



Cathedral Preparatory School is a coed Catholic, college preparatory school, grades 9-12 located in Erie, PA. Competitive salary and benefits. Cathedral Preparatory School is now accepting applications for the following position for the 2022-2023 School Year:

### **French Language Teacher (Full-Time)**

**Purpose:** Cathedral Prep is looking for someone with a passion for French Language Education, a desire to embrace the mission of our school, and a high standard of academic excellence.

#### **Essential job functions:**

1. Work collaboratively with a department team, focused on student achievement and developing data-driven interventions.
2. Plan, evaluate, and revise curricula, course content, and course materials and methods of instruction to address departmental standards.
3. Be present at all staff meetings, retreats, and school events/celebrations.
4. Prepare lessons, grade student work, maintain digital gradebook, use school software, and program coordination.
5. Build and maintain positive relationships with students, fellow faculty members, and administration.
6. Communicate effectively with families.
7. Help with vigilance at school assemblies, prayer services, masses, and other class or school gatherings.
8. Assist with additional duties around the campus/school as assigned by administration.

#### **Required qualifications:**

1. Bachelor's Degree in Secondary Education – French Language or Higher Education Degree in French Language.
2. PA Certification in French (Grades K-12) or ability to transfer certificate from another state. (Higher ed exemption)
3. All Applicants must be able to obtain Act 34, 114, 151 and 168 clearances prior to hire.

#### **Preferred qualifications:**

1. Be a practicing Catholic.
2. Master's degree in education or content area.

Salary range: DOE. Benefits included. Position is open until filled. Start date: August 2022

Cover letter, resumé with references, and letters of recommendation (clearances if possible) should be sent to:

Mr. William G. Pituch  
Vice-President of Academics and Student Affairs  
225 West 9<sup>th</sup> Street  
Erie, PA 16501  
[William.Pituch@prep-villa.com](mailto:William.Pituch@prep-villa.com)