

Home Schooling Notification

Please return the completed form to the Director of Pupil Personnel at the District's Central Office.

This letter is to inform you that my child/children will be participating in a home schooling program. The beginning date for participation in this program will be _____.

Following is the home school address and the names and ages of the students who will be participating:

HOME SCHOOL NAME _____

HOME SCHOOL ADDRESS _____
Street City, State, ZIP Code

STUDENT'S NAME	CURRENT SCHOOL	AGE & DATE OF BIRTH	GRADE LEVEL
1.			
2.			

I have received from the Director of Pupil Personnel (DPP)/designee a copy of the "Home School Information Packet and Best Practice Document" and other supplemental material provided by the District. The DPP/designee offered to meet with me and explain the legal requirements that apply to home schools. It is further acknowledged that this notice of intent to provide home schooling shall be binding from the effective date stated above and shall remain in full force for no longer than to the end of the current or upcoming school year, whichever is first. This notice may be dissolved upon enrollment or re-enrollment of the above named child(ren) in a school in the District or any other public or private school. At such time a home-schooled child re-enrolls in the District, it is understood that certified personnel of the school system shall either place the student according to successful performance in courses that are sequential such as English, math, history, and science or conduct tests similar in nature and content to that used for other students receiving credit in that subject. Once assessment of the child's educational development is completed, a final determination of grade placement will be made. **KRS 158.140, 704 KAR 3:307**

_____ and/or _____
Father/Legal Guardian's Signature Mother/Legal Guardian's Signature

_____ _____
Telephone (Home and Work) Telephone (Home and Work)

_____ _____
Address (if different than student's) Address (if different than student's)

_____ _____
City, State, ZIP City, State, ZIP

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PROCEDURE

The DPP/designee will offer to meet with the home school teacher to review legal requirements, provide a copy of the best practice document, offer other supplemental materials available from the District, and request a copy of the home school curriculum from the home school teacher. If a meeting is not possible, copies of the “Home School Information Packet and Best Practice Document” and related information shall be mailed to the home school teacher. The DPP/designee shall use the summary below as a guideline for discussing topics with a prospective home school teacher.

SUMMARY OF REQUIREMENTS

Home school teachers are required by state law to do the following:

- Teach the child reading, writing, spelling, grammar, history, math, and civics. KRS 156.160
- Provide no fewer instructional days than required in current state law.
- Maintain attendance records. KRS 159.040
- Maintain academic records. It is suggested that you maintain a portfolio (compilation) of the child’s best work from year to year. KRS 159.040/KRS 156.160
- Make records available in case of inquiry. KRS 159.040
- Make sure that children between the ages of six (6) and sixteen (16) shall attend an educational institution as described in Kentucky compulsory attendance law. KRS 159.010

Parents of home-schooled students are required by state law to do the following:

- If moving from the District, notify the Superintendent in writing. KRS 159.160
- After notifying the Superintendent of intent to home school, continue to notify the Superintendent each school year prior to the opening of the new school year if planning to continue the home school for the new school year. KRS 159.160

Review/Revised:6/25/09

Kentucky Home School Information Packet



Kentucky Department of Education (KDE)

www.education.ky.gov

Homeschooling in Kentucky

From time to time, for a variety of academic and non-academic reasons, parents feel that their children would achieve at a higher level if they were taught by the parents at home, or home-schooled. While professional educators feel that home-schooling children is an overwhelming undertaking and urge caution in deciding about their children's education, people who do decide to go ahead need information and assistance to become knowledgeable about what requirements, legal and otherwise, pertain to the establishment and daily operation of a home school.

Rights of the parent

The Kentucky constitution establishes the prerogatives of the parents to choose the formal education for the child. Therefore, parents may choose to have their child educated in a private school of their choice, including homeschool [KRS 159.010](#)

If a parent chooses this option, they take complete responsibility for educating their child .The parent/guardian selects the curriculum and educational materials. There is no state financial assistance for families who choose this option.

Commonly asked questions regarding homeschools

1. Who is responsible for providing the curriculum and the instructional materials for children being home schooled?

When a child is removed from the public school system, the total responsibility for the education of the child is borne by the parents. There are many websites devoted to curriculum and instructions for home school families. Parents may also choose to enroll in an online e-learning school. Click [here](#) for more information.

A parent may also choose to follow Kentucky Core academic standards when educating their child. These standards can be found [here](#).

2. Who is responsible for issuing the diploma for a child when they graduate from a home school?

It is the responsibility of the home school to issue the diploma.

Students from non-accredited or non-certified, private schools or homeschools do not receive a diploma recognized by the Kentucky Department of Education. When seeking employment or advanced education, home schooled students may need to complete the General Education Development or GED to show equivalence to a state recognized high school diploma.

3. Are home school students allowed to participate in extracurricular activities sponsored by the public school?

State law only requires the public school district to allow opportunity for a student to participate in extracurricular activities if the student is enrolled in the public school district. Some districts are willing to allow home schools to participate but this decision is up to the individual school districts.

4. How are home school students treated under No Pass/No Drive?

[KRS 186.440](#) gives home school students the same status as students attending public schools. For further information on [No Pass/No Drive](#), contact [Michael Hefling](#) at (502) 564-4772.

Home school requirements

In Kentucky, home schools are considered to be non-public schools. The laws relating to non-public schools also apply to home schools.

Parents of children who are home schooled are required to do the following:

1. Notify the superintendent of the local school board in writing within 10 days of the beginning of the school year of their intent to homeschool their child(ren) each year they homeschool; the letter must include the name, ages and residence of each child in attendance of the homeschool. [KRS 159.160](#) Establish a bona fide school for the children to attend. When informing the district superintendent of your desire to homeschool, create a 'school' name. This will be used for future records and diplomas.
2. Record and maintain scholarship reports of each student's progress in all subjects taught at the same intervals as the local public schools. [KRS 159.040](#) It is suggested that the person responsible for instruction keep a portfolio that contains samples of the best work done by each child in several areas of study and maintain the portfolio year after year. This may be of assistance in documenting the existence of the home school or the transfer of the child to another educational setting. A record of courses taken and grades received is also necessary.
3. Keep accurate attendance records of pupil attendance; the attendance records can be kept either in a notebook, on a computer or in another manner but must be readily available in case of an inquiry. [KRS 159.040](#) The minimum number of school days 185 days or equivalent to 177 six-hour days.
4. In the event that there is a concern about your child's attendance, be open to inspection by directors of pupil personnel.
 - a. [KRS 159.040](#) gives the director of pupil personnel the authority in their district to investigate any case of violating the compulsory attendance laws.
 - b. [KRS 159.040](#) also states that the purpose for a director of pupil personnel visiting a home school is to ensure that the requirements of compulsory attendance are being met and not to determine the quality of the instruction. This inspection of school records may be conducted in a neutral site rather than in the home.
5. Teach those subjects that will educate children to be intelligent citizens. It is required that all instruction be offered in the English language. Subject similar to those taught in public school should be offered. Although it is the parents right to offer other subjects as well. Subjects taught should include reading, writing, spelling, grammar, history, mathematics, and civics. [KRS 158.080](#) , [KRS 156.160](#)

Recognition of credits

When students who previously attended a homeschool or non-accredited secondary school, (any private school not certified pursuant to [KRS 156.160](#), desire to enroll in a public school, the local public school district is responsible for proper placement and awarding credits for the non-accredited private school.

If the student does not hold a properly certified transcript, the schools may place the students using one of two methods:

1. Pass a similar examination given to other students receiving credit for the course.
2. Attaining a “C” average in the course by the 12th week of school.

Those courses successfully completed by examination or performance shall be counted toward minimum high school graduation requirements in the local school district. [KRS 158.140](#)

Home schools are not accredited by the State. Unless a home schooling family functions as a satellite classroom for an accredited school, the diploma awarded by a home school may not be recognized by other schools or agencies. Some home schooled children take the General Equivalency Diploma (GED) exam for the purpose of obtaining a standard credential. Other college-bound home school graduates take the SAT or ACT tests and usually have little problem with college admission.

Other resources

The Kentucky Department of Education recommends 3 very good options offered through Kentucky Public Schools for the completion of courses or a high school program through e-learning schools.

Barren Academy of Virtual and Expanded Learning (BAVEL)

Contacts: [Phillip Napier](#)

Telephone: 270-670-3739 or 270-670-3301

Website: <http://www.bavel.org/>

Jefferson County eSchool

Contacts: [Artie Dietz](#) or [Amber Merrifield](#)

Telephone: 502-485-7800

Website: www.jefferson.k12.ky.us/Programs/eSchool/index.html

Kentucky Education Television (KET)

Contacts: [Deborah Harris](#) or [Linda Hofacker](#)

Telephone: 800-333-9764

Website: www.dl.ket.org/

For more information on e-learning opportunities, contact [Darlene Combs](#) at 502-564-4772

Kentucky Non-Public School Commission

Another local resource that can answer questions regarding certification for nonpublic schools.

They can be reached at: <http://www.knpsc.org/>

For more information on non-public schools/ homeschools contact [Neil Watts](#) at (502)564-3791.

Sample letter of intent to homeschool

Mr. and Mrs. Jones
123 Your Street
Your Town, KY 00000
Today's date, 2012

Director of Pupil Personnel
Your County Schools
123 Schools Street.
Your town, KY 40000

Dear Sir:

This letter is to inform you that we will be homeschooling our children during the 2012 -2013 academic school year. Below is a list of our school age children and information about our school.

Name	Age
1. Jonny Jones	14
2. Jimmy Jones	12
3. Jessica Jones	10
4. Joy Jones	8

School will take place in our home.

Names of Parents/ teachers:

Jack and Jenny Jones
123 Your Street
Your Town, KY 00000
(Optional phone number)

Sincerely,

Jack Jones
Jenny Jones

PLEASE NOTE: It is best to send this letter via certified mail, preferably 10 days before school begins and no later than 2 weeks after the beginning of the public school year. It is acceptable to send the letter later in the school year if you start to home school mid-year or if you move in to the area mid-term. In either case, be prompt.