



# Advanced Math & Science Academy Charter School

## Board of Trustees Meeting

### Date and Time

Thursday April 28, 2022 at 6:00 PM EDT

Meeting will be held via remote participation See AMSA web site for information on accessing meeting

### Agenda

	Purpose	Presenter	Time
<b>I. Opening Items</b>			<b>6:00 PM</b>
Opening Items			
<b>A. Call the Meeting to Order</b>		Roger Jarrett	5 m
Meeting recorded and is live streaming on AMSA YouTube page.			
Announce BOT members in attendance			
Appoint timekeeper			
Executive Session strategy session negotiation with non represented personnel -- Executive Director -- will not reconvene			
<b>B. Record attendance and guests</b>		Sara Snow	2 m
<b>C. Public Comment</b>		Roger Jarrett	10 m
Liz Saul will coordinate the order of comment; please email Liz Saul lsaul@amsacs.org to sign up for public speak or request at this time			
Call for Public speakers			

	Purpose	Presenter	Time
Each Speaker: Please state your name and topic			
D. Flag Board discussion items from Public Speak	Discuss	Roger Jarrett	2 m
<b>II. Approve Minutes</b>			<b>6:19 PM</b>
A. Approve Minutes	Approve Minutes	Roger Jarrett	2 m
1 item: Approve minutes			
Approve minutes for Board of Trustees Meeting on March 31, 2022			
<b>III. Consent Agenda</b>			<b>6:21 PM</b>
<none>			
A. Consent Agenda Items for Review (Non-Vote Items)	FYI		
B. Consent Agenda Items for Review (Vote items)	Vote		5 m
<b>IV. Reports</b>			<b>6:26 PM</b>
A. Executive Director Report	FYI	Ellen Linzey	25 m
Including: Building project update			
Please hold followup questions for the Q&A session			
B. Executive Director report Q&A	Discuss	Ellen Linzey	10 m
C. Faculty Representative Report	FYI	Zakery Oglesby	10 m
D. Parent Representative Report	FYI	Bela Gorman	10 m
E. Flag Board discussion items	Discuss	Roger Jarrett	2 m
Check for board discussion items from ED, Faculty, and Parent reports			
<b>V. Chair Business</b>			<b>7:23 PM</b>
A. Chair Business	FYI	Roger Jarrett	20 m
Board offsite Strategic Planning Meeting targeting May/June timeframe			
Appoint ED evaluation task force			
Development/Capital Campaign: Contact list brainstorming Roger/Ben/Ellen			
Goal to identify Corporations and Foundations and contacts within for Capital Campaign Committee to follow up on			
See also:			

**VI. Committee Reports 7:43 PM**

<p><b>A.</b> Governance Committee report</p> <p>co presenter Jill Schafer</p>	FYI	Sheila Kelly	5 m
<p><b>B.</b> Finance Committee report</p> <p>See monthly budget attachement</p>	FYI	Kristin Carney	5 m
<p><b>C.</b> Development Committee Report</p>	FYI	Benjamin Hammel	5 m
<p><b>D.</b> Education Committee</p>	FYI	Liz Saul	5 m

**VII. BOT discussion of items flagged from Public Speak, ED, Faculty Rep, Parent Rep 8:03 PM**

Topics as needed; time for discussion to be determine by BOT

<p><b>A.</b> Discuss topics and determine next step(s) for each topic nominated</p>	Discuss	Roger Jarrett	10 m
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**VIII. Meeting Wrap Up 8:13 PM**

<p><b>A.</b> Review action items from past BOT meetings</p> <p>C.Summary of Action Items</p>	Discuss	Roger Jarrett	5 m
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Action items : Roger/BOT Strategic Planning task force to arrange BOT offsite meeting in the May/June Timeframe

Parking lot: Items will not be discussed unless there is an update during Committee reports

- 1: Strategic goal framework -- being worked on by Governance Committee led by Sowmini
- 2: Committees to create and publish SMART Goals in Board on Track
- 3: Roger to work with Ben Hammel and Sowmini Sampath on creating metrics tied to our mission, core values, and vision. (on hold)
- 4: Governance will work with Kristen to review revised Investment Policy provided by the Finance Committee.

<p><b>B.</b> Collect Candidate Agenda Items and Action items for May 2022 BOT Meeting</p>	Discuss	Roger Jarrett	8 m
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From BOT Topic calendar

- Approve Budget for next school year
- Sara & PTO: Faculty and parent rep nomination
- Governance: Conduct BOT self-assessment
- ED: Results from Spring Surveys (Faculty and Family)
- Chair: start ED Evaluation staff survey

	Purpose	Presenter	Time
• Governance: Report on BOT self-assessment			
<b>C. Summary of Action Items</b>	Discuss	Roger Jarrett	5 m
<b>D. Meeting Effectiveness Assessment</b>	Discuss	Raul Porras	5 m
Discuss and Assess remote participation including Consent Agenda feedback? What challenges or problems did we face? What are our best practices? What should we do the same or different next meeting? ...			
<b>IX. Closing Items</b>			<b>8:36 PM</b>
<b>A. Executive Session</b>	Vote	Roger Jarrett	2 m
<b>To conduct strategy session in preparation for negotiations with nonunion personnel : Executive Director</b>			
<b>B. Adjourn Meeting</b>	Vote	Roger Jarrett	2 m