



# Roseville Area Schools

*Quality Teaching & Learning for All...Equity in All We Do*

## **Little Canada Elementary School 2021-2022 Parent and Family Engagement Plan**

Little Canada Elementary School is committed to the goal of providing quality education for every child in this school. We want to establish partnerships with parents and with the community. Everyone gains if school and homework together to support high achievement of our children. We can't do this job alone. Parents and families play an extremely important role as children's first teachers. Their support for their children and for the school is critical to their children's success at every step along the way.

### **Part I. Description of how the District and School will Implement Required Components**

1. Little Canada Elementary School will engage parents and families who have Title I students in developing/revising the district and school Plan.

*Little Canada leadership team met during the week of August 9<sup>th</sup> to review the previous year's School Improvement and Parent and Family Engagement plan, completed a comprehensive needs assessment and created a draft of the 2022 SIP and PFEP. The school teams consulting on the creation of the plans consisted of 10 staff members. The Parent and Family Engagement plan was informed by the BIPOC and School Community Listening Sessions in the spring and 4 Little Canada parents in PTA Leadership aided in its development. The plan was created in collaboration and with feedback from the Little Canada Parent Teacher Association Administrative Board and parents.*

2. Little Canada Elementary School will convene an annual meeting, at a convenient time, when the parents of participating children are available to attend. The Title I annual meeting will inform parents about the Title I program, explain the requirements of parent and family engagement and the rights and responsibilities of the parents to be involved.
- 3.

*Representatives of the Little Canada Elementary School improvement team will present a draft of the School Improvement Plan and Parent and Family Engagement Plan to the Little Canada community at the September PTA meeting on September 16th. We will discuss goals and seek feedback from the larger community to ensure that the plan meets the needs of our community as a whole. Teachers will review the Title I Parent/Student/Teacher Compact at fall conferences at the end of September. The plan will also be published on our school webpage and available for all families. Hard copies will be mailed home upon request.*

4. Little Canada Elementary School will offer flexible meeting times during morning, evening or weekends and may provide transportation, childcare, or home visits.
5. Little Canada Elementary School offers morning and evening conferences for families at least twice a year and in the past has conducted home visits for families that are interested. We will continue to monitor COVID health protocols to ensure that we are meeting all safety requirements, but it is our plan to offer both in person and online options for families whenever possible. Parent teacher conferences, PTA meetings and all other "school gatherings" will be conducted following strict in person health

guidelines, through Zoom or by YouTube presentations. Little Canada Staff is committed to connecting with families through Zoom, Google, Schoology, Seesaw and by phone at flexible times throughout the day based on parent needs. Little Canada will continue to provide transportation and interpreters as needed. The Parent and Family Engagement Plan will be reviewed throughout the year and adjusted as needed based on health and safety standards and family and community feedback.

6. Little Canada Elementary School will involve parents in the planning and review of the School Engagement Plan and the joint development of the schoolwide plan when applicable. If the schoolwide plan is not satisfactory to the parents, submit comments on the plan when submitted to the district. [Section 1114(b)]

Little Canada Parents on the PTA Executive Council helped create the Family and Parent Engagement Plan and the larger school community was involved through multiple listening sessions in the Spring. We will continue to work with PTA leadership in consultation and evaluation. Parent feedback includes general satisfaction with historical events like Little Canada Open House/Academic Fair showcasing academic work and activities students are involved in, Back to School Night, Curriculum Night, Pumpkin Carnival, Ice Cream for Books events, technology night, and the Little Canada Talent Show. Feedback was positive from parents for communication tools like the use of SeeSaw and Schoology, parent/ teacher conferences and increased communication last year’s many transitions. Parents were very appreciative of staff outreach efforts like staff videos and events such as drive through graduation and Car Parade. Parents have expressed an interest in increasing communication opportunities by developing a school wide phone directory, increasing in person social events, and finding ways to creatively (and safely) reconnect after 2 hard years. Little Canada PTA leadership is interested in working jointly to increase culturally and/or linguistically specific community events including the possibility of creating a World Cultures Night in the spring.

7. Little Canada Elementary School will provide assistance to parents of Title students:
  - a. Timely information about programs offered to engage in their child’s education.
  - b. An explanation of the curriculum, state and local academic assessments including alternate assessments, and the achievement levels of the state academic standards.
  - c. If they request, opportunities for regular meetings to hear their suggestions and participate in decisions related to their child’s education.

List activities (see table below), such as workshops, conferences, classes, website, including any equipment or other materials that may be necessary to ensure success. (These activities should support families in helping their students meet academic standards)

Parent/family engagement activities	Date	Materials Needed	Other
Back to School Open House and Meet your teacher event	9/1		
Fall Conferences- including Curriculum information (in person or zoom options for families)	9/27-10/8		interpreters transportation
Monthly PTA meetings	Sept. 16 Oct. 14 Nov.11		

	Jan.13 Feb. 10 Mar 17 Apr 14 May 12		
Bimonthly Town hall Meetings	Oct. 28 Dec. 16 Feb. 24 April 21		
Little Canada Pumpkin Carnival- Historical community building event	Oct.30		
Technology Night- instructional event including Parent information on SeeSaw and Schoology	Nov 16 or 23	Handouts	Pizza and juice
African Family Involvement Day Celebration Event - event including student work and performances- School Day and Evening performance	2/14	TBD	
Winter Conferences	1/24-2/4		interpreters transportation
Ice Cream for Books and Read a Thon Event - instructional and celebratory event including instruction on “Reading at home with your Child” parent training.	3/10	Handouts to go home with families to show how to choose appropriate books and how to read with your child at home	
Little Canada Academic Showcase (Open House), Book Fair and Variety Show	April 28		
BIPOC Family Listening Session	5/26		interpreters
Whole School Listening Session	6/2		interpreters

**Part II. Description of the Shared Responsibilities for High Student Academic Achievement**

Little Canada Elementary School will jointly develop with Title I parents a school-parent compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement to meet the State academic standards. The compact should:

8. Describe the curriculum and instruction that help their student meet the state standards, identify where their child is performing and discuss ways the parent can support their child’s education at home and at school.
9. Talk about the importance of the teachers and parents communicating on an ongoing basis at a minimum:
  - a. Conduct a parent-teacher conference in elementary schools, at least annually, during which time the compact is discussed as it relates to the individual child.
  - b. Provide frequent reports to parents on their children’s progress.
  - c. Provide information on how parents can contact staff and staff can best contact parents, opportunities to volunteer and participate in their child’s class, and observation of classroom activities.
  - d. Make sure that two-way meaningful communication between family members and school staff is addressed and when at all possible, is in a language the parents and family members can understand.

**Part III. Accessibility**

Little Canada Elementary School will meet the requirements of parent and family engagement of Title I, to the extent practicable, we will provide full opportunities for the participation of parents with children with limited English proficiency, parents with children with disabilities, and parents of migratory children, including providing information and school reports in a format and, to the extent practicable, in a language such parents can understand.

*Little Canada elementary school uses language and cultural liaisons and Dialog One to share information about school programming. In this manner, the language of delivery is tailored for the families. In a virtual world, these include virtual live meetings seeking family input. We will also continue to use Dialogue 1 to communicate with families in their language of choice as well as providing transportation for families in need to all school events.*

**Part IV. Family Engagement Budget**

20-List activities for which your school plans to spend Family Engagement funds. State the estimated amount of funds the school anticipates to spend on transportation, supplies, etc. for each activity. All activities listed in this section should be activities that are included in the School and Family Engagement plan with the goal of helping families support their children succeed academically. Examples of such activities include transporting parents to conferences, food for Reading/Math event, technology training, supplies for Math night, supplies for family book club, etc.

Parent and Family Engagement Activity	Transportation -Estimate	Supplies - Estimate	Food - Estimate- not to exceed one third of PFE	Contracted Services - Estimate	Other

			<b>funds</b>		
<b>Food to for Title I events like Technology Night, Spring Academic Showcase ( Open House) and Listening Sessions</b>			<b>\$900</b>		
<b>Family transportation for conferences and other Title I events</b>	<b>\$900</b>				
<b>District Cultural Liaisons to support Listening Sessions and Title 1 events</b>				<b>\$300</b>	
<b>Interpreters to support in person Listening Sessions and Title 1 events</b>				<b>\$300</b>	
<b>Supplies for Title 1 for Title 1 supported events like Technology Night, Academic Showcase and Listening Sessions events like</b>		<b>\$325.11</b>			

\$2,725.11

## Part V. Adoption

The Little Canada Elementary School of Roseville School District, The Parent and Family Engagement Plan has been developed jointly with, and agreed on with, parents of children participating in Title I programs, as evidenced by meeting minutes and sign-in sheets.

On September 8, 2021 the Little Canada Elementary School Parent and Family Engagement Plan will be in effect for the period of the school year.

Little Canada Elementary School will distribute this Plan to all parents of participating Title I children and make it available to the community.

Garin Bogenholm  
(Signature of Title I Authorized Representative)  
08/22/21

These parents were involved with the development of this document:

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