



Schedule Change Information 2022-2023

We are excited to welcome you to Legacy Junior High for the 2022-2023 school year! Student schedules will be available to view through your myDSD account after August 5th at 5:00 pm.

Please review your student's schedule for errors. ***If the schedule looks satisfactory, there is no need for further action. If a schedule change is desired, please read the following:***

Counselors and administrators will work to meet the needs of students and attempt to honor requests for changes, while also respecting teacher class sizes. Schedule change requests will be completed virtually. If you are interested in modifying your schedule, please complete the [SCHEDULE CHANGE FORM](#) and email it to your counselor (**please note that counselors are now assigned by grade level;** see below for details).

When filling out your request form, please remember the following:

- List your specific class change preferences in order of priority
- We do our best to honor valid reasons to change schedules
 - Be aware that your request may not be possible or may require rearranging your other classes and/or changing teachers
- There will be a \$10 fee charged per request form
- **All schedule change request forms must be submitted by August 15th**
- **No schedule changes will be made after August 19th at 3:00 pm**

After submitting your schedule change request form, check your schedule in your myDSD account periodically to see if your requested changes were made. If a change is made to your schedule, the \$10 schedule change fee will be applied to your account.

Sincerely,

Legacy Counselors and Administration

7th Grade Counselor: Mrs. Olsen, krthomas@dsdmail.net

8th Grade Counselor: Mrs. Mathie, mmathie@dsdmail.net

9th Grade Counselor: Mrs. Bott, labott@dsdmail.net

Schedule Change Request Form Link:

<https://resources.finalsite.net/images/v1620055093/davisk12utus/kcpg8steczdblai1idvt/ScheduleChangeForm2020-Fillable.pdf>