

APPROVED



Advanced Math & Science Academy Charter School

Minutes

Board of Trustees Meeting

Date and Time

Thursday March 31, 2022 at 6:00 PM

Meeting will be held via remote participation See AMSA web site for information on accessing meeting

Trustees Present

Bela Gorman (remote), Dawn Capello (remote), Jill Schafer (remote), Kristin Carney (remote), Liz Saul (remote), Maura Webster (remote), Roger Jarrett (remote), Sheila Kelly (remote), Sowmini Sampath (remote), Zakery Oglesby (remote)

Trustees Absent

Benjamin Hammel, Nicholas Poirier, Raul Porras

Trustees who arrived after the meeting opened

Sowmini Sampath

Guests Present

Ellen Linzey (remote), Liana McLaren (remote), Mike Finkle (remote), Mike Nawrocki (remote), Padmaja Bandaru (remote), Sara Snow (remote)

I. Opening Items

A. Call the Meeting to Order

Roger Jarrett called a meeting of the board of trustees of Advanced Math & Science Academy Charter School to order on Thursday Mar 31, 2022 at 6:02 PM.

B.

Record attendance and guests

Zakary Oglesby was appointed Timekeeper.

The Chair announced that the meeting is being recorded and streaming live on Facebook.

The Chair announced that the Board will go into executive session at the end of open session to discuss negotiations with non represented personnel, Executive Director, because doing so would be detrimental to the Board's position.

C. Public Comment

Liz Saul reported there was one request for public comment but they appeared not to be available, perhaps due to a technical issue. The Chair announced that when the commenter is available, the Board will open the meeting to public comment.

D. Flag Board discussion items from Public Speak

There were no items flagged.

II. Approve Minutes

A. Approve Minutes

Zakery Oglesby made a motion to approve the minutes from Board of Trustees Meeting on 02-17-22.

Liz Saul seconded the motion.

The board **VOTED** unanimously to approve the motion.

Roll Call

Nicholas Poirier	Absent
Sheila Kelly	Aye
Roger Jarrett	Aye
Kristin Carney	Aye
Maura Webster	Aye
Sowmini Sampath	Absent
Liz Saul	Aye
Dawn Capello	Aye
Zakery Oglesby	Aye
Raul Porras	Absent
Jill Schafer	Aye
Bela Gorman	Aye
Benjamin Hammel	Absent

III. Consent Agenda

A. Vote to modify policy on Executive Session minutes A-102

Bela Gorman made a motion to accept the amended Policy A-102, as proposed.

Sheila Kelly seconded the motion.

The board **VOTED** unanimously to approve the motion.

Roll Call

Maura Webster	Aye
Roger Jarrett	Aye
Bela Gorman	Aye
Dawn Capello	Aye
Liz Saul	Aye

Roll Call

Nicholas Poirier	Absent
Zakery Oglesby	Aye
Sheila Kelly	Aye
Benjamin Hammel	Absent
Sowmini Sampath	Absent
Raul Porras	Absent
Jill Schafer	Aye
Kristin Carney	Aye

B. Consent Agenda Items for Review (Non-Vote Items)

All non-vote consent agenda items were reviewed and have been accepted: see attached committee summaries and February financial statements.

IV. Reports

A. Executive Director Report

Sowmini Sampath arrived at 6:15 AM.
See attached ED Report.
Highlights included:
Lottery Results and Waitlist
AMSA had over 1000 applications, a new record!
As of March 28, 2022 enrollment is at 965, since one student withdrew.

On March 11 Mass State Senator Jamie Eldridge and State Representative Danielle Gregoire visited AMSA.

Lesley University Collaborative Internship.
Everyone is excited about this teacher training program. We will be taking two candidates in CS and Math. They will be training with our teachers and working with our students. This is a feeder program. This program offers young teachers and also career changers a great opportunity. They will also receive CS licensure. Thank you Padmaja for all your work at the state level!

DESE Core Site Visit Ellen thanked the board for taking time to participate. The teachers and Administrators had a joyous experience with the site visitors. The area noted where AMSA could improve was *culturally proficient teaching*, and the school is committed to working on this.

The initial findings were very positive. We will get the report in a few weeks to review for factual errors and then we should have the final report in about two months.

Building Update

The numbers from the architects were much higher than expected. The team will need more time to rework the scope of the project.

Razzle Dazzle

WW1 project with Peter Proulx's 9th graders.
The chess club had their first tournament since 2018.

2022 Golf Tournament. Monday August 15. Save the date!

There will be a Silent Auction. Please come to play or talk, and enjoy a lovely lunch.

Upcoming Events

April 4-8 Spirit Week: A chance for students to have fun and celebrate our seniors.

April 18-22 Spring Break

April 27 NHS Induction Ceremony

April 29-30 AMSA Drama presents Aladdin

May 25 Arts and Science Night.

June 10 Class of 2022 Graduation at Forekicks

BOT strategic planning in May or June TBD

B. Executive Director report Q&A

Q: When do you expect quotes from architects?

A: Ellen said it will be at least another month.

Q: Was AMSA affected by the Net Cap in Marlborough this year?

A: No, AMSA was able to accept student applicants from Marlborough for 2022-2023.

C. Parent Representative Report

Parent Representative Bela Gorman reported that she did not receive much communication from parents. One parent was interested in the school's policy for cell phone use and student privileges. Bela said she has already shared this information with Mr. Nawrocki. Other than that, it has been very quiet.

D. Faculty Representative Report

Faculty Representative Zak Oglesby said he also had had little communication from teachers, except for the end of school logistics and inquiries about progress on the building project.

E. Flag Board discussion items

No items flagged.

V. Chair Business

A. Chair Business

Roger Jarrett reported that the Recruiting Task Force (Sheila Kelly, Bela Gorman and Roger Jarrett) has been discussing recruitment strategies. They encourage members to look at their contacts for new board members, especially non parents.

The plan is to have Board candidates serve first on a committee before moving on to trustee.

Anyone interested in being considered as a candidate should contact Roger or Sheila.

Roger thanked all the BOT members who participated in the DESE focus group. He looks forward to hearing feedback from the state.

He also thanked the staff and is excited by their positive preliminary findings: AMSA's mission is clearly understood by all staff and high level teaching and high academic expectations were widely demonstrated.

B. Public Comment

The Chair opened the meeting up to Public Comment at 6:44.

Marius Albota, who is a new parent at AMSA wanted to know when the school would be running parent teacher conferences. He believes we have been segregated too long and he would like to put faces to names. He also wanted to inquire about placement testing for advanced classes.

Mr. Nawrocki will reach out to Mr. Albota about the placement policy.

VI. Committee Reports

A. Finance Committee report

See attached Finance Committee Summary and February Financial Statements. Kristen Carney mentioned that Liana McLaren worked with Marlborough to get AMSA a 100K credit on our real estate taxes. Great work Liana!

B. Development Committee Report

Maura Webster reported for Development Committee Chair Ben Hammel.

At the last Development Committee meeting they had an update on the Capital campaign from our consultant, Betsy Grenier. The campaign will be happening in phases

Betsy will be reaching out to each member.

The Committee is looking at event opportunities for parents to get together so they can learn more about the Capital Campaign.

If anyone is interested in learning how to get involved, please contact the Capital Campaign Committee or Development Committee. They are also looking for auction items and gifts for the Golf Tournament.

C. Education Committee

See the Education Committee Summary.

Education Chair Liz Saul reported that the Education Committee reviewed information from AMSA's District Report Card at their last meeting.

She plans to go over the Chart tool with Sara Snow tomorrow.

The Committee will continue to review this data going forward.

At the March meeting they had a final update on the senior exit survey.

They were able to get a great response and terrific feedback from seniors. She will share the results at their April Committee meeting and she hopes to be able to share the data at the next BOT meeting. They learned a lot from conducting this survey and can use the lessons learned if they run the survey again in the future.

D. Governance Committee report

Committee Chair Sheila Kelly reported that Governance is focused on recruitment and strategic planning, and how to formalize it.

VII. BOT discussion of items flagged from Public Speak, ED, Faculty Rep, Parent Rep

A. Discuss topics and determine next step(s) for each topic nominated

No items flagged.

However, Maura Webster did want to mention that there is a link on the AMSA website dedicated to the Capital Campaign, located under the Community section. The link is provided below:

<https://www.amsacs.org/community/capital-campaign>

VIII. Meeting Wrap Up

A. Review action items from past BOT meetings

Liz Saul and Sara Snow did connect to discuss the District Report Card data.

B. Collect Candidate Agenda Items and Action items for March 2022 BOT Meeting

Special items

Liz Saul will provide an update on the senior exit survey at the April BOT meeting.

C. Summary of Action Items

Action: Roger Jarrett will determine a date for the strategic planning meeting.

D. Meeting Effectiveness Assessment

The meeting time is one hour and a half ahead of time!

The Chair encourages committees to get reports in ahead of time to continue meeting efficiency.

IX. Closing Items

A. Executive Session

The Chair called for a motion to go into executive session to discuss negotiations with non represented personnel, Executive Director, because doing so would be detrimental to the Board's position. Only member will attend, except for Zak, due to a conflict of interest. The Board will take a five minute break and meet in executive session at 7:05pm.

The board will not reconvene.

Roger Jarrett made a motion to to go into executive session.

Dawn Capello seconded the motion.

The board **VOTED** unanimously to approve the motion.

Roll Call

Benjamin Hammel Absent

Raul Porras Absent

Dawn Capello Aye

Nicholas Poirier Absent

Roll Call

Bela Gorman	Aye
Sowmini Sampath	Aye
Zakery Oglesby	Aye
Roger Jarrett	Aye
Kristin Carney	Aye
Sheila Kelly	Aye
Liz Saul	Aye
Maura Webster	Aye
Jill Schafer	Aye

B. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:00 PM.

Respectfully Submitted,
Sara Snow

Documents used during the meeting

- 3-31-22 Consent Agenda Governance Summay 3-09-22.pdf
- 3-31-22 February 2022 Financial Statements.xlsx
- 3-31-22 Consent Agenda Development Committee Summary.pdf
- 3-31-22 Consent Agendar Education Committee Summary.pdf
- 3-31-22 Finance Consent Agenda Committee Report.2022.3.14.pdf
- 3-31-22 BOT ED Report March 2022.pdf
- 3-21-22 BOT Consent Agenda Committee Report_March Ed Comm .pdf
- 3-21-22 Consent Agenda Development Committee Mar 2022.pdf