



Los Alamitos Unified School District

NOTICE OF RETIREMENT / RESIGNATION

Date: _____

To: Joe Fraser
Assistant Superintendent, Human Resources

Please consider this my notification of _____ retirement or _____ resignation from the position of

effective _____.

My last day of work was/will be _____.

If applicable:

I would like to continue as a substitute employee Yes No

Signature _____

Print Name _____

Email _____

Forwarding Address:
