



# Roseville Area Schools

*Quality Teaching & Learning for All ...Equity in All We Do*

## **Title I Complaint Procedures**

During the course of administering the Title I Program, there may be disagreements about how the law or guidelines are to be interpreted and applied by teachers, parents, and administrators. We always hope that such disagreements can be resolved through problem solving and consultation. When attempts at resolving disagreements are not successful, the following steps will be followed.

1. The individual with a concern will submit a written statement to the Roseville Area Schools Title I Coordinator indicating which section(s) of the law, regulations, or guidelines were not properly interpreted or applied.
2. The Title I Coordinator will contact the individual who submitted the concern within one week of receiving the complaint to schedule a meeting to discuss and attempt to resolve the concern. The Title I Coordinator may involve other staff members as appropriate.

Click on the link below to access the Elementary and Secondary Education Act Complaint Procedures located on the Minnesota Department of Education (MDE) website.

<http://education.state.mn.us/MDE/SchSup/ESEA/index.html>

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