



# Roseville Area Schools

*Quality Teaching & Learning for All...Equity in All We Do*

## **Harambee Elementary 2021-2022 Parent and Family Engagement Plan**

Harambee Elementary is committed to the goal of providing quality education for every child in this district. We want to establish partnerships with parents and with the community. Everyone gains if school and home work together to support high achievement of our children. We can't do this job alone. Parents and families play an extremely important role as children's first teachers. Their support for their children and for the school is critical to their children's success at every step along the way.

### **Part I. Description of how the District and School will Implement Required Components**

1. Harambee Elementary will engage parents and families who have Title I students in developing/revising the district and school Plan. Harambee will send monthly e-newsletters and videos to families in addition to bi-monthly zooms. Harambee host 4 parent/family (Community Connection) events where the progress on our Title 1 plan will be shared and families will have a chance to give their input. Parent drop-off and pick-up conversations will also be utilized to gather stakeholder feedback for school improvement and focus areas.
2. Harambee Elementary will convene an annual meeting, at a convenient time, when the parents of participating children are available to attend. The Title I annual meeting will inform parents about the Title I program, explain the requirements of parent and family engagement and the rights and responsibilities of the parents to be involved. Annual Title 1 meeting will be held during our Community Connection event in October, 2021.
3. Harambee Elementary will offer flexible meeting times during morning, evening or weekends and may provide transportation, childcare or home visits. Harambee will partner with our cultural liaisons, Out-of-School Staff, and develop choice connection points of zoom or in person to families so that the family can always remain aware of curriculum, instruction, needs, and celebrations.
4. Harambee Elementary will involve parents in the planning and review of the school improvement plan and the joint development of the schoolwide plan when applicable. If the schoolwide plan is not satisfactory to the parents, submit comments on the plan when submitted to the district. [Section 1114(b)] Publicizing dates for Community Connection Events (SIP, PTC, and Curriculum nights blended with student celebration and presentation content) will be continual yet focused.
5. Harambee Elementary will provide assistance to parents of Title students:
  - a. Timely information about programs offered to engage in their child's education.
  - b. An explanation of the curriculum, state and local academic assessments including alternate assessments, and the achievement levels of the state academic standards.
  - c. If they request, opportunities for regular meetings to hear their suggestions and participate in decisions related to their child's education.

- d. List activities (see table below), such as workshops, conferences, classes, website, including any equipment or other materials that may be necessary to ensure success. (These activities should support families in helping their students meet academic standards)

| Parent/family engagement activities                           | Date              | Materials Needed   | Other   |
|---|-------------------|--|---|
| Back to School Open House                                     | September 1, 2021 | Copies of SIP, tables for teachers, activities for kids, speakers for music, Notebooks for goal setting, paper and envelope for parent dream letters, educational benefits forms | Translators, liaisons, and childcare/activities always needed |
| Community Connection Night 1 (Conferences)                    | October 2021      | Mailing invites, Sign-in sheets, copies of resources in variety of languages, Copies of SIP  | Translators, liaisons, and childcare/activities always needed |
| Community Connection Day and Night 2 (workshops for families) | January 24, 2022  | Mailing invites, Materials for classes, SIP one-pager, consumables for thinking maps, SEL, math, and reading   | Translators, liaisons, and childcare/activities always needed |
| NAAPID and other parent involvement days                      | Throughout year   | Mailing invites, invites, school day resources   | Translators, liaisons, and childcare/activities always needed |
| Community Connection Night 3 (Conferences)                    | March 2022        | Mailing invites, Sign-in sheets, copies of resources in variety of languages, Copies of SIP, student pride items   | Translators, liaisons, and childcare/activities always needed |
| Community Connection Day and Night 4 (workshops for families) | May 13, 2022      | Mailing invites, Materials for classes, SIP one-pager, consumables for thinking maps, SEL, math, and reading   | Translators, liaisons, and childcare/activities always needed |

**Part II. Description of the Shared Responsibilities for High Student Academic Achievement**

Harambee Elementary will jointly develop with Title I parents a school-parent compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement to meet the State academic standards. The compact should:

- 6. Describe the curriculum and instruction that help their student meet the state standards, identify where their child is performing and discuss ways the parent can support their child’s education at home and at school.
- 7. Talk about the importance of the teachers and parents communicating on an ongoing basis at a minimum:
  - a. Conduct a parent-teacher conference in elementary schools, at least annually, during which time the compact is discussed as it relates to the individual child.
  - b. Provide frequent reports to parents on their children’s progress.
  - c. Provide information on how parents can contact staff and staff can best contact parents, opportunities to volunteer and participate in their child’s class, and observation of classroom activities.
  - d. Make sure that two-way meaningful communication between family members and school staff is addressed and when at all possible, is in a language the parents and family members can understand.

**Part III. Accessibility**

Harambee Elementary and Roseville Area Schools will meet the requirements of parent and family engagement of Title I, to the extent practicable, we will provide full opportunities for the participation of parents with children with limited English proficiency, parents with children with disabilities, and parents of migratory children, including providing information and school reports in a format and, to the extent practicable, in a language such parents can understand.

**Part IV. Family Engagement Budget**

Open House, Community Connection Events (PTC, Curriculum Nights, Student Showcase), clubs, and “Tell Your Story” for which your school plans to spend Family Engagement funds. State the estimated amount of funds the school anticipates to spend on transportation, supplies, etc. for each activity. All activities listed in this section should be activities that are included in the School and Family Engagement plan with the goal of helping families support their children succeed academically. Examples of such activities include transporting parents to conferences, food for Reading/Math event, technology training, supplies for Math night, supplies for family book club, etc.

| <b>Parent and Family Engagement Activity</b> | <b>Transportation -Estimate</b> | <b>Supplies - Estimate</b> | <b>Food - Estimate- not to exceed one third of PFE funds</b> | <b>Contracted Services - Estimate</b> | <b>Other</b> |
|--|---------------------------------|----------------------------|--|---------------------------------------|--------------|
| <b>Open House</b>                            |                                 |                            |  |                                       |              |
| <b>Community Connection Events (4</b>        | \$400                           | \$300                      | \$500  |                                       |              |

|  |  |       |  |          |  |
|--|--|-------|--|----------|--|
| evenings)  |  |       |  |          |  |
| <b>Family Book Club, Writing Club, and Art Club</b>          |  | \$720 |  |          |  |
| <b>“Tell Your Story” Media Center development of lessons</b> |  |       |  | \$276.67 |  |

**Part V. Adoption**

Harambee Elementary and Roseville Area Schools “The Parent and Family Engagement Plan” has been developed jointly with, and agreed on with, parents of children participating in Title I programs per PTO meeting on July 26, 2021, Zoom connect on August 6, 2021, and on campus conversation.

On September 1, 2021 the Harambee Elementary and Roseville Area Schools “Parent and Family Engagement Plan” will be in effect for the period of the school year.

Harambee Elementary and Roseville Area Schools will distribute this Plan to all parents of participating Title I children and make it available to the community.



(Signature of Title I Authorized Representative)

August 20, 2021  
(Date)

These parents were involved with the development of this document:

| <b>Parent Name</b>  | <b>Email Address</b>         |
|---------------------|------------------------------|
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