

## **Proof of Residency Documentation**

Proof of Residency has always been part of the registration/enrollment process for new students in Texas schools. HB3 has now made it a yearly requirement for all students in public schools. This new registration step will be required each year.

### **Acceptable Proof of Residency Documentation**

These are acceptable proof of residency documents:

- A copy of a current (current or previous month) utility bill (electric, gas, water) which shows the current usage on it;
- A current lease (for 30 days until a utility bill is available);
- If you have recently purchased your home, a copy of the closing papers will suffice until a utility bill is available to reproduce (within 30 days); or
- If you are living with a friend or a relative within Poolville ISD, an **affidavit** must be completed, notarized, and provided to the school's front office along with a current utility bill.

If you have an approved transfer, provide the proof of residency documentation as noted above. The campus will track your transfer and will be aware of your status.

In accordance with the law, exceptions will be made for homeless students and students in the conservatorship of the Department of Family and Protective Services.

**If proof of residency is not submitted, Texas schools are allowed to withdraw the student(s).**

Poolville ISD is rapidly growing with student enrollment increasing. This rapid growth places a strain on our facilities, attendance boundaries, and district budget. This added step is additional assurance that district taxpayers are funding the education of legitimately enrolled PISD students as the district continues to grow.

### **Falsifying information can result in punishment, fines, and tuition expenses.**

Any person who knowingly falsifies information on a form required for enrollment of a student in a school district commits a crime under Texas Penal Code § 37.10. It is a Class C misdemeanor, punishable by a fine up to \$500. It is a third degree felony if it is done with intent to defraud or harm another, punishable by a prison sentence of 2-10 years, plus a fine up to \$10,000.00. A person who falsifies enrollment information is also liable to the district for the maximum tuition fee the district may charge under Texas Education Code § 25.038, or the amount the district has budgeted for each student as maintenance and operations expenses, whichever is higher (around \$8,600 per student, per year).