One Trigg County bill was ranked in the Top 10. It was authored by Cole Holland and presented by Cole Holland, Mason Shelton and DeAnna Ladd.

Mason Shelton received the Outstanding Delegate Award.

Trigg County presented four bills and all passed all chambers. The authors met with the student elected as governor. This was a first for Trigg County.

REPORTS BY PRINCIPALS AND ASSISTANT SUPERINTENDENT OF INSTRUCTION

A. Shannon Burcham, High School principal reported on the MAP Results Fall 2011 to Winter 2012 for the High School. He also explained what the teachers are doing to meet the individual student needs as indicated by the MAP results.

- B. Kristi Miller, Middle School principal, reported on the MAP Results Fall 2011 to winter 2012 for the Middle School. She also explained what the teachers are doing to meet the individual student needs as indicated by the MAP results. Faye Stevens, Instructional Supervisor, explained the Six Minute Fluency being used in the schools.

#12-020 **CONSENT AGENDA APPROVED BY BOARD**

Motion for the approval of the Consent Agenda as presented passed with a motion by Ms. LaVern Baker and a second by Ms. Jo Alyce Harper.

- A. Approval of Minutes
1. Minutes Wellness Hearing 01/26/2012
 2. Minutes of Meeting 01/26/2012
- B. Acknowledge the Superintendent's Personnel Actions
- RESIGNATION:
- Deanna Braxton, Custodian, effective 01/17/2012
Martha Metcalfe, TEDS Coordinator, effective 06/30/2012
Dawne Jakinsky, MS Head Girls Basketball Coach, effective 01/30/2012
John David Fourqurean, HS Assistant Baseball Coach, effective 02/07/2012
- TRANSFER:
- Karen Miller, from part-time Food Service Worker to full-time Food Service Worker, effective 01/30/2012
- EMPLOYMENT:
- Tracy Christensen, Food Service Worker (Part time), effective 02/06/2012
Penny Oakley, Primary Daytime ESS tutor, effective 01/26/2012
Denise Sparks, Primary Daytime ESS tutor, effective 01/26/2012
J. Rodman Redd, Primary Daytime ESS tutor, effective 01/26/2012
Carol Martin, Primary Daytime ESS tutor, effective 01/26/2012
Susan Boone, MS ESS Math Coach, effective 02/07/2012
Mary Pennington, MS Girls Soccer Coach, effective 02/02/2012
Margo Leneave, Primary Daytime ESS tutor, effective 01/26/2012
- APPROVAL OF:
- Ashleigh Cigainero, Substitute Teacher, Rank IV, effective 02/01/2012
Mary Lynn Walker, Substitute Teacher, Rank I, effective 02/07/2012
- C. Leave of Absence
1. Extended Leave of Absence for Shonnon Matthews-White beginning 1/26/12 with an indefinite return per Board Policy 03.223.
- D. Issuance of Checks
1. 02/07/2012 \$147,589.20
 2. 02/09/2012 \$5,930.24
- E. Travel Requests
1. Twenty High School Youth Leadership students and four chaperons to travel to Frankfort, KY on March 14 - 15, 2012 to attend Government Day
 2. Two Middle School students and one chaperon to travel to Lexington, KY on Mar. 11- 12, 2012 to participate in the State Academic Team Competition
- F. Board Member Travel
1. Approval for reimbursement for Sharon Simmons to travel to KIDS First Conference in Frankfort, KY on February 22 & 23, 2012

Voting Aye – 4; Nay – 0

#12-021 **BG 1 SECURITY ACCESS SYSTEM FOR CAMPUS AND EMPLOYMENT OF JKS ARCHITECTS & ENGINEERS FOR THE PROJECT**

Motion for the approval of the BG 1 for the Security Access System for Trigg County School Campus and hiring JKS Architects & Engineers for the project passed with a motion by Ms. Sharon Simmons and a second by Ms. LaVern Baker.

Voting Aye – 4; Nay – 0

#12-022 **DISCUSSION AND REVIEW OF THE DISTRICT'S TARGETED ASSISTANCE AND GROWTH PLAN**

Motion for the approval to acknowledge review of the District's Targeted Assistance and Growth Plan and to update the plan to include the universal screening tool of Measures of Academic Progress (MAP) passed with a motion by Ms. Sharon Simmons and a second by Ms. Jo Alyce Harper.

Voting Aye – 4; Nay – 0

#12-023 **DISCUSSION/REVIEW OF THE 2010 UNIVERSAL SERVICE FUND (E-RATE) APPLICATION AND FUNDING COMMITMENT TO PROVIDE WIRELESS ACCESS WITHIN THE DISTRICT**

Approve the purchase of Internal Connection components based upon the 2010 E-Rate application to the Universal Service Fund, which has been approved for up to 80% reimbursement to the district passed with a motion by Ms. LaVern Baker and a second by Ms. Jo Alyce Harper.

Voting Aye – 4; Nay – 0

#12-024 **CONTRACT SERVICES FOR PSYCHOLOGIST EVALUATION REPORTS**

Motion for the approval to allow contract services for Integrated Assessment Report writing up to 7 evaluations per month for March, April, and May of 2012 passed with a motion by Ms. Sharon Simmons and a second by Ms. LaVern Baker.

Voting Aye – 4; Nay – 0

#12-025 **NON-RESIDENT AGREEMENT WITH HOPKINS COUNTY**

Motion for the approval to enter into a Non-residential Agreement with Hopkins County for up to 5 pupils and then one for one exchange thereafter passed with a motion by Ms. Sharon Simmons and a second by Ms. Jo Alyce Harper.

Voting Aye – 4; Nay – 0

REPORTS

A. Superintendent's Report

1. Schools' Financial Reports
 - a. Primary School Financial Report
 - b. Intermediate School Financial Report
 - c. Middle School Financial Report

2. Next Generation Learning Update - Have been meeting monthly with a volunteer group to discuss Next Generation Learning. Exciting ideas have come from these meetings.

- Flipped Classroom
- Standards Based Learning
- Performance Based Credit

On the February 20th Growth Day, the teachers will be invited to write proposals and meet with members of the Next Generation Learning committee.

3. Make Up Day for missed snow day is scheduled for March 8, 2012
4. Mr. Hamby has been approached by some teachers with a concern about the Board's decision not to have a calendar committee this year. They felt that the people most affected did not have input.
5. Discussed with the Board about the possibility of cancelling the second meeting in March and holding a Board Workshop on either the fourth or fifth Saturday in March.
6. Mr. Hamby and Sharon Simmons will be attending the KIDS First on Feb. 22 & 23, 2012.

B. Staff Reports

1. James Mangels - Director of Student Services and Personnel Attendance Report & Enrollment Report
2. Linda Tribble - District Finance Officer YTD Financial Report

C. Board Reports

1. Mr. Davis – It was nice to be together as a group. Judy Davis had the opportunity to hear Simone Parker and Kelly Carver at the Education Summit. They did a good job with their presentation.
2. Ms. Baker - Related to the group presenting on career readiness and students entering into the workplace.
3. Ms. Harper - It was a good session with lots of good information. Would like to discuss it eventually. Attended a session on Student Input Groups. (Mr. Hamby has been meeting with a student input group this school year. There have been various changes as a result of discussion in the group.)

4. Ms. Simmons - Went to the legislative session and have material that will be emailed to the Board members. Will be attending the KIDS First Conference. Contact Ms. Simmons with issues that you would like her to bring to the legislators.

#12-019 **ADJOURNMENT - TIME 9:22 PM**

Motion that the meeting be adjourned at 9:22 PM passed with a motion by Ms. LaVern Baker and a second by Ms. Jo Alyce Harper.

Voting Aye – 4; Nay – 0

Chairperson

Superintendent

DRAFT

RECORD OF BOARD PROCEEDINGS
(Minutes)
Regular Meeting
February 23, 2012 07:00PM
Trigg County Board of Education

Attendance Taken at 7:00 PM:

Present Board Members:

Ms. LaVern Baker
Mr. Mike Davis
Ms. Jo Alyce Harper
Ms. Sharon Simmons

ATTENDING:

Travis Hamby, Superintendent	Beth Sumner, Asst. Superintendent Of Instruction	James Mangels, Dir. Of Student Services & Personnel
Howell Hopson, Bd. Attorney	Linda Tribble	Eileen Kehrwald
Franklin Clark, Cadiz Record	Robin Stevens, WKDZ	Cynthia Mendez
Romolo Mendez	Mary Bensen Mendez	Timothy Mendez Bensen
Joshua Mendez	Amanda Boren	A. Steve Farrow
Brian Futrell	Sherry Holloway	Mike Snodgrass
Liz Snodgrass	Maggie Snodgrass	Wendell Gabbard
Morgan Gabbard	Tyler Gabbard	Annette Gabbard
Eric Heinrich	Donald Taylor	Kathy Taylor
Vaqualin Heinrich	Kim Simpson	Shannon Thomas
Tiffany Clarke	Theresa Garland	Joni Wharton
Otis L. Brison, Sr.	Jacoby M. Clark	Ann Taylor

Chairman Davis asked if the members had reviewed the agenda and if there were any questions or items to be removed from the Consent Agenda.

#12-020 **APPROVAL OF AGENDA**

Motion for the approval of the agenda as presented passed with a motion by Ms. LaVern Baker and a second by Ms. Jo Alyce Harper.
Voting Aye – 4; Nay – 0

DELEGATIONS & RECOGNITIONS

Students who placed First, Second or Third at the Janice Mason Art Museum Primary/Intermediate School Art Show were recognized by the Board and the students displayed their artwork to the Board and others present. Appreciation was expressed to the parents and grandparents present and also to the Janice Mason Art Museum for their partnership with the Trigg County Schools. The following students were recognized:

Grade	First Place	Second Place	Third Place
Kindergarten	Ashley L Heinrich	Amy Roberts	Morgan Gabbard
First	Elijah Allen	Cameron Haag	Jacoby Clark
Second	Timothy Mendez	Colson Thomas	Michaela Garske
Third	*MaKenna Reed	Raven Farrow	Madison Wharton
Fourth	Magdalena Snodgrass	Kierslyn Thomas	Shane Simpson

* *Best of Show -MaKenna Reed*

#12-021 **CONSENT AGENDA**

Approval of the Consent Agenda as presented passed with a motion by Dr. Sharon Simmons and a second by Ms. Jo Alyce Harper.

- A. Approval of Minutes of February 9, 2012 Meeting
- B. Acknowledge the Following Superintendent's Personnel Actions

TRANSFER:

Ashley Hunter from Family Resource Center Program Assistant to Family Resource Center Coordinator, effective 02/08/2012

EMPLOYMENT:

Kewanis Kennedy, Head Track Coach, effective 01/17/2012

Mary Pennington, Head Girls Soccer Coach, effective 02/13/2102

APPROVAL OF:

Debra Calhoun, Trigg Tots Daycare Substitute, effective 02/07/2012

Jeffery Oakley, Substitute Teacher, Rank V, effective 02/21/2012

Kelly Allen, Substitute Teacher, Rank IV, effective 02/21/2012

C. Leave of Absence

1. FMLA for Marcy Simmons from January 17, 2012 to April 16, 2012

D. Issuance of Checks

1. 02/24/2102 \$574,273.70

E. Travel Requests

1. Five High School wrestlers and 2 chaperons to travel to Alltech Arena in Lexington, KY to participate in the State Wrestling Tournament on February 16 - 19, 2012
2. Fifteen TCIS/TCHS students, sponsors and chaperons to travel to Lexington, KY on March 9 - 10, 2012 to participate in the MARS ROVER CHALLENGE
3. Amend Middle School Baseball travel schedule approved at the January 26, 2012 meeting to include February 17 - 19, 2012 Jamboree at Rossview School in Clarksville, TN
4. Six FCCLA members and one Faculty Sponsor to travel to Louisville, KY on March 27 - 30, 2012 to participate in the State FCCLA Meeting.
5. Thirty-two DECA members, two faculty sponsors and one chaperon to travel to Louisville, KY on March 11 - 13, 2012 for state level Marketing Competition.
- F. Contracts for Services
 1. Contract for Technical Support with Total ID Solutions from February 1, 2012 – June 30, 2012 in the amount of \$165.00

Voting Aye – 4; Nay – 0

#12-022 STUDENT EUROPEAN TRIP

Motion for the approval for student travel to Europe with EF Educational Tours in June 2013 with the requirement that the students purchase the travel insurance passed with a motion by Ms. Sharon Simmons and a second by Ms. LaVern Baker following a presentation by Simone Parker.

Voting Aye – 4; Nay – 0

#12-023 DECLARE BUSES AS SURPLUS PROPERTY

Motion for the approval to declare seven buses owned by the Trigg County Schools as surplus property with the superintendent to make the written statement regarding surplus property as required by statute. The listed property was purchased for operational purposes and is no longer suitable for public use because it is either outdated or non-functioning and therefore, it is in the public interest to dispose of this property (KRS 45A.425 (2) & (4) either through the KISTA surplus bus auction this spring or surplus property auction. A description of the property is as follows:

92 International Chassis Wayne Body Bus	side # 29	VIN 1HV88PHNONH438161
96 International Chassis Amtram Body Bus	side # 16	VIN 1HVBBAAN3TH382835
93 International Chassis Amtram Body	side # 7	VIN 1HVBACN9RH587565
98 International Chassis Amtram Body	side # 41	VIN 1HVBBAANOXH217427
93 Chevy Chassis Collins Body	side # 31	VIN 1GBHG31Y3RF131510
93 Chevy Chassis Collins Body	side # 39	VIN 1GBHG1Y8RF131664
89 GMC Chassis	side # 37	VIN 6345V

passed with a motion by Ms. Jo Alyce Harper and a second by Ms. LaVern Baker.

Voting Aye – 4; Nay – 0

#12-024 APPROVAL OF KISTA RESOLUTION

Motion for the approval of the following attached KISTA Resolution authorizing the superintendent to act on behalf of the Board in connection with the sale of used school buses which have been declared surplus by the

Board and the participation of the Board in the pooled used bus sale conducted by the Kentucky Interlocal School Transportation Association (KISTA) on behalf of participating school districts and to accept or reject any and all bids received for the used buses immediately following the sale without further board action titled as follows: A RESOLUTION OF THE BOARD OF EDUCATION AUTHORIZING THE SUPERINTENDENT TO ACT FOR AND ON BEHALF OF THE BOARD IN CONNECTION WITH THE SALE OF USED SCHOOL BUSES WHICH HAVE BEEN AND ARE HEREBY DECLARED SURPLUS BY THE BOARD AND THE PARTICIPATION OF THE BOARD IN THE POOLED USED BUS SALE CONDUCTED BY THE KENTUCKY INTERLOCAL SCHOOL TRANSPORTATION ASSOCIATION ON BEHALF OF PARTICIPATING SCHOOL DISTRICTS (A copy of the resolution is on file in the Central Office.) passed with a motion by Ms. LaVern Baker and a second by Ms. Jo Alyce Harper. (A copy of the resolution is on file in the Central Office.)
Voting Aye – 4; Nay – 0

#12-025 **CANCELATION OF MARCH 22, 212 BOARD OF EDUCATION AND SCHEDULING WORKSHOP FOR MARCH 31, 2012**

Motion for the approval to cancel the March 22, 2012 Board of Education meeting and schedule a Board Work Session for Saturday, March 31, 2012 from 9:00 AM - 12:00 PM passed with a motion by Ms. Sharon Simmons and a second by Ms. LaVern Baker.
Voting Aye – 4; Nay – 0

#12-026 **AUTHORIZE THE SUPERINTENDENT TO ADVERTISE WORKER COMPENSATION**

Motion for the approval to authorize the superintendent to advertise for Workers Compensation Insurance bids passed with a motion by Ms. Jo Alyce Harper and a second by Ms. LaVern Baker.
Voting Aye – 4; Nay – 0

#12-027 **AUTHORIZE THE SUPERINTENDENT TO ADVERTISE GENERAL LIABILITY INSURANCE**

Motion to authorize the superintendent to advertise for General Liability Insurance bids passed with a motion by Ms. Jo Alyce Harper and a second by Ms. Sharon Simmons.
Voting Aye – 4; Nay – 0

#12-028 **AUTHORIZE THE SUPERINTENDENT TO ADVERTISE FOR STUDENT INSURANCE**

Motion for the approval to authorize the superintendent to advertise for bids for Student Insurance passed with a motion by Ms. LaVern Baker and a second by Ms. Jo Alyce Harper.
Voting Aye – 4; Nay – 0

#12-028 **APPROVAL OF 2012-2013 SCHOOL CALENDAR**

Motion for the approval of the Trigg County School Calendar for 2012-2013 with Option 2 passed with a motion by Ms. LaVern Baker and a second by Ms. Sharon Simmons.
Voting Aye – 4; Nay – 0

REPORTS

A. Superintendent's Report

1. Schools' Financial Reports
 - a. High School Financial Report
2. ASAP Presentation - Mr. Hamby presented a certificate to the Board from Kentucky School Boards Association for achieving the ASAP (Advancing Student Achievement to Proficiency) designation
3. Report on KIDS First Advocacy Day in Frankfort - Mr. Hamby and Ms. Simmons reported on their trip to Frankfort to meet with Senator Winters, Representative Tilley and Representative Henley. They had the opportunity to discuss concerns about SEEK, Preschool issues and the drop-out age. They also observed discussion of legislation being considered in the session.

B. Staff Reports Beth Sumner, Assistant Superintendent of Instruction

1. Updated the Board on the Operation Preparation Program where during the week of March 12-16, 2012, trained volunteers will meet one-on-one with every 8th- and 10th-grade student. Ms. Sumner expressed her gratitude to the community and to the Board members for volunteering for this program. Volunteers are receiving training either by coming into the Central Office or on-line. We have volunteers to accommodate the number of students that we have.

2. The Reality Store was held in the Middle School today.

C. Board Reports

Ms. Simmons - Will type a report on the trip to Frankfort and send it to the members of the Board. Was able to address the student drop-out age and unfunded mandates with Representatives.

#12-030 **ADJOURNMENT - TIME 8:45 PM**

Motion that the meeting be adjourned at 8:45PM passed with a motion by Ms. Jo Alyce Harper and a second by Ms. LaVern Baker.

Voting Aye – 4; Nay – 0

Chairperson

Superintendent

RECORD OF BOARD PROCEEDINGS
(Minutes)
Regular Meeting Trigg County Board of Education
March 08, 2012 7:00 PM
Trigg County Board of Education
Central Office Conference Room

Attendance Taken at 7:00 PM:

Present Board Members:

Ms. LaVern Baker
Mr. Mike Davis
Ms. Jo Alyce Harper

Absent Board Members:

Ms. Sharon Simmons

ATTENDING:

Travis Hamby, Superintendent	Beth Sumner, Asst. Superintendent Of Instruction	James Mangels, Dir. Of Student Services & Personnel
Howell Hopson, Bd. Attorney	Brian Futrell	Eileen Kehrwald
Franklin Clark, Cadiz Record	Annie Catron, WKDZ	Faye Stevens
Kristi Miller	Brooke Stinson	Ann Taylor

Chairman Davis asked if the members had reviewed the agenda and if there were any questions or items to be removed from the Consent Agenda.

#12-031 **APPROVAL OF AGENDA**

Approval of the agenda as presented passed with a motion by Ms. LaVern Baker and a second by Ms. Jo Alyce Harper.

Voting Aye – 3; Nay – 0

REPORTS BY INSTRUCTIONAL SUPERVISORS AND PRINCIPALS

- A. District Improvement Plan - Instructional Supervisors, Faye Stevens and Brooke Stinson gave an update on the Implementation and Impact of the District Improvement Plan. (A copy of the report is on file in the Central Office.)
- B. High School Report - HS/MS Instructional Supervisor, Faye Stevens gave an update on the Implementation and Impact of the High School Improvement Plan. (A copy of the report is on file in the Central Office.)
- C. Middle School Report – Middle School principal, Kristi Miller, gave an update on the Implementation and Impact of the Middle School Improvement Plan. (A copy of the report is on file in the Central Office.)
- D. Intermediate School Report – Intermediate School principal, Brian Futrell, gave an update on the Implementation and Impact of the Intermediate School Improvement Plan. (A copy of the report is on file in the Central Office.)
- E. Primary School Report – Primary School principal, Ann Taylor, gave an update on the Implementation and Impact of the Primary School Improvement Plan. (A copy of the report is on file in the Central Office.)

#12-032 **CONSENT AGENDA APPROVED BY BOARD**

Approval of the Consent Agenda as presented passed with a motion by Ms. Jo Alyce Harper and a second by Ms. LaVern Baker.

- A. Approval of Minutes of February 23, 2012 Meeting
- B. Acknowledge the Following Superintendent's Personnel Actions
EMPLOYMENT:
Scott Hill, Assistant Track Coach, effective 02/13/2012
George Pennington, HS Math Teacher, effective 03/13/12
APPROVAL OF:
Audrey Morgan, Substitute Teacher, Rank IV, effective 3/5/2012
Timothy Morgan, Substitute Teacher, Rank IV, effective 3/5/2012
Karen Grubbs, Substitute Food Service Worker, effective 02/06/2012

Tasha Henderson, Substitute Teacher, Rank IV, effective 3/5/2012

- C. Leave of Absence
 - 1. FMLA for Brandy Woodall for up to five additional leave without pay days for medical reasons
 - 2. Approval of nine leave without-pay days for Wendy Hammond for February 6-16, 2012 for medical reasons.
 - D. Issuance of Checks
 - 1. 03/09/2012 \$224,017.56
 - E. Travel Requests
 - 1. Seventy-two students, one faculty sponsor and 15 chaperons to travel to Louisville, KY on April 3, 2102 to participate in the KYNASP State Archery Tournament
 - F. Approval of Primary/Intermediate Schools Fund-Raising Activity
- Voting Aye – 3; Nay – 0

#12-033 **APPROVAL OF SIXTH AND FINAL PAYMENT TO MECHANICAL CONSULTANTS, INC.**

Motion for the Sixth and Final Payment to Mechanical Consultants, Inc. in the amount of \$5,000.00 for Trigg County Vocational School HVAC Replacement Project passed with a motion by Ms. LaVern Baker and a second by Ms. Jo Alyce Harper.

Voting Aye – 3; Nay – 0

#12-034 **USE OF COMMON CARRIER FOR ARCHERY TEAM**

Motion for the approval of the use of a common carrier (The Free Enterprise System, Inc.) for the Trigg County Archery team to travel to and return from Louisville, KY on April 3, 2012 passed with a motion by Ms. Jo Alyce Harper and a second by Ms. LaVern Baker.

Voting Aye – 3; Nay – 0

#12-035 **CONTRACT WITH KEM, DUGUID AND ASSOCIATES FOR AUDIT SERVICES FOR FY 12**

Motion for the approval to utilized the professional audit services of Kem, Duguid, & Associates FY12 for Trigg County Schools in the amount of \$14,600.00 passed with a motion by Ms. LaVern Baker and a second by Ms. Jo Alyce Harper.

Voting Aye – 3; Nay – 0

#12-036 **MOU BETWEEN CABINET FOR HEALTH AND FAMILY SERVICES AND TRIGG COUNTY SCHOOLS**

Motion for the approval of the BAA/MOU between the Cabinet for Health and Family Services and Trigg County Schools for agencies to share eligibility information and establish procedures for safeguarding information in public assistance programs after striking or adjusting Section 2.1P of the document passed with a motion by Ms. LaVern Baker and a second by Ms. Jo Alyce Harper.

Voting Aye – 3; Nay – 0

#12-037 **RENEW CONTRACT WITH INSURANCE CENTER OF MURRAY & MAYFIELD FOR GENERAL LIABILITY, ERRORS AND OMISSIONS, FLEET, PROPERTY, EARTHQUAKE INSURANCE**

Motion to exercise the option to renew the contract with Insurance Center of Murray & Mayfield for general liability, errors and omissions, fleet, property, earthquake insurance and \$5,000,000.00 umbrella coverage for the estimated amount of \$ 74,081.00 with the period of the contract to be from July 1, 2012 through June 30, 2013 passed with a motion by Ms. Jo Alyce Harper and a second by Ms. LaVern Baker.

Voting Aye – 3; Nay – 0

#12-038 **ACCEPT RACE TO THE TOP ROUND THREE OFFER**

Motion to accept the funding from RTTT (Race to the Top) Round 3, agree to the SOW (Scope of Work) set forth in the document and to sign the assurances that the funds will be allocated for the purposes set out in the agreement (A copy of the Kentucky Race To The Top Local School District Scope of Work Agreement is on file in the Central Office.) passed with a motion by Ms. Jo Alyce Harper and a second by Ms. LaVern Baker.

Voting Aye – 3; Nay – 0

#12-039 **FIRST READING OF REVISED BOARD POLICY 08.113**

Motion for the approval to acknowledge the First Reading of Revised Board Policy 08.113 (Graduation Requirements) passed with a motion by Ms. LaVern Baker and a second by Ms. Jo Alyce Harper.
Voting Aye – 3; Nay – 0

#12-040 **LETTER OF INTENT FOR CONTINUATION OF SCHOOL ENERGY MANAGEMENT PROJECT**

Motion for the approval of signing the letter of intent to continue the School Energy Management Project utilizing 50% matching funds passed with a motion by Ms. Jo Alyce Harper and a second by Ms. LaVern Baker.
Voting Aye – 3; Nay – 0

REPORTS

- A. Superintendent's Report
1. Operation Preparation will be in the Middle School and High School all next week.
 2. SKIT will be presenting "Our Town" next weekend at the Little Theater. This performance follows a series of workshops made possible through a grant received by JMAM
- B. Staff Reports
1. James Mangels, Director of Student Services and Personnel
Average Daily Report for Month Seven and August 9, 2012 – March 9, 2012
 2. Linda Tribble, CFO
March General Fund Budget Report

#12-041 **MOTION TO GO INTO EXECUTIVE SESSION PER KRS 61.810 (1)(F) - TIME 8:53 PM**

Motion to enter into Executive Session per KRS 61.810 (1)(f) for discussion which might lead to the appointment, discipline or dismissal of an individual employee or student at 8:53 PM passed with a motion by Ms. LaVern Baker and a second by Ms. Jo Alyce Harper.
Voting Aye – 3; Nay – 0

#12-042 **MOTION TO ADJOURN EXECUTIVE SESSION - TIME 9:29 PM**

Motion to adjourn Executive Session at 9:29 PM passed with a motion by Ms. Jo Alyce Harper and a second by Ms. LaVern Baker.
Voting Aye – 3; Nay – 0

#12-043 **EXTEND RESPONSE TIMELINE BY TEN DAYS**

Motion to extend the response timeline by ten days for a complaint under Board Policy 09.42811 passed with a motion by Ms. Jo Alyce Harper and a second by Ms. LaVern Baker.
Voting Aye – 3; Nay – 0

#12-044 **ADJOURNMENT - TIME 9:32 PM**

Motion that the meeting be adjourned at 9:32 PM passed with a motion by Ms. Jo Alyce Harper and a second by Ms. LaVern Baker.
Voting Aye – 3; Nay – 0

Chairperson

Superintendent

RECORD OF BOARD PROCEEDINGS
(Minutes)
Called Working Session
March 31, 2012 9:50 AM
Trigg County Board of Education Conference Room

Attendance Taken at 9:50 AM:

Present Board Members:

Ms. LaVern Baker
Mr. Mike Davis
Ms. Jo Alyce Harper
Mr. Donnie Holland
Ms. Sharon Simmons

ATTENDING:

Travis Hamby, Superintendent	Beth Sumner, Asst. Superintendent Of Instruction	James Mangels, Dir. Of Student Services & Personnel
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Chairman Davis called the Working Session to order. The notice of the working session has been published with the topics to be discussed twenty-four hours prior to the opening of the working session.

During the Working Session, the following topics were discussed:

- I. Discussion of PLC's (Professional Learning Communities)
- II. Discussion of College/Career Readiness
- III. Discussion of Curriculum & Instruction Update
- IV. Discussion of New Assessment System
- V. Discussion of Early Childhood Education
- VI. Discussion of Budget
- VII. Discussion of Board Reports (reports from school staff)

#12-048 **ADJOURNMENT - TIME 12:55 PM**

Motion that the meeting be adjourned at 12:55 PM passed with a motion by Ms. Jo Alyce Harper and a second by Ms. Sharon Simmons.

Voting Aye -5; Nay - 0

Chairperson

Superintendent

RECORD OF BOARD PROCEEDINGS
(Minutes)
Board of Education Regular Meeting
April 12, 2012 7:00 PM
Trigg County Board of Education
Central Office

Attendance Taken at 7:02 PM:

Present Board Members:

Mr. Mike Davis
Ms. Jo Alyce Harper
Mr. Donnie Holland

Absent Board Members:

Ms. LaVern Baker
Ms. Sharon Simmons

ATTENDING:

Travis Hamby, Superintendent	Beth Sumner, Asst. Superintendent Of Instruction	Howell Hopson, Bd. Attorney
Franklin Clark, Cadiz Record	Linda Tribble	Eileen Kehrwald
Christi Wilson	Kameo Bingham	Annie Catron, WKDZ

Chairman Davis asked if the members had reviewed the agenda and if there were any questions or items to be removed from the Consent Agenda.

#12-049 APPROVAL OF AGENDA

Approval of the agenda as presented passed with a motion by Ms. Jo Alyce Harper and a second by Mr. Donnie Holland.

Voting Aye -3; Nay - 0

INSTRUCTIONAL REPORTS

Beth Sumner, Asst. Supt. of Instruction, reported on work being done on the KY Core Academic Standards and the Standards Based Units of Study that are being used in the classrooms along with Common Assessments. The Board received information on High School Graduates College/Career Readiness Percentage, a sample of Standards for Writing Progressions K -12, a sample of a Unit of Study and Standards Tool for measuring mastery of specific standards on an assessment.

DELEGATIONS & RECOGNITIONS

Kameo Bingham and Christi Wilson were recognized as attending the meeting as members of the Youth Leadership Team.

#12-050 CONSENT AGENDA

Motion for the approval of the Consent Agenda as presented passed with a motion by Mr. Donnie Holland and a second by Ms. Jo Alyce Harper.

- A. Approval of Minutes
 - 1. Minutes of March 8, 2012 Meeting
 - 2. Minutes of Special Called Meeting March 31, 2012
 - 3. Minutes of March 31, 2012 Workshop
- B. Acknowledge the Following Superintendent's Personnel Actions

RETIREMENT:

Margaret Maddox, Teacher, effective 06/30/2012

RESIGNATION:

Matthew Wilder, Freshman Girls' Basketball Coach, effective 03/29/2012

Marsha Holland, Bus Driver, effective 04/16/2102

Martha Metcalfe, Career and Post-Secondary Coordinator, effective 04/04/212

Donna Shelton, MS Asst. Girls Basketball, effective 03/23/2012

EMPLOYMENT:

Josh Hestand, Custodian (240 Day), effective 03/ 26/2012

Faith Chinn, Custodian (200-Day), effective 03/26/2012

APPROVAL OF:

Heather Reddick, Substitute Teacher, Rank V, effective 04/16/2012

C. Leave of Absence

1. FMLA for Latrisha Bradley April 16, 2012 - August 11, 2012
2. FMLA for Pamela Flood from April 6, 2012 - May 18, 2012

D. Issuance of Checks

1. 04/10/2012 \$175,823.86

E. Travel Requests

1. Approval for ten DECA Students and two faculty sponsors to travel to Salt Lake City, UT for International Marketing Competition on April 28, 2012 - May 2, 2012
2. 72 Archers, 15 faculty sponsors and 15 chaperones to travel to Louisville, KY for National Archery Tournament on May 12, 2012

F. Contracts

1. Enter into agreement with American Red Cross for the use of Trigg County School facilities as a mass care shelter for individuals and families who are victims of disaster

Voting Aye –3; Nay – 0

#12-051 SECOND READING / APPROVAL OF BOARD POLICY 08.113 (GRADUATION REQUIREMENTS)

Motion for the approval to acknowledge the Second Reading and approval of revised Board Policy 08.113 (Graduation Requirements) passed with a motion by Ms. Jo Alyce Harper and a second by Mr. Donnie Holland.

Voting Aye –3; Nay – 0

#12-052 AUTHORIZE SUPERINTENDENT TO ADVERTISE FOR BIDS AND SET BID OPENING DATE FOR SCHOOL PICTURES AND YEARBOOKS

Motion for the approval to authorize the superintendent to advertise for school pictures and yearbook bids for 2012-2013 School year with a two year option to renew and to set the bid opening date for both pictures and yearbook as May 8, 2012 at 1:00 PM in the Trigg County Board of Education Conference Room passed with a motion by Ms. Jo Alyce Harper and a second by Mr. Donnie Holland.

Voting Aye –3; Nay – 0

#12-053 APPROVAL OF COMMON CARRIER FOR DECA TRIP

Motion for the approval for the use of a common carrier (Southwest Airline) for the DECA students to travel to Salt Lake City, UT for International Competition from April 28, 2012 - May 2, 2012 passed with a motion by Mr. Donnie Holland and a second by Ms. Jo Alyce Harper.

Voting Aye –3; Nay – 0

#12-054 APPROVAL OF AMENDED 2011-2012 SCHOOL CALENDAR

Motion for the approval of the amended school calendar for 2011-2012 School Year with the final day with students as May 16, 2012 and closing day for staff as May 17, 2012 passed with a motion by Ms. Jo Alyce Harper and a second by Mr. Donnie Holland.

Voting Aye –3; Nay – 0

#12-055 EXERCISE OPTION OF RENEWAL FOR DEPOSITORY BANKING SERVICES WITH HERITAGE BANK

Motion for the approval to exercise the two-year option of renewal for the conditions of the proposal with Heritage Bank for banking services for FY 13 and FY 14 passed with a motion by Mr. Donnie Holland and a second by Ms. Jo Alyce Harper.

Voting Aye –3; Nay – 0

#12-056 APPROVAL OF USE OF COMMON CARRIER FOR ARCHERY TEAM

Motion for the approval of the use of a common carrier (The Free Enterprise System, Inc.) for the Trigg County Archery team to travel to and return from Louisville, KY on May 12, 2012 passed with a motion by Ms. Jo Alyce Harper and a second by Mr. Donnie Holland.
Voting Aye -3; Nay - 0

#12-057 APPROVAL OF GRANT APPLICATION FOR DOLLAR GENERAL LITERACY GRANT

Motion for the approval for the Trigg County High School Dollar General Literacy Foundation Grant Application in the amount of \$4,000.00 passed with a motion by Ms. Jo Alyce Harper and a second by Mr. Donnie Holland.
Voting Aye -3; Nay - 0

REPORTS

A. Superintendent's Report

1. Schools' Financial Reports
 - a. High School Financial Report
 - b. Intermediate Financial Report
 - c. Primary School Financial Report
 - d. Middle School Financial Report
2. Rotary Auction is April 16 - 20, 2012 at the Cadiz Baptist Church Annex.
3. Taster's Choice Fundraiser will be in the Trigg County Schools Cafeteria on Thurs., April 26 from 5:00 - 7:00 PM. Information has been placed by your computer.
4. Academic Recognition Ceremony will be held in the High School Gymnasium on April 23, 2012 beginning at 6:00 PM
5. Middle School/High School Art Show is at the Janice Mason Art Museum until April 29. Opening Night was April 6.
6. Jr./Sr. Prom is scheduled for Friday, April 27 at the Lake Barkley State Park Convention Center
7. Spotlight on Trigg County Schools will be on WKDZ on Tuesday during the Rotary Auction.
8. Rotary Kick-off Breakfast will be held at the Lodge Convention Center on Monday, April 16. Doors open at 6:00 AM.

B. Staff Reports

Beth Sumner reported that the Tip Line staff training has been completed and will be up and running next week.

#12-058 MOTION TO GO INTO EXECUTIVE SESSION PER KRS 61.810 (1)(F)- TIME

Motion to enter into Executive Session per KRS 61.810 (1)(f) for discussion which might lead to the appointment, discipline or dismissal of an individual employee or student at 8:48 PM passed with a motion by Ms. Jo Alyce Harper and a second by Mr. Donnie Holland.
Voting Aye -3; Nay - 0

#12-059 MOTION TO ADJOURN EXECUTIVE SESSION - TIME 9:48 PM

Motion to adjourn the Executive Session at 9:48 PM passed with a motion by Ms. Jo Alyce Harper and a second by Mr. Donnie Holland.
Voting Aye -3; Nay - 0

Action Related to Executive Session

There was no action taken following Executive Session

#12-060 ADJOURNMENT - TIME 9:49 PM

Motion that the meeting be adjourned at 9:49 PM passed with a motion by Ms. Jo Alyce Harper and a second by Mr. Donnie Holland.
Voting Aye -3; Nay - 0

Chairperson

Superintendent

DRAFT

RECORD OF BOARD PROCEEDINGS
(Minutes)

Board of Education Regular Meeting
April 26, 2012 7:00 PM
Trigg County Board of Education
Central Office Conference Room

Attendance Taken at 7:00 PM:

Present Board Members:

Ms. LaVern Baker
Mr. Mike Davis
Ms. Jo Alyce Harper
Mr. Donnie Holland
Ms. Sharon Simmons

ATTENDING:

Travis Hamby, Superintendent

Howell Hopson, Bd. Attorney
Franklin Clark, Cadiz Record
Zach Thorpe
Landon Sumner
Judy Terrell
John Hall
Chloe Williamson
Gracie Hill
Raysha Staples
Taylor Gray
Gail Finley
Ann Taylor
Nikki Etheridge

Beth Sumner, Asst. Superintendent
Of Instruction
Linda Tribble
Robin Stevens, WKDZ
Amy Carneyhan
Kristi Miller
Becky Williamson
Brian Edwards
Hannah Colbert
Mary Jones
Connie Gray
Nathan Gray
Faye Stevens
Brian Futrell

James Mangels, Dir. Of Student
Services & Personnel
Eileen Kehrwald
Matt Ladd
Joy Colbert
Malessa Mitchell
KC Williamson
Emmalae Staples
Yalaiah Bradley
Christy Hill
Scotty Gray
Barron R. Finley
Brooke Stinson
Shannon Burcham

Chairman Davis asked if the members had reviewed the agenda and if there were any questions or items to be removed from the Consent Agenda.

#12-061 APPROVAL OF AGENDA

Motion for the approval of the agenda as presented passed with a motion by Ms. LaVern Baker and a second by Ms. Jo Alyce Harper.
Voting Aye -5; Nay - 0

DELEGATIONS & RECOGNITIONS

Amy Carneyhan and students who participated in the MARS Rover Competition explained the program, presented a demonstration with one of the MARS Rovers that they had taken to competition and showed a video with details about the program.

REPORTS BY PRINCIPALS

- A. High School Principal, Shannon Burcham, reported to the Board on Unit of Study Common Assessment Results in Algebra II, Biology, English and US History. He reported on the Standards measured for mastery and the PLC Remediation/Enrichment Activities being used to address areas not mastered.
- B. Middle School Principal, Kristi Miller, reported to the Board on the Unit of Study Common Assessment Results Sixth Grade Reading/Historical Fiction, Geometry Grade Six, Seventh Grade Science, Eighth Grade Drama and Eighth Grade Persuasive Writing. She reported on the Standards measured for mastery and the PLC Remediation/Enrichment Activities being used to address areas not mastered.
- C. Intermediate School Principal, Brian Futrell, reported to the Board on the Unit of Study Common Assessment Results in Third Grade Geometry, Fourth Grade Geometry, and Fifth Grade Reading. He reported on the

Standards measured for mastery and the PLC Remediation/Enrichment Activities being used to address areas not mastered.

- D. Primary School Principal, Ann Taylor, reported to the Board on the Unit of Study Common Assessment Results in Kindergarten on four Standards with rhyming words and syllables, First Grade Standards in measuring and counting and in Second Grade Standards in areas of Language Arts. She reported on the Standards measured for mastery and the PLC Remediation/Enrichment Activities being used to address areas not mastered.

#12-062 **CONSENT AGENDA APPROVED BY BOARD**

Motion for the approval of the Consent Agenda as presented passed with a motion by Ms. Sharon Simmons and a second by Ms. LaVern Baker.

- A. Approval of Minutes of April 12, 2012 meeting
- B. Acknowledge the Following Superintendent's Personnel Actions
RETIREMENT:
Carol Cook, Middle School Teacher, effective 07/01/2012
RESIGNATION:
Anthony Freeman, Substitute Bus Driver, effective 04/16/2012
- C. Issuance of Checks
 - 1. 04/25/2012 \$100,263.71
 - 2. 04/24/2012 \$313.00
- D. Travel Requests
 - 1. Sixty-six Project Enrich students, four faculty sponsors and sixty-six other chaperones to travel to Cincinnati, Ohio June 2 - 4, 2012
 - 2. Thirty-eight MS 8th Grade Band students, two faculty sponsors and two chaperones to travel to Santa Claus, IN on May 5, 2012
- E. Approval of Annual Contracts or MOA's for Services
 - 1. Contract with Total ID Solutions in the amount of \$250.00 from April 1, 2012 through June 30, 2013 for Sex Offender Screening Service
 - 2. Contract with Enterasys Secure Networks in the amount of \$4083.83 for maintenance support for all network equipment from 06/30/12 through 06/30/13
 - 3. Renewal of Lease agreement with Airgas for Transportation Department from 03/2012 - 03/2013 in the amount of \$243.00

Voting Aye -5; Nay - 0

#12-063 **ACKNOWLEDGE REVIEW OF SPECIFICATIONS FOR DOOR ACCESS CONTROL SYSTEM FOR TRIGG COUNTY SCHOOLS CAMPUS AND APPROVAL OF BG 3 FOR \$156,751.00**

Following a presentation by Superintendent Travis Hamby and Director of Operations Matt Ladd, a motion to acknowledge review of specifications and architects drawings for Door Access Control System for Trigg County Schools Campus and for the approval of BG-3 in the amount of \$156,751.00 passed with a motion by Ms. Sharon Simmons and a second by Ms. Jo Alyce Harper.

Voting Aye -5; Nay - 0

#12-064 **WORKERS COMPENSATION INSURANCE**

Motion to award the contract for Workers Compensation Insurance FY13 to Insurance Center of Murray & Mayfield utilizing Summit Insurance in the amount of \$77,609.00 for 2012-2013 passed with a motion by Ms. LaVern Baker and a second by Mr. Donnie Holland.

Voting Aye -5; Nay - 0

#12-065 **STUDENT INSURANCE**

Motion to accept the bid from Roberts Insurance for Student Insurance for usual and customary in the amount of \$ 56,028.67 and the catastrophic plan in the amount of \$2427.10 passed with a motion by Ms. Sharon Simmons and a second by Mr. Donnie Holland contingent on further information received by Travis Hamby concerning disallowed claims.

Voting Aye -5; Nay - 0

#12-066 **KY COLLEGE COACH MEMORANDUM OF AGREEMENT WITH KENTUCKY HIGHER EDUCATION ASSISTANCE AUTHORITY**

Motion for the approval of the KY College Coach Memorandum of Agreement with the Kentucky Higher Education Assistance Authority from September 1, 2011 through July 31, 2012 passed with a motion by Ms. Jo Alyce Harper and a second by Ms. Sharon Simmons.
Voting Aye -5; Nay - 0

#12-067 **AFFIRM CAREER & POSTSECONDARY PLANNER AT 187-DAY CONTRACT**

Motion to affirm the 187-day classified position of Career & Postsecondary Planner with the salary to be commensurate with the board approved Rank IV Certified Salary Schedule. passed with a motion by Ms. LaVern Baker and a second by Ms. Jo Alyce Harper.
Voting Aye -5; Nay - 0

#12-068 **APPLICATION FOR AMERICA'S FARMERS GROW RURAL EDUCATION GRANT**

Motion for the approval of the application of the America's Farmers Grow Rural Education Grant with no matching funds required passed with a motion by Ms. Sharon Simmons and a second by Ms. LaVern Baker.
Voting Aye -5; Nay - 0

#12-069 **RENEWAL OF CONTRACT WITH PHANTOM TECHNOLOGIES FOR IBOSS WEB FILTER**

Motion for the renewal with Phantom Technologies for iBoss Web Filter for two years in the amount of \$8,235.00 with the opt out option with refund at the end of the first year passed with a motion by Ms. Sharon Simmons and a second by Ms. Jo Alyce Harper.
Voting Aye -5; Nay - 0

#12-070 **AGREEMENT BETWEEN THE KENTUCKY DEPARTMENT OF EDUCATION AND THE TRIGG COUNTY SCHOOL DISTRICT FOR THE PROVISION AND REIMBURSEMENT OF MEDICAID SCHOOL BASED ADMINISTRATIVE CLAIMING ACTIVITIES (SBAC)**

Motion for the approval of Agreement between the Kentucky Department of Education and the Trigg County School District for the provision and reimbursement of Medicaid School Based Administrative Claiming activities (SBAC) passed with a motion by Ms. Sharon Simmons and a second by Ms. Jo Alyce Harper.
Voting Aye -5; Nay - 0

#12-071 **ABOLISH THE STC EXTRA DUTY SUPPLEMENT AND ESTABLISH THE 187-DAY CLASSIFIED POSITION OF DISTRICT COMPUTER TECHNICIAN**

Motion for the approval to abolish the STC extra duty supplement (10 extended employment days) and establish the 187-day classified position of District Computer Technician passed with a motion by Ms. LaVern Baker and a second by Ms. Jo Alyce Harper.
Voting Aye -5; Nay - 0

REPORTS

- A. Superintendent's Report
 1. Schools' Financial Reports
 - a. High School Financial Report
 - b. Intermediate School Financial Report
 - c. PS Financial Report
 - d. MS Financial Report
 2. Education Celebration was held on Tuesday at the Rotary Auction. It went well. Next year we plan to involve more students.
 3. Next Generation Leadership Academy is a six session program designed with three main goals:
 - 1) Improve and deepen learning for ALL students.
 - 2) Build infrastructures to increase the percentage of graduates ready for college and career.
 - 3) Provide leaders options, tools and support to redesign new systems for learning.Superintendent Hamby expressed interest in attending this program.
 4. Tickets are available for Project Graduation Fun Night to be held on May 5. Ticket prices are 2 for \$100.00 or a table of six for \$250.00.
 5. Prom is this Friday, April 27 at the Lake Barkley State Park Convention Center

6. Testing is the last fourteen days of the school year. High School begins on Monday, April 30. Grades 3 - 8 begin on May 7.
7. Graduation is May 18 beginning at 8:30 PM. The Board will assemble in the Conference Room at 8:00 PM.
8. KSBA and Owensboro will be hosting a Legislative Update on Tues, May 8, 2012 beginning at 7:00 PM. Sharon Simmons will be attending.

B. Staff Reports
James Mangels, reported to the Board on Staffing Allocations

#12-072 **MOTION TO GO INTO EXECUTIVE SESSION PER KRS 61.810(1)(F) TIME 10:49 PM**

Motion for the approval to enter into Executive Session per KRS 61.810(1)(f) for the purpose of discussion which might lead to the appointment, discipline or dismissal of an individual employee or student 10:49 PM passed with a motion by Ms. Jo Alyce Harper and a second by Mr. Donnie Holland.
Voting Aye -5; Nay - 0

#12-073 **MOTION TO ADJOURN EXECUTIVE SESSION - TIME 11:27 PM**

Motion to adjourn Executive Session at 11:27 PM passed with a motion by Ms. LaVern Baker and a second by Ms. Jo Alyce Harper.
Voting Aye -5; Nay - 0

ACTION RELATED TO EXECUTIVE SESSION

There was no Board action following Executive Session

#12-094 **ADJOURNMENT - TIME 11:28 PM**

Motion that the meeting be adjourned at 11:28 PM passed with a motion by Ms. Jo Alyce Harper and a second by Ms. LaVern Baker.
Voting Aye -5; Nay - 0

Chairperson

Superintendent

RECORD OF BOARD PROCEEDINGS
(Minutes)
Regular Meeting
May 10, 2012 7:00 PM
Trigg County Board of Education
Central Office Conference Room

Attendance Taken at 7:03 PM

Present Board Members:

Mr. Mike Davis
Mr. Donnie Holland
Ms. Sharon Simmons

Absent Board Members:

Ms. LaVern Baker
Ms. Jo Alyce Harper

Updated Attendance:

Ms. Jo Alyce Harper was updated to present at: 7:07 PM

ATTENDING:

Travis Hamby, Superintendent	Beth Sumner, Asst. Superintendent Of Instruction	James Mangels, Dir. Of Student Services & Personnel
Kristi Miller	Elizabeth Johnson	Eileen Kehrwald
Franklin Clark, Cadiz Record	Robin Stevens, WKDZ	Chris Catron
Brooke Stinson	Ann Taylor	Andrew Mroch
Kara Smith	Lucinda M. Barnett	Karen Kniaz
Paula Maddox	Cameron Kniaz	Maurice Catlett
Dylan Hancock	Shane Edmonson	Rachel Cook
James Garvin	Rachelle Garvin	Penny Baker
Marty Jagers	Theresa Wilson	

Chairman Davis asked if the members had reviewed the agenda and if there were any questions or items to be removed from the Consent Agenda.

#12-095 **APPROVAL OF AGENDA**

Motion for the approval of the agenda as presented passed with a motion by Ms. Sharon Simmons and a second by Mr. Donnie Holland.

Voting Aye –3; Nay – 0

DELEGATIONS & RECOGNITIONS

- A. Elizabeth Johnson was recognized for attending the meeting as a member of Trigg County Youth Leadership.
- B. The Board recognized Cameron Kniaz, Maurice Catlett, Dylan Hancock, Shane Edmonson, Rachel Cook, James Garvin and Rachelle Garvin for their success at Regional Special Olympics. The students will also be participating in State Special Olympics Competition. They were accompanied by teachers Ms. Penny Baker, Ms. Theresa Wilson and Ms. Lucinda Barnett.
- C. Chris Catron, District Technology Coordinator, updated the Board on the Technology Plan for July 1, 2012 through June 30, 2015. The plan includes goals in the following areas: Curriculum and Instructional Integration, Student Technology Literacy, Staff Training, and Technology Goals for the infrastructure.
- D. Paula Maddox, Director of School Food Services presented a plan for the necessary increase in lunch prices as mandated by the Federal School Lunch Program. “Effective SY beginning July, 1, 2011, schools are required to charge students for paid meals at a price that is on average equal to the difference between free meal reimbursement and paid meal reimbursement; Schools that currently charge less are required to gradually increase their prices over time until they meet the requirement.”

REPORTS BY PRINCIPALS

The principals from the four schools presented their reflections on the implementation of the new English/Language Arts and Math Standards and the PLC (Professional Learning Community) work that has been accomplished this year.

They also informed the Board of the plans in place for the Summer Professional Development and the topics that they will be working on.

#12-096 CONSENT AGENDA APPROVED BY BOARD

Approval of the Consent Agenda as presented passed with a motion by Ms. Jo Alyce Harper and a second by Mr. Donnie Holland.

- A. Approved of Minutes of April 26, 2012 meeting
- B. Acknowledged the Following Superintendent's Personnel Actions
EMPLOYMENT:
Andrea Evers, Director of Special Education, effective 07/01/2012
- C. Leave of Absence
 - 1. Brenda Boren, Custodian, FMLA Leave starting April 20, 2012 - June 4, 2012.
- D. Issuance of Checks
 - 1. 04/27/2012 \$13,055.37
 - 2. 05/10/2012 \$286,628.22

Voting Aye -4; Nay - 0

#12-097 KIDS NOW EARLY CHILDHOOD INITIATIVE

Following a presentation by Brooke Stinson, PS/IS Instructional Supervisor, explaining the grant, a motion for the approval of the application for KIDS Now Early Childhood Initiative Grant in the amount of \$7890.00 with no matching funds passed with a motion by Ms. Sharon Simmons and a second by Ms. Jo Alyce Harper.

Voting Aye -4; Nay - 0

#12-098 CAFETERIA MEAL PRICES FOR 2012-13 SCHOOL YEAR

Motion for the approval to set the Cafeteria Meal Pricing for the 2012-13 school year as follows: Student Breakfast \$1.00; Student Reduced Breakfast \$0.30; Student Lunch \$1.60; Student Reduced Lunch \$0.40; Adult Breakfast \$1.25; Adult Lunch \$2.60 passed with a motion by Ms. Jo Alyce Harper and a second by Ms. Sharon Simmons.

Voting Aye -4; Nay - 0

#12-99 PURCHASE OF BAND EQUIPMENT

Motion for the approval to purchase band equipment from The Woodwind & Brasswind in the amount of \$16,938.00 passed with a motion by Ms. Sharon Simmons and a second by Ms. Jo Alyce Harper. (A copies of the price quotes are on file in the Central Office.)

Voting Aye -4; Nay - 0

#12-100 APPROVAL OF 2012-2013 SALARY SCHEDULE

Motion for the approval of the 2012-2013 Salary Schedule reflecting a 1% Cost of Living Increase for all salary schedules except for Extended School Services and Professional Development and with the noted changes in the Extra Duty Salary Schedule passed with a motion by Ms. Sharon Simmons and a second by Ms. Jo Alyce Harper. (A copy of the Salary Schedule is on file in the Central Office.)

Voting Aye -4; Nay - 0

#12-101 APPROVAL OF DISTRICT TECHNOLOGY PLAN

Motion for the approval of the 2012-2015 District Technology Plan passed with a motion by Ms. Sharon Simmons and a second by Ms. Jo Alyce Harper.

Voting Aye -4; Nay - 0

DISCUSSION OF MILITARY FAMILY SUPPORT GRANT

The district has been approached by Murray State University to possibly submit and host a federal grant to provide counseling services to students of military families. This proposal will be designed to enable school educators and counselors to understand the unique needs of students of military families and to adapt new and innovative techniques to meet their needs.

The purpose of the discussion was to seek input before the grant is written. There are no matching funds required with the grant application. The Board was in agreement that it sounded like a good program and to proceed with the grant process.

#12-102 **BIDS FOR SCHOOL PICTURES AND SENIOR PICTURES**

Motion for the approval to award the Picture Bid and Senior Picture Bid to Graham Photography for the School year 2012-2013, with a two-year option to renew passed with a motion by Ms. Sharon Simmons and a second by Mr. Donnie Holland.

Voting Aye -4; Nay - 0

#12-103 **APPROVE USE OF ELEMENTARY SCHOOL GYMNASIUM FOR FUNDRAISER DANCE**

Motion for the approval of the use of the Elementary Gymnasium by the Trigg County Sheriff's Department consistent with Board Policy 05.3 including a waiver of restrictions allowing the group to hold a dance passed with a motion by Ms. Sharon Simmons and a second by Mr. Donnie Holland.

Voting Aye -4; Nay - 0

REPORTS

A. Superintendent's Report

1. Schools' Financial Reports
 - a. Middle School Financial Report
 - b. Primary School Financial Report
 - c. Intermediate School Financial Report
2. Graduation ceremony begins at 8:30 PM on Friday, May 18. Meet in the Board Office by 8:00 PM
3. Baccalaureate is scheduled for Wednesday, May 16 beginning at 7:00 PM
4. Closing Day luncheon will be held in the Cafeteria beginning at 11:30 AM on Thursday, May 17
5. The Trigg County Arrowcats Archery team will leave Saturday morning for the National Archery in the Schools Program National Tournament in Louisville. Both the Trigg County High School and Middle School teams took first place in the Kentucky State Tournament earlier in the year, with the Elementary School taking 3rd.
6. The final district-wide Professional Learning Community meeting was held yesterday. Trigg County is one of eight districts invited to participate in Learning Forward.

B. Staff Reports

Beth Sumner - The Kentucky Department of Education came to the Trigg County Middle School for an unannounced site visit that the Department conducts during the K-Prep testing. The Middle School passed with flying colors.

C. Board Reports

1. Mr. Davis - Will not be able to attend the graduation ceremony. Have a granddaughter graduating in Tennessee the same day.
2. Ms. Harper - Will not be at the June 14 meeting
3. Ms. Simmons - Was unable to attend the Legislative Information meeting in Owensboro but has requested the information that was presented and will get it to the Board.

#12-104 **MOTION TO GO INTO EXECUTIVE SESSION PER KRS 61.810 (1) (f) & KRS61.810 (1)(c) TIME 9:25 PM**

Motion for the approval to enter into Executive Session per KRS 61.810 (1)(f) for discussion which might lead to the appointment, discipline or dismissal of an individual employee or student and KRS 61.810(1)(c) for discussion of proposed or pending litigation against or on behalf of the Board at 9:25 PM passed with a motion by Ms. Sharon Simmons and a second by Mr. Donnie Holland.

Voting Aye -4; Nay - 0

#12-105 **MOTION TO ADJOURN EXECUTIVE SESSION - TIME 10:07 PM**

Motion to adjourn Executive Session at 10:07 PM passed with a motion by Ms. Sharon Simmons and a second by Mr. Donnie Holland.

Voting Aye -4; Nay - 0

There was no Board action related to the Executive Session following adjournment of the Executive Session.

#12-106 **ADJOURNMENT - TIME 10:08**

Motion that the meeting be adjourned at 10:08 PM passed with a motion by Ms. Jo Alyce Harper and a second by Ms. Sharon Simmons.

Voting Aye –4; Nay – 0

DRAFT

Chairperson

Superintendent

RECORD OF BOARD PROCEEDINGS
(Minutes)
Regular Meeting
May 24, 2012 7:08PM
Trigg County Board of Education
Central Office Conference Room

Attendance Taken at 7:08 PM:

Present Board Members:

Ms. LaVern Baker
Mr. Mike Davis
Ms. Jo Alyce Harper
Mr. Donnie Holland
Ms. Sharon Simmons

ATTENDING:

Travis Hamby, Superintendent	Beth Sumner, Asst. Superintendent Of Instruction	James Mangels, Dir. Of Student Services & Personnel
Howell Hopson, Bd. Attorney	Linda Tribble	Eileen Kehrwald
Franklin Clark, Cadiz Record	Robin Stevens, WKDZ	Brian Futrell
Brenda Southwick	Juanita Renfro	Lana Mullins
Jim Tribble	Marty Osborne	Sherrie Heidel
Sybil Long	Faye Stevens	Kaye Stewart
Amy Carneyhan	Trevor Carneyhan	Cliff Carneyhan
Blake Carneyhan	Megan Carneyhan	Brooklyn Stevens
James L. Terrell	Judy Terrell	Macy Mitchell
LeNell Mitchell		

Chairman Davis asked if the members had reviewed the agenda and if there were any questions or items to be removed from the Consent Agenda.

Prior to the meeting, the Board hosted a reception honoring employees who are retiring following the 2011-2012 School Year.

The two employees at the reception were Margaret Maddox who has taught in the Trigg County Schools for 23 years. She taught kindergarten for nine years, four years in first grade, four years as a multi-grade teacher and the last six years as third grade teacher and Lana Mullins, Director of Special Education. Lana Mullins began working as a speech pathologist in 1974. She has worked as vocational rehabilitation counselor for the deaf and hard of hearing, teacher of the deaf, and thirteen and a half years as a speech pathologist. Lana has been a Director of Special Education for eleven years with ten of those years serving Trigg County.

Also retiring but unable to attend is Carol Cook. Ms. Cook taught in Muhlenberg County, Lake Malone Elementary, Muhlenberg South Middle and Muhlenberg North Middle before coming to Trigg County in 2004. Since 2004, Ms. Cook has taught Reading and Social Studies to the Eighth Grade in the Middle School. She has taught for a total of 26 ½ years

All were recognized by those present for their contributions to the students of Trigg County.

#12-107 **APPROVAL OF AGENDA**

Motion for the approval of the agenda as presented passed with a motion by Ms. LaVern Baker and a second by Ms. Jo Alyce Harper.

Voting Aye -5; Nay - 0

DELEGATIONS & RECOGNITIONS

- A. Carol Cook and Margaret Maddox who are retiring after completing this academic year and Lana Mullins who will be retiring August 1.
- B. Mr. James Terrell - State winner of the KCSVO (Kentucky Coalition of School Volunteer Organizations) Community Education Outstanding School Volunteer

#12-108 **CONSENT AGENDA APPROVED BY BOARD**

Motion for the approval of the Consent Agenda as presented passed with a motion by Ms. Sharon Simmons and a second by Ms. Jo Alyce Harper.

- A. Approval of Minutes of May 10, 2012 meeting
- B. Acknowledge the following Superintendent's Personnel Actions

TRANSFER:

Lisa Bush, from Primary School Teacher to Intermediate School Teacher, effective 8/1/2012
Michi Bogle from TCIS Special Ed. Teacher to TCPS Special Ed. Teacher, effective 07/01/2012

EMPLOYMENT:

Audrey Futrell, MS Assistant Girls Basketball Coach, effective 07/01/2012
Karen Nolcox, TEDS Coordinator (Extra Duty), effective 03/23/2012
Jonathan King, Summer Worker, effective 05/15/2012
William Fortner, Summer Worker, effective 05/21/2012
Matthew Wilder, Middle School Girls Basketball Head Coach, effective 04/18/2012

NON-RENEWAL 2012-2013

Certified Non-renewals:	Position	Location
Dana Cummins	Teacher	High School
Stephanie Buchanon	Teacher	High School
George Pennington	Teacher	High School
Angela M. Varney	Teacher	Middle School
Chelsey Redd	Teacher	Primary School
Thomas Saunders	Teacher	Primary School

Classified Non-renewals:		
Trina Clinkenbeard	Instructional Assistant	High School
Frank Bozynski	School Technology Coordinator	High School
Shinna Wilson	Instructional Assistant	Primary

ESS Non-renewals:		
Kim Adams	ESS Instructor	High School
Christa Bush	ESS Instructor	High School
Dana Cummins	ESS Instructor	High School
Andrea Dunn	ESS Instructor	High School
Christina Ethridge	ESS Instructor	High School
Connie Kennedy	ESS Instructor	High School
Donna Kranz	ESS Instructor	High School
Shelly Lewis	ESS Instructor	High School
Amanda Maxlow	ESS Instructor	High School
Dottie Noel	ESS Instructor	High School
Simone Parker	ESS Instructor	High School
Lori Ricks	ESS Instructor	High School
Teresa Russell	ESS Instructor	High School
Michelle Strickland	ESS Instructor	High School
Ashley Wells	ESS Instructor	High School
Scott Schrock	ESS Instructor	High School
Ellen Jolly	ESS Instructor	Middle School
Shellie McDaniels	ESS Writing Coach	Middle School
Susan Boone	ESS Math Coach	Middle School
Joy Champion	Open/Constructed Response Coach	Intermediate School
Margo Leneave	Open/Constructed Response Coach	Intermediate School
Carol Martin	Open/Constructed Response Coach	Intermediate School
Margo Leneave	Daytime ESS Tutor	Primary School
Carol Martin	Daytime ESS Tutor	Primary School

Penny Oakley	Daytime ESS Tutor	Primary School
J. Rodman Redd	Daytime ESS Tutor	Primary School
Denise Sparks	Daytime ESS Tutor	Primary School

EXTRA DUTY NON-RENEWALS:

Tim Bush	Assistant Football Coach	High School
Dixie Jones	Assistant Football Coach	High School
Kewanis Kennedy	Assistant Football Coach (2/3)	High School
John David Fourqurean	Assistant Football Coach (2/3)	High School
Jacob Wallace	Assistant Football Coach (2/3)	High School
Jocc Ware	Asst. Football Coach (Paraprofessional)	High School
Ashley Maxey	Assistant Track Boys/Girls Coach	High School
Larry Jasper	Head Football Coach	Middle School
Ralph Stevens	Assistant Football Coach	Middle School
Scott Mayes	Assistant Football Coach	Middle School
Mark Butts	Head Baseball Coach	Middle School

C. Issuance of Checks

1. 05/25/2012 \$80,659.06

D. Travel Requests

- One hundred fifty students and ten chaperons to travel to Holiday World in Santa Claus, IN for the Senior Trip on May 11, 2012
- Fifteen students, two coaches and two chaperons to travel to Louisville, KY on 5/17/12 - 5/18/12 to participate in State Track and Field Meet
- Twenty boys soccer team members and two chaperons to travel to KY Bluegrass Games in Lexington, KY on July 28-29, 2012
- Twenty HS football players, three faculty sponsors and three chaperons to travel to Lexington, KY to compete in 7 on 7 Championships on July 10-11, 212
- Seven students, three faculty sponsors and five chaperons to travel to EKU in Richmond, KY to compete in the State Special Olympics on June 1 - 3, 2012

E. Approval of High School and Middle School Activity Fund Budget for 2012-2013

F. Approval of Annual Contracts or MOA's for Services

- Approval of Personnel MOA with Kentucky Department of Education for Pebbles Lancaster as Educational Recovery Specialist

Voting Aye –5; Nay – 0

#12-108 **TENTATIVE BUDGET**

Motion for the approval of the Tentative Budget for 2012-2013 passed with a motion by Ms. Sharon Simmons and a second by Mr. Donnie Holland.

Voting Aye –5; Nay – 0

#12-109 **DECLARE TEXTBOOKS AS SURPLUS PROPERTY**

Motion for the approval to declare a list of textbooks owned by the Trigg County Schools for educational use but are no longer of value to the schools as surplus property with the superintendent to make the written statement regarding surplus property as required by statute. "The listed property was purchased for educational purposes and is no longer suitable for public use because it is either outdated or non-functioning and therefore, it is in the public interest to dispose of this property per KRS 45A.425 (2) & (4)" passed with motion by Ms. LaVern Baker and a second by Ms. Jo Alyce Harper. (A copy of the list of books is on file in the Central Office.)

Voting Aye –5; Nay – 0

#12-110 **MILITARY CONNECTED COUNSELING GRANT APPLICATION**

Motion for the approval of the Military Counseling Grant application in the amount of \$285,334.00 for the first year with no matching funds required. passed with a motion by Ms. Sharon Simmons and a second by Ms. Jo Alyce Harper. The grant has the possibility of renewal for an additional two years.

Voting Aye –5; Nay – 0

REPORTS

Superintendent's Report

1. Schools' Financial Reports
 - a. High School Financial Report
2. Report on National Archery Competition
3. Graduation turned out nicely
4. Welcomed Geneva Parris to the meeting

#12-111 **MOTION TO GO INTO EXECUTIVE SESSION PER KRS 61.810(1)(F); KRS 61.810(1)(K) AND KRS 61.810(1)(C) TIME 8:10 PM**

Motion to Go Into Executive Session per KRS 61.810(1)(f) for discussion which might lead to the appointment, discipline or dismissal of an individual employee or student; KRS 61.810(1)(k) regarding a discussion concerning an individual student and KRS 61.810(1)(c) for discussion of proposed or pending litigation against or on behalf of the Board at 8:10 passed with a motion by Ms. LaVern Baker and a second by Ms. Jo Alyce Harper.

Voting Aye –5; Nay – 0

#12-112 **MOTION TO ADJOURN EXECUTIVE SESSION AT 12:16 AM, MAY 25, 2012**

Motion to adjourn Executive Session at 12:16 AM, May 25, 2012 passed with a motion by Ms. Sharon Simmons and a second by Ms. Jo Alyce Harper.

Voting Aye –5; Nay – 0

#12-113 **ADJOURNMENT - TIME 12:17 PM**

Motion that the meeting be adjourned at 12:17 AM, May 25, 2102 passed with a motion by Ms. Jo Alyce Harper and a second by Ms. LaVern Baker.

Voting Aye –5; Nay – 0

Chairperson

Superintendent

RECORD OF BOARD PROCEEDINGS
(Minutes)
Regular Meeting
June 14, 2012 7:00 PM
Trigg County Board of Education
Central Office Conference Room

Attendance Taken at 7:00 PM:

Present Board Members:

Ms. LaVern Baker
Mr. Mike Davis
Mr. Donnie Holland
Ms. Sharon Simmons

Absent Board Members:

Ms. Jo Alyce Harper

ATTENDING:

Travis Hamby, Superintendent (participated by phone)	Beth Sumner, Asst. Superintendent of Instruction	James Mangels, Dir. of Student Services & Personnel
Howell Hopson, Bd. Attorney	Franklin Clark, Cadiz Record	Eileen Kehrwald

Chairman Davis asked if the members had reviewed the agenda and if there were any questions or items to be removed from the Consent Agenda.

#12-114 **BETH SUMNER APPOINTED INTERIM SECRETARY**

Motion to appoint Beth Sumner as interim secretary for the June 14, 2012 meeting in the absence of Board Secretary Travis Hamby passed with a motion by Mr. Donnie Holland and a second by Ms. LaVern Baker.
Voting Aye –4; Nay – 0

#12-115. **APPROVAL OF AGENDA**

Motion for the approval of the agenda as presented passed with a motion by Ms. Sharon Simmons and a second by Mr. Donnie Holland.
Voting Aye –4; Nay – 0

#12-116 **CONSENT AGENDA**

Motion for the approval of the Consent Agenda as presented passed with a motion by Ms. Sharon Simmons and a second by Ms. LaVern Baker.

- A. Approval of May 24, 2012 Minutes
- B. Acknowledge the following Superintendent's Personnel Actions
 - RESCINDING NON-RENEWAL**
Rescind non-renewal of Chelsea Redd, Primary Teacher
 - RESIGNATIONS:**
Kenneth Oakley, Athletic Director, effective 05/28/2012
Robert McIntosh, Custodian, effective 06/08/2012
 - TRANSFER:**
Michi Bogle, from TCIS Special Ed. Teacher to TCPS Special Ed. Teacher, effective 7/01/2012
 - EMPLOYMENT:**
Clinton Vetzal, Technology Summer Extra Helper, effective 05/30/2012
Dottie Noel, High School Summer School Instructor, effective 05/30/2012
Russell Malone, High School Summer School Instructor, effective 05/30/2012
Michelle Strickland, High School Summer School Instructor, effective 05/30/2012
Scott Schrock, High School Summer School Instructor, effective 05/30/2012
Alecia Underwood, MS Special Education Teacher, effective 08/01/2012
Tamara Cain, Middle School Events Manager, effective 07/02/2012

Joc Ware, Middle School Head Football Coach, effective 07/02/2012
Michael Parker, MS Assistant Football Coach, effective 07/02/2012
Scottie Nance, MS Boys Basketball Assistant Coach, effective 07/02/2012
Daniel Hedges, MS Boys Basketball Head Coach, effective 07/02/2012

C. Issuance of Checks

1. 06/08/2012 \$123,443.74
2. 06/07/2012 \$90,732.16
3. 06/14/2012 \$30,918.02

D. Travel Requests

1. Boys' High School Basketball Team to travel to Bethel College in McKenzie, TN for Basketball Camp on June 4, 2012 and June 6, 2012
2. Eight Trigg County High School FFA member and two sponsors to travel to Lexington, KY on June 11, 2012 - June 14, 2012 for State FFA Convention

E. Approval of Annual Contracts or MOA's for Services

1. Service Agreement with Southern Exterminators effective 06/30/2012 to 07/01/2013 in the amount of \$300.00 per month for two regular visits with unlimited service guarantee and termite annual inspections totaling \$640.00 with a two-year option of renewal
2. Agreement with Northwest Evaluation Association for MAP for Primary Grades License Renewal (\$4,000.00) MAP Science License Renewal (\$3,252.50) MAP Assessments Renewal - Full Year License (\$21,887.50)
3. Contract with WKEC (West Kentucky Educational Cooperative) for fees and services for 2012-2013 in the amount of \$5,556.17
4. Approve payment of dues for membership in KSBA (Kentucky School Boards Association) in the amount of \$4,028.42
5. Contract with SchoolDude.com, Inc. for IT Direct Service and Maintenance through 06/30/2013 in the amount of \$2,301.00
6. Contract with Infinite Campus for license, support and application hosting in the amount of \$12,758.82
7. Contract with RWG (Read, Write, Gold) for subscription for Trigg County District from October 1, 2012 - September 30, 2013 in the amount of \$2,250.00
8. Approval of 2012-2013 MOA between WKEC (West Kentucky Educational Cooperative) and Trigg County Schools with the estimated cost for OT/OTA Services (\$41,281.00) PT/PTA Services) \$9,404.00) and VI/O&M Services (\$7,052.00)
9. Approval of proposal from WKDZ for School Related Events to be promoted with either sponsorship of those events or Ownership of the Event from August 2012 - May 2013 in the amount of \$4,650.00
10. Approval of the continuation Bond of Treasurer with Western Surety on Linda Tribble, District Finance Officer, for the penal sum of \$350,000.00
11. Community Education Continuation Grant Application / Authorize Superintendent to Sign the Grant Assurances
12. Authorize Superintendent to sign MOA with Commonwealth of Kentucky for Locally Operated Career & Technical Ed Center/Department in the amount of \$254,388.00
13. Authorize the Superintendent to sign the Memorandum of Agreement with the Commonwealth of Kentucky for the Family Resource and Youth Services Centers Programs
14. Approve contracting with Gallup Poll Teacher Insight in the amount of \$3,656.00
15. KSBA Custom Policy/Procedure update and maintenance and Online Manual Update /Maintenance and Employee Handbook maintenance for July 1, 2012 - June 30, 2013 in the amount of \$3,550.00
16. Subscription Fee for KSBA Special Education Services for July 1, 2012-June 30, 2013 in the amount of \$1,200.00
17. KSBA eMeeting maintenance for Board of Education, (\$1,000.00) High School, Middle School, Intermediate School and Primary School (\$500.00 each) for July 1, 2012 - June 30, 2013 total \$3,000.00
18. Agreement with Air Source Technology for record maintenance program and six-month asbestos surveillance in the amount of \$1,600.00

19. Scantron Corporation and Harland Technology Services for services in the amount of \$505.00
 20. Tri-State Mailing Systems, Inc. for maintenance for mailing machine, feeder and scale July 1, 2012-June 30, 2012
 21. Tyler Technologies - MUNIS Application Hosting Fee for 2013 for \$4,455.00
 22. Software Maintenance Agreement with Imminent Technologies, Inc. for one scan/index station for telephone technical support and new upgrades in the amount of \$1,000.00
 23. My Learning Plan Subscription for Instructional Users and Non-Instructional Users from 7/01/2012-06/30/2013
 24. Contract with The Cadiz Record for advertising for 2012-2013 School Year for \$2,690.00 for established ad schedule with all other ads at Non-profit rate excluding Legals
 25. Contract with AIMSweb for student testing in the amount of \$2,250.00
- F. Advertise for Annual Bids/Set Bid Opening Dates
1. Set Fuel Bid opening time and date as July 9, 2012 at 1:00 PM in the Conference Room in the Board of Education Building at 202 Main Street, Cadiz, KY 42211
 2. Set Classified Employee Physical Bid Opening time and date as Monday, July 9, 2012 at 1:30 PM in the Conference Room of the Board Of Education Building at 202 Main Street, Cadiz, KY
- G. Approval to sign Board Member Certification Statement for Kentucky Department of Education School and Community Nutrition National School Lunch Program and Summer Food Service Program
- Voting Aye –4; Nay – 0

#12-117 **2012-2013 SCHOOL FEES**

Motion for the approval of the following school fees for the 2012-2013 School Year:

Primary School Fees

Art	\$3
Music	\$3
Computer	\$3
PE	\$3
Total	\$12

Intermediate School Fees

Art	\$3.00
Music	\$3.00
P.E.	\$3.00
Computer	\$3.00
Drama	\$3.00
Total	\$15.00

Middle School Fees

2012-2013 Middle School fees remain the same.

Computer Lab	\$5.00
Art	\$5.00
Physical Education	\$3.00
Nurse	\$2.50
Library	\$4.50
Total	\$20.00 for each student

Class Fees:

Beginning Band -	\$10.00
Band -	\$20.00

High School

Agriculture	\$20 per class
Art	\$25 per class
Photography	\$25 per class

Arts & Humanities	\$10 per class
Band	\$20 per class
Business Classes	\$20 per class
Drama Class	\$15 per class
FACS Food Classes	\$80 per class
FACS	\$10 per class
Health Science	\$10 per class
Information Tech./ Media/Web Design	\$20 per class
Math	\$7 per class
Nursing Fee	\$5 per student
Phys. Ed.	\$3 per class
Engineering/PLTW	\$20 per class
CADD 100/200 blueprint reading	\$40 per class
Environmental Science, Earth/Space Science, Introduction to Chemistry & Physics, Biology, Anatomy & Physiology, Forensics & Chemistry	\$15 per class
Textbook Rental	\$48 per student
Computer/Technology	\$10 per student

passed with a motion by Ms. LaVern Baker and a second by Mr. Donnie Holland.
Voting Aye –4; Nay – 0

#12-118 **APPROVAL OF THE 2012-2013 FEDERAL AND KDE (KENTUCKY DEPARTMENT OF EDUCATION) ASSURANCES**

Approval of the 2012-2013 Federal and KDE (Kentucky Department of Education) Assurances. This includes the following assurances:

- Local Education Agency: General Assurances
- No Child Left Behind Act (NCLB) Title I Part A Assurances: Improving Basic Programs
- No Child Left Behind Act (NCLB) Title I Part C Assurances: Education of Migratory Children
- No Child Left Behind Act (NCLB) Title I Part D Subpart 2 Assurances: Neglected & Delinquent
- No Child Left Behind Act (NCLB) Title II Part A Assurances: High Quality Teachers & Principals
- No Child Left Behind Act (NCLB) Title III Assurances: Language Instruction for Limited English Proficient and Immigrant Students
- No Child Left Behind Act (NCLB) Title VI Part B, Subpart 2 Assurances: Rural and Low-Income Schools Program
- No Child Left Behind Act (NCLB) Title X Part C Assurances: Stewart B. McKinney-Vento Homeless Assistance Act
- Carl D. Perkins Career and Technical Education Act
- Individuals With Disabilities Education Act (IDEA) Part B Assurances: Basic And Preschool Programs
- Child Nutrition and WIC Reauthorization Act of 2010, Section 204 Assurances: Local Wellness Policies
- State Preschool Program Assurances (Flexible Focus Fund)
- Professional Development Assurances (Flexible Focus Fund)
- Textbooks and Instructional Materials Assurances (Flexible Focus Fund)
- Gifted and Talented Assurances
- Extended School Services (ESS) Assurances (Flexible Focus Fund)
- Kentucky Education Technology Systems (KETS) Assurances and Universal Service Administrative Company (USAC) E-Rate Assurances

passed with a motion by Ms. Sharon Simmons and a second by Mr. Donnie Holland.
Voting Aye –4; Nay – 0

#12-119 **ACKNOWLEDGE FIRST READING OF NEW/REVISED BOARD POLICIES**

Motion to acknowledge review of the following new/revised Board Policies

01.11 03.2321 08.22

01.5	03.2351	08.2323
02.413	03.233	08.5
02.4241	03.24	09.121
02.4244	03.262	09.1223
03.12322	03.5	09.13
03.131	04.32	09.14
03.1321	04.7	09.21
03.13251	05.3*	09.311
03.133	07.1	09.422
03.14	07.13	09.423
03.162	08.1121	09.425
03.21	08.113	09.42811
03.22322	08.1131	09.4361
03.231	08.133	

*with the removal of the dancing restrictions on Board Policy 05.3 deleting RESTRICTIONS /Paragraph 2 passed with a motion by Ms. Sharon Simmons and a second by Ms. LaVern Baker.
Voting Aye –4; Nay – 0

#12-120 **GASB 54**

Motion to constrain the following in the Committed Category of GASB 54:

Description	FY 13	Category
Computers & Related Equip.	\$ 300,000.00	committed
Land Acquisition	\$ 700,000.00	committed
New Diesel Tank & Pumps	\$ 500,000.00	committed
Sick Leave	\$ 124,000.00	committed
Buses	\$ 225,000.00	committed
KETS	\$ 46,718.00	committed
KISTA	\$ 25,610.00	committed
SBDM Carry-forward	\$ 24,780.00	committed

and acknowledge review of the following funds which are being constrained in the assigned category under the authority of the superintendent.

Description	FY 13	Category
Site Improvement	\$ 423,762.00	Assigned
Land Improvement - Construction	\$ 250,000.00	Assigned
Land Improvement - Furniture & Fixtures	\$ 50,000.00	Assigned

passed with a motion by Ms. Sharon Simmons and a second by Mr. Donnie Holland.
Voting Aye –4; Nay – 0

#12-121 **APPROVAL OF EMPLOYMENT OF SUBSTITUTE TEACHERS WITH EMERGENCY CERTIFICATION**

Motion for the approval of the employment of substitute teachers and full-time teachers with emergency certification as required by KRS 161.100 passed with a motion by Ms. LaVern Baker and a second by Mr. Donnie Holland.

Voting Aye –4; Nay – 0

#12-122 **PARTICIPATION IN THE EPSB EMERGENCY NON-CERTIFIED SCHOOL PERSONNEL PROGRAM**

Motion for the approval of participation in the Educational Professional Standard Board's Emergency Non-Certified School Personnel Program allowing the district to employ emergency non-certified substitute teachers passed with a motion by Ms. Sharon Simmons and a second by Mr. Donnie Holland.

Voting Aye -4; Nay - 0

#12-123 **AWARD BID FOR HIGH SCHOOL/MIDDLE SCHOOL YEARBOOKS AND PRIMARY/INTERMEDIATE SCHOOL MEMORY BOOK**

Motion for the approval to award the bid for High School/ Middle School Yearbooks to Herf Jones Publishing for 2012-2013 School year, with the option to renew for two years and Primary/Intermediate Memory Books to Balfour Taylor Publishing for the 2012-2013 School year, with the option to renew for two years passed with a motion by Ms. Sharon Simmons and a second by Ms. LaVern Baker.

Voting Aye -4; Nay - 0

#12-123 **APPROVAL OF THE DEPOSITORY BOND WITH HERITAGE BANK**

Motion for the approval of the Depository Bond with Heritage Bank for the amount of 103% of daily balance passed with a motion by Mr. Donnie Holland and a second by Ms. LaVern Baker.

Voting Aye -4; Nay - 0

#12-124 **RENEWAL AND/OR PURCHASE WITH KSBA FOR ONE-YEAR POWER POINT LICENSE FOR HARASSMENT IN SCHOOL DISTRICTS (\$250) CRIME REPORTING REQUIREMENT (\$150) MANIFESTATION DETERMINATION (\$150) STUDENT RECORDS CONFIDENTIALITY (\$150) AND SECTION 504 RESPONSIBILITIES TO STUDENTS (\$200)**

Motion for approval of renewal and/or purchase with KSBA for one-year Power Point license for Harassment In School Districts (\$250) Crime Reporting Requirement (\$150) Manifestation Determination (\$150) Student Records Confidentiality (\$150) and Section 504 Responsibilities to Students (\$200) passed with a motion by Ms. LaVern Baker and a second by Ms. Sharon Simmons.

Voting Aye -4; Nay - 0

#12-125 **APPROVAL OF AGREEMENT BETWEEN TRIGG COUNTY SCHOOLS AND KENTUCKY DATASEAM INITIATIVE, INC. EFFECTIVE JULY 1, 2012 WITH AN OPTION FOR ANNUAL RENEWAL**

Motion for the approval of the memorandum of agreement with Dataseam Corporation for 2012-13 with option of renewal on an annual basis passed with a motion by Ms. Sharon Simmons and a second by Ms. LaVern Baker.

Voting Aye -4; Nay - 0

#12-126 **RENEW CONTRACT FOR BOARD ATTORNEY**

Motion to exercise the option to renew the contract with Hopson & Parris as Board Attorney FY13 for an amount equal 90% (currently \$144.00) of the firm's normal hourly rate passed with a motion by Ms. Sharon Simmons and a second by Ms. LaVern Baker.

Voting Aye -4; Nay - 0

REPORTS

- A. Superintendent's Report
 - 1. Schools' Financial Reports
 - a. High School Financial Report
 - 2. Beth Sumner has been asked to be on the State Assessment Coordination Board of Directors.
 - 3. Matt Ladd will be serving on the School Plant Management Board.
 - 4. Travis Hamby will be serving on the State Superintendent Board of Directors.
- B. Staff Reports - Beth Sumner - Was asked by Murray State University to serve as a P-12 District representative with the College of Education to provide regional trainings on the new co-teaching process that will be used with student teachers beginning in the spring of 2014
- C. Board Reports
 - Ms. Simmons - Will be attending the Legislative Luncheon on July 13 in Louisville.

#12-127 **MOTION TO GO INTO EXECUTIVE SESSION PER KRS 61.810(1)(B), KRS 61.810(1)(F), KRS 61.810(1)(K) AND KRS 61.810(1)(C) TIME 7:59 PM**

Motion to go into Executive Session per KRS 61.810(1)(b) for deliberations on the future acquisition or sale of real estate; KRS 61.810(1)(f) for discussion which might lead to the appointment, discipline or dismissal of an individual employee or student; KRS 61.810(1)(k) regarding a discussion concerning an individual student and KRS 61.810(1)(c) for discussion of proposed or pending litigation against or on behalf of the Board at 7:59 PM passed with a motion by Ms. Sharon Simmons and a second by Ms. LaVern Baker.

Voting Aye –4; Nay – 0

#12-128 **MOTION TO ADJOURN EXECUTIVE SESSION - TIME 8:35 PM**

Motion to adjourn Executive Session at 8:35 PM passed with a motion by Ms. Sharon Simmons and a second by Ms. LaVern Baker.

Voting Aye –4; Nay – 0

NO BOARD ACTION WAS TAKEN RELATED TO EXECUTIVE SESSION

#12-129 **ADJOURNMENT - TIME 8:36 PM**

Motion that the meeting be adjourned at 8:36 PM passed with a motion by Mr. Donnie Holland and a second by Ms. Sharon Simmons.

Voting Aye –4; Nay – 0

Chairperson

Superintendent

RECORD OF BOARD PROCEEDINGS
(Minutes)
Regular Meeting
June 28, 2012 7:00 PM
Trigg County Board of Education
Central Office Conference Room

Attendance Taken at 7:05 PM

Present Board Members:

Ms. LaVern Baker
Mr. Mike Davis
Ms. Jo Alyce Harper
Ms. Sharon Simmons

Absent Board Members:

Mr. Donnie Holland

Updated Attendance:

Mr. Donnie Holland was updated to present at: 7:07 PM

ATTENDING:

Travis Hamby, Superintendent	Beth Sumner, Asst. Superintendent Of Instruction	Howell Hopson, Bd. Attorney
Franklin Clark, Cadiz Record	Linda Tribble Robin Stevens, WKDZ	Eileen Kehrwald

Chairman Davis asked if the members had reviewed the agenda and if there were any questions or items to be removed from the Consent Agenda.

#12-130 **APPROVAL OF AGENDA**

Motion for the approval of the agenda as presented passed with a motion by Ms. LaVern Baker and a second by Ms. Jo Alyce Harper.
Voting Aye -4; Nay - 0

Mr. Donnie Holland arrived at meeting at 7:07 PM

#12-131 **CONSENT AGENDA**

Motion for the approval of the Consent Agenda as presented passed with a motion by Ms. Sharon Simmons and a second by Ms. Jo Alyce Harper.

- A. Approval of Minutes of June 14, 2012 meeting
- B. Acknowledge the Following Superintendent's Personnel Actions
RESIGNATION:
Andrea Evers, Director of Special Education, effective 05/25/2012
EMPLOYMENT:
Rex Booth, High School Teacher, effective 08/01/2012
Ashley Campbell, High School Teacher, effective 08/01/2012
Daniel Hedges, Middle School Teacher, effective 08/01/2012
Denise Young, Middle School Teacher, effective 08/01/2012
Michael Walker, 240 Day Custodian, effective 07/02/2012
- C. Issuance of Checks
 - 1. 06/21/2012 \$91,735.72
 - 2. 06/26/2012 \$87,180.18
 - 3. 06/28/2012 \$81,213.61
- D. Travel Requests
 - 1. Fifteen students and two faculty sponsors to travel to Hardinsburg, KY July 9 - 13, 2012 for FFA Camp for leadership training.
- E. Approval of Annual Contracts or MOA's for Services

1. Approve purchase of services with General ASP for AppliTrack for the amount of \$1,330.00.
 2. Approval of Agreement with Office of Vocational Rehabilitation for the Community Based Work Transition Program with anticipated match portion of \$7,150.00
 3. Approval of contract with Pennyriple District Health Department for School Clinic Site for Primary/Intermediate School
- F. Acknowledge receipt of KETS second offer of assistance FY-2012 in the amount of \$14,813.00 which will be matched equally by the Board of Education and that it will be escrowed for up to three years
- Voting Aye –5; Nay – 0

#12-132 **ACKNOWLEDGE SECOND READING AND APPROVAL OF NEW/REVISED BOARD POLICIES**

Motion to acknowledge second reading and approval of new/revised Board Policies

01.11	03.2321	08.22
01.5	03.2351	08.2323
02.413	03.233	08.5
02.4241	03.24	09.121
02.4244	03.262	09.1223
03.12322	03.5	09.13
03.131	04.32	09.14
03.1321	04.7	09.21
03.13251	05.3*	09.311
03.133	07.1	09.422
03.14	07.13	09.423
03.162	08.1121	09.425
03.21	08.113	09.42811
03.22322	08.1131	09.4361
03.231	08.133	

*with the removal of the dancing restrictions on Board Policy 05.3 deleting Paragraph 2 under RESTRICTIONS

passed with a motion by Ms. Sharon Simmons and a second by Ms. LaVern Baker.
Voting Aye –5; Nay – 0

#12-133 **ACKNOWLEDGE REVIEW OF NEW/REVISED ADMINISTRATIVE PROCEDURES**

Motion for the approval to acknowledge the review of the following new/revised Board Procedures:

01.111 AP.2	08.2323 AP.1
03.11 AP.1	08.2323 AP.21
03.12322 AP.21	09.11 AP.23
03.1321 AP.1	09.14 AP.1
03.162 AP.21	09.14 AP.111
04.32 AP.1	09.14 AP.12
07.1 AP.11	09.14 AP.231
07.13 AP.1	09.21 AP.2
08.1131 AP.2	09.422 AP.21
08.1131 AP.21	09.42811 AP.21
08.133 AP.1	09.4361 AP.21
	10.5 AP.22

passed with a motion by Mr. Donnie Holland and a second by Ms. Sharon Simmons.
Voting Aye –5; Nay – 0

#12-134 **REVISED CODE OF CONDUCT**

Motion to approve the following revisions to the Trigg County Schools Code of Conduct for 2012- 2013

Cover page

Change 2011-2012 to 2012-2013

Page 1

Replace Mrs. Sheila Martin with Mr. Donnie Holland

Page 2

Change page 29 to page 30

Page 9

Replace nine with four

Replace for up to ten with five to ten

Page 10

Add up to 45 days

Page 11

Remove “Harassment, intimidation, cyber bullying, bullying” means a repeated verbal, nonverbal, electronic, or written communication transmitted; repeated physical acts committed; or any other repeated behavior committed by a student against another student on school premises, on school-sponsored transportation, or at a school-sponsored event with the intent to injure, intimidate, alienate, or threaten another student that results in: add: Bullying refers to any intentional act by a student or groups of students directed against another student to ridicule, humiliate, or intimidate the other student while on school grounds, or at a school sponsored activity, which acts are repeated against the same student over time. Examples include:

Page 14

Add level 4

Remove: POSSESSION OF OR MISUSE OF ILLEGAL, PRESCRIPTION, OR OVER-THE-COUNTER DRUGS.

(Alcoholic beverages, drugs)

Level 1/Level 2/Level 3/Level 4/Level 5

The use of, in any manner or to any extent, possession of, or being under the influence of alcoholic beverages are prohibited on school grounds or at school functions. Alcoholic beverages include any beverages with alcoholic content. Possession of, includes items found in the locker assigned to the student, in vehicles, or any other place where deposited by the student. Use of, in any manner or to any extent, possession of, or under the influence of drugs, illegal, controlled or dangerous substances and or abuse of over-the-counter drugs are prohibited. Illegal substances include glue, dangerous drugs, narcotics, marijuana, barbiturates, amphetamines, cocaine, and any other material that has a harmful or unnatural effect on the person using them. Controlled/prescribed substance for the students’ current medication is not a violation of this offense as long as the medication is in the possession of the school nurse.

Add: 38. POSSESSION OF PRESCRIPTION MEDICATION OR OVER-THE-COUNTER DRUGS
Level 3/Level 4

The possession of prescription medication or over-the-counter drugs is prohibited. This includes items found in the locker assigned to student, in vehicles, or any other place where deposited by the student. Controlled/prescribed substance for the students’ current medical needs is not a violation of this offense as long as the medication is in the possession of the school nurse.

Page 15

Remove: 39. SALE OF, DELIVERY OF, OR TRANSFER OF DRUGS AND ALCOHOLIC BEVERAGES

Level 5

The sale of, delivery of or transfer of drugs, illegal, controlled, dangerous substance, or alcoholic beverages as described in section 38.

Add:

38 A. POSSESSION OF ALCOHOL, ILLEGAL OR SYNTHETIC DRUGS

(Alcoholic beverages, illegal or synthetic compounds/substances)

Level 4/Level 5

The possession of any beverage containing alcohol, illegal, controlled, synthetic drug or dangerous substance is prohibited. Illegal substances include: inhalants, dangerous drugs, narcotics, marijuana, barbiturates,

amphetamines, cocaine, synthetic cannabinoids or any other material that has a harmful or unnatural effect on the person using them.

38 B. USE OF ALCOHOL, ILLEGAL OR SYNTHETIC DRUGS/MISUSE OF PRESCRIPTION OR OVER-THE-COUNTER DRUGS

Level 5

The use of in any manner or to any extent or being under the influence of alcoholic beverages, illegal, controlled, synthetic or dangerous substances is prohibited on school grounds or at school functions. The misuse or abuse of prescription or over-the-counter drugs is also prohibited.

Add: synthetic compounds/substances and section(s) 38-38 B.

Page 17

Change may to shall

Page 22

Change director of pupil personnel to Director of Student Services and Personnel

Page 24

Change the FERPA annual notification to match the Procedural changes and any others changes resulting from updates in the 2012 Policies and Procedures

Page 27

Change director of pupil personnel to Director of Student Services and Personnel

Page 30

Change director of pupil personnel to Director of Student Services and Personnel passed with a motion by Ms. Jo Alyce Harper and a second by Ms. Sharon Simmons.
Voting Aye –5; Nay – 0

#12-135 APPROVAL OF DIGITAL VOICE DIALER

Motion to approve entering into a contract with Bright Arrow to service Trigg County Schools with a Digital Voice Dialer for the 2012-2013 school year at a cost of \$2,100.00 passed with a motion by Ms. LaVern Baker and a second by Ms. Jo Alyce Harper.

Voting Aye –5; Nay – 0

#12-136 CONTRACT WITH IRON MOUNTAIN FOR ON-LINE BACKUP SERVICE FOR 2012-2013

Motion for the approval of contracting with Iron Mountain for on-line backup service for 2012-2013 in the amount of \$2,700.00 passed with a motion by Ms. Sharon Simmons and a second by Ms. LaVern Baker.

Voting Aye –5; Nay – 0

REPORTS

A. Superintendent's Report

1. Schools' Financial Reports
 - a. Primary School Financial Report
 - b. Intermediate School Financial Report
 - c. Middle School Financial Report
2. All the schools have begun working on their Professional Development
3. The staff is busy closing out the financials for this fiscal year.
4. Generally, there is only one meeting in July. We can put the cancellation of the second meeting in July on the agenda for the next meeting for your consideration.

B. Board

1. Sharon Simmons – Will be attending the Legislative Luncheon in Louisville and will not be at the July 12, 2012 Board meeting.

#12-137 MOTION TO GO INTO EXECUTIVE SESSION PER KRS 61.810 (1)(C) AND KRS 61.810 (1)(B) TIME: 7:53 PM

Motion for the approval to enter into Executive Session per KRS 61.810 (1)(c) for discussion of proposed or pending litigation against or on behalf of the Board and KRS 61.810 (1)(b) for deliberations on the future acquisition or sale of real estate at 7:53PM passed with a motion by Ms. LaVern Baker and a second by Ms. Sharon Simmons.

Voting Aye –5; Nay – 0

#12-138 **MOTION TO ADJOURN EXECUTIVE SESSION - TIME 8:20 PM**

Motion for the approval to adjourn Executive Session at 8:20 PM passed with a motion by Ms. Sharon Simmons and a second by Ms. LaVern Baker.

Voting Aye -5; Nay - 0

NO BOARD ACTION WAS TAKEN RELATED TO EXECUTIVE SESSION

#12-139 **ADJOURNMENT - TIME 8:21 PM**

Motion that the meeting be adjourned at 8:21 PM passed with a motion by Ms. Jo Alyce Harper and a second by Ms. Sharon Simmons.

Voting Aye -5; Nay - 0

Chairperson

Superintendent