MEMO

TO: All Staff

FROM: Derek Nottingham

DATE: February 13, 2019

SUBJECT: Crowdfunding

Crowdfunding has been a big point of discussion among public school districts in the last few years; so much so that the Ohio Auditor of State's office issued a special report regarding it this past year. The report addresses legal and ethical issues related to crowdfunding in addition to some best practices for public school districts. The Board of Education has adopted policy for crowdfunding, and a few other policies speak to some of the underlying legal/ethical issues. As such, I am attaching the following information/documents:

- Board Policy 6605 – Crowdfunding
- Administrative Guideline 6605 – Crowdfunding
- Board Policy 3210 – Staff Ethics
- Board Policy 3214 – Staff Gifts
- Crowdfunding Application Form
- Ohio Auditor of State Special Report – Crowdfunding Classrooms

All crowdfunding project require "specific approval" of the Superintendent. The attached Crowdfunding Application Form will be used for this approval process.

As we move forward, please remember the following:

- Approval must be received prior to engaging in any school-related crowdfunding project.
- All requested projects need to align with the District's Vision Statement and must promote positive relationships between the District and community.
- No identifiable information or pictures of district students may be posted/used on a crowdfunding website.
- All proceeds (monetary and/or materials) will be the property of Louisville City School District and must be accounted for accordingly.

If you have questions, please feel free to contact me. Thank you!