



**Florida Department of Education
Project Award Notification**

1 PROJECT RECIPIENT Flagler County School District	2 PROJECT NUMBER 180-1273B-3CH01	
3 PROJECT/PROGRAM TITLE Title IX, Part A - Education of Homeless Children and Youth Project (EHCY) YEAR 2 - Continuation <p align="right">TAPS 23A006</p>	4 AUTHORITY 84.196A Title IX Part A Homeless ESSA USDE or Appropriate Agency FAIN#: S196A220010	
5 AMENDMENT INFORMATION Amendment Number: Type of Amendment: Effective Date:	6 PROJECT PERIODS Budget Period: 07/01/2022 - 06/30/2023 Program Period: 07/01/2021 - 08/31/2024	
7 AUTHORIZED FUNDING Current Approved Budget: \$85,150.00 Amendment Amount: Estimated Roll Forward: Certified Roll Amount: Total Project Amount: \$85,150.00	8 REIMBURSEMENT OPTION Federal Cash Advance	
9 TIMELINES <ul style="list-style-type: none"> Last date for incurring expenditures and issuing purchase orders: <u>06/30/2023</u> Date that all obligations are to be liquidated and final disbursement reports submitted: <u>08/20/2023</u> Last date for receipt of proposed budget and program amendments: <u>04/30/2023</u> Refund date of unexpended funds; mail to DOE Comptroller, 325 W. Gaines Street, 944 Turlington Building, Tallahassee, Florida 32399-0400: Date(s) for program reports: Federal Award Date : <u>07/01/2022</u> 		
10 DOE CONTACTS Program: Courtney Walker Phone: (850) 245-0665 Email: courtney.walker@fldoe.org Grants Management: Unit A (850) 245-0735	Comptroller Office Phone: (850) 245-0401 UEI#: FEW6KNASENC4 FEIN#: F596000609024	
11 TERMS AND SPECIAL CONDITIONS <ul style="list-style-type: none"> This project and any amendments are subject to the procedures outlined in the <u>Project Application and Amendment Procedures for Federal and State Programs</u> (Green Book) and the General Assurances for Participation in Federal and State Programs and the terms and requirements of the Request for Proposal or Request for Application, RFP/RFA, hereby incorporated by reference. For federal cash advance projects, expenditures must be recorded in the Florida Grants System (FLAGS) as close as is administratively feasible to when actual disbursements are made for this project. Cash transaction requests must be limited to amounts needed and be timed with the actual, immediate cash requirements to carry out the purpose of the approved project. All provisions not in conflict with any amendment(s) are still in full force and effect and are to be performed at the level specified in the project award notification. The Department's approval of this contract/grant does not excuse compliance with any law. 		
12 APPROVED: <div style="display: flex; justify-content: space-between;"> <div style="width: 45%;"> <p align="center"><i>Dinh Nguyen</i></p> <p align="center">Authorized Official on behalf of the Commissioner of Education</p> </div> <div style="width: 45%;"> <p align="center"><u>10/11/2022</u></p> <p align="center">Date of Signing</p> </div> <div style="width: 10%; text-align: right;">  </div> </div>		

INSTRUCTIONS
PROJECT AWARD NOTIFICATION

- 1** Project Recipient: Agency, Institution or Non-Governmental entity to which the project is awarded.
- 2** Project Number: This is the agency number, grant number, and project code that must be used in all communication. (Projects with multiple project numbers will have a separate DOE-200 for each project number).
- 3** Project Description: Title of program and/or project. TAPS #: Departmental tracking number.
- 4** Authority: Federal Grants - Public Law or authority and CFDA number. State Grants - Appropriation Line Item Number and/or applicable statute and state identifier number.
- 5** Amendment Information: Amendment number (consecutively numbered), type (programmatic, budgeting, time extension or others) in accordance with the Project Application and Amendment Procedures for Federal and State Programs (Green Book), and effective date.
- 6** Project Periods: The periods for which the project budget and program are in effect.
- 7** Authorized Funding: Current Approved Project (total dollars available prior to any amendments); Amendment Amount (total amount of increase or decrease in project funding); Estimated Roll Forward (roll forward funds which have been estimated into this project); and Total Project Amount (total dollars awarded for this project).
- 8** Reimbursement Options:
 - Federal Cash Advance –On-Line Reporting required monthly to record expenditures.
 - Advance Payment – Upon receipt of the Project Award Notification, up to 25% of the total award may be advanced for the first payment period. To receive subsequent payments, 90% of previous expenditures must be documented and approved by the Department.
 - Quarterly Advance to Public Entity – For quarterly advances of non-federal funding to state agencies and LEAs made in accordance within the authority of the General Appropriations Act. Expenditures must be documented and reported to DOE at the end of the project period. If audited, the recipient must have expenditure detail documentation supporting the requested advances.
 - Reimbursement with Performance - Payment made upon submission of documented allowable expenditures, plus documentation of completion of specified performance objectives.
- 9** Timelines: Date requirements for financial and program reporting/requests to the Department of Education.
- 10** DOE Contacts: Program contact for program issues, Grants Management Unit for processing issues, and Comptroller's Office number for payment information.
- 11** Terms and Special Conditions: Listed items apply to this project. (Additional space provided on Page 2 of 2 if needed.)
- 12** Approved: Approval signature from the Florida Department of Education and the date signature was affixed.

FLORIDA DEPARTMENT OF EDUCATION PROJECT APPLICATION

Please return to: Florida Department of Education Office of Grants Management Room 332 Turlington Building 325 West Gaines Street Tallahassee, Florida 32399-0400 Telephone: (850) 245-0496	A) Program Name: 2021 – 2024 Title IX, Part A Education of Homeless Children and Youth (ECHY) Competitive Application <p style="text-align: center;">TAPS NUMBER: 23A006</p>	<p style="text-align: center;">DOE USE ONLY</p> Date Received <p style="text-align: center;">5/11/2022 via SHAREFILE</p>
B) Name and Address of Eligible Applicant: Flagler County Public School 1769 E. Moody Blvd. Bldg. 2 Bunnell, FL 32110		Project Number (DOE Assigned) <p style="text-align: center;">180-1273B-3CH01</p>
C) Total Funds Requested: \$ 85150.00 <hr style="width: 25%; margin-left: 0;"/> <p style="text-align: center;">DOE USE ONLY</p> Total Approved Project: \$ 85,150.00	D) Applicant Contact & Business Information	
Contact Name: Phyllis Pearson Fiscal Contact Name: Phyllis Pearson		Telephone Numbers: 386-437-7526 x1181
Mailing Address: 1769 E. Moody Blvd. Bldg. 2 Bunnell, FL 32110		E-mail Addresses: pearsonp@flaglerschools.com
Physical/Facility Address: 1769 E. Moody Blvd. Bldg. 2 Bunnell, FL 32110		DUNS number: 065886327 FEIN number: F596000609024
CERTIFICATION I, <u>Cathy Mittelstadt, Superintendent</u> , as the official who is authorized to legally bind the agency/organization, do hereby certify to the best of my knowledge and belief that all the information and attachments submitted in this application are true, complete and accurate, for the purposes, and objectives, set forth in the RFA or RFP and are consistent with the statement of general assurances and specific programmatic assurances for this project. I am aware that any false, fictitious or fraudulent information or the omission of any material fact may subject me to criminal, or administrative penalties for the false statement, false claims or otherwise. Furthermore, all applicable statutes, regulations, and procedures; administrative and programmatic requirements; and procedures for fiscal control and maintenance of records will be implemented to ensure proper accountability for the expenditure of funds on this project. All records necessary to substantiate these requirements will be available for review by appropriate state and federal staff. I further certify that all expenditures will be obligated on or after the effective date and prior to the termination date of the project. Disbursements will be reported only as appropriate to this project, and will not be used for matching funds on this or any special project, where prohibited. Further, I understand that it is the responsibility of the agency head to obtain from its governing body the authorization for the submission of this application.		
E) <u></u> Signature of Agency Head	<u>Superintendent</u> Title	<u>May 11, 2022</u> Date



**2022-23 Title IX, Part A (TIXPA)
Education for Homeless Children and Youth (EHCY) Project – Year 2
Application**

**Local Educational Agency
Name:**

Flagler County Schools

Project Contact Name:

Dr. Phyllis Pearson

Project Contact Title:

Homeless Education Liaison

Project Contact Telephone:

386-437-7526

Project Contact E-mail:

pearsonp@flaglerschools.com

For more information, please contact:

Florida McKinney-Vento Program

Phone: (850) 245-0479

Email: flmvp@fldoe.org

**Bureau of Federal Educational Programs
Florida McKinney-Vento Program**

2022-23 TIXPA–EHCY Project – Year 2 Program Specific Assurances

The Local Educational Agency (LEA) must assure that:

- The LEA will comply with all reporting requirements at such time and in such manner and containing such information as required, including but not limited to the requirements under the McKinney-Vento Act;
- All costs are reasonable and necessary and that these uses of funds align with the purpose of, and other requirements in, the [McKinney-Vento Homeless Assistance Act](#) (MVA); and
- The LEA will meet the requirements of section 442 of the General Education Provisions Act (GEPA), 20 U.S.C. 1232e, [Single local educational agency application](#).

By checking this box, I hereby certify that the LEA agrees to all the assurances of the EHCY Program, and will abide by all federal, state and local laws.

Part 1: SUMMARY

By checking this box, I hereby certify that the intended outcomes for Years 2 and 3 have not changed from the TIXPA-EHCY Project Application-Year 1.

If the intended outcomes for Years 2 and 3 have changed, please describe the changes below.

No changes

Part 2: GOALS AND PROGRESS MONITORING

By checking this box, I hereby certify that the Areas of Focus for Years 2 and 3 have not changed from the TIXPA-EHCY Project Application-Year 1.

If the Areas of Focus for Years 2 and 3 have changed, please describe the changes below.

No changes

By checking this box, I hereby certify that the Goals for Years 2 and 3 have not changed from the TIXPA-EHCY Project Application-Year 1.

If the Goals for Years 2 and 3 have changed, please describe the changes below.

AoF1- Flagler saw a significant drop in identification for 20-21, due to COVID stimulus resources, eviction moratorium, and the free breakfast and lunch for all students. Flagler will make a significant effort to provide outreach to increase the identification rate to above 5%.

AoF 2- Flagler noted a significant discrepancy between the homeless/non-homeless discipline data. Flagler will work with Student Services and the schools to address the reduction of discipline incidences resulting in out of school suspensions for homeless students.

AoF 3- Flagler will add an additional position at all elementary and one targeted middle school to address the MTSS academic support process. The HEL and Title I social worker will coordinate with the MTSS person at each school to address targeted progress monitoring for homeless/UHY during year 2 and beyond.

By checking this box, I hereby certify that the Progress Monitoring Indicators for Years 2 and 3 have not changed from the TIXPA-EHCY Project Application-Year 1.

If the Progress Monitoring Indicators for Years 2 and 3 have changed, please describe the changes below.

Flagler has added the McKinney-Vento online training portal to support all staff, regardless of role, in receiving role specific MV training to support the needs of homeless students.

Part 3: IMPLEMENTATION PLAN

A. Use of Other Resources

What other federal funds is the LEA/consortium using to support the identification, enrollment, retention, and educational success of children and youth experiencing homelessness specifically? Select all that apply.

- Coronavirus Aid, Relief, and Economic Security (CARES) Act funds (signed into law March 2020)
- Coronavirus Response and Relief Supplemental Appropriations (CRRSA) Act (December 2020)
- American Rescue Plan (ARP) ESSER funds
- Title I, Part A Homeless Set-aside funds reserved for children and youth experiencing homelessness
- American Rescue Plan-Homeless Children and Youth (ARP-HCY) funds
- Other funds and services available to children, youth, and families experiencing homelessness. Please specify:

B. Use of Title I, Part A Reservation for Homeless Education

1. Provide the amount of the Title I, Part A Homeless (TIPA) Reservation for the 2021-22 and 2022-23 subgrants:

2021–22 TIPA Homeless Reservation	2022-23 TIPA Homeless Reservation
\$237,404.41	\$241,999.02

2. Indicate how the amount of the 2022-23 Title I, Part A Reservation was determined. Include in your response, a brief explanation as to why the amount has increased or decreased from the previous year (2021-22).

The Title Coordinator reviewed the previous year’s expenditures, the needs assessment for TIPA and EHCY and formulated the budget based on prior expenditures and current needs. Based on increased numbers of unaccompanied homeless youth and the decrease in identified homeless students (due to COVID) the district is adding an additional social worker to focus solely on identification and supports for Homeless/UHY students. The Title I Office will also institute more rigorous progress monitoring of Homeless/UHY students. The Title I social worker will specifically coordinate with the HEL to provide extended support for homeless students and families through community social service coordination efforts.

3. List by number (e.g., 1, 2, 3) the activities supported with the use of the 2022-23 Title I, Part A reservation.

- 1 – McKinney-Vento staff salaries/compensation (part or full time)
- 2 – Professional development for school and district staff
- 3 – School social workers working with HCY (part or full time)
- 4 – Tutoring and academic supports
- 5 – SOO excess transportation costs

C. Proposed Use of Grant Funds for EHCY

By checking this box, I hereby certify that the Activities for Years 2 and 3 have not changed from the TIXPA-EHCY Project Application-Year 1.

If the activities for Years 2 and 3 have changed, please describe the changes below and complete an Activity Table for each new activity.

Stability of the family circumstances will improve attendance and opportunities for full participation among students and increase instructional time to improve academic performance.

Increased coordination of services to ensure access to needed resources and services for homeless students, families and UHY.

Coordination of services including self-care for students and families, wrap around supports so parents can seek and secure employment, parent training to include employment skills and assistance with accessing community employment resources, and access to childcare and after school care are vital for families to build the capacity to secure stable employment and housing.

Activity Table

A. Primary Activity	B. Secondary Activities (Optional)	C. Area(s) of Focus	D. Cycle Year	E. Target Group and Number Served
1. Case Management for Academic Support	<input type="checkbox"/> Collaboration: Community Organizations and Partners <input type="checkbox"/> Technical Assistance to Schools (ongoing) <input type="checkbox"/> Extraordinary or Emergency Assistance <input type="checkbox"/> Referrals: Intra-District-Comparable Services	<input checked="" type="checkbox"/> Identification and Enrollment <input checked="" type="checkbox"/> Regular School Attendance and Full Participation <input checked="" type="checkbox"/> Support for Academic Achievement	<input checked="" type="checkbox"/> <u>Year 2</u> <input checked="" type="checkbox"/> <u>Year 3</u>	Homeless families 100

1. Please provide a description of this activity and how it will be implemented:

The LEA will hire a Self-Care Coach who will provide life skills coaching like managing money, shopping, cooking, running a home and maintaining social networks for our parents of homeless students and our unaccompanied homeless youth. Some people experiencing homelessness do not have all these skills, either because they never acquired them or because they lost them through extended periods of homelessness. Helping those experiencing homelessness acquire life skills can help them move on from homelessness and resettle into the community.

• What is being implemented?

A Self-Care Coach who will provide support necessary to promote self-sufficiency for our parents and students. The parent trainings will be provided by the self-care coach and FIT staff on the topics of: Homeless rights, community resources, employment resources, low/no-cost health resources, academic supports available in schools, stress management, and behavioral and mental health supports. Parents will be contacted/invited to participate via email, school flyer, text messages, and personal calls. Parents will be given the schedule and training registration when they enroll students and/or identified for services. The FIT staff will also conduct community outreach at local hotels and businesses that homeless families frequent. The information will also be shared with community partners. All information will be linked to the district website and pushed out through social media accounts.

Activity Table

A. Primary Activity	B. Secondary Activities (Optional)	C. Area(s) of Focus	D. Cycle Year	E. Target Group and Number Served
---------------------	------------------------------------	---------------------	---------------	-----------------------------------

- Who will be implementing the activities?**

The self-care coach will hold classes and one-on-one support coaching sessions with parents/students to support the implementation of budgeting, making appointments for services with local agencies, employment services, and medical services.

- When will the activities be implemented?**

The self-care coach will be an annual position beginning in 2022-2023-2024
Student and Parent trainings will be scheduled quarterly, and enrollment will be on-going throughout the school year.

- Where will the activities be implemented?**

To focus on ensuring continuity of services beyond the schoolhouse, services will take place within and outside the school day.

- Why are the activities being implemented?**

The goal is to empower homeless families and students to learn to advocate for their needs and build their capacity to become self-sustaining.

2. Budget Line Item(s) on the DOE 101S Form associated with this activity:

		Other Support Personnel			
6100	160	Student Support Services-Self-Care Coach	0.17	\$ 10,000.00	100%
		Retirement			
6100	210	Student Support Services-Self-Care Coach Retirement 10.82%		\$ 1,082.00	100%
		FICA			
6100	220	Student Support Services-Self-Care Coach FICA/FICA Med. 7.65%		\$ 620.00	100%
6100	221	FICA Med. Student Support Services-Self-Care Coach 1.45%		\$ 145.00	100%
		Group Insurance			
6100	230	Student Support Services-Self-Care Coach Group Insurance		\$ 7,400.00	100%
		Workers' Compensation			
6100	240	Student Support Services-Self-Care Coach Worker's Comp. 1%		\$ 100.00	100%

D. LEA Program Operations Activities

Project Management

By checking this box, I hereby certify that the McKinney-Vento (MV) Liaison has not changed from the TIXPA-EHCY Project Application-Year 1.

If the McKinney-Vento Liaison has changed, please provide below the first and last names, email address, qualifications for the position, and percent of time devoted to the MV Program.

No changes

By checking this box, I hereby certify that the Project Manager has not changed from the TIXPA-EHCY Project Application-Year 1.

If the Project Manager has changed, please provide below the first and last names and position title.

No changes

By checking this box, I hereby certify that the additional MV staff have not changed from the TIXPA-EHCY Project Application-Year 1.

If the MV staff have changed, please provide below the first and last names, position title, position FTE, and percent of time devoted to the MV Program.

Name (First, Last)	Position Title	Position FTE	Percent of Time - MVP

Part 4: EVALUATION PLAN

By checking this box, I hereby certify that the Evaluation Plan has not changed from the TIXPA-EHCY Project Application-Year 1.

If the Evaluation Plan has changed, please describe the changes below.

No changes

Part 5: STRATEGIC IMPERATIVES, EXECUTIVE ORDER, GEPA

Support for Strategic Imperatives

By checking this box, I hereby certify that the Strategic Imperatives have not changed from the TIXPA-EHCY Project Application-Year 1.

If the Strategic Imperatives have changed, please describe the changes below.

No changes

Executive Order

Instructions: Read the statement on Executive Order 11-116 and then select the checkbox to continue.

The employment of unauthorized aliens by any contractor is considered a violation of Section 274A (e) of the Immigration and Nationality Act. If the contractor knowingly employs unauthorized aliens, such violation shall be cause for unilateral cancellation of the contract. In addition, pursuant to Executive Order 11-116, for all contracts providing goods or services to the state in excess of nominal value; (a) the Contractor will utilize the E-Verify system established by the U.S. Department of Homeland Security to verify the employment eligibility of all new employees hired by the contractor during the Contract term, (b) require that Contractors include in such subcontracts the requirement that subcontractors performing work or providing services pursuant to the state contract utilize the E-Verify system to verify the employment eligibility of all new employees hired by the subcontractor during the contract term.

General Education Provisions Act (GEPA)

By checking this box, I hereby certify that the GEPA statement has not changed from the TIXPA-EHCY Project Application-Year 1.

If the GEPA statement has changed, please describe the changes below.

No changes

FLORIDA DEPARTMENT OF EDUCATION
BUDGET NARRATIVE FORM

A) Name of Eligible Recipient/Fiscal Agent: Flagler County Public Schools
 B) DOE Assigned Project Number: 180-1273B-3CH01
 C) TAPS Number: 23A006

(1) LINE ITEM	(2) ASSOCIATED ACTIVITY NUMBER(S)	(3) FUNCTION	(4) OBJECT	(5) ACCOUNT TITLE AND DESCRIPTION	(6) FTE POSITION	(7) AMOUNT	(8) % ALLOCATED to this PROJECT	(9) ALLOWABLE DOE USE ONLY	(10) REASONABLE DOE USE ONLY	(11) NECESSARY DOE USE ONLY
1	1	6100	130	Salary for Homeless Education Liaison	0.2	\$ 23,000.00	100%	X	X	X
2	1	6100	210	Retirement 10.82% Homeless Education Liaison		\$ 2,488.60	100%	X	X	X
3	1	6100	220	FICA Homeless Education Liaison 6.2%		\$ 1,426.00	100%	X	X	X
4	1	6100	221	FICA Med. Homeless Education Liaison 1.45%		\$ 333.50	100%	X	X	X
5	1	6100	230	Group Ins. Homeless Education Liaison (\$7076)		\$ 1,600.00	100%	X	X	X
6	1	6100	231	Long Term Disability- Homeless Education Liaison .33%		\$ 73.00	100%	X	X	X
7	1	6100	240	Workers Comp. Homeless Education Liaison 1%		\$ 220.00	100%	X	X	X
8	2	6110	130	Salary for Homeless Social Worker (4 @5%) 5% of each SSW salary will be paid to support the specific and extended needs of homeless students	0.2	\$ 13,000.00	100%	X	X	X
9	2	6110	210	Retirement 10.82% Homeless Social Worker		\$ 1,222.00	100%	X	X	X
10	2	6110	220	FICA 6.2% for Homeless Social Worker		\$ 701.00	100%	X	X	X
11	2	6110	221	FICA Med. 1.45% for Homeless Social Worker		\$ 164.00	100%	X	X	X
12	2	6110	230	Group Ins. Homeless Social Worker		\$ 1,417.00	100%	X	X	X
13	2	6110	231	Long Term Disability .33%- Homeless Social Worker		\$ 38.00	100%	X	X	X
14	2	6110	240	Workers Comp. Homeless Social Worker		\$ 113.00	100%	X	X	X
15	3	5900	120	Salaries for teachers to provide tutoring for homeless students 200 hours @ \$25/hr. This will provide tutoring for up to 100 homeless students- 10 per school	0.14	\$ 5,000.00	100%	X	X	X
16	3	5900	210	Retirement 10.82% on tutoring salaries		\$ 541.00	100%	X	X	X
17	3	5900	220	Social Security on tutoring salaries 6.2%		\$ 310.00	100%	X	X	X
18	3	5900	221	Social Security Med. on tutoring salaries 1.45%		\$ 73.00	100%	X	X	X
19	1	5100	590	School supplies-backpacks, papers, notebooks, pencils- 60 homeless students will receive backpacks filled with school supplies. 60 backpacks with supplies @\$30 each plus S/H. Murphy, Kinisha: IDC Adjustment Original \$2,079 New \$2,131.52		\$ 2,131.52	100%	X	X	X
20	1	6100	510	Essential clothing for homeless students to attend school- Pants, shoes, shirts,for emergency situations- \$30 per student for up to 90 students.		\$ 2,700.00	100%	X	X	X
21	4	6100	330	Travel for HEL and program staff to statewide conferences on homelessness (\$1305 pp), FASFEP (A) (\$350 pp), and ECTAC (\$0), Poverty and Homelessness Conference @ Stetson (\$95 pp)+ \$1750 (HEL and Social Worker)		\$ 3,500.00	100%	X	X	X
22	5	6130	391	Subagreements up to \$25,000 Provide fees for medical, dental, mental health services for homeless students not covered by Medicaid or any other medical insurance. 36 students at \$50 each, with past costs from \$25 to \$1000 for one student		\$ 2,500.00	100%	X	X	X
23	1	6100	160	Other Support Personnel Student Support Services-Self-Care Coach	0.17	\$ 10,000.00	100%	X	X	X
24	1	6100	210	Retirement Student Support Services-Self-Care Coach Retirement 10.82%		\$ 1,082.00	100%	X	X	X
25	1	6100	220	FICA Student Support Services-Self-Care Coach FICA/FICA Med. 7.65%		\$ 620.00	100%	X	X	X
26	1	6100	221	FICA Med. Student Support Services-Self-Care Coach 1.45%		\$ 145.00	100%	X	X	X
27	1	6100	230	Group Insurance Student Support Services-Self-Care Coach Group Insurance		\$ 7,400.00	100%	X	X	X
28	1	6100	240	Workers' Compensation Student Support Services-Self-Care Coach Excess \$52.52 transferred to Supplies		\$ 100.00	100%	X	X	X
29	6	7200	792	Indirect Cost 3.97% PLAN A		\$ 3,251.38	100%	X	X	X
D) TOTAL						\$ 85,150.00				