

Carmel Middle School
Executive Board Meeting Minutes
May 10, 2022

Attendance: Deanna Pitman, Claude Warren, Sarah Galante, Jessica Barrett, Laura Roth, Heather Garrison, Bhavna Thapar

This is our last Executive Board meeting of this school year.... Welcome everyone!

Principal's Report

- We are winding down for this school year and finishing up but also starting to plan for next year.
- 6th graders have buddy rooms with 5th graders at elementary schools. They are doing Q&A sessions this week and next.
- 8th grade celebration - there are 2 co-chairs helping the student government plan this event. They want to make it extra special since they haven't had a normal year in middle school. They are currently working through the permission slips. Thanks to the PTO for donating money not spent on the social. All the food has been donated. There will be Crumbl cookies for every student, gift card raffles, a dj and big celebration signs. (Question came up about reusing the signs, but they are likely the kind that are delivered for a day or two and then picked back up.)
- 8th graders will also have a Chick Fil A lunch outside on the last day of school.
- We are making up iLearn testing.
- Teacher of the Year semi-finalists from CaMS were Sally Chalex, 7th grade ELA teacher and Joe Lavelle, Special Services teacher. Support staff semi-finalist was Phil Harvey, Custodian.
- Deanna will get dates from Bhavna and Jody for the PTO Executive board meetings for next year.
- Staffing updates - CaMS didn't lose any core teachers for next year but will share some electives teachers with Creekside MS especially in the World Languages area.
- The incoming 6th grade class is small.
- CaMS has approx 1200 students this year, and next year will be around 1140. In comparison, Clay MS will have an entire grade level more students than CaMS.
- Deanna posed the question of if we want to add a budget line item for the 8th grade celebration? Historical background - used to have a dance and kids would just stand around. Many couldn't attend due to financial difficulty with buying a dress. Last year, it was changed to an outdoor event at CaMS with buckets of balls, games and food. The kids had a blast. The only cost for kids is the tshirt.

Vice President's Report

- Bhavna inquired about the President's binder, and she and Laura agreed to meet for coffee to review and transition the binder.

Treasurer's Report

- Claude sent out the reconciled income statement. There have been some small pantry packs and team reimbursements, but overall minimal activity.
- Need teachers to spend down their team budgets. Deanna has sent out email reminders to teachers as well as to the nurse for the nurse and wellness committee budgets to be spent down.
- Heather confirmed that receipts are starting to come in now.
- Heather deposited checks for \$16 from Box Tops and \$327 from Kroger.

- We can find ways to figure out how to work the 8th grade celebration into the budget. It could be funded from the savings account, but we could more than likely tweak other budget categories to come up with \$1500.
- We have eliminated budgets for programs the school isn't doing any longer.
- Heather moved the \$5,000 tshirt order from the PTO operating expense budget category to the back to school social budget category. It will be easier to reference and explain in the future this way.
- Jess asked if she will need a new version of the budget to post to the website if we make the change to include the 8th grade celebration? Claude will work with Deanna on the budget adjustments and will email the board for approval.
- The budget for next year is our best guess considering covid, redistricting, changing class sizes, etc.

Secretary's Report

- April meeting minutes were approved by Deanna and Jess. Please let Sarah know if anyone else has changes.

Communications Report

- The budget was posted to the website.
- March minutes were posted, and April minutes will be posted.
- PTO powerpoint is finalized. Jess will include info about the 8th grade celebration and some photos.

Heather asked Laura if the Shop & Dine position had been filled. She might know of someone interested. Bhavna also knows someone interested in getting involved with the PTO. Jess suggested someone could start learning her role as she will age out after next year. The Secretary position will also open up after next year.

Deanna thanked the Board for a great year and being flexible while we charter new waters. Enjoy the summer!

Meeting minutes respectfully submitted by Sarah Galante.