



## FENTON CHARTER PUBLIC SCHOOLS

*The mission of the Fenton Charter Public Schools is to offer a high quality innovative education to all students in a safe, secure, nurturing environment where students, parents and staff become a community of learners achieving collaborative and successful outcomes.*

**FCPS: 8928 B Sunland Boulevard, Sun Valley, CA 91352 • (818) 962-3630**

**FACS: 11828 Gain Street, Lake View Terrace, CA 91342 • (818) 896-7482**

**SMBCCS: 1022 North Van Ness Avenue, Los Angeles, CA 90038 • (323) 469-0971**

**FPC: 11351 Dronfield Avenue, Pacoima, CA 91331 • (818) 485-5900**

**STEM and FCLA: 8926 Sunland Boulevard, Sun Valley, CA 91352 • (818) 962-3636**

### REGULAR MEETING - BOARD OF DIRECTORS

**May 19, 2022 – 4:30 P.M.**

**Join Zoom Meeting: <https://us02web.zoom.us/j/87479668758>**

**Meeting ID: 874 7966 8758**

### AGENDA

#### Instructions for Presentations to the Board by Parents and Citizens

The Fenton Charter Public Schools (“Charter Schools”) welcome your participation at the Charter Schools’ Board meetings. The purpose of a public meeting of the Board of Directors (“Board”) is to conduct the affairs of the Charter Schools in public. Your participation assures us of continuing community interest in our Charter Schools.

#### **MODIFIED MEETING PROCEDURES DURING COVID-19 (CORONAVIRUS) PANDEMIC:**

As per Executive Order N-29-20 from Governor Newsom, the meetings of the Board of Directors of the Fenton Charter Public Schools will move to a virtual/teleconference environment using Zoom. The purpose of the Governor’s executive order is to control the spread of Coronavirus and to reduce and minimize the risk of infection by “limiting attendance at public assemblies, conferences, or other mass events.” The Governor’s executive order on March 20, 2020, waived the requirement for a majority of board members to physically participate in a public board meeting at the same location. The intent is not to limit public participation, but rather to protect public health by following the Governor’s Stay at Home executive order and the Los Angeles County’s “Safer at Home” order.

#### **Instructions for public comments at board meetings conducted via Zoom:**

*If you wish to make a public comment, please follow these instructions:*

1. A Google survey “sign-up” will be open to members of the public 30 minutes prior to the public meeting. This survey will take the place of the “speaker cards” available at meetings. <https://bit.ly/2wDdxrM>
2. Speakers will fill in their names and select if they wish to address the board regarding a specific agenda item or a non-agenda item.
3. Speakers are asked to attend the board meeting virtually through the Zoom invitation link on the top of the agenda.
4. When it is time for the speaker to address the board, his/her name will be called by the Board Chair and the requesting speaker’s microphone will be activated.
5. Speakers should rename their Zoom profile with their real name to expedite this process.
6. After the comment has been given, the microphone for the speaker’s Zoom profile will be muted.

## **I. PRELIMINARY**

- A. Call to Order** – Chairperson of the Board – Joe Lucente
- B. Roll Call** – Secretary of the Board – Irene Sumida
- C. Approval of the Agenda** – Chair Lucente

The Chair will request any amendments to the agenda, and then approval.

- D. Minutes of Previous Regular Meeting** - Chair Lucente

Minutes of the April 7, 2022 Regular Meeting of the Board of Directors will be presented for approval.

## **II. COMMUNICATIONS**

- A. Presentations from the Public** – Chair Lucente

Any persons present desiring to address the Board of Directors on any proper matter.

*Agenda items:* No individual presentation shall be for more than five (5) minutes and the total time for this purpose shall not exceed thirty (30) minutes per agenda item.

*Non-agenda items:* No individual presentation shall be for more than three (3) minutes and the total time for this purpose shall not exceed fifteen (15) minutes.

Ordinarily, Board members will not respond to presentations and no action can be taken. However, the Board may give direction to staff following a presentation.

- B. Public Hearing: Local Control and Accountability Plans (LCAPs)**- Chair Lucente

The FCPS Board of Directors invites parents, community members and staff to comment on and present recommendations regarding the Local Control and Accountability Plans (LCAPs) for Fenton Avenue Charter School, Santa Monica Boulevard Community Charter School, Fenton Primary Center, Fenton STEM Academy and Fenton Charter Leadership Academy.

- C. Committee/Council Reports**

1. **Finance Committee:** Sarah Ananta, Maria Patrón (FPC); Kristine Khachian, Donald Ausherman (SMBCCS) ([5/12/22](#)); Jennifer Hines (FCLA); Dominica Yasuda (STEM)  
**Budget, Facilities and Safety Council:** Tony Peña, Marty Penner (FACS) ([5/9/22](#))
2. **Instruction Committee:** Brianna Ellis, Karen Knapp (FPC) ([4/19/22](#)) ([5/12/22](#)); Carmen Solis, Bunny Wolfer (SMBCCS) ([5/11/22](#)); Yesenia Fuentes (FCLA); Paige Piper (STEM)

**Curriculum and Assessment Council:** *Christopher Torres (FACS) ([5/10/22](#))*

3. **Personnel Committee:** *Nina Ferman, Coco Salazar (FPC) ([5/10/22](#)); Tiene Hauck, Megan Stevenson (SMBCCS); Kate Hetu (FCLA) ([5/12/22](#)); Priscilla Gentry (STEM)*

**Human Resource and Personnel Council:** *Leanna Hendrix (FACS) ([5/11/22](#))*

4. **Parent/Community Advocacy Committee:** *Gurpreet Gill, Bridget Ruiz (FPC); David Levinson, Evelia Manzo (SMBCCS); Michelle Raxlin (FCLA); Melissa Katchen (STEM)*

**School-Community Relations Council:** *Evelyn Neglia (FACS) ([5/12/22](#))*

- a. **School Site Council:** *Ristelle Morales, Cindy Soto (FACS); Karen Knapp, Richard Parra (FPC); Ralph Bruce, Daniele Arce, Lisa DeFrancesco (SMBCCS); Lesmi Mendez, Amarjeet Gonzalez, Sindy Serrano (FCLA/STEM)*

- b. **English Learner Advisory Committee:** *Barbara Aragón (FACS); Sandra Valle, Sirui Thomassian (FPC); Bunny Wolfer (SMBCCS); (FCLA/STEM)*

**D. Financial Business Manager's Report**

Erik Okazaki, Associate Client Manager and Colleague to Kristin Dietz, Vice President of EdTec and Financial Business Manager of the FCPS, will present the most current financial statements, cash flow position, and any variations in revenues and expenditures from the approved 2021-2022 budgets for all sites.

**E. Directors' Reports**

1. **Fenton Avenue Charter School (FACS)** – *Ms. Monica Castañeda*
2. **Santa Monica Boulevard Community Charter School (SMBCCS)** – *Mr. Cary Rabinowitz*
3. **Fenton Primary Center (FPC)** – *Mr. Richard Parra*
4. **Fenton STEM Academy (STEM)** – *Mrs. Jennifer Miller*
5. **Fenton Charter Leadership Academy (FCLA)** – *Mrs. Jennifer Miller*

**F. Chief Operating Officer's Report** – Mr. Jason Gonzalez

**G. Chief Executive Officer's Report:** Dr. David Riddick

**III. CONSENT AGENDA ITEMS**

All matters listed under the consent agenda are considered by the Board to be routine and will be approved/enacted by the Board in one motion in the form listed below. Unless specifically requested by a Board member for further discussion or removed from the agenda, there will be

no discussion of these items prior to the Board's vote on them. The Chief Executive Officer recommends approval of all consent agenda items.

- A. [Recommendation to approve continued remote viewing option via tele/video conferencing meetings for the Fenton Charter Public Schools Board of Directors and for all Brown Act Committees Under AB 361 and Executive Order N-15-21](#)
- B. [Recommendation to approve Ad Hoc Committee to nominate FCPS Board members for 2022-2023](#)
- C. [Recommendation to approve renewal of contracts with Infinite Campus and Illuminate](#)
- D. [Recommendation to receive and file tax returns for the calendar year 2020 and year ending June 30, 2021 for FCPS, SFV Education and FCPS Foundation](#)
- E. [Recommendation to approve renewal contract with i-Ready](#)

#### IV. [ITEMS SCHEDULED FOR ACTION](#)

- A. [Recommendation to approve expenditures over the spending authority of the Chief Executive Officer](#)
- B. [Recommendation to approve presenting notice to authorizing district, LAUSD, to reserve the right of Fenton schools to leave LAUSD SELPA at the end of the 2022-2023 school year](#)
- C. [Recommendation to approve credential policy for administrators](#)
- D. [Recommendation to approve ELO-P stipends for eligible eight \(8\) hour staff for their additional responsibilities related to the Expanded Learning Opportunities Program \(ELO-P\)](#)

#### V. [ITEMS SCHEDULED FOR INFORMATION](#)

- A. [Update on FCPS OPEB Trust and FCPS Investment Account](#)
- B. [Progress on final phase of expansion of FCLA and STEM](#)
- C. [Governor's May Revision](#)
- D. [Revision to Employee Handbook](#)

#### VI. [CLOSED SESSION](#)

Chair Lucente will make the following announcement:

“The Board of Directors will now be moving into closed session to discuss matters described in Section VI. Matters to be discussed are those permitted by Government Code Section 54957 -



Public Employee Performance Evaluation and Public Employee Appointment, and Government Code Section 54956.9 – Conference with Legal Counsel – Anticipated Litigation.”  
*Convene to closed session*

**A. Government Code 54957**

**PUBLIC EMPLOYEE PERFORMANCE EVALUATION - Evaluation of CEO**

**B. Government Code 54957**

**PUBLIC EMPLOYEE PERFORMANCE EVALUATION - Evaluation of COO**

**C. Government Code 54957**

**PUBLIC EMPLOYEE PERFORMANCE EVALUATION - Evaluation of Executive Advisor**

**D. Government Code 54956.9**

**CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION**

**VII. RETURN TO OPEN SESSION - ITEMS SCHEDULED FOR ACTION**

*Reconvene to Open Session.*

Chair Lucente will announce any action taken in Closed Session.

**VIII. ANNOUNCEMENTS**

**IX. ADJOURNMENT**

]The next regular meeting of the Board of Directors of the Fenton Charter Public Schools will be held on Thursday, June 16, 2022 at 4:30 pm in the FCPS boardroom at 8926 B Sunland Boulevard, Sun Valley, CA 91352.

**Americans with Disabilities Act**

In compliance with the Americans with Disabilities Act, if you need special assistance, disability-related modifications or accommodations, including auxiliary aids or services, in order to participate in the public meeting of the FCPS Board of Directors, please contact the FCPS business office at (818) 962-3630. Notification of 72 hours prior to the meeting will enable FCPS to make reasonable arrangements to ensure accommodations and accessibility to this meeting. Upon request, FCPS shall also make available this agenda and all other public records associated with this meeting in appropriate alternative formats for persons with disabilities.

**UNAPPROVED MINUTES  
FENTON CHARTER PUBLIC SCHOOLS  
BOARD OF DIRECTORS MEETING**

**April 7, 2022**

A meeting of the Board of Directors of the Fenton Charter Public Schools was held on Thursday, April 7, 2022, at 4:30 p.m. via Zoom (<https://zoom.us/j/528616088>).

**I. PRELIMINARY**

**A. Call to Order** – Chairperson of the Board – Joe Lucente

The Board of Directors meeting was called to order at 4:32 p.m. by the Board Chair, Joe Lucente.

**B. Roll Call** – Secretary of the Board – Irene Sumida

**Board Members Present**

Yvette King-Berg, *Community Representative*

Daniel Laughlin, *Parent Representative*

Joe Lucente, *Community Representative*

Walter Wallace, *Community Representative*

**Board Members Not Present**

Diane Abeyta, *Parent Representative*

Jed Wallace, *Community Representative*

**C. Approval of the Agenda** – Chair Lucente

On **MOTION** of Walter Wallace, **SECONDED** by Daniel Laughlin and **CARRIED** by a vote of 4 (YES) and 0 (NO), the Agenda (Item I.C.) was approved with one revision: items needing board approval were placed before all communication and information items.

Aye: (4) Yvette King-Berg, Daniel Laughlin, Joe Lucente, Walter Wallace

Nay: (0)

Abstentions: (0)

**D. Approval of Minutes**

**Minutes of Previous Regular Meeting** – Chair Lucente

On **MOTION** of Yvette King-Berg, **SECONDED** by Daniel Laughlin and **CARRIED** by a vote of 4 (YES) and 0 (NO), the minutes of the March 3, 2022 Regular Meeting (Item I.D.) were approved as presented.

Aye: (4) Yvette King-Berg, Daniel Laughlin, Joe Lucente, Walter Wallace  
Nay: (0)  
Abstentions: (0)

## **II. COMMUNICATIONS**

### **A. Presentations from the Public – Chair Lucente**

*There were no presentations from the public.*

### **B. Committee/Council Reports**

Minutes of all meetings held by any committee and/or council were sent to the Board Members prior to this meeting.

*There were no further reports by committees/councils.*

### **C. Financial Business Manager's Report**

Erik Okazaki, Associate Client Manager and colleague to Kristin Dietz, Vice President of EdTec, and Financial Business Manager of the FCPS, presented the following information:

- Consolidated net income is \$407K, an increase of \$11K from the previous update. The main drivers for this change include:
  - Outstanding bills for Apple equipment from 2020 that had not been accrued (\$265K consolidated increase in expense)
  - Increase in contracted Special Education services at FPC (\$144K increase in expense)
  - Received ASCIP rebates for Workers' Compensation and health benefits (\$84K increase in revenue at FACS, FPC, and FCPS)
  - Shifting ESSER III funds to rebalance budgets (\$332K consolidated decrease in revenue)

### **D. Directors' Reports**

Fenton Avenue Charter School (FACS) – Ms. Monica Castañeda, Director, reported.

Santa Monica Boulevard Community Charter School (SMBCCS) – Mr. Cary Rabinowitz, Director, reported.

Fenton Primary Center (FPC) – Mr. Richard Parra, Director, reported.

Fenton STEM Academy (STEM) – Mrs. Jennifer Miller, Director, reported.

Fenton Charter Leadership Academy (FCLA) – Mrs. Jennifer Miller, Director, reported.

**E. Chief Operating Officer’s Report**

Fenton Charter Public Schools (FCPS) – Mr. Jason Gonzalez, Chief Operating Officer, reported.

**F. Chief Executive Officer’s Report**

Fenton Charter Public Schools (FCPS) – Dr. David Riddick, Chief Executive Officer, reported.

**III. CONSENT AGENDA ITEMS**

**A. Recommendation to approve continued remote viewing option via tele/video conferencing meetings for the Fenton Charter Public Schools Board of Directors and for all Brown Act Committees Under AB 361 and Executive Order N-15-21**

**B. Recommendation to approve Annual Maintenance Charges Contract for the LACOE BEST Advantage System**

**C. Recommendation to receive and file rebates for Fenton’s participation in ASCIP’s Workers’ Compensation and Health Benefits programs**

On **MOTION** of Walter Wallace, **SECONDED** by Yvette King-Berg and **CARRIED** by a vote of 4 (YES) and 0 (NO), the recommendation to approve the Consent Agenda (Items III.A., III. B. and III.C.) was approved as presented.

Aye: (4) Yvette King-Berg, Daniel Laughlin, Joe Lucente, Walter Wallace  
Nay: (0)  
Abstentions: (0)

**IV. ITEMS SCHEDULED FOR ACTION**

**A. Recommendation to approve expenditures above the spending authority of the Chief Executive Officer**

On **MOTION** of Daniel Laughlin, **SECONDED** by Yvette King-Berg and **CARRIED** by a vote of 4 (YES) and 0 (NO), the recommendation to approve expenditures above the spending authority of the Chief Executive Officer (Item IV.A.) was approved as presented. *Expenditure approved:* \$300,000 for weekly COVID-19 PCR Testing.

Aye: (4) Yvette King-Berg, Daniel Laughlin, Joe Lucente, Walter Wallace  
Nay: (0)  
Abstentions: (0)

**B. Recommendation to receive and file 2021-2022 Annual Performance-Based Oversight Visit Reports for the Fenton Schools**

On **MOTION** of Yvette King-Berg, **SECONDED** by Daniel Laughlin and **CARRIED** by a vote of 4 (YES) and 0 (NO), the recommendation to receive and file the 2021-2022 Annual Performance-Based Oversight Visit Reports for the Fenton Schools (Item IV.B.) was approved as presented.

Aye: (4) Yvette King-Berg, Daniel Laughlin, Joe Lucente, Walter Wallace  
Nay: (0)  
Abstentions: (0)

**C. Recommendation to approve expenditures for the Math Adoption for Fenton Avenue Charter School, Santa Monica Boulevard Community Charter School, Fenton Primary Center, Fenton STEM Academy and Fenton Charter Leadership Academy**

On **MOTION** of Yvette King-Berg, **SECONDED** by Walter Wallace and **CARRIED** by a vote of 4 (YES) and 0 (NO), the recommendation to approve expenditures for the Math Adoption for Fenton Avenue Charter School, Santa Monica Boulevard Community Charter School, Fenton Primary Center, Fenton STEM Academy and Fenton Charter Leadership Academy (Item IV.C.) was approved as presented.

Aye: (4) Yvette King-Berg, Daniel Laughlin, Joe Lucente, Walter Wallace  
Nay: (0)  
Abstentions: (0)

**D. Recommendation to approve revised differentiated stipends for staff to recognize their efforts during the 2022-2023 school year**

On **MOTION** of Walter Wallace, **SECONDED** by Daniel Laughlin and **CARRIED** by a vote of 4 (YES) and 0 (NO), the recommendation to approve revised differentiated stipends for staff to recognize their efforts during the 2022-2023 school year (Item IV.D.) was approved as presented.

Aye: (4) Yvette King-Berg, Daniel Laughlin, Joe Lucente, Walter Wallace  
Nay: (0)  
Abstentions: (0)

**E. Recommendation to approve the selection of Administrative Coordinators for Fenton Avenue Charter School**

On **MOTION** of Yvette King-Berg, **SECONDED** by Daniel Laughlin and **CARRIED** by a vote of 4 (YES) and 0 (NO), the recommendation to approve the selection of Administrative Coordinators for Fenton Avenue Charter School (Item IV.E.) was approved as presented.

Aye: (4) Yvette King-Berg, Daniel Laughlin, Joe Lucente, Walter Wallace  
Nay: (0)  
Abstentions: (0)

**F. Recommendation to approve the selection of Acceleration Specialists for Fenton Avenue Charter School, Santa Monica Boulevard Community Charter School, Fenton Primary Center, Fenton STEM Academy and Fenton Charter Leadership Academy**

On **MOTION** of Yvette King-Berg, **SECONDED** by Walter Wallace and **CARRIED** by a vote of 4 (YES) and 0 (NO), the recommendation to approve the selection of Acceleration Specialists for Fenton Avenue Charter School, Santa Monica Boulevard Community Charter School, Fenton Primary Center, Fenton STEM Academy and Fenton Charter Leadership Academy (Item IV.F.) was approved as presented.

Aye: (4) Yvette King-Berg, Daniel Laughlin, Joe Lucente, Walter Wallace  
Nay: (0)  
Abstentions: (0)

**G. Recommendation to approve selection of Expanded Learning Coordinators for Fenton Avenue Charter School, Santa Monica Boulevard Community Charter School, Fenton Primary Center, Fenton STEM Academy and Fenton Charter Leadership Academy**

On **MOTION** of Yvette King-Berg, **SECONDED** by Daniel Laughlin and **CARRIED** by a vote of 4 (YES) and 0 (NO), the recommendation to approve the selection of Expanded Learning Coordinators for Fenton Avenue Charter School, Santa Monica Boulevard Community Charter School, Fenton Primary Center, Fenton STEM Academy and Fenton Charter Leadership Academy (Item IV.G.) was approved as presented.

Aye: (4) Yvette King-Berg, Daniel Laughlin, Joe Lucente, Walter Wallace  
Nay: (0)  
Abstentions: (0)

**V. ITEMS SCHEDULED FOR INFORMATION**

**A. Update on FCPS OPEB Trust and FCPS Investment Account**

**B. Progress on expansion of FCLA and STEM**

*These were information items only and no action was taken.*

**VI. ANNOUNCEMENTS**

The next regular meeting of the Board of Directors of the Fenton Charter Public Schools will be held on Thursday, May 19, 2022 at 4:30 pm via Zoom meeting.

**VII. ADJOURNMENT**

The meeting was adjourned at 6:05 p.m.

Respectfully submitted: Irene Sumida, Secretary of the Board

**II. B.**

**Public Hearing:** *Local Control and Accountability*



**II.C.**

**Committee and Council Reports**

**FENTON CHARTER PUBLIC SCHOOLS**  
**Fenton Avenue Charter School**

**Unapproved Minutes of the Budget, Facilities, and Safety Council**

**May 9, 2022**

A meeting of the Budget, Facilities, and Safety Council was held on Monday, May 9<sup>th</sup>, 2022 at 7:17 a.m. on Zoom at Fenton Avenue Charter School at 11828 Gain Street, Lakeview Terrace, CA 91342.

**Call to Order:** Tony Peña, Chairperson

The Budget, Facilities, and Safety Council Meeting was called to order at 7:15 am by Chairperson, Tony Peña.

**Roll Call:** Mary Ann McPherson, Secretary

**Members Present:** Fanny Adnitt, Monica Castañeda, Vanessa Ettleman, Tony Peña, Mary Ann McPherson, Martin Penner, Cheryl Perkins, Jose Aceves, Ann Velasco, Araceli Caro

**Members Excused:** Geina Addison

**Members Absent:** NA

**Additions/Corrections to the Agenda:** Tony Peña, Chairperson

There were no additions or corrections to the agenda.

**Approval of Minutes from:** Martin Penner, Chairperson

**Item #1** **Minutes from the March 21, 2022 meeting of the Budget, Facilities, and Safety Council Meeting** *(Motion to Approve)*

On **MOTION** of Martin Penner, **SECONDED** by Vanessa Ettleman, and **CARRIED**, the Minutes of the Budget, Facilities, and Safety Council Meeting of March 21, 2022 were approved as submitted.

**Presentations from the Public:** Marty Penner and Tony Peña, Co-Chairs

**Item #2** **Any person desiring to address the Personnel Committee on any proper matter**

There were no presentations from the public.

**Old Business:**

There was no Old Business.

**Item #3**                                      **Classroom Movement for 2022-2023 School year (LCAP Goal 3, AMO 5) -**  
Monica Castañeda, FACS Director (*Informational Item*)

Ms. Castañeda shared with the council the list of rooms being prepared for the movement of staff for the upcoming 2022-2023 school year. She met with teachers who are moving to discuss the timeline and plans for an efficient movement of classrooms. She also thanked the custodial staff and teachers affected for their time and flexibility. The goal is to have all teachers' belongings in their new classrooms prior to the end of the school year.

**Item #4**                                      **Relocation of Nurse's Office (LCAP Goal 3, AMO 5) -** Monica Castañeda,  
Director (*Informational Item*)

Ms. Castañeda informed the council that the nurse's office and Mr. Tello's office have switched locations within the main office. She explained that this change included the need for more physical space in the nurse's office for students and the need for the new Administration team to be housed closer together for work collaboration. Ms. Castañeda also shared that she will be moving to Ms. Aragon's current office for the upcoming school year.

**Item #5**                                      **COVID Testing Update (LCAP Goal 3, AMO 5) -** Monica Castañeda, Director  
(*Informational Item*)

Ms. Castañeda notified the council that the updated Covid schedule was sent to everyone as it needed to be changed due to state testing times. She also informed the council that approval for Covid testing would run through May 19<sup>th</sup>, which is the date of the next FACS board meeting, at which time the need for further testing will be revisited.

**Item #6**                                      **Finance Update Preparations (LCAP Goal 3, AMO 5) -**  
Monica Castañeda, Director (*Informational Item*)

Ms. Castañeda reviewed Fenton's financials and shared that our budget is in a positive cash flow position from the April 2022 finance presentation. She explained that around 87% of one-time Covid funds that were earmarked for learning loss are still available. She also informed the council that funding for the ELOP program would continue to be made available for the next five years.

**Announcements:**        None

**Next Regular Meeting:** TBD

**Adjournment:**

On **MOTION** of Martin Penner, **SECONDED** by Vanessa Ettleman and **CARRIED**, the Budget, Facilities and Safety Council Committee meeting adjourned at 7:37 a.m.

Minutes respectfully submitted by: Mary Ann McPherson

**FENTON CHARTER PUBLIC SCHOOLS**  
**Santa Monica Blvd. Community Charter School**

**Unapproved Minutes of the Finance Committee**

**Thursday, May 12, 2022 at 7:30 am - Auditorium**

**Call to Order:** Kristine Khachian and Donald Ausherman, Co-Chairs

**Roll Call:** Tidarart Lot, Co-Secretary

**Finance Committee Members Present:** Holly Putnam, Jennifer Nishimoto, Kristine Khachian, Jennifer Allen, Donald Ausherman, Diana Ramos, Sandy Hernandez, Christy Namkung, Jordan Jones, Tidarart Lot, Nicole Langlois and Cary Rabinowitz.

**Excused Members:** Richard Castro, Walter Gomez

**Members Absent:** N/A

**Non-committee Members Present:** N/A

**Additions/Corrections to the Agenda:** Kristine Khachian and Donald Ausherman, Co-Chairs

**Approval of Minutes:** Kristine Khachian and Donald Ausherman, Co-Chairs

**Item #1**                      **Approval of Minutes from the March 1, 2022 meeting of the Finance Committee** - Kristine Khachian and Donald Ausherman, Co-Chairs (*Motion to Approve*)

On **MOTION** of Holly Putnam of **SECONDED** by Sandy Hernandez and **CARRIED**. The minutes were approved as submitted.

**Presentations from the Public:**

**Item #2**                      **Any person desiring to address the Finance Committee on any proper matter.**

There were no presentations by the public.

**Old Business:**            There was no old business.

**New Business:**

**Item #3**                      **Financial Update (LCAP Goal 3)** - Cary Rabinowitz, Director (*Informational Item*)

Mr. Rabinowitz reviewed and shared the current financial forecast for the upcoming Board of Directors Meeting taking place next week. The current budget is based on total revenue and expenses. Currently the school is receiving \$16,831,883. The budget is typically within the \$10-12 million range. This

increase is due to the COVID relief funds. As discussed in previous meetings, additional funds are also provided through ESSER funds and expanded learning funds.

The current operating income for SMBCCS this year is at a total of \$251,251. These funds can be used throughout the year as needed. The current operating income is considered to be a theoretical budget, given that due to the COVID relief funds, it provided the school with an additional approximately \$4,000,000 towards the operating income. This is an important factor to keep in mind as we move forward and begin thinking about future spendings at the school.

A large amount of the funds is used to ensure that the total operating income remains around \$250,000. The excess funds will be assigned and used in other areas within the school, such as instructional consultants and instruction (professional development opportunities, expanded learning). If any unused amount remains from the \$2,293,110, it will be shifted into the next year. In addition to this amount, the ESSER III funds provide \$3,033,238 to the budget. Based on the total amount, there are several plans for more expanded learning programs and also finding different ways to provide staff with stipends.

In regards to attendance, the typical benchmark for all schools is to meet an Average Daily Attendance (ADA) of 97.5%. However, considering factors surrounding COVID-19, the percentage was lowered to 95.5% for this year. The goal for next school year will be to shift our focus back to attendance and the expectation will return to 97.5%. As a reminder, ADA drives our funding and budget for the school.

**Item #4**                      **Facilities Update (LCAP Goal )3 - Cary Rabinowitz, Director** (*Informational Item*)

SMBCCS is currently working on four projects at the school. The first project is installing locks on all adjoining doors in the classroom. This will allow for further security in each individual classroom in case of a lockdown. The second project the school is working on is fixing the coils in the air conditioning that runs through the main building. This project has already been approved by the board. The third project is regarding the trees that are on campus. A tree company has visited the campus to see which trees need trimming to reduce the amount of leaves falling in certain areas such as the second grade bungalow area. The last project is regarding the counters that are installed in classrooms. The school is planning on taking them down during the summer to maximize classroom space and incorporate other beneficial appliances. Some counters that have become loose have already been removed as they were a safety risk.

**Announcements:**        None

**Next Regular Meeting:** TBD

**Adjournment:**

On **MOTION** of Jennifer Nishimoto, **SECONDED** by Holly Putnam and **CARRIED**, the Finance Committee meeting adjourned at 7:51 a.m.

**FENTON CHARTER PUBLIC SCHOOLS**  
**Fenton Primary Center**

**Unapproved Minutes of the Instruction Committee**

**April 19, 2022**

**Call to Order:** Karen Knapp and Brianna Ellis, Council Co-Chairs

The Instruction Committee meeting was called to order at 7:16 a.m.

**Roll Call:** Sarah Lin and Erika Quiñonez, Secretary

**Members Present:** Brianna Ellis, Karen Knapp, Coco Salazar, Erika Quiñonez, Lisa Ibarra, Jacqueline Penner, Nitima Angus, Maria Reyes, Sarah Lin, Angie Salceda, Gloria Rangel, Maria Cardenas, Gina Garcia, Sirui Thomassian, Richard Parra, and Wendy Kaufman

**Members Excused:** None

**Additions/Corrections to the Agenda:** Karen Knapp and Brianna Ellis, Council Co-Chairs

**Item #1** **Minutes from the January 28, 2022 meeting of the Instruction Committee**  
*(Motion to Approve)*

On **MOTION** of Mr. Parra, **SECONDED** by Mrs. Ibarra, and **CARRIED**, the Minutes of the Instruction Committee Meeting of January 28, 2022 were approved as submitted.

**Presentations from the Public:** Karen Knapp and Brianna Ellis, Council Co-Chairs

**Item #2** **Any person(s) desiring to address the Instruction Committee on any proper matter.**

None

**Old Business:** None

**New Business:**

**Item #3** **Expanded Learning Opportunities Program (ELO-P) After School Enrichment, April 18, 2022 - June 10, 2022 (Goal 3 AMO 3 ) - Richard Parra, Director** *(Information Item)*

FPC began the before school and after school enrichment classes this week. Mr. Parra has visited some classrooms and is happy to see students enjoying art and music lessons during the after-school Enrichment Classes. These subjects are an important part of students' social and emotional development. Mr. Parra will continue to visit classrooms before and after school.

**Item #4**                      **Expanded Learning Opportunities Program (ELO-P) Summer School (June 21, 2022 - July 8, 2022 (Goal 3 AMO 3) - Richard Parra, Director** *(Information Item)*

Mr. Parra is meeting with the directors, including our Summer School Director, Mrs. Arroyo, to finalize the Summer School Plans in the next week or two. Mrs. Arroyo will be involved in sending out information to parents and signing them up. Sign up information will be worked on in the next week or two and sent out to parents.

**Item #5**                      **ELO-P Saturday Enrichment Class April 30, 2022 (Goal 2 AMO 1) - Richard Parra, Director** *(Informational Item)*

The Saturday enrichment classes have been scheduled for April 30, 2022. Each grade level will have a booth to display learning activities and learning materials particular to the grade level on the playground as well as provide enrichment classes in classrooms. There will be three 45-minute segments of Enrichment Classes: 9:00-9:45, 10:00-10:45, and 11:00-11:45 per grade level. Parents will sign their child up for these classes. Each class will hold 10 students with 10 parents. There will be free hotdogs, chips, and water provided to all participants. Tacos and pastries will be on sale as well. In the MPR, we will have a display for those community members participating in the COVID Vaccine Clinic hosted by Supervisor Kuehl's office. All of the activities provide our community with an opportunity to see what our school is about and what our building looks like.

**Item #6**                      **Lead Teacher Selection Process (Goal 3 AMO 1) - Richard Parra, Director** *(Motion to Approve)*

The Lead Teacher Selection Process began last Friday with nominations being accepted. This week nominated lead teachers will have a chance to present themselves and on Friday the Voting will occur as part of the shortened day activity.

On **MOTION** of Mr. Parra, **SECONDED** by Mrs. Salceda, and **CARRIED**, the Lead Teacher Selection Process is approved.

**Item #7**                      **Acceleration Specialist Position (Goal 3 AMO 2) - Richard Parra, Director** *(Informational Item)*

We will meet our new Acceleration Specialist, **Michelle Shaghoian** on Friday. We look forward to having this wonderful position at FPC.

**Item #8**                      **Open House Dates and Times (Goal 2 AMO 1) - Richard Parra, Director** *(Informational Item)*

Mr. Parra informed us that Open House will be from 5-6 p.m. on the following days: TK and Kindergarten April 21, 1st Grade May 12, and 2nd Grade May 11. Additional fun activities can occur 30 minutes before. Leticia Ordaz will be doing a virtual family reading night during the first-grade open house at 5:15. The book fair will be scheduled the week of first and second grade open house.

**Item #9**                      **Reading is Fundamental (Goal 2 AMO 1) - Coco Salazar, Teacher** *(Informational Item)*



Ms. Salazar informed us that teachers will distribute RIF books at Open House. The books have been delivered to the different classroom wings.

**Item #10                      Snake (Goal 2 AMO 2)-** Coco Salazar, Teacher *(Informational Item)*

Ms. Salazar informed us that on Friday, April 22, Kindergarten teachers have invited 1st and 2nd grade students to walk through Kindergarten classrooms to see their Open House projects.

**Item #11                      National Superhero Day (Goal 2 AMO 1) -** Coco Salazar, Teacher *(Informational Item)*

Ms. Salazar informed us that Thursday, April 28th is National Superhero Day. Students are invited to dress up as superheroes. We will have a special author assembly. This is a special opportunity for students to learn about people with special needs. Students will need to have Photo Permission Slips returned for the assembly. If students do not have a signed permission slip to be photographed, they will have to sit on the side of the MPR so they won't be filmed or photographed.

**Next Meeting:**              May 10, 2022 at 7:15 am.

**Adjournment:**

By **MOTION** of Mrs. Thomassian, **SECONDED** by Mrs. Penner, and **CARRIED**, the Instruction Committee Meeting was adjourned at 7:44 a.m.

Minutes of the Instruction Committee respectfully submitted by Sarah Lin and Erika Quiñonez, Secretaries.

**FENTON CHARTER PUBLIC SCHOOLS**  
**Fenton Avenue Charter School**

**Unapproved Minutes of the Curriculum and Assessment Council**

**May 10<sup>th</sup>, 2022**

A meeting of the Curriculum and Assessment Council was held on Tuesday May 10<sup>th</sup>, 2022 at 7:17 am on Zoom at Fenton Avenue Charter School at 11828 Gain Street Lakeview Terrace, CA 91342.

**Call to Order:** Christopher Torres, Chairperson

The Curriculum and Assessment Council Meeting was called to order at 7:17 am by Chairperson, Christopher Torres

**Roll Call:** Robin McNutt

**Members Present:** Patricia Aparicio, Barbara Aragón, Myriam Arechiga, Barbara Ausherman, Monica Castañeda, Jacqueline Claudio, Emily Gillmore, Otilia Lopez, Robin McNutt, Mercedes Meeks, DeAnn Michiels, Jessi Tello, Christopher Torres, Tiffany Walker, Rebecca Williamson

**Members Absent:** Jessi Tello

**Members Excused:** N/A

**Additions/Corrections to the Agenda:** Christopher Torres, Chairperson

**Item #11** **PLC Institute (LCAP Goal 3, AMO 2)** - Monica Castañeda, FACS Director  
*(Informational Item)*

**Item #1** **Minutes from the March 22, 2022 meeting of the Curriculum and Assessment Council**  
*(Motion to Approve)*

On **MOTION** of Otilia Lopez, **SECONDED** by Patricia Aparicio, and **CARRIED**, the Minutes of the Curriculum and Assessment Council Meeting of March 22<sup>nd</sup>, 2022 were approved as submitted.

**Presentations from the Public:** Christopher Torres-Chairperson

**Item #2** **Any person desiring to address the Curriculum and Assessment Council on any proper matter**

There were no presentations from the public.

**New Business:**

**Item #3** **Math Curriculum Adoption (LCAP Goal 1, AMO 1)** – Monica Castaneda, FACS Director  
*(Informational Item)*

Ms. Castañeda shared that the new curriculum for the 2022-2023 school year will be the i-Ready Math Curriculum. The Math Adoption Cohort Team piloted i-Ready Math and Illustrative (Learn Zillion/Imagine Learning) and decided to move forward with the recommendation of using i-Ready. At the last Board Meeting, the curriculum adoption was approved. Materials have been purchased in hopes of it arriving before the end of the year, and old materials (MyMath) can be recycled or kept for supplemental materials for next year.

**Item #4**                      **State Testing (LCAP Goal 1, AMO 2)** – Barbara Aragon, FACS Assistant Director  
(*Informational Item*)

State Testing is officially underway and will continue throughout the month of May. Training and Practice tests have been ongoing in classrooms to prepare students. Schedules, including TA Schedules for proctoring have been shared with classroom teachers. This is the first time students will be testing in 3 years, with it being the first time for all students and some teachers.

**Item #5**                      **Curriculum Materials for 2022-2023 (LCAP Goal 1, AMO 1)** - Barbara Aragon, FACS Assistant Director (*Informational Item*)

Ms. Aragón has been working with grade levels to determine extra-curricular items needed outside of publisher needs (folders, binders, Studies Weekly, Scholastic News). The contract with MyMath ends this year allowing for new math curriculum to be ordered for next year. Additional kits for i-Ready Math curriculum will be ordered for the Acceleration Specialist as well.

**Item #6**                      **Student Reorganization (LCAP Goal 1, AMO 2)** - Monica Castaneda, FACS Director (*Informational Item*)

Reorganization is scheduled for the week of May 23<sup>rd</sup> for 3<sup>rd</sup> and 4<sup>th</sup> grade classes. Pinks and blues have been shared and are expected to be completed by that week. The Special Education team will meet ahead of this time to discuss placement for next year. Otilia Lopez, the FACS Psychologist, will meet with FPC for incoming 2<sup>nd</sup> graders for 3<sup>rd</sup> grade placements next year.

**Item #7**                      **Earth Day Festivities (LCAP Goal 2, AMO 2)** - Monica Castaneda, FACS Director (*Informational Item*)

On April 22<sup>nd</sup>, the Environmental Studies Focus Leads worked with the Sustainability Squad. The groups hosted a door decorating contest, recycled art project displays, and a plant/art walk was coordinated by Ms. Castañeda, similar to the Open House “snakes” FACS has held in the years prior to COVID restrictions. Mr. Mateo Elvira, of Elvira Media Productions, also attended and created a video that was shared to the school’s Instagram. Teachers agreed that this seems to have ignited an interest in recycling and conservation among students.

**Item #8**                      **RTI Institute (LCAP Goal 3, AMO 2)** - Monica Castaneda, FACS Director (*Informational Item*)

Acceleration Specialists and FCPS Directors attended a 3-day conference in New Orleans, Louisiana. The conference was informational and inspirational to the team as they begin plans to develop an RTI Program across FCPS schools. The team will present an overview of next year’s acceleration program for intervention purposes on Wednesday May 18<sup>th</sup> in hopes of exciting staff about the updates to the RTI program.

**Item #9**                      **ELO-P Before and After School Classes (LCAP Goal 2, AMO 1)** - Monica Castaneda, FACS Director (*Informational Item*)

Expanded Learning Opportunity classes began after Spring Break, with several teachers leading AM & PM classes, such as knitting, STEM, theater, art, math clubs, book clubs, and even an outdoor adventure group. FACS is using this time to “pilot” the programs in anticipation of next year with Mercedes Meeks’ guidance as the new Expanded Learning Opportunity Coordinator.

**Item #10**                      **Summer Enrichment Program (LCAP Goal 2, AMO 1)** - Monica Castaneda, FACS Director (*Informational Item*)

Mercedes Meeks, Summer School Principal, met with the summer school program teachers to determine a tentative schedule for the summer program, which will include ELA, Math, and Elective classes for the three-week duration (8am-12pm). Think Together will be in session from 12pm-5pm. About 70 students have already been identified via an Interest Form shared with families on ClassDojo, and TAs might be available to work with teachers in classrooms, as they did last summer.

**Item #11**                      **PLC Institute (LCAP Goal 3, AMO 2)** - Monica Castaneda, FACS Director (*Informational Item*)

From July 13<sup>th</sup>-15<sup>th</sup>, Robin McNutt, Juan Gomez, Paige Piper, and Monica Castaneda will attend a PLC Institute in Sacramento and will be joined by the other Acceleration Specialists and Administrators. This Institute is meant to be used in tandem with the RTI at Work Institute information from New Orleans Institute.

**Announcements:** N/A

**Next Regular Meeting:** TBA

**Adjournment:**

By order of **GENERAL CONSENSUS**, the Curriculum and Assessment Council Meeting was adjourned at 7:41.

**FENTON CHARTER PUBLIC SCHOOLS**  
**Santa Monica Boulevard Community Charter School**

**Unapproved Minutes of the Instruction Committee**

**May 11, 2022**

**Call to Order:** Carmen Solis and Bunny Wolfer, Co-Chairs

The Instruction Committee meeting was called to order at 7:23 A.M. by co-chair Bunny Wolfer.

**Roll Call:** Jennifer Flynn and Zoe Weiss, Secretaries

**Members Present:** Bunny Wolfer, Jennifer Flynn, Grisel Benn, Fabiola Vega, Zoe Weiss, Amanda Hill, Emma Colmenares, Shanjana Hossain, Cary Rabinowitz, Walter Gomez

**Members Excused:** Jazmin Luna, Carmen Solis, Emily Aaronson

**Members Absent:** Grace Lotker

**Additions/Corrections to the Agenda:** Carmen Solis and Bunny Wolfer, Co-Chairs

There were two corrections to the agenda. The date was changed to read “May 11, 2022”, and Zoe Weiss was added as a co-contributor for Item #3.

**Approval of Minutes:** Carmen Solis and Bunny Wolfer, Co-Chairs

**Item #1**                      **Minutes from the March 23, 2022 meeting of the Instruction Committee**  
*(Motion to Approve)*

On **MOTION** of Walter Gomez, **SECONDED** by Shanjana Hossain, and **CARRIED**, the minutes were approved as submitted.

**Presentations from the Public:** Carmen Solis, Co-Chair

**Item #2**                      **Any person desiring to address the Instruction Committee on any proper matter**

There were no presentations from the public.

**Old Business:**

**New Business:**

**Item #3**                      **Expanded Learning Opportunities Program: Before School, After School, and Summer Enrichment (LCAP Goal 1, AMO ) - Cary Rabinowitz, Director and Zoe Weiss** *(Informational Item)*

Mr. Rabinowitz shared that the ELO-P classes are going very well, with 4 teachers hosting students before school and 15 teachers hosting groups after school. We have approximately 200 students that are benefitting from this programming. The Extended Learning Opportunity classes this spring are more informally planned than will be in the coming school year. In the 2022-2023 school year, there will be more structure to the program. Mr. Rabinowitz heartily thanks teachers for their participation!

Ms. Weiss will serve as our Summer School Institute Principal. She shared some information about the coming summer. Teachers will once again be offered the \$75/hour rate. There is an optional planning week that will take place the week of 6/13. The Summer Institute runs from June 21<sup>st</sup> through July 8<sup>th</sup>. Staff hours will be 7:30 A.M.-12:30 P.M., with student hours being from 8:00 A.M. – 12:00 P.M. Each cohort will have 1 core teacher (teaching 2 groups of students) and 2 extra-curricular teachers. We are pleased that Jazz Empowers, STEM Sports, and Everybody Dance L.A. will all provide instruction for some of our extra-curricular classes! Santa Monica teachers will provide instruction in extra-curricular activities as well. Our plan is for each cohort to have a core instruction block for 1 hour 50 minutes, a 20-minute recess, and two 55-minute extra-curricular classes. One of these extra-curricular classes would be hosted by an outside vendor, and one by a Santa Monica teacher. Each teacher will also have a T.A. to work with them in the class. We are pleased that Jazz Empowers, STEM Sports, and Everybody Dance L.A. will all continue with after school programming next year!

Ms. Weiss will send information out to the staff today about the Summer Institute.

**Item #4**                      **CAASPP End of Year Summative Testing (LCAP Goal 1, AMO 1) - Walter Gomez, Assistant Director (*Informational Item*)**

The SBAC window opened on May 1<sup>st</sup> for this school year, with Santa Monica beginning our testing season with a successful System Test on May 2<sup>nd</sup>. We had our pep rally on May 9<sup>th</sup> which really got students in the mood to do their best! On May 10<sup>th</sup> we had some setbacks with testing, with many students having difficulty logging in, or seeing black screens on their devices. These difficulties were state-wide. By 1:00 pm on Tuesday, three 4<sup>th</sup> grade classes had completed their first test, as well as many 6<sup>th</sup> graders. We are hopeful that testing goes smoother today. This week we will finish the ELA CAT and the MATH CAT, and next week students will complete the ELA and Math Performance Tasks. We have approximately 435 students that are testing. All accommodations have been added for students with IEPs. There have been some difficulties with students being able to use the text to speech feature. Mr. Rabinowitz will send more information regarding this to teachers.

**Item #5**                      **Student Reorganization for the 2022-2023 School Year (LCAP Goal 3) -Cary Rabinowitz, Director (*Informational Item*)**

Student reorganization begins next week. Teachers are asked to have Student Profile Cards completed before their first meeting with administration during Psychomotor periods. Please be on time to the staff lounge. Moving forward, we will organize classes blindly (not using teacher names) so that there is more equity and balance in our groups of students. The instruction committee overwhelmingly agreed with this approach. Ms. Hill and Mrs. Flynn expressed the necessity of bringing back Brigance testing for incoming TK and Kinder students. They are happy to help with the testing before school begins.

**Item #6**                      **Curriculum Planning for the 2022-2023 School Year (LCAP Goal 1) - Cary Rabinowitz Director (*Informational Item*)**

The Math Pilot team has spent this spring piloting Illustrative Math and iReady Math. Overwhelmingly, the teachers prefer iReady Math. This program has strong supports in place for English Language Learners and bilingual resources for parents. The level of rigor is a step up from My Math with more focus on word problems. We expect there to be a learning curve for teachers and students when we begin with this program next year. Ms. Vega shared that another positive feature of iReady Math is that the subject matter covered in the lessons is the same subject matter covered in the assessments. On the June 6<sup>th</sup> minimum day there will be a PD for all staff giving an overview of the curriculum. On August 12<sup>th</sup> when we return for the 2022-2023 school year there will be an iReady full day session.

**Item #7**                      **Response to Intervention Institute, (LCAP Goal 1, AMO 1-4) - Cary Rabinowitz, Director (*Informational Item*)**

Mr. Rabinowitz shared information on the RTI Institute that he attended with our 2022-2023 Acceleration Specialists, Ms. Hernandez and Mrs. Solis. The main idea is to create systems in our school to ensure that we are meeting all students at their level. Next year we will make some changes to make sure all students receive core and foundational learning in their classrooms, and are not pulled out during those important times. Next week Dr. Riddick will share more information with all staff about some ideas for moving forward.

**Announcements:**

Mr. Rabinowitz reminds committee members that the Committee Selection form is due by May 12<sup>th</sup> at 8:00 A.M.

**Next Regular Meeting:**        TBD

**Adjournment:**

On **MOTION** of Fabiola Vega, **SECONDED** by Walter Gomez, and **CARRIED**, the Instruction Committee was adjourned at 7:50 A.M.



**FENTON CHARTER PUBLIC SCHOOLS**  
**Fenton Primary Center**

**Unapproved Minutes of the Instruction Committee**

**May 12, 2022**

A meeting of the Instruction Committee was held on Thursday, May 12, 2022 at 7:15 a.m. via Zoom.

**Call to Order:** Karen Knapp and Brianna Ellis, Council Co-Chairs

The Instruction Meeting was called to order at 7:15 a.m. by Co-Chair, Brianna Ellis.

**Roll Call:** Sarah Lin and Erika Quiñonez, Secretaries

**Members Present:** Brianna Ellis, Karen Knapp, Erika Quiñonez, Lisa Ibarra, Jacqueline Penner, Nitima Angus, Maria Reyes, Sarah Lin, Angie Salceda, Maria Cardenas, Sirui Thomassian, and Richard Parra.

**Members Excused:** Gina Garcia, Wendy Kaufman, Gloria Rangel, Coco Salazar

**Additions/Corrections to the Agenda:** Karen Knapp and Brianna Ellis, Council Co-Chairs

Mr. Parra added two more items to the agenda: Item #12, Summer School Update, and Item #13, Approval of RIF Renewal.

**Item #1**                      **Minutes from the April 19, 2022 meeting of the Instruction Committee**  
*(Motion to Approve)*

On **MOTION** of Nitima Angus, **SECONDED** by Richard Parra, and **CARRIED**, the Minutes of the Instruction Committee Meeting of April 19, 2022 were approved as submitted.

**Presentations from the Public:** Karen Knapp and Brianna Ellis, Council Co-Chairs

**Item #2**                      **Any person(s) desiring to address the Instruction Committee on any proper matter**

None

**Old Business:**            None

**New Business:**

**Item #3**                      **Student Retention Update (Goal 3, AMO 3) - Richard Parra, Director**  
*(Informational Item)*

Mr. Parra updated the committee on the number of students being retained next year. In Kindergarten, there are 2 students being retained and 4 pending signatures. In first grade, there are 3 students being

retained and 0 pending signatures. In second grade, there are 10 students being retained and 1 pending signature. Parents of pending retention students have been informed to finalize their decision by Friday, May 20.

**Item #4**                      **i-Ready Classroom Mathematics Purchase (Goal 3, AMO 3)** - Richard Parra, Director (*Approval Item*)

On **MOTION** of Richard Parra, **SECONDED** by Karen Knapp, and **CARRIED**, the i-Ready Classroom Mathematics purchase for the 2022-2023 school year is approved.

**Item #5**                      **i-Ready Diagnostic Testing (Goal 1, AMO 4)** - Richard Parra, Director (*Informational Item*)

The i-Ready Diagnostic Test started Monday, May 9, 2022. This third test is used to measure the school's growth. The results will be compared to the beginning of the year i-Ready Diagnostic Test. Mr. Parra mentioned the importance of the test and that students do their best on this test. Lead teachers will be asked how many students met their growth target and a list will be compiled. An ice cream sundae party is being planned for June 7<sup>th</sup> for those students who meet their growth target as an incentive for students. Students will have to meet at least one of their growth goals in either math or reading to attend.

**Item #6**                      **Lead Teacher Selection (Goal 3, AMO 3)** - Richard Parra, Director (*Approval Item*)

On **MOTION** of Richard Parra, **SECONDED** by Bri Ellis, and **CARRIED**, FPC Lead Teachers are approved for the 2022-2023 school year: Kindergarten Lead is Coco Salazar, First Grade Leads are Lisa Ibarra and Laura Holmes, Second Grade Leads are Nitima Angus and Jacqueline Penner, Special Education Lead is Maria Cardenas.

**Item #7**                      **Student Reorganization Update (Goal 3, AMO 3)**, Richard Parra, Director (*Informational Item*)

Mr. Parra has informed us that student reorganization has started and will be completed this week. Kindergarten student reorganization was completed on Wednesday, May 11; Second Grade student reorganization will be completed today, May 12; and First Grade student reorganization will be completed on Friday, May 13. Mr. Parra thanked all the support staff in helping to balance students for the 22-23 school year.

**Item #8**                      **Purchase of Supplemental Digital Programs (Goal 3, AMO 3)** - Richard Parra, Director (*Approval Item*)

On **MOTION** of Angie Salceda, **SECONDED** by Jacqueline Penner, and **CARRIED**, the purchase of supplemental digital programs (Math Shelf, Raz Kids A-Z, Happy Numbers, ESGI, and Starfall) are approved for the 2022-2023 school year.

**Item #9**                      **RTI Institute Conference (Goal 3, AMO 2)** - Richard Parra, Director (*Informational Item*)

Mr. Parra informed the committee that Wendy Kaufman, Gloria Rangel, and Michelle Shaghoian have attended an RTI Institute Conference by Solution Tree. They will present what they have learned from this Conference next week on Wednesday, May 18, 2022.

**Item #10**                      **PLC Institute Conference (Goal 3, AMO 2)** - Richard Parra, Director  
*(Informational Item)*

Mr. Parra announced that Sirui Thomassian and Michelle Shaghoian will attend the PLC Institute Conference in Sacramento from July 13-15 and present new information to the staff in the fall.

**Item #11**                      **ELPAC Update (Goal 1, AMO 2)** - Sirui Thomassian, Assistant Director  
*(Informational Item)*

Sirui Thomassian thanked the ELPAC team for their help in completing the testing. All students have been tested except a couple of the recently enrolled students.

**Item #12**                      **Summer School Update (Goal 2, AMO 1)** - Richard Parra, Director  
*(Informational Item)*

Mr. Parra met with Gaby Arroyo, FPC's Summer School Principal. She created a flier and link for parents to enroll in FPC's Summer School Program. Mr. Parra will send out enrollment fliers and the link this week for teachers to share with parents on Class Dojo.

**Item #13**                      **Reading is Fundamental (RIF) Renewal (Goal 2, AMO 1)** - Richard Parra, Director  
*(Approval Item)*

On **MOTION** of Richard Parra, **SECONDED** by Nitima Angus, and **CARRIED**, the RIF Renewal is approved for the 2022-2023 school year.

#### **Announcements:**

Mr. Parra thanked Bri Ellis and Karen Knapp for leading the Instruction Committee meetings this year. Mrs. Shin Smith is visiting the campus today to observe teachers participating in the LACOE reading program. Today we celebrate our nurses as it is Nurse Appreciation Day. We had 3 COVID positive cases last week and 3 more this week. Please take precautions.

**Next Regular Meeting:** TBA

**Adjournment:** By **MOTION of** Angie Salceda, **SECONDED** by Lisa Ibarra, and **CARRIED**, the Instruction Committee Meeting was adjourned at 7:44 a.m.

Minutes of the Instruction Committee respectfully submitted by Sarah Lin and Erika Quiñonez, Secretaries.

**FENTON CHARTER PUBLIC SCHOOLS**  
**Fenton Primary Center**

**Unapproved Minutes of the Personnel Committee**

**May 10, 2022**

A meeting of the Personnel Committee was held on Tuesday, May 10, 2022 at 7:15 a.m. via Zoom: Meeting ID: 844 1393 1480.

**Call to Order:** Coco Salazar, Co-Chair

The Personnel Meeting was called to order at 7:16 a.m. by Co-Chair, Coco Salazar.

**Roll Call:** Laura Holmes, Secretary

**Members Present:** Coco Salazar, Karen Knapp, Nitima Angus, Jeanette Hernandez, Laura Holmes, Caitlin McMabell, Cristina Moran, Richard Parra, Angelica Salceda, Sandra Valle, Sirui Thomassian, Laura Vasquez

**Members Excused:** Wendy Kaufman, Nina Ferman

**Additions/Corrections to the Agenda:** Coco Salazar, Co-Chair

**Item #8** 2022-2023 Classified Representative was removed from the agenda.

The following items were added to the agenda:

**Item #8** **Request for Leave of Absence**, Richard Parra, FPC Director (*Motion to Approve*)

**Item #9** **Revised 2022-2023 Staff Roster**, Richard Parra, FPC Director (*Motion to Approve*)

**Item #10** **Maternity Leave Extension**, Richard Parra, FPC Director (*Motion to Approve*)

**Approval of Minutes from March 31, 2022:** Coco Salazar, Co-Chair

**Item #1** **Minutes from the March 31, 2022 meeting of the Personnel Committee** (*Motion to Approve*)

On **MOTION** of Nitima Angus, **SECONDED** by Angie Salceda, and **CARRIED**, the Minutes of the FPC Personnel Committee Meeting of March 31, 2022 were approved as submitted.

**Presentations from the Public:** Coco Salazar, Co-Chair

**Item #2** **Any person desiring to address the Personnel Committee on any proper matter**

There were no presentations from the public.

**Old Business:**

There was no Old Business.

**New Business:**

**Item #3**                      **2022-2023 Lead Teachers, (LCAP 3, AMO 2),** Richard Parra, FPC Director  
(*Motion to Approve*)

The lead teachers for the 2022-2023 school year have been selected. The kindergarten lead teacher will be Coco Salazar. The first-grade lead teachers will be Lisa Ibarra and Laura Holmes. The second-grade lead teachers will be Nitima Angus and Jackie Penner. The SPED lead teacher will be Maria Cardenas.

On **MOTION** of Sirui Thomassian, **SECONDED** by Laura Vasquez, and **CARRIED**, the 2022-2023 Lead Teachers were approved.

**Item #4**                      **School Psychologist Intern to Probationary Status, (LCAP 3, AMO 1) -**  
Richard Parra, FPC Director (*Motion to Approve*)

FPC School Psychologist, Gloria Rangel, has completed her internship and will now be on probationary status.

On **MOTION** of Caitlin McMabell, **SECONDED** by Sandra Valle, and **CARRIED**, Gloria Rangel's movement to probationary status was approved.

**Item #5**                      **Hiring of Carla Carr, Education Specialist, (LCAP 3, AMO 1-2) -** Richard  
Parra, FPC Director (*Motion to Approve*)

Carla Carr is currently contracted to FPC from Cross Country. She has undergone an interview with the hiring committee and has been offered and accepted the position of Education Specialist.

On **MOTION** of Coco Salazar, **SECONDED** by Sirui Thomassian, and **CARRIED**, the hiring of Carla Carr for Education Specialist was approved.

**Item #6**                      **2022-2023 Committee Selection, (LCAP 2, AMO 1) -** Richard Parra, FPC  
Director (*Informational Item*)

The Committee Selection survey form for the 2022-2023 school year will be sent out to staff. Faculty Representatives should select the Personnel Committee and Lead Teachers should select the Instruction Committee. Staff are welcome to join more than one committee.

**Item #7**                      **2022-2023 Faculty Representatives -** Richard Parra, FPC Director (*Motion to  
Approve*)

Karen Knapp and Nitima Angus have been selected as the 2022-2023 Faculty Representatives. All FCPS schools will have two faculty representatives.

On **MOTION** of Richard Parra, **SECONDED** by Sandra Valle, and **CARRIED**, the selection of the 2022-2023 Faculty Representatives was approved.

**Item #8**                      **Request for Leave of Absence - Richard Parra, FPC Director** (*Motion to Approve*)

First Grade Teacher, Erika Quiñonez, has requested a Leave of Absence for the 2022-2023 school year.

On **MOTION** of Nitima Angus, **SECONDED** by Karen Knapp, and **CARRIED**, the request for Erika Quinonez's Leave of Absence was approved.

**Item #9**                      **Revised 2022-2023 Staff Roster - Richard Parra, FPC Director** (*Motion to Approve*)

Due to Mrs. Quiñonez's leave of absence and the impact of low enrollment, current kindergarten teacher, Celina Calvillo, will move from kindergarten to 1<sup>st</sup> Grade. The 1<sup>st</sup> grade team welcomes her.

The revised staff roster was presented with the addition of Carla Carr as Education Specialist and Mrs. Calvillo in first grade.

On **MOTION** of Caitlin McMabell, **SECONDED** by Angelica Salceda, and **CARRIED**, the Revised Staff Roster was approved.

**Item #10**                      **Maternity Leave Extension - Mr. Parra, FPC Director** (*Motion to Approve*)

Nina Ferman has requested to extend her maternity leave.

On **MOTION** of Sandra Valle, **SECONDED** by Jeanette Hernandez, and **CARRIED**, Nina Ferman's Maternity Leave Extension was approved.

#### **Announcements:**

The following announcements were made:

- Second Grade Open House will be on Wednesday, May 11 from 5:00 – 6:00 PM.
- First Grade Open House will be on Thursday, May 12 from 5:00 – 6:00 PM.
- The Book Fair will run from May 9 to 13.
- A virtual author reading with author Leticia Ordaz will take place on Thursday, May 12 at 5:15 PM via Zoom.

**Next Regular Meeting:** TBD

#### **Adjournment:**

On **MOTION** of Sandra Valle, **SECONDED** by Angelica Salceda, and **CARRIED**, the FPC Personnel Committee Meeting was adjourned at 7:38 AM.

**Minutes respectfully submitted by:** Laura Holmes

**FENTON CHARTER PUBLIC SCHOOLS**  
**Fenton Avenue Charter School**

**Unapproved Minutes of the Human Resource and Personnel Council**

**May 11, 2022**

**Call to Order:** Leanna Hendrix, Council Chair

The Human Resource and Personnel Council meeting was called to order at 7:15 a.m. by the Council Chair, Leanna Hendrix

**Roll Call:** Karen Scharf, Secretary

**Members Present:** Lizette Adkisson, Barbara Ausherman, Karla Contreras, Lillian De La Torre, Leanna Hendrix, Karen Scharf, Elsie Torres, Ms. Castaneda, Ms. Aragon, and Mr. Tello

**Members Excused:** Marya Asadurian

**Non-Members Present:** Veronica Ramos

**Additions/Corrections to the Agenda:** Leanna Hendrix, Council Chair

The following items were added to the agenda:

Item #7        Resignation of Otilia Lopez  
Item #8        Resignation of DeAnn Michiels  
Item #9        Hiring of Louis Chernovsky

**Approval of Minutes from March 23, 2022:** Leanna Hendrix, Council Co-Chair

**Item #1                      Minutes from the March 23, 2022 meeting of the Human Resource and Personnel Council** (*Motion to Approve*)

On **MOTION** of Lizette Adkisson, **SECONDED** by Barbara Ausherman, and **CARRIED**, the minutes were approved as submitted.

**Presentations from the Public:** Leanna Hendrix, Council Chair

**Item #2                      Any person(s) desiring to address the Human Resource and Personnel Council on any proper matter**

There were no presentations from the public.

**Old Business:** None

**New Business:**



**Item #3**                                      **Approval of 2022-2023 Lead Teachers (LCAP Goal 3, AMO 1) - Monica Castaneda, FACS Director (*Motion to Approve*)**

Ms. Castaneda informed the council that the following teachers were nominated and elected to serve as lead teachers at FACS for the 2022-2023 school year: Christopher Torres for 3<sup>rd</sup> grade, Barbara Ausherman and Rebecca Williamson for 4<sup>th</sup> grade, Lorena Sanchez for 5<sup>th</sup> grade, and Myriam Arechiga for Special Education.

On **MOTION** of Lizette Adkisson, **SECONDED** by Barbara Ausherman, the approval of the 2022-2023 Lead Teachers was **CARRIED**.

**Item #4**                                      **Approval of 2022-2023 Focus Leads (LCAP Goal 1, AMO 1) - Monica Castaneda, FACS Director (*Motion to Approve*)**

Ms. Castaneda shared that the following teachers were nominated and elected to serve as Focus Leads at FACS for the 2022-2023 school year: Tiffany Walker and Andrea Cuba. Ms. Walker and Ms. Cuba, as noted by Ms. Castaneda, were highly involved in developing aspects of the FACS Environmental Studies program this year.

On **MOTION** of Lizette Adkisson, **SECONDED** by Karla Contreras, the approval of the 2022-2023 Focus Leads was **CARRIED**.

**Item #5**                                      **Approval of 2022-2023 Faculty and Classified Representatives (LCAP Goal 3, AMO 1) - Monica Castaneda, FACS Director (*Motion to Approve*)**

Ms. Castaneda shared with the council the names of the staff members who were nominated and elected to serve as the representatives for FACS during the 2022-2023 school year. Leanna Hendrix will serve as faculty representative, and Amy Salazar will serve as classified representative.

On **MOTION** of Lizette Adkisson, **SECONDED** by Karla Contreras, the approval of the 2022-2023 Faculty and Classified Representatives **CARRIED**.

**Item #6**                                      **Approval of 2022-2023 Faculty Roster (LCAP Goal 1, AMO 1) - Monica Castaneda, FACS Director (*Motion to Approve*)**

Ms. Castaneda reviewed the current Faculty Roster with the council. She noted the currently fulfilled positions and the positions that will need to be filled which include two 5th grade classes and one 2nd grade class.

On **MOTION** of Karen Scharf, **SECONDED** by Karla Contreras, the approval of the 2022-2023 Faculty Roster was **CARRIED**.

**Item #7**                                      **Certificated and Classified Openings for the 2022-2023 School Year (LCAP Goal 3, AMO 1) - Monica Castaneda, FACS Director (*Informational Item*)**

Ms. Castaneda reviewed the current Certificated and Classified Openings with the council using a google spreadsheet. She noted the currently fulfilled positions and the positions that will need to be filled for the upcoming 2022-2023 school year.

**Item #8                      Resignation of Otilia Lopez, School Psychologist, (LCAP Goal 3, AMO 1) -**  
Monica Castaneda, FACS Director (*Informational Item*)

Otilia Lopez is resigning her position with Fenton Public Schools. She will assist the Special Education Team in the hiring process to find a suitable replacement for the organization. Ms. Castaneda commended Ms. Lopez for her service and time here at Fenton Avenue Charter School. She wished her well on behalf of the school and organization.

**Item #9                      Resignation of DeAnn Michiels, Faculty Member, (LCAP Goal 3, AMO 1) -**  
Monica Castaneda, FACS Director (*Informational Item*)

DeAnn Michiels is resigning her position for the 2022-2023 school year as a second grade teacher. Ms. Castaneda commended DeAnn for her service and time at Fenton Avenue Charter School.

**Item #10                    Hiring of Louis Chernovsky, 5th Grade Teacher, (LCAP Goal 3, AMO 1) -**  
Monica Castaneda, FACS Director (*Informational Item*)

Ms. Castaneda informed the council that the hiring team had voted for Mr. Louis Chernovsky to fill the open position for a 5th grade teacher at Fenton Avenue Charter School. Mr. Louis Chernovsky is familiar with Fenton Avenue Charter School. He was previously a 4th grade teacher at Fenton Charter and Ms. Castaneda said our school is excited to welcome him back.

**Announcements:**      There were no announcements.

**Next Regular Meeting:** TBD

**Adjournment:**

On **MOTION** of Lizette Adkisson, **SECONDED** by Barbara Ausherman, and **CARRIED**, the Human Resource and Personnel Council meeting adjourned at 7:33 a.m.

Minutes respectfully submitted by: Karen Scharf

**FENTON CHARTER PUBLIC SCHOOLS**  
**Fenton Charter Leadership Academy**

**Unapproved Minutes of the Personnel Committee**

**May 12, 2022**

A meeting of the Personnel Committee was held on Friday, May 12, 2022 at 7:16 a.m. at Fenton Charter Leadership Academy at 8926 Sunland Blvd., Sun Valley, CA 91352.

**Call to Order:** Kate Hetu, Chair

The Personnel Committee meeting was called to order at 7:16 a.m. by Chair, Kate Hetu.

**Roll Call:** Stephanie Garcia, Interim Secretary

**Personnel Committee Members Present:** Kate Hetu, Stephanie Garcia, Abigail Gillmore, Jennifer Miller

**Excused Members:** Loren Caballero, Lindsey Western, Jennifer Pimentel, Cedric Ramirez

**Non-Committee Members:** Priscilla Gentry, Julie Nguyen, Ana Soto Gutierrez, Kelley Christenson, Krista Casanova, Melissa Andrade

**Additions/Corrections to the Agenda:** Kate Hetu, Chair

There were no additions/corrections to the agenda.

**Approval of Minutes from March 09, 2022:** Kate Hetu, Chair

**Item #1**                      **Minutes from the March 09, 2022 meeting of the Personnel Committee**  
*(Motion to Approve)*

On **MOTION** of Stephanie Garcia, **SECONDED** by Kate Hetu, and **CARRIED**, the minutes were approved as corrected.

**Presentations from the Public:** Kate Hetu, Chair

**Item #2**                      **Any person desiring to address the Personnel Committee on any proper matter**

There were no presentations from the public.

**Old Business:** None

**New Business:**

**Item #3**                      **2022-2023 Lead Teachers (LCAP Goal 3, AMO 1)** - Jennifer Miller,  
FCLA/STEM Director (*Motion to Approve*)

The 2022-2023 Grade Level Lead Teachers at FCLA and STEM were announced.

Priscilla Gentry will serve as the TK/Kindergarten Lead Teacher. Veronica Palazzola will serve as the First Grade Lead Teacher. Kate Hetu will serve as the Second Grade Lead Teacher. Lillia Padilla-Zuñiga will serve as the Third Grade Lead Teacher. Elizabeth Marquez will serve as the Fourth Grade Lead Teacher. Joanna Tepper will serve as the Fifth Grade Lead Teacher. Martha May will serve as the Sixth Grade Lead Teacher. Congratulations to these teachers!

On **MOTION** of Stephanie Garcia, **SECONDED** by Kate Hetu, and **CARRIED**, the confirmation of the 2022-2023 Lead Teachers was approved unanimously.

**Item #4**                      **2022-2023 Focus Lead Teacher (LCAP Goal 1, AMO 1)** - Jennifer Miller,  
FCLA/STEM Director (*Motion to Approve*)

Mrs. Miller formally recognized and thanked the former Focus Lead at FCLA, Stephanie Garcia, for her work and dedication to the leadership focus. During the 2022-2023 school year, Mikki Raxlin will serve as the FCLA Focus Lead. Congratulations, Mrs. Raxlin!

On **MOTION** of Stephanie Garcia, **SECONDED** by Abigail Gillmore, and **CARRIED**, the confirmation of Mikki Raxlin as FCLA Focus Lead for the 22-23 school year was approved unanimously.

**Item #5**                      **2022-2023 Faculty Representative (LCAP Goal 3, AMO 1)** - Jennifer Miller,  
FCLA/STEM Director (*Motion to Approve*)

The process of selecting the FCLA Faculty Representative for the 2022-2023 school year has successfully been completed. The Faculty Representative plays a crucial role for our school. The teacher nominated into this role acts as a liaison between teaching staff and the organization. They must professionally and objectively handle delicate topics and must be able to represent the opinions and concerns in a professional and unbiased manner. After the nomination, application, and voting process, Veronica Palazzola has been confirmed as the 2022-2023 FCLA Faculty Representative.

On **MOTION** of Stephanie Garcia, **SECONDED** by Abigail Gillmore, and **CARRIED**, the confirmation of Veronica Palazzola as FCLA Faculty Representative for the 2022-2023 school year was approved unanimously.

**Item #6**                      **2022-2023 Updated Staff Roster (LCAP Goal 3, AMO 1)** - Jennifer Miller,  
FCLA/STEM Director (*Informational Item*)

Mrs. Miller presented information on the 2022-2023 updated staff roster. The following applicants have been offered and accepted available positions at FCLA for the 2022-2023 school year: Kalea Wright has been offered a position in Kindergarten; Adriana Baez has been offered a position in First Grade; Sabrina Gonzalez has been offered a position in Fifth Grade; and lastly, Kelli Josepher has been offered a position in Special Education to serve FCLA and STEM. The actual hiring of each candidate is dependent on their completion of processing and board approval.

**Announcements:**

There were no announcements.

**Next Regular Meeting:**      TBD

**Adjournment:**

On **MOTION** of Stephanie Garcia, **SECONDED** by Abigail Gillmore, and **CARRIED**, the Personnel Committee adjourned at 7:44 a.m.

Minutes respectfully submitted by: Stephanie Garcia

**FENTON CHARTER PUBLIC SCHOOLS**  
**Fenton Avenue Charter School**

**Unapproved Minutes of the School-Community Relations Council**

**May 12, 2022**

A meeting of the School-Community Relations Council was held on Thursday, May 12, 2022, at 7:17 a.m. on Zoom at Fenton Avenue Charter School at 11828 Gain Street, Lakeview Terrace, CA 91342.

**Call to Order:** Evelyn Neglia, Chair

The School-Community Relations Council Meeting was called to order at 7:17am by Chair, Evelyn Neglia.

**Roll Call:** Tiffany Fisher and Christina Melkonian, Secretaries

**Members Present:** Evelyn Neglia, Katherine Sheppard, Tiffany Fisher, Christina Melkonian, Ana Flores, Lorena Sanchez, Saul Ulloa, Emily Waterbury, Monica Casañeda, Barbara Aragón and Jessi Tello.

**Members Excused:** None

**Members Absent:** Andrea Cuba

**Additions/Corrections to the Agenda:** Evelyn Neglia, Chair

**Item #12** **Career Week (LCAP Goal 2, AMO 2) - Anna Flores, Counselor** (*Informational Item*)

**Approval of Minutes:** Evelyn Neglia, Chair

**Item #1** **Minutes from the March 24, 2022 meeting of the School-Community Relations Council** (*Motion to Approve*)

On **MOTION** of Tiffany Fisher, **SECONDED** by Saul Ulloa, and **CARRIED**, the Minutes of the School-Community Relations Council Meeting of March 24, 2022 were approved as submitted.

**Presentations from the Public:** Evelyn Neglia, Chair

**Item #2** **Any person desiring to address the School-Community Relations Council on any proper matter**

There were no public comments.

**Old Business:** None

## **New Business:**

### **Item #3**                      **5th Grade Parent Meeting (LCAP Goal 2, AMO 2)** - Monica Castañeda, Director (*Informational Item*)

Monica Castañeda presented information about the 5th Grade Parent Meeting held on April 26, 2022 with the fifth grade teachers. Ms. Castañeda and our school counselor, Mrs. Flores, were also present to discuss various topics with parents. Some of these included behavior, proper usage of social media, language, respect towards themselves and others, SBAC testing, Culmination, and the end of the year activities for fifth graders. The meeting was well attended and very successful. Ms. Castaneda thanked the fifth grade teachers for taking the time to meet with the parents and for putting the presentation together.

### **Item #4**                      **Teacher Appreciation Week (LCAP Goal 2, AMO 2)** - Monica Castañeda, Director (*Informational Item*)

Teacher Appreciation Week was celebrated across the country during the first week of May. However, due to scheduling conflicts, FACS celebrated Teacher Appreciation Week from May 9-13. The theme of our teacher appreciation week is “Hollywood Stars” because all the teachers at FACS are stars. Ms. Castañeda recognized that it has not been an easy year, and yet the teachers continue to persevere.

### **Item #5**                      **New Student Parent Meeting (LCAP Goal 2, AMO 1)** - Monica Castañeda, Director (*Informational Item*)

There will be a meeting for parents of students new to FACS on May 26th, 2022 at 5:00 pm. This meeting will be for students who will be new in the 2022-2023 school year. The meeting will include information about the school and preparing for the new school year. Parents will have the opportunity to ask questions. This meeting aims to get the students acquainted with FACS and what to expect next year.

### **Item #6**                      **5th Grade End of Year Events (LCAP Goal 2, AMO 2)** - Monica Castañeda, Director (*Informational Item*)

Monica Castañeda presented on the 5th Grade End of Year Events. Events for the students and culmination have been planned. This year, parents will be invited to campus to celebrate their child’s culmination. Each student will be provided with two tickets, and everyone attending will be required to wear a mask. To accommodate the large grade level, there will be two culmination dates: June 8th and June 9th.

### **Item #7**                      **State Testing (LCAP Goal 1, AMO 2)** - Barbara Aragón, Assistant Director (*Informational Item*)

Barbara Aragón presented on SBAC state testing. FACS prepared for the SBAC by conducting informational meetings per grade level as well as during staff meetings. The entire school administered a Training practice test on Monday, May 9, and official testing began on Tuesday, May 10. Aside from some technical issues with the state testing website, everything has been running fairly smoothly. Ms. Aragón began make-up testing on Wednesday, May 11th. There will be an attendance incentive for students during state testing. The grade level with the highest attendance will earn Kona Ice.

**Item #8**                                **iReady End of Year Diagnostic Assessments (LCAP Goal 1, AMO 5) - Monica Castañeda, Director** *(Informational Item)*

Monica Castañeda presented on iReady End of Year Diagnostic assessments. iReady End of the Year Diagnostics will be administered soon. The testing window is scheduled for the first week of June and goes until the last day of school. Teachers are asked to administer the iReady assessments as soon as possible, as the results will be printed out and sent home with report cards on the last day of school. Results will also be used to group students for the summer school program.

**Item #9**                                **Earth Day Festivities (LCAP Goal 2, AMO 2) - Monica Castaneda, Director** *(Informational Item)*

Monica Castañeda shared that the FACS Earth Day Walk was a success. All classes displayed their plants and recycled art competition projects outside of their classrooms. Mateo Elvira, owner of Elvira Media Productions, filmed a video of the amazing projects created by our students. The video was shared on the school's Instagram social media account as well as on ClassDojo.

**Item #10**                                **ELO-P Before and After School Classes (LCAP Goal 2, AMO 2) - Monica Castañeda, Director** *(Informational Item)*

Ms. Castañeda presented on our Expanded Learning Opportunity (ELO-P) classes. These classes began after Spring Break. There are a variety of classes before school as well as after school, including knitting, journalism, acting, STEM, math clubs, book clubs, and art. This program is a sampling of what's to come next year with our ELO-P program which will be led by our new Expanded Learning Opportunity Coordinator, Mercedes Meeks. The students have shown great interest and enjoyment in the classes so far.

**Item #11**                                **Summer Enrichment Program (LCAP Goal 2, AMO 2) - Monica Castañeda, Director** *(Informational Item)*

The Summer Enrichment Program (SEP) will include English Language Arts, Math, and Elective classes from June 22 to July 8, 2022. The classes will be in session from 8:00 am - 12:00 pm. iReady End of Year Diagnostic assessments will be used to place students in their corresponding classes. The Think Together program will provide TAs for support and supervision while the SEP classes are in session. Additionally, Think Together will run daily from 12:00 pm - 5:00 pm. An interest form was sent to parents, and about 70 to 80 students are already on the list for the program. This is an exciting opportunity to make a fun and enriching learning experience for the students.

**Item #12**                                **Career Week (LCAP Goal 2, AMO 2) - Anna Flores, Counselor** *(Informational Item)*

Anna Flores presented on Career Week. Career week will take place on Tuesday, May 31- Friday, June 3, 2022. A draft flier has been created with each day having a specific "school spirit" theme. A schedule will be made for presenters. Once everything is finalized, the flier will be shared with the office and with teachers, so they can share it on Class Dojo.

**Announcements:**

**Next Regular Meeting:** TBD



**Adjournment:**

On **MOTION** of Tiffany Fisher, **SECONDED** by Christina Melkonian, and **CARRIED**, the School-Community Relations Council meeting was adjourned at 7:40 a.m.

Minutes respectfully submitted by: Tiffany Fisher and Christina Melkonian, Secretaries

*There were no meetings of the School Site Councils scheduled during the prior month.*

*There were no meetings of the English Learner Advisory Committees scheduled during the prior month.*

**II. D.**

**Financial Business Manager's Report**  
***([See presentation slides](#))***

**II. E.**

**Directors' Reports**

# FENTON AVENUE CHARTER SCHOOL (FACS) DIRECTOR'S REPORT

**May 19, 2022**

*The mission of Fenton Avenue Charter School is to further instill the joy of learning by creating an environment that promotes confident, self-reliant, interdependent learners who become productive, contributing citizens of the community.*

**State Charter Number: 30**

## ATTENDANCE AND ENROLLMENT

*AVG. Monthly ADA – 94.82%*

*Cumulative ADA – 95.18%*

Date	TK	3	4	5	Total
5/13/2022	14	182	194	178	568

## CURRICULUM AND INSTRUCTION

### ***Earth Day at FACS***

On April 22<sup>nd</sup>, FACS celebrated Earth Day with a Recycled Art and Plant Walk. Students had the opportunity to walk around each of the classrooms and observe the creativity of their peers. Classes displayed their planters with their growing plants, flowers, fruits, and vegetables. Each class also developed projects using recycled materials, both collectively and individually, displayed in front of their classrooms. It was a joy walking around the campus and seeing the awe and excitement of the students as they observed their peers' work.

Click [here](#) to view the success of Fenton Avenue's Recycled Art and Plant Walk.



### ***Environmental Defenders Assembly***

On May 26<sup>th</sup> and 27<sup>th</sup>, FACS will participate in the Environmental Defenders Assembly, a thirty-minute, interactive, musical assembly that inspires students to take action and do more to protect the

environment. The assembly covers the four Rs: Reduce, Reuse, Recycle, and Rethink. The assembly aligns with the efforts of the FACS Sustainability Squad in teaching the students different ways to protect our environment.

### ***Student Reorganization***

On May 23<sup>rd</sup> and 25<sup>th</sup>, the 3<sup>rd</sup> and 4th-grade teachers will participate in student reorganization for the 2022-2023 school year. Due to the pandemic, this will be the first time that the traditional reorganization process will take place in two years. Teachers have been working on their Student Profile Cards to identify each student's various needs and concerns to place the students equitably and accordingly for the upcoming school year. Prior to these meetings, the Special Education Team will be meeting to place all students with IEPs in their respective classrooms for next year.

### ***RTI at Work Institute***

Monica Castañeda and Acceleration Specialist Robin McNutt joined a team of 11 others at the **RTI at Work Institute** in New Orleans from May 3<sup>rd</sup> through May 5<sup>th</sup>. The institute, hosted by Solution Tree, was designed to provide attendees with the knowledge and background to develop an effective intervention program to meet the needs of all students. The team gained a plethora of information that they are excited to bring back to their school sites. The team will be presenting an overview of their experience and insight with the FCPS staff on Wednesday, May 18<sup>th</sup>.

### ***PLC at Work Institute***

Response to Intervention (RTI) and Professional Learning Communities (PLCs) work together to implement a system of support for all students successfully. To be fully trained in each of the components, the FACS administrative team and Acceleration specialist will be attending the **PLC at Work Institute** in Sacramento from July 13<sup>th</sup> to 15<sup>th</sup>. The team is looking forward to increasing their knowledge to ensure the effective implementation of the acceleration program at FACS.

### ***Expanded Learning Programming***

During the week of April 22<sup>nd</sup>, teachers across various grade levels began offering before and after-school classes for their students. Classes range from knitting classes, theater, broadcasting, reading and math clubs, outdoor adventure, etc. The excitement from both the teachers and students has become contagious. Since the program's start, enrollment in these classes has continued to increase. These classes are only a small taste of what the program anticipates for the 2022-2023 school year. The following are the staff and the classes they are offering.

<b><u>Before School</u></b>		<b><u>After School</u></b>	
Mr. Torres	Charlotte's Web Book Club	Ms. Ettleman	Theater/Acting/Drama
Ms. Walker	Broadcasting Class	Mrs. McNutt	STEM Club
Mrs. Ausherman	Knitting Corner	Ms. Melkonian	Coding with Scratch
Mrs. Torres	Meet the Masters Art Class	Ms. Gillmore	Outdoor Adventure
Mr. Penner	Before School Academy	Ms. Walker	Acting /Theatre
		Ms. Arechiga	Creative Mathematicians
		Mrs. Ausherman	Knitting Corner
		Mrs. Torres	Meet the Masters Art Class



### ***State Testing Kick-Off Assembly***

On Friday, May 6<sup>th</sup>, Fenton Avenue participated in a State Testing Kick-Off Assembly organized by Barbara Aragón and Jessi Tello. In celebration of Cinco De Mayo the previous day, Folklorico dancers performed for the students to motivate them to do well on their state tests. The students were very excited and pumped up during the assembly. The teachers have been working incredibly hard the entire school year to prepare their students for these tests. This assembly was a great way to celebrate their efforts.



## **HUMAN RESOURCE AND PERSONNEL**

### ***FACS Lead Teachers***

The following staff has been voted to serve as the Lead Teachers for the 2022-2023 school year:

#### **Grade Level Lead Teachers**

3<sup>rd</sup> Grade  
4<sup>th</sup> Grade  
5<sup>th</sup> Grade  
Special Education

Christopher Torres  
Barbara Ausherman & Rebecca Williamson  
Lorena Sanchez  
Myriam Arechiga

### ***FACS Focus Leads***

The following staff has been voted to serve as the Focus Lead Teachers for the 2022-2023 school year:

#### **Environmental Studies Focus Leads**

Andrea Cuba & Tiffany Walker



### ***FACS Representatives***

The following staff has been voted to serve as representatives for the 2022-2023 school year:

#### **Faculty Representative**

Leanna Hendrix

#### **Classified Representative**

Amy Salazar

### ***FACS Staffing Needs***

Since the FCPS Reorganization, there have been two resignations at FACS. School Psychologist Otilia Lopez and DeAnn Michiels, 2nd-grade teacher, have resigned from their positions for the 2022-2023 school years. Although we are saddened to see them go, we wish them the best in their future endeavors. Their resignations have added two additional openings at FACS. Fenton Avenue is currently seeking to fill two 5<sup>th</sup> grade positions, one 2<sup>nd</sup> grade position, one School Psychologist position, and two Custodian positions. FACS is now interviewing for the various open positions to be filled by the end of the school year.

## **SCHOOL-COMMUNITY RELATIONS**

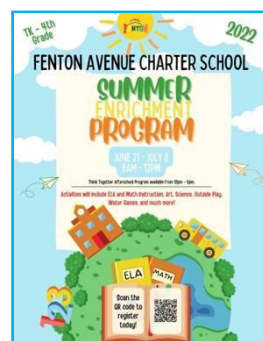
### ***Teacher Appreciation Week***

Fenton Avenue celebrated Teacher Appreciation Week from May 9<sup>th</sup> through May 13<sup>th</sup>. The administrative team transformed the conference room into a VIP Room with a red carpet and all for the teachers. They were recognized as “Hollywood Stars” to honor their star efforts throughout the year. Each day, the teachers were gifted with a small token as a thank you for all they do.



### ***Summer Enrichment Program***

Fenton Avenue will be offering a Summer Enrichment Program for all current TK-4<sup>th</sup> grade students, including those enrolling with FACS for the 2022-2023 school year. Summer School Principal, Mercedes Cordoba-Meeks, has been meeting with the staff who have signed up to teach during the three-week summer sessions. The day will include ELA and Math instruction and elective classes similar to the students' current ELOP classes. As of recent, there are 80 students enrolled in the program so far. Think Together will also provide after-school supervision and TA support for a few hours throughout the day.



### ***FACS Resource Fair and Vaccination Clinic***

Fenton Avenue will be hosting a Resource and Vaccine Clinic through Mayor Eric Garcetti's office on Saturday, June 4<sup>th</sup>, from 9 am to 1 pm. FACS will use this event as a recruitment opportunity by providing information about the school and giving tours. METRO will have a table and conduct in-person sign-ups for their LIFE program, which provides fare discounts on public transportation. Other local officials have also been invited—more details and information to come.

### **Budget, Facilities, and Safety**

#### ***Movement of Classrooms***

The custodial and maintenance teams at FACS have been working diligently to prepare the campus for the numerous classroom and office movements. The campus has been open on Saturdays to allow teachers to pack and move their items with the help of the custodial team. The following is a list of all movements being made for the 2022-2023 school year:

Current Room #	Moving to	New Room #
29		1
1		8
4		25
5		26
51	→	10
22		4
6		29
30		28
56		21
59		6
53		5

#### **Upcoming Events:**

- May 9 -24 – CAASPP Testing (3<sup>rd</sup>-5<sup>th</sup>)
- June 8 & 9 – 5th Grade Culmination (8:30 am)
- June 10 – Last Day of School
- June 21 – First Day of Summer Program

# SANTA MONICA BOULEVARD COMMUNITY CHARTER SCHOOL (SMBCCS) DIRECTOR'S REPORT

**May 19, 2022**

*Santa Monica Boulevard Community Charter School promotes academic achievement in a collaborative environment that creates self-confident, self-reliant learners who will become positive contributors to their communities.*

**State Charter Number: 446**

## ENROLLMENT AND ATTENDANCE

**Monthly Average Daily Attendance: 94.61% (April)**

**Cumulative Average Daily Attendance - 95.01%**

Date	TK	K	1 <sup>st</sup>	2 <sup>nd</sup>	3 <sup>rd</sup>	4 <sup>th</sup>	5 <sup>th</sup>	6 <sup>th</sup>	Total
April 2022	33	84	121	128	110	111	135	79	801

### **Enrollment and Marketing**

As of Friday, May 13<sup>th</sup> Santa Monica has enrolled 8 ETK, 7 TK, and 52 Kindergarten students for the 2022-2023 school year. The mailers below are modeled after Fenton Primary Center's mailers and are in the finishing stages of development. They will be mailed to the community shortly. The school is also working with Strategic Media to prepare separate mailers and renew Street Banners that surround the school.



## INSTRUCTION

### **RTI at Work Institute**

Santa Monica's new Acceleration Specialists, Ms. Hernandez and Mrs. Solis along with Mr. Rabinowitz and representatives from each of the Fenton schools attended the RTI at Work Institute in New Orleans from May 2<sup>nd</sup> through May 6<sup>th</sup>. RTI (Response to Intervention) is a system to ensure all students are receiving appropriate and timely instructional supports to find success and reach grade level

requirements. The FCPS Acceleration team met on Monday, May 9<sup>th</sup> to reflect on the Institute and to prepare for a presentation to staff on Wednesday, May 18<sup>th</sup>. Planning will begin soon to determine how the school's will move forward with implementing the RTI process to fidelity at each of the Fenton schools.

### **California Assessment of Student Performance and Progress (CAASPP) End of Year Testing**

The **CAASPP Summative ELA and Math Assessment** began on Tuesday, May 10<sup>th</sup> for approximately 435 students in grades 3-6. The assessment is broken down into 4 parts – ELA and Math Computer Adaptive Testing (CAT) and ELA and Math Performance Tasks (PT). In total, 6 days have been scheduled to complete the assessments – May 10<sup>th</sup>-12<sup>th</sup> and May 17<sup>th</sup>-19<sup>th</sup>. The **California Science Test (CAST)** is scheduled to take place on May 24<sup>th</sup> and 25<sup>th</sup> for our 5<sup>th</sup> grade students. This test is typically completed over two days and tests students' knowledge of Science content from throughout the Elementary grades.

### **Student Classroom Reorganization**

Student reorganization will take place from Monday, May 16<sup>th</sup> – Tuesday, May 24<sup>th</sup>. During student reorganization, teachers work with administration and student support staff to place students in classrooms for the new year. To prepare for these meetings, teachers prepare a “Student Profile Card” for each student that details academic levels, academic supports, attendance, behavior and other student attributes. The purpose of these meetings is to create equitable classrooms that lead to student and teacher success in the new year.

### **End of Year iReady Assessments**

The End of Year iReady Diagnostic Assessment Window opened for all students on Monday, May 9<sup>th</sup>. Students in grades K-2 may begin the assessments now, while students in 3-6 will begin after the CAASPP Summative Assessment is completed. All assessments will be completed by the end of the school year.

### **Expanded Learning Opportunity Programming at SMBCCS (Summer 2022 and SY 22-23)**

Santa Monica's Summer School Principal, Zoe Weiss, has been working closely with Administration to begin planning for Summer Programming. Our program will follow a similar structure as it did last year with students receiving approximately 2 hours of Academic instruction and two hours of extracurricular activities. This year we are excited to be finalizing partnerships with three new programs that will join us in the Summer and are planned to be provided to students after school ext year.

#### **STEM Sports**

STEM Sports is a non-profit that provides customized curriculum that introduces STEM concepts through sports. The non-profit will provide three weeks of summer STEM programming that will include multiple sports and will work with the school to develop and implement grade-appropriate curriculum and lessons based on the evidenced needs of students at the school. SMBCCS is in works to provide this programming After School in the 2022-2023 school year as well.

#### **Jazz Empowers**

In an effort to ensure access to quality music education to students at SMBCCS, the school applied for and received acceptance into Jazz Empowers for implementation in our Summer Program and to implement in our After School program in the 2022-2023 school year. Our Summer program will provide classes in Bucket Drumming and Jazz Appreciation. This extracurricular will be provided to students in grade spans 1<sup>st</sup>/2<sup>nd</sup> and 5<sup>th</sup>/6<sup>th</sup>. Jazz Empowers in

planned to join us in our After School program next year as well. We look forward to providing *Bucket Drumming and Jazz Appreciation* classes to students in K-2, *Piano Classes* to 3<sup>rd</sup>-4<sup>th</sup> graders, and *Jazz Band* for 5<sup>th</sup> and 6<sup>th</sup> grade students. All instruments will become school property once purchased through the program and students will have the ability to bring them home to practice their new skills!

### **Gabriella Foundation: Everybody Dance! LA**

Santa Monica looks forward to bringing Everybody Dance! LA back for summer programming and during after school programming in the 2022-2023 school year. Dance classes at Santa Monica have been a welcome addition to the school day in the last year. Students and teachers alike look forward to their weekly classes. Dance classes will be offered to our youngest students in the summer and we plan to make them accessible to all grade levels in the new year.

## **PERSONNEL**

### **Staff Leadership Roles for the 2022-2022 School Year**

Santa Monica has confirmed staff leadership assignments for the 2022-2023 school year. We have several teachers continuing in their positions from the prior year and some new faces. Thank you to staff for participating in the process to determine each of our positions and for your professionalism in meeting all required deadlines along the way:

#### **Grade Level and SPED Leads**

TK/Kindergarten: Amanda Hill and Diana Ramos

1<sup>st</sup> Grade: Megan Stevenson and Tida Lot

2<sup>nd</sup> Grade: Evelia Manzo and Jocelyn Condo

3<sup>rd</sup> Grade: Zoe Weiss

4<sup>th</sup> Grade: Ariana Gomez

5<sup>th</sup> Grade: *Vacant*

6<sup>th</sup> Grade: Grisel Benn

Special Education: Angela Boyd and Jennifer Allen

#### **ELD Focus Leads**

Jennifer Flynn and Bunny Wolfer

#### **STEAM Focus Leads**

Gaby Arroyo, Christy Namkung, and Jennifer Nishimoto

#### **Committee Co-Chairs**

Committee Co-Chairs will be announced May 24, 2022.

#### **Faculty Representatives**

Gaby Arroyo and Zoe Weiss

### **Teacher Vacancy Updates for the 2022-2023 SY**

Santa Monica's Interview Committee has been hard at work interviewing candidates and observing lessons in hopes of filling teacher positions for the new year. SMBCCS has teacher vacancies in Kindergarten (2), Second Grade (1), Fourth Grade (2), Fifth Grade (1), and Lower Special Day Classroom (1). Four candidates have accepted offers for roles in Kindergarten, Second Grade, Fourth Grade, and Fifth Grade.



## COMMUNITY RELATIONS

### **Open House 2022**

An in-person Open House will be held over a two-day period on May 25<sup>th</sup> and May 26<sup>th</sup>. This decision was made to minimize the amount of family members attending the in-person event given COVID safety precautions. Family members will receive two tickets per family. Teachers are already preparing for a wonderful event to welcome families back on campus.

### **Semester Award Ceremonies**

Santa Monica will hold the second of our bi-yearly Semester Awards. Students are awarded certificates in one of three areas – Achievement, Citizenship, and Improvement. 1-2 grade level ceremonies will occur each day. All classrooms from each grade level are in attendance as well as parents of award winners. This year's awards were very well attended and served as a perfect example of how Santa Monica and the community work together in the best interest of our students.

### **Upcoming Events:**

5/25	Minimum Day Schedule (12:10, 12:20, 12:30) <b>Open House Day 1 (Kindergarten, 1st, 4th, L-SDC, U-SDC)(4:30)</b>
5/26	Minimum Day Schedule (12:10, 12:20, 12:30) <b>Open House Day 2 (2nd, 3rd, 5th, 6th)(4:30)</b>
5/31-6/3	Semester Awards
5/31	EOY iReady Diagnostic Assessments Begin (3-6) School Climate Survey Disbursed to Community <i>Due: Grades to Leads</i>
6/1	Personnel Committee Meeting

## FENTON PRIMARY CENTER (FPC) DIRECTOR'S REPORT

**May 19, 2022**

*The mission of the Fenton Primary Center is to cultivate a love of learning by fostering an environment that promotes self-discovery, independence and an awareness of the connectedness between self and others.*

**State Charter Number: 911**

### General Information on Enrollment and Attendance:

#### *May 2022 - Fenton Primary Center's Current Enrollment (TK-2):*

<u>Transitional Kindergarten</u>	<u>Kindergarten</u>	<u>1<sup>st</sup> Grade</u>	<u>2<sup>nd</sup> Grade</u>	<u>Total</u>	<u>Monthly ADA</u>	<u>Cumulative ADA</u>
65	182	189	198	634	93.87%	95.42%

#### *April 2022 Enrollment (TK-2):*

<u>Transitional Kindergarten</u>	<u>Kindergarten</u>	<u>1<sup>st</sup> Grade</u>	<u>2<sup>nd</sup> Grade</u>	<u>Total</u>	<u>Monthly ADA</u>	<u>Cumulative ADA</u>
65	182	187	198	632	95.06%	95.69%

#### *May 2021 Enrollment (TK-2):*

<u>Transitional Kindergarten</u>	<u>Kindergarten</u>	<u>1<sup>st</sup> Grade</u>	<u>2<sup>nd</sup> Grade</u>	<u>Total</u>	<u>20-21 ADA</u>
43	172	216	192	623	92.3%

### Enrollment and Recruitment

FPC continues to find creative ways to recruit students for the 2022-2023 school year. Fenton Primary Center is sending advertising postcard mailings monthly. FPC continues hosting school tours weekly for families. With current families not having the opportunity to visit the FPC campus the past two years, the school decided to open the campus for Open House for each grade level on three different nights. FPC also hosted a Saturday Workshop and Recruitment Fair on April 30, 2022, which allowed the community to visit the school. FPC is hopeful that these events will encourage families to spread the word about our amazing school and continue to increase enrollment for the 2022-2023 school year.

FPC hopes to match enrollment next year to the current 634, but at this time the school's enrollment projections for 2022-2023 are as follows:

<b>TK</b>	<b>K</b>	<b>1<sup>st</sup></b>	<b>2<sup>nd</sup></b>	<b>Total</b>
<b>60</b>	<b>160</b>	<b>180</b>	<b>180</b>	<b>580</b>

Next school year, Fenton Avenue Charter School (FACS) will be expanding the grade levels they serve from 3<sup>rd</sup> through 5<sup>th</sup> to TK through 5<sup>th</sup> grade. Many families who currently have siblings at both FPC and FACS were given the option of moving to FACS in the primary grades. A few families have chosen to move due to the convenience of one drop-off and one pick-up. Some families also live closer to FACS and requested the move. The following are the number of students disenrolling at FPC and enrolling at FACS.

TK to K	K to 1 <sup>st</sup>	1 <sup>st</sup> to 2 <sup>nd</sup>
4	22	18

**Recognition of HIGH ADA for the months of April/May:** The past six weeks the school has seen a dip in ADA due to a variety of reasons. Students experiencing flu like symptoms was one big impact on ADA. The school has also averaged about three positive COVID cases in the past three weeks. With students being asked to stay home with any COVID like symptoms, this has also impacted ADA. With that said, the school has three teachers that need to be recognized for having the highest ADA the past six weeks: **Jackie Penner - 100%, Judy Lee - 99.25%, and Nitima Angus - 98%**. These teachers have done an excellent job of having parents complete Independent Studies Contracts for student absences and they continuously communicate with parents regarding attendance. Their efforts and diligence have definitely made and impact on attendance.

### **Instruction**

**Lead Teacher Selection:** FPC held its Lead Teacher selection process at the end of April. The teachers nominated and voted for their 2022-2023 Lead Teachers. Votes were unanimous for the following teachers to fill the extremely important role of Lead Teachers for the 2022-2023 school year:

**TK/K - Coco Salazar**  
**1st Grade – Lisa Ibarra and Laura Holmes (Shared)**  
**2nd Grade – Jackie Penner and Nitima Angus (Shared)**  
**SPED – Maria Cardenas**

**Student Reorganization:** Each year FPC carefully analyzes the placement of students into classrooms for the new school year. This process of reorganizing begins by carefully placing students in classrooms where a placement committee feels they will be most successful. The school has completed the placement of all students and rosters for the next school year will be made available to teachers in the next week.

**Earth Day and Environmental Defenders:** On April 22, 2022, FPC celebrated Earth Day with a variety of activities. Many classrooms planted seeds and learned about protecting our planet. The school also had the Environmental Defenders come on campus and provide a live presentation to all students the during week of May 2<sup>nd</sup>. Environmental Defenders is a theatrical presentation focused on taking care of our environment. Students learned about caring for our environment by placing trash in its proper place and finding ways to reduce pollution. This engaging presentation is sponsored by Public Works of Los Angeles County.





**Expanded Learning Opportunities Program (ELO-P) Enrichment Classes:** FPC began its enrichment classes offered before and after school on April 18<sup>th</sup>. Twenty eight of the thirty teachers are providing at least one hour of enrichment per week for their students. The activities in each classroom range from intervention to extra-curricular subjects such as music, art, and board game strategies. These activities are focused on developing the academic, social, emotional, and physical needs of FPC students through hands-on and engaging lessons.

**RTI at Work Institute:** FCPS sent a team of educators to the RTI at Work Institute from May 3-5. As part of the team, FPC sent Michelle Shaghoian, Wendy Kaufman, and Gloria Rangel. The entire team will be presenting some key take-aways from the institute on Wednesday, May 18<sup>th</sup>. The staff looks forward to the presentation and to learning about unique ways to implement a successful Acceleration Program next school year.

**i-Ready End-of Year Testing:** The week of May 9<sup>th</sup>, FPC began their end-of-year reading and mathematics diagnostic test on i-Ready. The window for testing will close the last day of the school year, June 10<sup>th</sup>. Teachers are asked to complete the diagnostic for both subjects reading and math by June 3rd. On Tuesday, June 7th, FPC will have an *Ice Cream Sundae Party* for all the students who met their growth targets on either diagnostic assessment. This is a way of motivating students to do their best on the test.

### **Personnel**

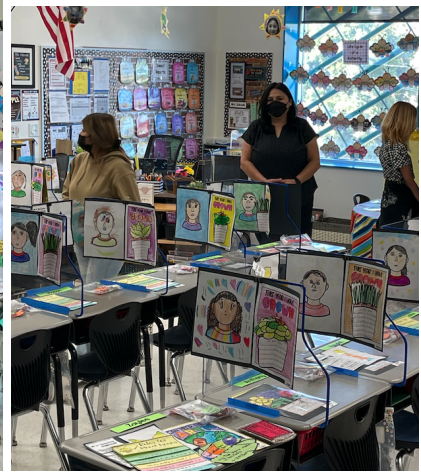
**FPC Faculty Representative Selection:** The selection process for Faculty Representatives for the 2022-2023 school year has been completed. The staff selected the following representatives:

**Faculty Representatives: Karen Knapp and Nitima Angus**  
**Classified Representatives: Laura Vasquez**

### **Parent Advocacy and Community Outreach**

The past six weeks have been extremely busy and productive at FPC. The school made it a goal to bring as many families on campus to see the school and see all the wonderful activities available for children at FPC. This is also part of the school's plan to increase enrollment. Please find an overview of activities that occurred at FPC in the past six weeks below:

**FPC Open House:** As part of the school's plan to open the campus to the school community and get families back on campus, the teachers and staff welcomed back in-person Open House. TK and Kindergarten hosted their Open House on April 21<sup>st</sup> to celebrate National Kindergarten Day. All twelve classrooms opened their doors to well over 200 visitors. All 10 second grade classrooms had their Open House the evening of May 11<sup>th</sup>. Finally, our nine first grade classrooms hosted their Open House the evening of May 12<sup>th</sup>. All the teachers did a fabulous job of displaying student projects and assignments that highlighted the rigorous standards taught at each of their respective grade levels. Many classrooms had presentations in the classrooms along with various scavenger hunts to allow families to see all the learning that happens at the school.



**April 28<sup>th</sup> National Superhero Day:** The authors, illustrator, and inspiration of the book series, The Adventures of SuperCaptainBraveman, visited FPC and read to classes in the multipurpose room. You can visit <https://www.supercaptainbraveman.com> to learn more about their book series. Their presentation and reading focused on diversity appreciation, disability awareness, acceptance and friendship. The author's son, Kyle, who has a disability, attended in his wheelchair along with his nursing support staff. He is the inspiration for their book series. Kyle also has a ventilator to help him breathe and a superhero support dog who was also in attendance.



**April 30<sup>th</sup> Saturday Enrichment and Enrollment Community Fair:** On Saturday, April 30<sup>th</sup>, FPC held an Enrichment and Enrollment Community Fair. The enrichment workshops were for the school community to see the rigorous, but fun, activities that happen daily at FPC. There were canopies set-up around the playground for



each grade level to display activities that occur throughout the year at the specific grade level. The grade levels wanted to set-up displays for parents to see the continuum of the instructional program through all the grades at FPC. The school also had community partners, Supervisor Keuhl's office, 986 Pharmacy, and Pacoima Beautiful sponsored a COVID-19 Vaccines clinic. Community partner, ABC Kids Dental Group, was also in attendance.

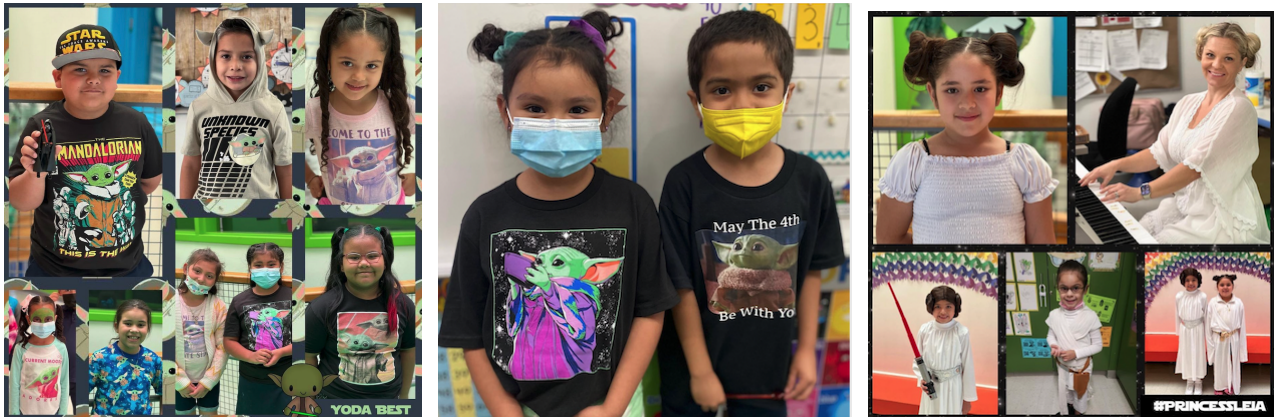


**Week of May 2<sup>nd</sup> ETMLA Music Performances:** FPC received a 50% music grant from Education Through Music – Los Angeles (ETMLA). The program funded a full-time music teacher, Mrs. Barrett, for the 2021-2022 school year. The culminating activity for this year's music program included classroom performances. In groups of three classrooms, the performances took place in the school's atrium. Mr. Mateo Elvira from Elvira Productions was hired to video record the performances and provide video for the school community.





**May 4<sup>th</sup> Star Wars Day:** FPC Celebrated Star Wars Day on May 4<sup>th</sup>. Students had an opportunity to dress up as their favorite Star Wars character. Below are some images of our students and our music teacher Mrs. Barrett.



**May 6<sup>th</sup>– 9<sup>th</sup> Teacher and Staff Appreciation Week:** The week of May 6<sup>th</sup> FPC celebrated teachers, TAs, school nurses, and administrators. It was an exciting week filled with events and fun activities. Most importantly, everyone was appreciated and spirits were lifted. Many parents also provided the staff with treats and sent inspirational messages of support for teachers and staff. It was a special week for everyone!

**May 12<sup>th</sup> Virtual Author Reading:** FPC hosted a virtual author reading for students and families on May 12<sup>th</sup>. Leticia Ordaz read her inspirational book, *The Carousel King and the Space Mission*. The book's theme is focused on STEM education in the Latin Community. The students have truly enjoyed the school's monthly author readings.



**May 9<sup>th</sup> – 13<sup>th</sup> Scholastic Book Fair:** FPC, along with Scholastic, held a book fair the week of May 9<sup>th</sup>. Students and families had an opportunity to visit the school book fair and purchase books for students. It was a very successful event. The school would like to thank the coordinators of the event, Mrs. Bridget Ruiz and Miss Gurpreet Gill, for all of their hard work.





### Upcoming Events:

<b>May 20</b>	<b>World Bee Day (Live Author Reading and Special Event)</b>
<b>May 27</b>	<b>Shortened Day – Staff PD</b>
<b>May 30</b>	<b>Memorial Day</b>
<b>May 31-June 3</b>	<b>Career Week</b>
<b>June 6-10</b>	<b>Final FPC Spirit Week</b>
<b>June 6</b>	<b>Shortened Day – Staff PD (i-Ready Classroom Mathematics)</b>
<b>June 9</b>	<b>Shortened Day - Staff End of Year Luncheon</b>
<b>June 7-10</b>	<b>Kindergarten Culminations</b>
<b>June 10</b>	<b>Shortened Day - Last Day of School</b>
<b>June 11-12</b>	<b>California Watermelon Festival Hansen Dam Soccer Fields (Recruitment Event)</b>
<b>June 16</b>	<b>FCPS Board Meeting – Last Meeting</b>

## FENTON STEM ACADEMY (STEM) DIRECTOR'S REPORT

**May 19, 2022**

*The mission of the Fenton STEM Academy: Elementary Center for Science, Technology, Engineering and Math is successful student engagement and achievement through the implementation of a curriculum that interconnects science, technology, engineering, and math across all disciplines, including art, music, language arts and social studies.*

**State Charter Number: 1605**

### **ENROLLMENT**

	TK/K	1 <sup>st</sup>	2 <sup>nd</sup>	3 <sup>rd</sup>	4 <sup>th</sup>	5 <sup>th</sup>	6 <sup>th</sup>	Total	Monthly ADA	Cumulative ADA
5/19/2022	44	48	42	68	42	45	45	334	93.64%	95.10%

### **Focus Related Initiatives**

**Environmental Club:** The Fenton Academies Student Environmental Club continues to work towards building a more ecofriendly school and society. Recently the club planted a school garden and launched a schoolwide recycling initiative. Students and staff were provided one recycle bin per classroom paired with a student led informational video - [Using Our Recycle Bins](#). The environmental club members retrieve these bins weekly and promote ways we can reduce waste within our school community. Eco clubs in schools empower students to participate and take up meaningful environmental activities and projects. It is a forum through which students can reach out to influence, engage their parents and neighborhood communities to promote sound environmental behavior. Thank you to Ms. Muñoz, Ms. De La Rosa, Ms. Cutting and Mr. Ramirez for their continued efforts to develop a more ecofriendly campus.

### **Instruction**

**Acceleration Pilot Program:** This month, the Acceleration program has shifted its focus to students in the primary grades. The grade level teams worked together with the Acceleration Specialist to analyze assessment data to select targeted essential skills, resources, and targeted vocabulary for all students to work on before the end of the year. They grouped students into cohorts of similar instruction needs. Unlike the upper grade focus on reading comprehension, the Acceleration Program for the primary students will focus primarily on foundational skills such as phonics and phonological awareness. During their 40 minute Acceleration Instructional Time, students will also be working with complex grade level text to build background knowledge and vocabulary. Just like with the upper grade cohort, the Acceleration Specialist is working alongside the grade level teachers and is seeing 10 students with Tier 2 grade level supports at each grade level 4 days a week. During this primary cohort time, the program is also piloting using screening assessments to guide instructional supports, and providing time for students with remedial instructional needs.

**CAASPP in Progress:** All Fenton Academies 3<sup>rd</sup> and 5<sup>th</sup> graders participated in CAASPP testing May 9<sup>th</sup> – 16<sup>th</sup>, 2022. 4<sup>th</sup> and 6<sup>th</sup> grade students will begin their assessments May 17<sup>th</sup> – 24<sup>th</sup>, 2022. Approximately 400 students will be assessed during the month of May. The Fenton Academies TK-6<sup>th</sup> students and staff participated in schoolwide cheering on the first day of each testing session. This beloved tradition empowers students to feel more confident, brings awareness to TK-2<sup>nd</sup> grade students, and creates a schoolwide feeling of community.

**Click to view SBAC Schoolwide Cheering (May 9, 2022):** [SBAC Cheering](#).

Thank you to Jennifer Pimentel for her work to organize, train, and oversee CAASPP testing. We look forward to sharing preliminary results once received.

**RTI at Work Institute:** On May 2-6, 2022 Jennifer Miller and Elisa Vallejo joined the FCPS Acceleration Leadership Team for the Response to Intervention (RTI) at Work Institute held in New Orleans, hosted by Solution Tree. Sessions centered on building a systematic schoolwide approach to Intervention. The Fenton group attended various sessions and spent significant time collaborating, planning, and designing a potential framework for implementation. The group, now referred to as the FCPS Guiding Coalition, plans to deliver an organizational wide presentation on Wednesday, May 18, 2022. The RTI conference was comprehensive, interactive, engaging, and an essential piece needed in moving forward with Fenton’s approach to Intervention/Acceleration.

**Expanded Learning Programming at the Fenton Academies:** On April 25, 2022 Jennifer Miller met with the FCLA/STEM teachers who have indicated interest in teaching students before and/or after school during the 2021-2022 school year. The team discussed program components, attendance reporting, time card requirements, and materials needed. The Expanded Learning Clubs began working directly with students the following week, May 2<sup>nd</sup>. This is in addition to the existing clubs (Journalism, Environmental, Student Council, and Robotics). The Fenton Academies are fortunate to have 27 educators running approximately 31 different programs. Approximately **365 students** (about 50% of our enrollment) are participating in these unique clubs. Input received from current programs and educators will be utilized as we design the 2022-2023 Expanded Learning Program.

**Click to view:** [Expanded Learning Clubs Master Schedule](#)

**Summer Programming:** The Fenton Academies continue to develop a summer program for students to attend June 21-July 8, 2022. Discussion has centered around building a program which involves remediation, enrichment, and extracurricular activities. Approximately 200 students have indicated interest for participation. Think Together After School Programming will be provided daily from 12:00-5:00 p.m. for additional extracurricular activities. This year’s theme will be “Astro Camp” with a variety of STEAM assemblies and events. **Kelley Christenson** will serve as the FCLA/STEM Summer School Principal and has already completed significant work to recruit students, staff, and design program components. Thank you to **Veronica Palazzola, Christian Fuentes, Kate Hetu, Stephanie Garcia, Jennifer Hines, Alyssa Cutting, Lindsey Western, Dominica Yasuda, Lilia Padilla Zuniga, Joanna Tepper, Elizabeth Marquez, and Martha May** for their willingness to instruct students throughout summer. The summer program teachers will continue to work with Ms. Christenson on designing an effective program.

Click to view: [2022 Summer School Informational Flyer](#)

[2021 Summer Promotional Video](#)

**Student Reorganization:** Fenton Academy educators in grades TK-5<sup>th</sup> will reorganize students for the 22-23 school year the week of May 16<sup>th</sup>. The process will include reviewing each child's student profile card and equally distributing students based on academic, behavioral, emotional, special education, and language factors. Additionally, whether a student participated in Tier 3 distance learning will be a factor when creating equitable classes.

**i-Ready End of Year Assessments (K-6):** The Fenton Academies will administer i-Ready End of Year Assessments May 9 – June 10, 2022 for all K-6 students. Students will complete both Reading and Mathematics assessments. Student progress will be measured from middle of the year assessments and further analyzed for instructional practices. The FCPS Leadership Team will meet with iReady trainers on July 27<sup>th</sup> for an in depth review of yearlong academic growth.

### **Personnel**

**Staffing Needs for 2022 – 2023:** The FCLA/STEM interview committee held three days of interviews and demonstration lessons throughout April and May. The team was impressed with the level of high quality candidates and those who would be an excellent fit for the Fenton Academy culture. Employment offers have been made to six candidates. These candidates will be processed in June and offered contracts for the new year. Offers have been made to the following individuals:

#### **STEM**

4th Grade - Deborah Allan

5th Grade - Deanna Weiss

#### **FCLA**

Kindergarten - Kaela Wright

1st Grade - Adriana Baez

5th Grade - Sabrina Gonzalez

#### **FCLA/STEM**

Education Specialist - Kelli Josepher

A final day of interviews is scheduled for May 25, 2022 for one outstanding position in 6<sup>th</sup> grade.

**Teacher Appreciation Week:** The Fenton Academies celebrated our outstanding educators the week of May 9, 2022. Educators were treated to daily snacks with a culminating ice cream sundae bar. Partners such as iReady visited with additional treats and parents continued to recognize teachers daily with small tokens of appreciation. We are fortunate to have educators who continue to inspire one another and demonstrate the highest level of professionalism. Thank you to all those who serve students during this week, and all the weeks of a year!





### **School Community**

**Kids Ocean Day Field Trip:** On Thursday, May 26<sup>th</sup>, Fenton STEM Academy and Fenton Charter Leadership Academy 2<sup>nd</sup>, 4<sup>th</sup>, and 6<sup>th</sup> grade students will attend the 27<sup>th</sup> Annual KIDS OCEAN DAY Adopt-A-Beach Clean-Up Field Trip held at Dockweiler Beach. This event focuses on improving the quality of our ocean by raising awareness of the Los Angeles storm water outreach program. Students will have the opportunity to assist in cleaning up the beach and will also participate in an aerial art design effort. For more information, visit <https://www.kidsoceanday.org/kids-ocean-day-2022>. This event is a great way for our students to understand their part in protecting our environment and the importance of keeping our ocean clean.

**End of Year Semester Awards:** End of Year Semester Awards assemblies will take place May 31 – June 8. Assemblies will be held in person for staff and students with a live Zoom feed for parents to view remotely. The categories will include: Academic Achievement, Improvement, Citizenship, STEM Mastery, Leadership Excellence, Reflex Math Fluency, and Excellent Attendance.

**Open House Community Event:** The Fenton Academies will offer families an in person Open House event on Friday, June 3<sup>rd</sup> from 5:00-6:00 p.m. Families will have the opportunity to tour the school, their child's classroom, view yearlong projects, and visit next year's classrooms. This return to an in person Open House is the first time since June 2019! Many K-2 families have never experienced such an event. We are thrilled to offer the community this invitation to celebrate the hard work of staff and students during the 2021-2022 school year! Kona Ice will be on site to serve refreshments.

**6<sup>th</sup> Grade Culmination:** The Fenton Academies will host an in person culmination on Thursday, June 9<sup>th</sup> at 8:30 a.m. The event will take place in our Annex Multipurpose room and celebrate the founding class of our 2015 opening. All students will be recognized with awards, culmination certificates, and student speakers. Thank you to the sixth grade team: Martha May, Crissy Ismail, Nikole De La Rosa, and Juan Gomez for their work to prepare a meaningful experience.

### **Upcoming Events:**

- May 9 -24 – CAASPP Testing (3<sup>rd</sup>-6<sup>th</sup>)
- May 31-June 8 – End of Year Awards Assemblies
- June 3 – Open House (5:00pm)
- June 9 – Sixth Grade Culmination (8:30am)
- June 10 – Last Day of School
- June 21 – First Day of Summer Program

**FENTON CHARTER LEADERSHIP ACADEMY (FCLA)  
DIRECTOR'S REPORT**

**May 19, 2022**

*The mission of Fenton Charter Leadership Academy is to nurture the development of responsible, thoughtful citizens in an increasingly interdependent global society by creating environments in which students are challenged to explore, to create, and to make decisions while actively participating in and being accountable for their learning.*

**State Charter Number: 1613**

**ENROLLMENT**

	TK/K	1 <sup>st</sup>	2 <sup>nd</sup>	3 <sup>rd</sup>	4 <sup>th</sup>	5 <sup>th</sup>	6 <sup>th</sup>	Total	Monthly ADA	Cumulative ADA
5/19/2022	60	48	42	47	53	43	47	340	92.90%	94.96%

**Focus Related Initiatives**

**Journalism Club:** The Fenton Academies Journalism Club recently launched the [Spring Edition of The Daily Howl](#). This student generated newsletter and broadcast highlights schoolwide activities as well as showcasing FCLA/STEM staff members. Fenton students and staff eagerly await each edition and express a feeling of connectedness by seeing their peers engaging with school stakeholders. Each newsletter is paired with a [student broadcast](#). Students of any age need the freedom to express themselves in a manner that is respectful, thoughtful, and accepted. The FCLA/STEM Journalism Club continues to be a source of developing student skills in the areas of literacy, computer editing skills, and oral expression. This club is more than just a means to disseminate information. It is the voice of the student body. It is a place they can voice their opinions, their ideas, and their ideals. Thank you to Ms. Muñoz and those involved to bring this incredible opportunity to our student body.

**Instruction**

**Acceleration Pilot Program:** This month, the Acceleration program has shifted its focus to students in the primary grades. The grade level teams worked together with the Acceleration Specialist to analyze assessment data to select targeted essential skills, resources, and targeted vocabulary for all students to work on before the end of the year. They grouped students into cohorts of similar instruction needs. Unlike the upper grade focus on reading comprehension, the Acceleration Program for the primary students will focus primarily on foundational skills such as phonics and phonological awareness. During their 40 minute Acceleration Instructional Time, students will also be working with complex grade level text to build background knowledge and vocabulary. Just like with the upper grade cohort, the Acceleration Specialist is working alongside the grade level teachers and is seeing 10 students with Tier 2 grade level supports at each grade level 4 days a week. During this primary cohort time, the program is also piloting using screening assessments to guide instructional supports, and providing time for students with remedial instructional needs.

**CAASPP in Progress:** All Fenton Academies 3<sup>rd</sup> and 5<sup>th</sup> graders participated in CAASPP testing May 9<sup>th</sup> – 16<sup>th</sup>, 2022. 4<sup>th</sup> and 6<sup>th</sup> grade students will begin their assessments May 17<sup>th</sup> – 24<sup>th</sup>, 2022. Approximately 400 students will be assessed during the month of May. The Fenton Academies TK-6<sup>th</sup> students and staff participated in schoolwide cheering on the first day of each testing session. This beloved tradition empowers students to feel more confident, brings awareness to TK-2<sup>nd</sup> grade students, and creates a schoolwide feeling of community.

**Click to view SBAC Schoolwide Cheering (May 9, 2022):** [SBAC Cheering](#).

Thank you to Jennifer Pimentel for her work to organize, train, and oversee CAASPP testing. We look forward to sharing preliminary results once received.

**RTI at Work Institute:** On May 2-6, 2022 Jennifer Miller and Elisa Vallejo joined the FCPS Acceleration Leadership Team for the Response to Intervention (RTI) at Work Institute held in New Orleans, hosted by Solution Tree. Sessions centered on building a systematic schoolwide approach to Intervention. The Fenton group attended various sessions and spent significant time collaborating, planning, and designing a potential framework for implementation. The group, now referred to as the FCPS Guiding Coalition, plans to deliver an organizational wide presentation on Wednesday, May 18, 2022. The RTI conference was comprehensive, interactive, engaging, and an essential piece needed in moving forward with Fenton’s approach to Intervention/Acceleration.

**Expanded Learning Programming at the Fenton Academies:** On April 25, 2022 Jennifer Miller met with the FCLA/STEM teachers who have indicated interest in teaching students before and/or after school during the 2021-2022 school year. The team discussed program components, attendance reporting, time card requirements, and materials needed. The Expanded Learning Clubs began working directly with students the following week, May 2<sup>nd</sup>. This is in addition to the existing clubs (Journalism, Environmental, Student Council, and Robotics). The Fenton Academies are fortunate to have 27 educators running approximately 31 different programs. Approximately **365 students** (about 50% of our enrollment) are participating in these unique clubs. Input received from current programs and educators will be utilized as we design the 2022-2023 Expanded Learning Program.

**Click to view:** [Expanded Learning Clubs Master Schedule](#)

**Summer Programming:** The Fenton Academies continue to develop a summer program for students to attend June 21-July 8, 2022. Discussion has centered around building a program which involves remediation, enrichment, and extracurricular activities. Approximately 200 students have indicated interest for participation. Think Together After School Programming will be provided daily from 12:00-5:00 p.m. for additional extracurricular activities. This year’s theme will be “Astro Camp” with a variety of STEAM assemblies and events. **Kelley Christenson** will serve as the FCLA/STEM Summer School Principal and has already completed significant work to recruit students, staff, and design program components. Thank you to **Veronica Palazzola, Christian Fuentes, Kate Hetu, Stephanie Garcia, Jennifer Hines, Alyssa Cutting, Lindsey Western, Dominica Yasuda, Lilia Padilla Zuniga, Joanna Tepper, Elizabeth Marquez, and Martha May** for their willingness to instruct students throughout summer. The summer program teachers will continue to work with Ms. Christenson on designing an effective program.

Click to view: [2022 Summer School Informational Flyer](#)

[2021 Summer Promotional Video](#)

**Student Reorganization:** Fenton Academy educators in grades TK-5<sup>th</sup> will reorganize students for the 22-23 school year the week of May 16<sup>th</sup>. The process will include reviewing each child's student profile card and equally distributing students based on academic, behavioral, emotional, special education, and language factors. Additionally, whether a student participated in Tier 3 distance learning will be a factor when creating equitable classes.

**i-Ready End of Year Assessments (K-6):** The Fenton Academies will administer i-Ready End of Year Assessments May 9 – June 10, 2022 for all K-6 students. Students will complete both Reading and Mathematics assessments. Student progress will be measured from middle of the year assessments and further analyzed for instructional practices. The FCPS Leadership Team will meet with iReady trainers on July 27<sup>th</sup> for an in depth review of yearlong academic growth.

### **Personnel**

**Staffing Needs for 2022 – 2023:** The FCLA/STEM interview committee held three days of interviews and demonstration lessons throughout April and May. The team was impressed with the level of high quality candidates and those who would be an excellent fit for the Fenton Academy culture. Employment offers have been made to six candidates. These candidates will be processed in June and offered contracts for the new year. Offers have been made to the following individuals:

#### **STEM**

4th Grade - Deborah Allan

5th Grade - Deanna Weiss

#### **FCLA**

Kindergarten - Kaela Wright

1st Grade - Adriana Baez

5th Grade - Sabrina Gonzalez

#### **FCLA/STEM**

Education Specialist - Kelli Josepher

A final day of interviews is scheduled for May 25, 2022 for one outstanding position in 6<sup>th</sup> grade.

**Teacher Appreciation Week:** The Fenton Academies celebrated our outstanding educators the week of May 9, 2022. Educators were treated to daily snacks with a culminating ice cream sundae bar. Partners such as iReady visited with additional treats and parents continued to recognize teachers daily with small tokens of appreciation. We are fortunate to have educators who continue to inspire one another and demonstrate the highest level of professionalism. Thank you to all those who serve students during this week, and all the weeks of a year!



## **School Community**

**Kids Ocean Day Field Trip:** On Thursday, May 26<sup>th</sup>, Fenton STEM Academy and Fenton Charter Leadership Academy 2<sup>nd</sup>, 4<sup>th</sup>, and 6<sup>th</sup> grade students will attend the 27<sup>th</sup> Annual KIDS OCEAN DAY Adopt-A-Beach Clean-Up Field Trip held at Dockweiler Beach. This event focuses on improving the quality of our ocean by raising awareness of the Los Angeles storm water outreach program. Students will have the opportunity to assist in cleaning up the beach and will also participate in an aerial art design effort. For more information, visit <https://www.kidsoceanday.org/kids-ocean-day-2022>. This event is a great way for our students to understand their part in protecting our environment and the importance of keeping our ocean clean.

**End of Year Semester Awards:** End of Year Semester Awards assemblies will take place May 31 – June 8. Assemblies will be held in person for staff and students with a live Zoom feed for parents to view remotely. The categories will include: Academic Achievement, Improvement, Citizenship, STEM Mastery, Leadership Excellence, Reflex Math Fluency, and Excellent Attendance.

**Open House Community Event:** The Fenton Academies will offer families an in person Open House event on Friday, June 3<sup>rd</sup> from 5:00-6:00 p.m. Families will have the opportunity to tour the school, their child's classroom, view yearlong projects, and visit next year's classrooms. This return to an in person Open House is the first time since June 2019! Many K-2 families have never experienced such an event. We are thrilled to offer the community this invitation to celebrate the hard work of staff and students during the 2021-2022 school year! Kona Ice will be on site to serve refreshments.

**6<sup>th</sup> Grade Culmination:** The Fenton Academies will host an in person culmination on Thursday, June 9<sup>th</sup> at 8:30 a.m. The event will take place in our Annex Multipurpose room and celebrate the founding class of our 2015 opening. All students will be recognized with awards, culmination certificates, and student speakers. Thank you to the sixth grade team: Martha May, Crissy Ismail, Nikole De La Rosa, and Juan Gomez for their work to prepare a meaningful experience.

### **Upcoming Events:**

- May 9 -24 – CAASPP Testing (3<sup>rd</sup>-6<sup>th</sup>)
- May 31-June 8 – End of Year Awards Assemblies
- June 3 – Open House (5:00pm)
- June 9 – Sixth Grade Culmination (8:30am)
- June 10 – Last Day of School
- June 21 – First Day of Summer Program

**II. F.**

**Chief Operating Officer's Report**  
***(See presentation slides)***

## **II. G.**

### **Chief Executive Officer's Report**

**FENTON CHARTER PUBLIC SCHOOLS (FCPS)  
CHIEF EXECUTIVE OFFICER'S REPORT**

**May 19, 2022**

*The mission of the Fenton Charter Public Schools is to offer a high quality innovative education to all students in a safe, secure, nurturing environment where students, parents and staff become a community of learners achieving collaborative and successful outcomes.*

[State Budget](#); [S&P Rating](#); [Distance Learning](#); [COVID-19 Testing](#);  
[Use of ELO-P Funds](#); [LCAP Update](#)

**[FCPS ELOPASES 21CCLC Funding for 2021-2022](#)**

**National:**

**State:**

***From California Association of School Business Officials***

“Governor Newsom Releases the May Revision Budget - State Surplus of \$97 Billion, Economic Growth Expected to Continue at Slower Rate Than Projected in January”

posted May 13, 2022

Today, May 13, 2022, Governor Newsom released the May Revision, which projects revenues nearly \$55 billion above his January budget proposal. Additionally, economic growth is expected to continue at a slightly slower rate than was projected at the time of the governor's January budget proposal. For the 2022-23 fiscal year, General Fund revenues are expected to total \$219 billion.

The Legislature has until June 15, 2022, to adopt a state budget. To read the full Governor's May Revision 2022-23 Budget Report, click [here](#).

Additional details will be released as part of the trailer bill language in the coming days and weeks. CASBO will analyze the Newsom Administration's latest budget proposals and provide recommendations and position statements during this final phase of the budget deliberation process. Below you will find additional materials.

**Materials**

[Department of Finance: May Revision](#)

[Department of Finance: Trailer Bill Language](#)



## General Fund Revenue Sources

(Dollars in Millions)

	2021-22	2022-23	Change from 2021-22	
			Dollar Change	Percent Change
Personal Income Tax	\$136,397	\$137,454	\$1,057	0.8%
Sales and Use Tax	32,750	33,991	1,241	3.8%
Corporation Tax	46,395	38,464	-7,931	-17.1%
Insurance Tax	3,468	3,667	199	5.7%
Alcoholic Beverage Taxes and Fees	430	435	5	1.2%
Cigarette Tax	54	49	-5	-9.3%
Motor Vehicle Fees	36	37	1	2.8%
Other	13,108	8,493	-4,615	-35.2%
<b>Subtotal</b>	<b>\$232,638</b>	<b>\$222,590</b>	<b>-\$10,048</b>	<b>-4.3%</b>
Transfer to the Budget Stabilization Account/Rainy Day Fund	-5,682	-2,958	2,724	-47.9%
<b>Total</b>	<b>\$226,956</b>	<b>\$219,632</b>	<b>-\$7,324</b>	<b>-3.2%</b>

Note: Numbers may not add due to rounding.

### Proposition 98

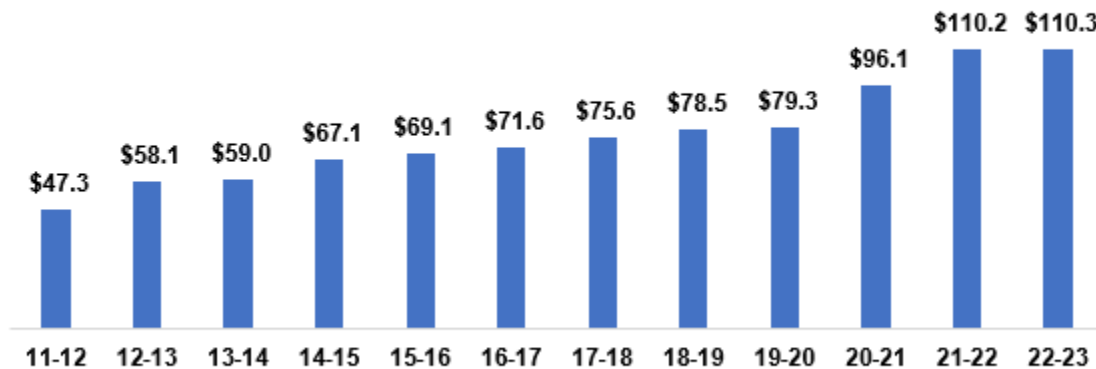
The budget projects Proposition 98 funding levels from the 2020-21 through 2022-23 fiscal years to increase by \$19.6 billion over the level estimated in the governor's proposed budget. Test 1 is projected to be operative for those fiscal years. The governor's budget had proposed re-benching the Test 1 percentage due to the expansion of transitional kindergarten (TK) and expected increase in enrollment. The May Revision updates the increased Test 1 percentage from approximately 38.4% to approximately 38.3%.

The significant increase in state revenues projected for 2020-21, 2021-22 and 2022-23 results in a corresponding increase in resources for K-14 schools. Proposition 98 is estimated to be:

- \$96.1 billion in 2020-21,
- \$110.2 billion in 2021-22, and
- \$110.3 billion in 2022-23.

As noted above, this represents a three-year increase in the minimum guarantee of \$19.6 billion over the level estimated in the governor's budget. These funding levels include property tax decreases of \$32 million in 2020-21, \$659 million in 2021-22 and \$804 million in 2022-23.

**Proposition 98 Funding  
2011-12 to 2022-23**  
(Dollars in Billions)



Source: Governor's 2022-23 May Revision Proposal

### **Proposition 98 Rainy Day Fund and Local District Cap on Reserves**

The May Revision updates the projected total payments to the Public School System Stabilization Account between 2020-21, 2021-22 and 2022-23 from the Governor's Budget total of \$9.7 billion to \$9.5 billion. The decrease is due to the decrease in capital gains revenues as a share of total funds.

The statutory cap of 10% on school district reserves will become effective beginning in 2022-23. The cap applies in fiscal years immediately succeeding those in which the balance in the account is equal to or greater than 3% of the total K-12 share of the Proposition 98 Guarantee. The balance of \$7.3 billion in 2021-22 triggers school district reserve caps beginning in 2022-23.

### **School System Fiscal Stability**

#### **Local Control Funding Formula (LCFF)**

The May Revision acknowledges the costs associated with the policies below are estimated to be \$3.3 billion ongoing Proposition 98 General Fund and \$463 million one-time Proposition 98 General Fund:

- Updates the cost-of-living (COLA) adjustment to 6.56% for 2022-23.
- Includes \$2.1 billion ongoing Proposition 98 General Fund to increase LCFF base funding to help address the fiscal impacts of rising pension obligations, increased costs for goods and services, and other ongoing local budget concerns.
- Includes \$101.2 million ongoing Proposition 98 General Fund to augment LCFF funding for county offices of education (COEs), which face similar cost pressures to school districts and charter schools.

- Includes further fiscal protections for schools that experienced significant attendance declines in 2021-22 due to the impacts of the delta and omicron surges.
- Proposes allowing all classroom-based local education agencies (LEAs) to be funded at the greater of their current year average daily attendance (ADA) or their current year enrollment adjusted for pre-COVID-19 absence rates in the 2021-22 fiscal year, enabling LEAs to use a modified version of 2021-22 ADA to determine their 2021-22 LCFF allocations.
- Proposes further modifying the three-year rolling average to conform with the adjustment.

### **Discretionary Block Grant**

The May Revision includes \$8 billion one-time Proposition 98 General Fund in discretionary funds to address increased operational costs and respond to external pressures. These funds are allocated on a per-pupil basis. There is also specified intent that these funds will be used for purposes that include, but are not limited to, protecting staffing levels, addressing student learning challenges, and supporting the mental health and wellness needs of students and staff. It is not clear if these funds will go to only school districts or if to charter schools and COEs.

### **Student Centered Schools**

#### **Expanded Learning Opportunity Program (ELOP)**

The May Revision adds \$403 million ongoing Proposition 98 General Fund, bringing the ongoing ELOP to \$4.8 billion and full funding implementation (four years ahead of schedule) of \$2,500 for every low-income, English-language-learner and foster-care youth student in the state.

#### **Community Engagement Initiative**

The May Revision adds \$100 million one-time Proposition 98 General Fund to expand the program to additional LEAs.

#### **Community Schools Partnership Program**

The May Revision proposes adding an additional \$1.5 billion one-time Proposition 98 General Fund to expand access to the community school grants to every eligible LEA that opts to apply on behalf of its high-need schools.

#### **Pre-Kindergarten (PK) Education**

The May Revision includes the following investment and programmatic changes:

- **State Preschool Family Fee Waivers:** Provides \$10.8 million one-time Proposition 98 General Fund for the 2022-23 school year and \$10.8 million one-time non-Proposition 98 General Fund to waive the family share of cost for children participating in the State Preschool Program.
- **State Preschool Funding Hold Harmless:** Allows State Preschool Program contractors to receive full funding allocated to them pursuant to their contracts, regardless of student attendance.

- **State Preschool Program Adjustment Factors for Students With Disabilities and Dual Language Learners:** Adds \$4 million for a total of \$201.8 million Proposition 98 General Fund and adds \$30 million for a total of \$140.6 million General Fund.
- **Local Assignment Option for TK Teachers:** Temporarily allows qualified teachers to teach TL until June 30, 2026. Qualified means:
  - holds a preschool teaching permit,
  - holds a bachelor's degree,
  - meets basic skills requirement, and
  - is enrolled in coursework leading to assignment as the teacher of record in a credential.

The May Revision also adjusts the cost to expand eligibility for TK from \$639.2 million to \$614 million General Fund, creating a \$25.2 million reduction.

## **Child Nutrition**

The May Revision adds \$611.8 million ongoing Proposition 98 General Fund for the state meal reimbursement rate to maintain reimbursement rates beginning in 2022-23. It also shares that if the federal waiver is extended, any unused state funding for rate increases in 2022-23 would instead be made available for school kitchen infrastructure grants.

## **Well-Prepared Educator Workforce Investments**

### **Teacher and School Counselor Residencies**

The May Revision provides \$500 million one-time Proposition 98 General Fund to expand residency slots for teachers and school counselors. It also proposes a statute to expand eligibility for the Golden State Teacher Grant Program to school counselor, social worker and psychologist candidates.

### **Educator Support for Science, Technology, Engineering and Mathematics (STEM) Instruction**

The May Revision includes \$85 million one-time Proposition 98 General Fund to create PK through grade 12 educator resources and professional learning to implement STEM instruction and support the alignment of other state STEM educator support initiatives. It also includes \$300 million one-time Proposition 98 General Fund for LEAs to prioritize STEM educator support and professional learning through the Educator Effectiveness Block Grant.

The May Revision also provides, over a three-year period, \$15 million one-time General Fund to continue the work focused on computer science and \$15 million one-time Proposition 98 General Fund focused on support for special education and English-language-learner students in the Educator Workforce Investment Grant Program.

### **Developmental Disabilities Screening**

The May Revision provides a reminder of the creation of the dyslexia screening tool. Once these tools have been validated, the Newsom Administration intends for all educators across the state to have access to them, be broadly utilized, and be trained in how to use them appropriately to identify students with dyslexia and other processing disorders.

## **K-12 School Facilities**

### **K-12 Facilities**

The May Revision adds \$1.8 billion General Fund to support new construction and modernization projects through the School Facility Program with the following allocation:

- \$2.2 billion one-time General Fund in 2021-22,
- \$1.2 billion one-time General Fund in 2023-24, and
- \$625 million one-time General Fund in 2024-25.

The new \$1.8 billion would begin in 2023-2024, assuming the \$3.9 billion is sufficient to be sustained for 2021-22 and 2022-23.

The May Revision also includes approximately \$1.8 billion one-time Proposition 98 General Fund for deferred maintenance and assumes the Office of Public School Construction continues to process applications according to its existing capacity. Every district or charter school that is in a district-owned facility would get a minimum of \$100,000 and the remainder would be distributed to LEAs and county offices based on unduplicated pupil counts.

### **Major K-12 Budget Adjustments**

This section highlights the budget's significant adjustments to various educational programs outside of LCFF.

Issue	Proposal
Local Property Tax Adjustment	Decrease: \$127.8 million ongoing Proposition 98 General Fund for school districts and COEs in 2021-22, and a decrease of \$1.4 billion ongoing Proposition 98 General Fund for school districts and COEs in 2022-23, as a result of increased offsetting property taxes.
COLA	Increase: \$295 million ongoing Proposition 98 General Fund to reflect a 5.33% COLA for categorical programs that remain outside of LCFF.
Model Curriculum	Increase: \$14 million one-time Proposition 98 General Fund to support COEs in developing model curricula related to various ethnic studies.
COEs	Increase: \$11.5 million ongoing Proposition 98 General Fund to reflect a 5.33% COLA and ADA changes applicable to LCFF.
Agricultural Career Technical Education Incentive Grant	Increase: \$2 million ongoing Proposition 98 General Fund to support an augmentation to the grant program.
Instructional Quality Commission	Increase: \$246,000 one-time General Fund for the Instructional Quality Commission to continue its work on curriculum frameworks.

### **Other Significant Adjustments**

Issue	Proposal
Classified School Employee Summer Assistance Program	Increase: \$80 million ongoing Proposition 98 General Fund for this program which provides supplemental pay for classified staff during intersessional months when they are not employed.
ELOP	Increase: \$63 million one-time Proposition 98 General Fund to integrate arts and music programming into the enrichment options for students.
Categorical Program COLAs	Increase: \$62.1 million Proposition 98 General Fund to selected categorical programs for 2022-23 to reflect a change in COLA.
K-12 Teacher Residency Program Technical Assistance Center	Increase: \$20 million one-time Proposition 98 General Fund to support a technical assistance center.
Accelerated Reading Support	Increase: \$15 million one-time Proposition 98 General Fund over three years to support 6,000 teachers in completing the coursework necessary to receive a supplementary state certification in reading and literacy.
Center on Teaching Careers	Increase: \$1.7 million one-time Proposition 98 General Fund to Tulare COE to support the educator recruitment.
California School for the Deaf, Riverside: Athletic Complex Replacement and Expansion	Increase: \$2.5 million General Fund for the study and preliminary plans phases of an overall \$43.1 million General Fund project to replace all outdoor sports fields and add a stand-alone practice soccer field at the Riverside School for the Deaf.

## **Child Care**

The May Revision includes \$6.3 billion (\$2.7 billion General Fund) for child care programs, including continued support for a multi-year commitment to rate increases and supplemental funding to providers in the first collective bargaining contract ratified last year. It also continues the commitments to expand child care access by 200,000 slots by 2025-26 by including:

- \$270 million for 36,000 additional subsidized slots compared to 2021-22.
- \$413 million to support a full year of rate increases while striving toward a single reimbursement rate structure while supporting positive learning and developmental outcomes for children.

## **Temporary Extension of Child Care and Preschool Family Fee Waivers**

The May Revision includes \$136 million one-time federal funds for the California Department of Social Services and \$21.3 million one-time General Fund (\$10.8 million Proposition 98 General Fund, \$10.5 million General Fund) for the California Department of Education to waive family fees for state-subsidized preschool and child care and development services from July 1, 2022, through June 30, 2023.

## Significant Adjustments

Issue	Proposal
Child Care and Development Infrastructure Grant Program Augmentation	\$200.5 million (\$100 million General Fund, \$100.5 million federal funds) in 2022-23 for minor renovation and repair focused on child care deserts and low-income communities.
Hold Harmless: Reimbursement for Authorized Hours of Care	Reimburse voucher-based child care providers and preschool providers for authorized hours of care, who otherwise would be reimbursed for actual hours of care, from July 1, 2022, through June 30, 2023, with \$114 million (\$6 million General Fund, \$108 million federal funds).
Alternative Payment Program (APP) Capacity Grant.	\$20 million General Fund to assist APPs in developing capacity to serve additional slot commitments.

## **Youth Behavioral Health**

### **Addressing Needs and Emergent Issues in Children's Behavioral Health**

The May Revision includes \$290 million General Fund one-time investments to implement a multi-pronged approach to address the urgent youth mental health crisis. The funding will also establish a center for innovative new technologies to improve youth mental health.

### **Youth Suicide Prevention Program**

The May Revision includes \$40 million General Fund to develop and implement a data-driven, targeted and community-based youth suicide prevention program for those at increased risk.

### **Crisis Response**

The May Revision includes \$50 million to provide grants to pilot school and community-based crisis response and supports following a youth suicide or attempt, as well as pilot a new approach of designating youth suicide and attempts as a reportable public health event, which would trigger screening and resource connections at the local level.

## **Support Wellness and Build Resilience of Children, Youth and Parents**

The May Revision includes the following programs and investments to support wellbeing:

Issue	Proposal
Wellness and Mindfulness Programs	\$85 million, over two years, for grants for wellness and mindfulness programs in schools and communities and expansion of parent support and training programs.

Video Series	\$15 million to develop and distribute a video series for parents to build their knowledge, tools and capacity to support the behavioral health of their children.
Career Development	\$25 million to identify and support the early career development of 2,500 highly talented and culturally diverse high school students interested in mental health careers.
Assessment and Intervention	\$75 million for next-generation digital supports for remote and metaverse-based mental health assessment and intervention.
LGBTQ+ Youth	\$5 million for grants to county behavioral health and experienced community-based organizations to partner to improve capacity, training and culturally responsive care to the unique needs and protections of LGBTQ+ youth.

## **Other**

### **Early Start Eligibility: Developmental Delay Thresholds and Fetal Alcohol Syndrome**

The May Revision includes \$6.5 million General Fund in 2022-23, increasing to \$29.5 million General Fund in 2024-25, to support adjustments in identifying children with qualifying signs of developmental delays. The proposal also includes statutory changes intended to engage families sooner with early intervention services, including:

- Revising the Early Start qualification threshold from a 33% delay to a 25% delay in one of the specified assessments areas,
- Separating communication delay assessments into expressive and receptive categories, and
- Highlighting Fetal Alcohol Syndrome as a risk factor for intellectual and/or developmental delays.

### **Extreme Heat**

The May Revision informs that the Extreme Heat Action Plan, as part of the Climate Resilience Package enacted in the 2021 Budget Act, was released in April 2022. Of the \$300 million proposed allocation outlined in the action plan, \$220 million, over two years, is to support cooling of communities at schools and through resilience centers.

### **Vaccine Testing**

As part of the SMARTER Plan, the May Revision includes \$530 million in 2022-23 to support school testing with end-to-end vendors and laboratory network costs and continue rapid testing and treatment sites.

### **K-12 and Interpretive Program Enrichment**



The May Revision provides \$15 million one-time General Fund for outdoor environmental education and access programming through the expansion of existing K-12 programs for underserved youth statewide.

## **K-12 ADA**

The May Revision shows a percentage growth of 1.55% up from January's percentage growth of 0.03%.

## **School Buses**

The May Revision does not mention the \$1.5 billion in Proposition 98 General Fund for school buses, so it is assumed that there are no changes to the program as it was seen in the Governor's January Proposal. We anticipate seeing additional information on this through trailer bill language.

## **FCPS:**

## **S&P Rating**

We received our [final S&P report](#) for 2022. Our rating remains unchanged at BB+. This is positive news with all things considered. The following items are used to determine our annual S&P ratings.

- Fiscal 2021 audit/draft financials;
- Fiscal 2022 operating and capital budgets, with year-to-date results;
- Current annual aggregate debt service schedule, including all rental facility leases, through maturity;
- Most recent continuing disclosures on covenant compliance;
- Academic performance results on state tests or other tests tracked with comparisons to nearby schools;
- Strategic plan.

Two key aspects that the S&P and bond investors are trying to ascertain are enrollment and cash reserves. Enrollment is key to ensuring the long term success of our schools. If either of these two areas becomes questionable (enrollment and cash reserve), our S&P rating will go down. If we do well in all areas, including achievement, our S&P rating could increase. Student achievement data is always a part of the S&P questionnaire.

## **Distance Learning**

On July 22, 2021, the Board of Directors approved a contract with Edgenuity to serve up to 20% of our students remotely through an Independent Study. The 2020-21 school year ended with half of our students electing to return for in-person instruction. In the beginning of the 2021-22 school year, it was unknown how many students would choose to return to in-person instruction. In August 2021, Fenton had about 85 students enrolled with Edgenuity.

On September 16, 2021, the Board of Directors approved the assignment of Yesenia Fuentes and Kelley Christenson to serve as Distance Learning Lead Teachers for the Fenton Charter Public Schools. This enabled classroom teachers to focus on students that were in their classroom while the Distance Learning Lead Teachers worked with students on Edgenuity. Fenton lost 167 students across the Fenton

schools at the beginning of the year compared to the 2020-2021 school year. In September, our enrollment for students requesting an online option stabilized at about 66 students from a high of approximately 85 students. FCPS had an urgent need for two highly qualified and experienced teachers to serve as “Distance Learning Lead Teachers” to address the dynamic needs of our families enrolled in our remote learning platform.

The Distance Learning Lead Teachers worked closely with our students to address their dynamic needs online, prevented them from leaving Fenton, and have managed to nurture the majority of these students back to a Fenton classroom. Currently, Fenton has 27 students enrolled online. The minimum number of students one teacher can service is 24 students.

At this time, the future of distance learning is unknown. With the state and LAUSD extending the deadline for student COVID-19 vaccinations, it is likely the demand for distance learning will be low. Public health numbers continue to be low, but a spike over the summer is possible following historical trends. A decision on the future of distance learning will be made over the next couple of weeks. Yesenia Fuentes and Kelley Christenson will continue to serve as Distance Learning if the need and demand is there. However, they are available and willing to support students and staff as Teachers On Special Assignment (TOSA) in support of our acceleration instructional model and/or new teacher support.

### **COVID-19 Testing**

On April 7, 2022, the Board of Directors approved an expense up to \$300,000 for weekly COVID-19 PCR testing to continue across the Fenton schools. This expense was requested for approval based on the fact that the Health Resources and Services Administration (HRSA) Uninsured Program (UIP) stopped accepting claims due to a lack of sufficient funds on March 22, 2022. Based on the number of students that were uninsured at that time, it was anticipated that the cost to Fenton would be approximately \$297,837 to continue with our current weekly testing.

As of May 16, 2022, Fenton has not received a bill for COVID-19 testing from either Fulgent or CoVerfiy. It appears that despite losing Federal funding, [California is still testing uninsured residents for COVID-19 for the time being](#). It appears the state has funding set aside for uninsured Californians and school testing. The demand for testing has also dropped considerably across the state with the improved public health conditions. As part of the SMARTER Plan, the May Revision of the Governor’s budget includes \$530 million in 2022-23 to support school testing with end-to-end vendors and laboratory network costs and continue rapid testing and treatment sites.

### **Use of ELO-P Funds** ([ELO-P Budget](#)) ([FCPS ELOP ASES 21CCLC Funding for 2021-2022](#))

On [January 27, 2022](#), the Board of Directors approved ELO-P plans for the Fenton schools. The Expanded Learning Opportunities Program (ELO-P) provides funding for after school and summer school enrichment programs for transitional kindergarten (TK) through sixth grade. “Expanded learning” means before school, after school, summer, or intersession learning programs that focus on developing the academic, social, emotional, and physical needs and interests of pupils through hands-on, engaging learning experiences. Expanded learning programs are pupil-centered; results-driven; include community partners; and complement, but do not replicate, learning activities in the regular school day and school year.

Expanded learning opportunity programs shall include all of the following:

- On school days and days on which school is taught for the purpose of meeting the 175-instructional-day offering, in-person before or after school expanded learning opportunities that, when added to daily instructional minutes, are no less than nine hours of combined instructional time and expanded learning opportunities per instructional day
- For at least 30 non-school days, during intersessional periods, no less than nine hours of in-person expanded learning opportunities per day

Fenton schools will use ELO-P funds for the remainder of the year on professional development opportunities and working with students after/before school to expand learning opportunities for students. Teachers will make \$75 an hour during the remainder of the 2021-2022 school year. Hourly amounts for the 2022-2023 school year will depend on the actual budget for the 2022-2023 school year.

During the current 2021-2022 school year, each Fenton school has been responsible for implementing their own version of an “After School Academy” for expanded learning. Certificated classroom teachers working six (6) hour days were encouraged to provide students with a variety of engaging learning opportunities either before school or after school. Teachers are being compensated at a rate of \$75 per hour for direct student services, planning, and professional development related to expanded learning. Currently, six (6) hour staff are the only eligible staff to receive ELO-P funds.

Pending Board approval, eight (8) hour staff with a stipend up to \$2,550. This amount is derived from eight (8) hour staff working at least one (1) hour a day for 34 days on services to ensure the successful implementation of the Expanded Learning program. The maximum number of hours allowed for the stipend is 34 hours for a total of \$2,550.

The following are examples of additional roles and responsibilities taken on by eight (8) hour staff since the implementation of expanded learning services.

- Administrative support and planning;
- Payroll and tracking hours;
- Attendance tracking and management;
- Assistance with technology;
- Extended counseling services;
- Fiscal tracking of additional purchases tied to ELO-P funds;
- Janitorial services, additional cleaning and maintenance of campus;
- Positive behavior supports;
- Scheduling;
- Engaging parents and stakeholders;
- Professional development needs;
- Snack and/or meal.

In order to be eligible for the stipend, eight (8) hour staff would be required to complete and submit a [Personnel Action Request \(PAR\) form](#) to be signed by a direct supervisor and/or Director for approval.

### **LCAP Update**

Assembly Bill (AB) 130 (Chapter 44/2021)—Section 124 (e)—requires local educational agencies (LEAs) to present “an update on the annual update to the 2021-22 LCAP and budget overview for parents on or before February 28, 2022. The LCAP Update was presented to the board during the

January 27, 2022 board meeting. This link contains an update of the [LCAP financials](#) and [LCAP Benchmark Data](#). The final LCAP will be submitted for approval at the June 16, 2022 Board meeting. Evidence of stakeholder engagement is documented through [Council/Committee minutes](#) presented to the board each month. LCAP Goals and Annual Measurable Objectives (Actions) are identified next to the item number in the minutes for each council/committee.

### **III. CONSENT AGENDA ITEMS**

All matters listed under the consent agenda are considered by the Board to be routine and will be approved/enacted by the Board in one motion in the form listed below. Unless specifically requested by a Board member for further discussion or removed from the agenda, there will be no discussion of these items prior to the Board's vote on them. The Chief Executive Officer recommends approval of all consent agenda items.



## FENTON CHARTER PUBLIC SCHOOLS

May 19, 2022

**TO:** Fenton Charter Public Schools  
Board of Directors

**FROM:** David Riddick  
Chief Executive Officer/President

**SUBJECT: Recommendation to approve continued remote viewing option via tele/video conferencing meetings for the Fenton Charter Public Schools Board of Directors and for all Brown Act Committees Under AB 361 and Executive Order N-15-21**

### BACKGROUND

On December 2, 2021, the Board approved Resolution #50: Teleconference Board Meeting Pursuant to Special Rules in Government Code Section 54953(e). Under Executive Order N-29-20, adopted in March of 2020, various procedures under the Ralph M. Brown Act governing “Brown Act Committee” meetings were suspended due to the COVID-19 global pandemic. Pursuant to a later Executive Order N-08- 21, those suspended provisions were to continue until September 30, 2021. On September 16, 2021, Governor Gavin Newsom signed Assembly Bill (AB) 361 (Rivas, R., D-Salinas) into law, which gives local agencies, including local educational agency (LEA) governing boards, flexibility in conducting public meetings virtually during a declared state of emergency (wildfires, floods, pandemics, etc.).

AB 361 authorizes, until January 1, 2024, a local agency to use teleconferencing for public meetings, without complying with certain Brown Act requirements, in any of the following circumstances:

1. State or local officials have imposed or recommended measures to promote social distancing;
2. The board holds a meeting during a proclaimed state of emergency for the purpose of determining by majority vote whether, as a result of the emergency, meeting in person would present imminent risks to the health or safety of attendees;
3. The board holds a meeting during a proclaimed state of emergency and has determined by majority vote that, as a result of the emergency, meeting in person would present imminent risks to the health or safety of attendees.

AB 361 specifies that if a local legislative body determines it is entitled to use the exemptions afforded to it in this bill, then it must abide by the following requirements when conducting a public meeting:

- Notice the meeting and post agendas as the Brown Act requires;
- Allow the public to access the meeting and give notice for how the public can access the meeting and provide public comment;
- Identify and include in the agenda an opportunity for all persons to attend via a call-in or an internet-based service option;
- Conduct teleconference meetings in a manner that protects the statutory and constitutional rights of the parties and the public appearing before the legislative body;
- Provide a public comment period where the public can address the legislative body directly and allow for public comment up until the period is closed;
- Prohibits limiting public comments to only those submitted in advance and specifies that the legislative body must provide an opportunity for the public to offer comment in real time;
- In the event of a disruption that prevents the public agency from broadcasting the meeting or prevents members of the public from offering public comment, the legislative body is prohibited from taking action on items appearing on the meeting agenda until public access to the meeting via the teleconferencing option is restored.

The teleconferencing flexibilities for local agencies under AB 361 sunset on January 1, 2024. This means that unless subsequent legislation extends the provisions of AB 361 for local agencies, they will expire on January 1, 2024, and that local agencies would be expected to follow all of the rigid Brown Act requirements regardless of an emergency beginning in 2024.

## **ANALYSIS**

AB 361 stipulates that if the state of emergency remains active for more than 30 days, a local agency must make the following findings every 30 days by majority vote in order to continue utilizing the bill's teleconferencing provisions:

- The FCPS Board of Directors has reconsidered the circumstances of the state of emergency
- Any of the following circumstances exist:
  1. The state of emergency continues to directly impact the ability of the members to meet safely in person.
  2. State or local officials continue to impose or recommend measures to promote social distancing.

In consideration of the state of emergency, the following circumstances continue to exist:

1. The state of emergency continues to directly impact the ability of the members to meet safely in person.
2. State or local officials continue to impose or recommend measures to promote social distancing.

## **RECOMMENDATION**

Given current health conditions, it is recommended that the Board of Directors approve teleconferencing provisions for continued remote viewing option via tele/video conferencing meetings for the Fenton Charter Public Schools Board of Directors and for all Brown Act Committees Under AB 361 and Executive Order N-15-21.





## **FENTON CHARTER PUBLIC SCHOOLS**

May 19, 2022

**TO:** Fenton Charter Public Schools  
Board of Directors

**FROM:** David Riddick  
Chief Executive Officer/President

**SUBJECT: Recommendation to approve Ad Hoc Board Member Nominating Committee to review expiring board terms and recommend slate of directors for the 2022-2023 school year**

### **BACKGROUND**

Terms of office for the following board members will expire on June 30, 2022:

Daniel Laughlin  
Jed Wallace  
Walter Wallace

### **ANALYSIS**

Each year, the Board has established an Ad Hoc Nominating Committee to identify prospective board members and establish a recommended slate of members for the new school year. The board chair and vice chair are typically part of this committee, along with faculty and classified representatives.

### **RECOMMENDATION**

It is recommended that the Board of Directors appoint Board Chair Joe Lucente as the chair of the Ad Hoc Board Nominating Committee. Additionally, it is recommended the Board appoint Faculty Representatives Barbara Aushman and Leanna Hendrix (FACS); Marie Kirakossian and Megan Stevenson (SMBCCS); Nitima Angus and Karen Knapp (FPC); Paige Piper (STEM); Veronica Palazzola (FCLA); and Classified Representatives Karla Contreras (FACS and FCPS); Cedric Ramirez (FCLA/STEM and FCPS); Laura Vasquez (FPC) and Antonio Garay (SMBCCS) to the Ad Hoc Committee.

It is further recommended that the Board request the committee convene remotely prior to June 13<sup>th</sup> to discuss recommendations to be presented to the Board on June 16, 2022 for formal approval. Board officers for the new school year will be elected at the first meeting of the 2022-2023 school year.



## **FENTON CHARTER PUBLIC SCHOOLS**

May 19, 2022

**TO:** Fenton Charter Public Schools  
Board of Directors

**FROM:** David Riddick  
Chief Executive Officer/President

**SUBJECT: Recommendation to approve renewal of contracts with Infinite Campus and Illuminate**

### **BACKGROUND**

At the [January 30, 2020](#) meeting of the FCPS Board of Directors, Infinite Campus was introduced as a possible choice to provide Student Information Systems (SIS) software and other related support. The program was selected at a subsequent meeting, along with the continued use of Illuminate, which continues to provide support in data and assessment.

### **ANALYSIS**

The use of Infinite Campus and Illuminate continued during the pandemic and following the re-opening of our schools to in-person instruction provided critical support for our data team. Consistency and reliability are key components to the software programs, and both have proved to be effective tools.

For the 2022-2023 school year, the Chief Executive Officer recommends the continued purchase of both software programs and related support services. Contracts for both companies are attached.

The costs for both are listed below.

**Infinite Campus - \$46,996**

**Illuminate - \$21,855**

### **RECOMMENDATION**

It is recommended that the Board of Directors approve the contract and purchase of software and related services with Infinite Campus and Illuminate.

**Attachments:** [Contract with Infinite Campus and Contract with Illuminate](#)



## FENTON CHARTER PUBLIC SCHOOLS

May 19, 2022

**TO:** Fenton Charter Public Schools  
Board of Directors

**FROM:** David Riddick  
Chief Executive Officer/President

**SUBJECT: Recommendation to receive and file tax returns for the calendar year 2020 and year ending June 30, 2021 for FCPS, SFV Education and FCPS Foundation**

### BACKGROUND

The Fenton Charter Public Schools, SFV Education and FCPS Foundations are all recognized as non-profit benefit corporations – 501(c)(3)s – and have tax exemption as authorized by the Internal Revenue Service (IRS) and California State Franchise Tax Board (FTB). Nevertheless, each of these entities file annual tax returns, similar to individuals with the IRS and FTB.

### ANALYSIS

Copies of the e-file authorizations and reports are attached below.

### RECOMMENDATION

It is recommended that the Board of Directors receive and file the tax returns for FCPS and SFV Education. The FCPS Foundation tax returns were signed and filed by the Chairman of the Board of the entity, Rolando Gutierrez, and will be forwarded once a copy is received.

**Attachments:** [IRS e-file Signature Authorization for FCPS; California e-file Return Authorization for FCPS; California e-file Return Authorization for SFV Education; California e-file Return Authorization for SFV Fenton Facilities](#)



## FENTON CHARTER PUBLIC SCHOOLS

May 19, 2022

**TO:** Fenton Charter Public Schools  
Board of Directors

**FROM:** David Riddick  
Chief Executive Officer/President

**SUBJECT:** Recommendation to approve renewal contract with i-Ready

### BACKGROUND

At the [April 7, 2022](#) meeting of the FCPS Board of Directors, i-Ready Classroom was introduced as a possible choice as the math curriculum for the Fenton Charter Public Schools. The Board of Directors approved expenditures related to the adoption of the curriculum.

### ANALYSIS

Fenton's Instructional Coach, Angie Castellana Ferri, led a Math Adoption team following the protocols of the CalCurriculum Collaborative. A special thank you to the members of our Math Adoption Pilot Team.

Teacher	Grade	# of Students	Site
Coco Salazar	Kinder	25	FPC
Erika Quinonez	1 <sup>st</sup>	25	FPC
Evelia Manzo	2 <sup>nd</sup>	25	SMBCCS
Fabiola Vega	2 <sup>nd</sup>	25	SMBCCS
Jazmin Luna	2 <sup>nd</sup>	25	SMBCCS
Tiffany Walker	3 <sup>rd</sup>	25	FACS
Dominica Yasuda	3 <sup>rd</sup>	25	Academies
Bunny Wolfer	3 <sup>rd</sup>	25	SMBCCS
Zoe Weiss	3 <sup>rd</sup>	25	SMBCCS
Mikki Raxlin	4 <sup>th</sup>	25	Academies
Paige Piper	4 <sup>th</sup>	25	Academies
Emma Colmenares	5 <sup>th</sup>	25	SMBCCS
Robin McNutt	5 <sup>th</sup>	25	FACS
David Levinson	6 <sup>th</sup>	25	SMBCCS

Maria Cardenas	SPED (K-2 <sup>nd</sup> )	1 (Kinder); 13 (2nd); 1 (1 <sup>st</sup> );	FPC
Angie Castellana Ferri	Instructional Coach (TK-6 <sup>th</sup> )	1 copy of each gr. level	Business Office
Elisa Vallejo	Acceleration Specialist	1 copy of each gr. level	Academies

The FCPS Math Adoption Pilot Team selected i-Ready to be the math curriculum for the Fenton Charter Public Schools.

The following annual cost for i-Ready is inclusive of the Math Curriculum (i-Ready Classroom), i-Ready Assessment and Personalized Instruction Math and Reading Site License (i-Ready), Professional Development, and i-Ready Partner Services.

<b>Annual Cost</b>	
	<b>i-Ready</b>
Fenton Avenue Charter School	\$41,931
Fenton Primary Center	\$39,850
Santa Monica Blvd. Community Charter School	\$43,552
Fenton STEM Academy	\$31,439
Fenton Charter Leadership	\$25,827
<b>Total</b>	<b>\$182,598</b>

## RECOMMENDATION

It is recommended that the Board of Directors approve the renewal contract with i-Ready.

Separate Attachments: [\*i-Ready Math Adoption\*](#)

**IV. ITEMS SCHEDULED FOR ACTION**



## FENTON CHARTER PUBLIC SCHOOLS

May 19, 2022

**TO:** Fenton Charter Public Schools  
Board of Directors

**FROM:** David Riddick  
Chief Executive Officer/President

**SUBJECT: Recommendation to approve expenditures above spending authority of Chief Executive Officer**

### BACKGROUND

The Chief Executive Officer has the authority to approve expenditures up to \$40,000, and all expenditures over \$40,000 must be approved by the Board of Directors.

### ANALYSIS

The following expenditures exceed the Chief Executive Officer's spending authority, and the Board is asked to review and approve the items.

**Think Together (Fenton Charter Leadership Academy): \$230,679.00** - FCLA is the only Fenton school that does not receive either [ASES or 21st Century funds](#) for After/Before School services. FCLA would like to use ELO-P funds in order to contract with Think Together to service students after school during the 2022-2023 school year in a manner similar to the program offered at Fenton STEM Academy.

**Education Through Music (Fenton Primary Center): \$36,773.00** - Fenton Primary Center has worked with Education Through Music (ETM) - Los Angeles since November, 2020. FPC received a grant from ETM to cover 50% of music services. ETM will provide a music teacher (with a credential) to provide 30 minutes of music to all students for 32 weeks. ETM will also provide chorus and an instrument class after school. The total cost is \$66,860. FPC will pay \$36,773.

**The Education Team (Fenton Charter Public Schools): (Hourly Rate of \$41.95)** - Short Term Hourly Rate for Substitutes. Please see the attached document for additional information.

### RECOMMENDATION

It is recommended that the Board of Directors approve the expenditures above the spending authority of the Chief Executive Officer, specifically Think Together, Education Through Music, and The Education Team.

**Attached: [Think Together MOU; Education Through Music - Scope of Services; The Education Team](#)**





## **FENTON CHARTER PUBLIC SCHOOLS**

May 19, 2022

**TO:** Fenton Charter Public Schools  
Board of Directors

**FROM:** David Riddick  
Chief Executive Officer/President

**SUBJECT: Recommendation to approve presenting notice to authorizing district, LAUSD, to reserve the right of Fenton schools to leave LAUSD SELPA at the end of the 2022-2023 school year**

### **BACKGROUND**

In 2011, the Los Angeles Unified School District (LAUSD) reorganized its Special Education Local Plan Area (SELPA) to provide charter schools with a continuum of options for serving students with disabilities. The continuum spans from the least autonomous Option 1 to the most autonomous Charter Operated Program: Option 3 (COP3).

Since the reorganization, over 200 independent charter schools have embraced autonomy and responsibility in special education through COP3. This new autonomy has resulted in a steady increase in the percentage and range of students with disabilities enrolled in LAUSD charter schools.

### **ANALYSIS**

Although the relationship with the District and the results achieved by the charter schools in COP3 have been positive, the COP3 members recognize that special education arrangements with the LAUSD SELPA are subject to change. For this reason, charter schools must take steps necessary to preserve their autonomy and infrastructure by maintaining the ability to exit the SELPA should such action be in the best interest of the charter school and their students.

The Fenton Charter Public Schools, along with the other COP3 member schools, will submit a letter of notification that all (or selected) schools in COP3 reserve the right to exit the LAUSD SELPA effective July 1, 2023.

### **RECOMMENDATION**

It is recommended that the Board of Directors approve the submission of the notice to the authorizing district, LAUSD, to reserve the right of Fenton schools to leave the LAUSD SELPA at the end of the 2022-2023 school year.

***Attachment:*** [Annual Collective SELPA Notice to LAUSD \(Sample from June 30, 2021\)](#)



## **FENTON CHARTER PUBLIC SCHOOLS**

May 19, 2022

**TO:** Fenton Charter Public Schools  
Board of Directors

**FROM:** Jason Gonzalez  
Chief Operating Officer

**SUBJECT: Recommendation to approve credential policy for administrators**

### **BACKGROUND**

Job descriptions for Fenton Administrative Coordinators, Assistant Directors, and Directors contain a qualification for an administrative credential. This credential must be completed, or in progress, at the time of hire depending on the position. The job description does not provide an exact timeframe for which applicants are expected to move through the preliminary and clear administrative services credential program.

### **ANALYSIS**

Administrative credentials are designed to be "cleared" and result in a clear administrative services credential within a timeframe specified by the California Commission of Teacher Credentialing (CTC). Otherwise, the preliminary administrative services credential will lapse and be lost. Therefore, the COO recommends adopting a policy that encourages the completion of a clear administrative services credential, as intended. By implementing such a policy, students and staff will benefit from administrators that are taking/have taken coursework in the areas below.

- Develop, coordinate, and assess instructional programs.
- Evaluate certificated and classified personnel.
- Provide students' discipline, including but not limited to, suspension and expulsion.
- Provide certificated and classified employees discipline, including but not limited to, suspension, dismissal, and reinstatement.
- Supervise certificated and classified personnel.
- Manage school site, district, or county level fiscal services.
- Recruit, employ, and assign certificated and classified personnel.

Research studies during the last two decades have shown that school leadership plays a pivotal role in improving the quality of education, resulting in higher student achievement scores<sup>1</sup>. The state's preliminary preparation program focuses on preparing a candidate to assume leadership at a school site. The clear administrative services credential program is on job-embedded, real-life experiences of education leaders. The heart of the clear credential program is a coaching-based professional induction process contextualized for whatever job the administrator currently holds while still continuing to develop candidates for future leadership positions. This structure is designed to provide the best career preparation for effective leadership in California's 21st century schools.

The policy contains timeframes for earning administrative services credentials and sets a minimum-level hiring standard for Administrative Coordinators, Assistant Directors, and Directors. The policy will apply to current administrators and those hired in the future.

## **RECOMMENDATION**

It is recommended that the Board of Directors approve the credential policy for administrators.

**Attachment:** [Credential Policy for Administrators](#)

---

<sup>1</sup> <http://www.wallacefoundation.org/knowledge-center/school-leadership/key-research/Documents/Preparing-School-Leaders.pdf>



## FENTON CHARTER PUBLIC SCHOOLS

May 19, 2022

**TO:** Fenton Charter Public Schools  
Board of Directors

**FROM:** David Riddick  
Chief Executive Officer/President

**SUBJECT: Recommendation to approve ELO-P stipends for eligible eight (8) hour staff for their additional responsibilities related to the Expanded Learning Opportunities Program (ELO-P)**

### BACKGROUND

On [January 27, 2022](#), the Board of Directors approved the Expanded Learning Opportunities Program (ELO-P) plans for the Fenton schools. The Expanded Learning Opportunities Program (ELO-P) provides funding for after school and summer school enrichment programs for transitional kindergarten (TK) through sixth grade. “Expanded learning” means before school, after school, summer, or intersession learning programs that focus on developing the academic, social, emotional, and physical needs and interests of pupils through hands-on, engaging learning experiences. Expanded learning programs are pupil-centered; results-driven; include community partners; and complement, but do not replicate, learning activities in the regular school day and school year.

Expanded learning opportunity programs shall include all of the following:

- On school days and days on which school is taught for the purpose of meeting the 175-instructional-day offering, in-person before or after school expanded learning opportunities that, when added to daily instructional minutes, are no less than nine hours of combined instructional time and expanded learning opportunities per instructional day
- For at least 30 non-school days, during intersessional periods, no less than nine hours of in-person expanded learning opportunities per day

The following ELO-P funds are available to the Fenton Charter Public Schools for the 2021-2022 school year to be used before school, after school, summer, or intersession learning programs that focus on developing the academic, social, emotional, and physical needs and interests of pupils through hands-on, engaging learning experiences.

**Expanded Learning Opportunities Program Plan (ELO-P) funds for FCPS**

FACS	\$632,437
FPC	\$673,959
SMBCCS	\$940,968
STEM	\$312,000
FCLA	\$324,380

On [April 7, 2022](#), the Board of Directors approved **Mercedes Cordoba Meeks** (FACS), **Jessi Tello** (FPC), **Jazmin Luna** (SMBCCS), and **Alejandra Muñoz** (STEM/FCLA) to serve as the **Expanded Learning Coordinators** across the Fenton schools for the 2022-2023 school year. Next year, Expanded Learning Coordinators will ensure the implementation of the ELO-P Plans for each school. FACS, FPC, SMBCCS will be assigned an Expanded Learning Coordinator (Administrative Position). STEM/FCLA will share an Expanded Learning Coordinator.

The following are elements of the Expanded Learning Opportunities Program Plan.

1. Safe and Supportive Environment
2. Active and Engaged Learning
3. Skill Building
4. Youth Voice and Leadership
5. Healthy Choices and Behaviors
6. Diversity, Access, and Equity
7. Quality Staff
8. Clear Vision, Mission, and Purpose
9. Collaborative Partnerships
10. Continuous Quality Improvement
11. Program Management
12. General Questions
  - a. Describe Existing After School Programs
  - b. TK and Kindergarten
  - c. Sample Program Schedule

During the current 2021-2022 school year, each Fenton school has been responsible for implementing their own version of an “After School Academy” for expanded learning. Certificated classroom teachers working six (6) hour days were encouraged to provide students with a variety of engaging learning opportunities either before school or after school. Teachers are being compensated at a rate of \$75 per hour for direct student services, planning, and professional development related to expanded learning. Currently, six (6) hour staff are the only eligible staff to receive ELO-P funds.

Students across the Fenton schools are being supported either directly or indirectly by eight (8) hour staff members throughout the Fenton schools. The increase in students receiving integrated services after school has required eight (8) hour staff to take on additional responsibilities. The intent of the ELO-P is to offer all unduplicated pupils across the Fenton schools access to comprehensive after school and intersessional expanded learning opportunities. This comprehensive approach requires the

engagement and assignment of additional responsibilities to our eight (8) hour staff members. The following are components of the Expanded Learning program required by state statute.

- **Education and Literacy Element** in one or more of the following areas: language arts, mathematics, history and social science, computer training, or science.
- **Educational Enrichment Element** that may include fine arts, career technical education, recreation, physical fitness, and prevention activities.
- Snack and/or meal;
- Staff meet minimum qualifications for an instructional aide, pursuant to policies of the school district.

Per the [Expanded Learning Opportunities Program FAQs](#), the California Department of Education is not approving or denying individual LEA requests for allowable expenditures (*including janitorial services, staff bonuses, and so on*). All expenditures should be consistent with statute and the LEA's program plan, which is approved by the governing board, in a public meeting and posted on the LEA's website.

## ANALYSIS

This Action Item seeks to provide eight (8) hour staff with a stipend up to \$2,550. This amount is derived from eight (8) hour staff working at least one (1) hour a day for 34 days on services to ensure the successful implementation of the Expanded Learning program. The maximum number of hours allowed for the stipend is 34 hours for a total of \$2,550.

The following are examples of additional roles and responsibilities taken on by eight (8) hour staff since the implementation of expanded learning services.

- Administrative support and planning;
- Payroll and tracking hours;
- Attendance tracking and management;
- Assistance with technology;
- Extended counseling services;
- Fiscal tracking of additional purchases tied to ELO-P funds;
- Janitorial services, additional cleaning and maintenance of campus;
- Positive behavior supports;
- Scheduling;
- Engaging parents and stakeholders;
- Professional development needs;
- Snack and/or meal.

In order to be eligible for the stipend, eight (8) hour staff would be required to complete and submit a Personnel Action Request (PAR) form to be signed by a direct supervisor and/or Director for approval. The PAR form must be submitted by May 27, 2022 to be included on the June 5, 2022 paycheck. Hours submitted after May 27, 2022 (*up until the maximum number of 34 total hours*) will be included in the July 5, 2022 paycheck.

The stipend will be made available to all eight (8) hour employees, regardless of how they are primarily funded. Staff that are fully funded through state funds as well as staff that are funded through federal funds (*such as Title I*) are eligible to receive the ELO-P stipend for additional responsibilities.

### **Retirement Funds Related to Payroll for Eight (8) Hour Staff (LACOE Directive)**

**CalSTRS Employees:** The one-time payment is related to additional certificated duties and is subject for CalSTRS Classic employees only. The stipend is not subject for CalSTRS PEPRAs because the earnings are not paid as worked/earned.

- For **CalSTRS Classic Employees**, use REG to enter the time based payment in HRS. Use the annual salary from an employee's prime job as the retirement reporting rate;
- For **CalSTRS PEPRAs Employees**, you can use BNN to enter the lump-sum payment in HRS;
- Recent **CalSTRS Classic Retirees**: In addition to using the code above, use an accrual period for this payment prior to their retirement date.

**CalPERS Employees:** Additional duties do not match the definition of special compensation pay nor base pay. Pay using earning code BNN which will not deduct PERS contributions

### **RECOMMENDATION**

It is recommended that the Board of Directors approve ELO-P stipends for eligible eight (8) hour staff for their additional responsibilities related to the Expanded Learning Opportunities Program (ELO-P).

**Attachment:** [Sample ELO-P PAR Form for Eight \(8\) Hour Staff](#)



**V. ITEMS SCHEDULED FOR INFORMATION**



## FENTON CHARTER PUBLIC SCHOOLS

May 19, 2022

**TO:** Fenton Charter Public Schools  
Board of Directors

**FROM:** Joe Lucente  
Chairman of the FCPS Board of Directors

Jason Gonzalez  
Chief Operating Officer

**SUBJECT: Update on FCPS OPEB Trust and FCPS Investment Account**

### BACKGROUND

#### FCPS OPEB Trust:

The *Fenton Charter Public Schools Public School Employee Retirement Healthcare Benefits Trust* (“FCPS OPEB Trust”) was formally established on September 17, 2015. Irene Sumida was named as the “Grantor,” and along with Joe Lucente, an “Initial Co-Trustee”. The trust was established “...solely for the benefit of one or more specified public employee retirement healthcare benefits plans sponsored and provided to qualified public school employees and beneficiaries by Fenton Charter Public Schools, a California nonprofit public benefit corporation...” As an irrevocable trust, there are specific guidelines and regulations pertaining to the *exclusive* use of any funds.

- Funds may be used to pay for the health benefits of qualified retirees
- Funds may be used to pay for actuarial services related to the trust<sup>2</sup>
- Funds may be used for expenses for legal services and audits related to the trust

---

<sup>2</sup> An actuarial valuation report of other post-employment healthcare benefits (OPEB) offered by the Fenton Charter Public Schools is conducted annually as required by the accounting requirements of the *Financial Accounting Standards Board* (FASB) *Accounting Standards Codification No. 715* (ASC 715), specifically FASB ASC 715-60 and FASB ASC 715-20 (formerly known as SFAS 106, Employer’s Accounting for Postretirement Benefits Other Than Pensions and SFAS 158, Employer’s Accounting for Defined Benefit Pension and Other Postretirement Plans, respectively). The purpose of the annual valuation report is to provide measurements of the OPEB obligations, annual expense, and other disclosure items in accordance with FASB ASC 715. The annual valuation report is presented to the FCPS Board of Directors for discussion and review, and updates on OPEB Trust activity are included at all regular board meetings.

The FCPS OPEB Trust account was opened at the East West Bank and an investment portfolio created on March 28, 2016. The portfolio was transferred to Cathay Wealth Management on October 30, 2017.  
**FCPS Investment Account:**

On March 24, 2011, the Board of Directors of the Fenton Primary Center (“FPC”) amended the FPC Articles of Incorporation to rename the nonprofit public benefit corporation [501(c)(3)] the *Fenton Charter Public Schools* (“FCPS”). With the name change and subsequent “Agreement of Merger” between Fenton Avenue Charter School and the Fenton Charter Public Schools, the renamed entity became a charter management organization (CMO), adding flexibility and new possibilities for growth and expansion to what was originally a single, year-round, multi-track conversion charter school. Santa Monica Boulevard Community Charter School was divested to the organization by LAUSD in May 2012, and Fenton STEM Academy and Fenton Charter Leadership Academy (originally Fenton Academy for Social and Emotional Learning) were opened by FCPS in August 2015.

With the flexibility 501(c)(3) status allows and the growth of the organization to five schools, the Board of Directors approved the opening of an investment account for the Fenton Charter Public Schools at the October 19, 2017 regular board meeting<sup>3</sup>. \$1.5 million was approved as the initial investment, and an additional \$4.5M (\$1,000,000 from FACS; \$500,000 from FPC; and \$3,000,000 from SMBCCS) was approved for investment at the January 27, 2022 board meeting.

## **ANALYSIS**

The President of the Trust, Walter Wallace, and Secretary of the Trust, Joe Lucente, will provide an update on the OPEB Trust, and FCPS Chief Operating Officer, Jason Gonzalez, will share an update on the FCPS Investment Account.

## **RECOMMENDATION**

This is an information item only and no action is required.

**Attachment:** [\*OPEB Trust Investment Account - Updated Performance\*](#)

---

<sup>3</sup> Activities of the FCPS Investment Account are reported to the FCPS Board of Directors at all regular board meetings to ensure active discussion, review and oversight, and are included within the annual independent consolidated audit of the Fenton Charter Public Schools.



## **FENTON CHARTER PUBLIC SCHOOLS**

May 19, 2022

**TO:** Fenton Charter Public Schools  
Board of Directors

**FROM:** Joe Lucente  
Chairman of the FCPS Board of Directors

David Riddick  
Chief Executive Officer/President

Jason Gonzalez  
Chief Operating Officer

**SUBJECT: Progress on final phase of expansion of FCLA and STEM**

### **BACKGROUND**

The California School Finance Authority (CSFA) conduit bond allowed FCPS (and SFV Education) to pay off the New Market Tax Credit Loan on the Fenton Primary Center property at 11351 Dronfield Avenue, and also finance the expansion of FCLA and STEM with the addition of another building located on the Sunland Boulevard site. The building at 8928A Sunland Boulevard required extensive renovation, and the two phases of the project, including the structural upgrade of the FCPS Business Office at 8928B Sunland Boulevard, are nearly complete with the work on landscaping, construction of a new staircase and an elevator in final stages. The building itself was ready for occupancy in August when the 2021-2022 school year began.

### **ANALYSIS**

Board Chair Joe Lucente and Chief Operating Officer Jason Gonzalez will present an update on the completion of the second phase of the expansion and projected date of receipt of the Certificate of Occupancy (COO).

### **RECOMMENDATION**

This is an information item only and no action is required.



## **FENTON CHARTER PUBLIC SCHOOLS**

May 19, 2022

**TO:** Fenton Charter Public Schools  
Board of Directors

**FROM:** David Riddick  
Chief Executive Officer/President

Jason Gonzalez  
Chief Operating Officer

**SUBJECT: Governor's May Revision**

### **BACKGROUND**

#### ***From "The Budget Process: A Citizen's Guide to Participation" -***

The legislative review of the state budget begins in January with the Governor's proposal for the new fiscal year. The State Constitution requires the Governor to submit a balanced budget proposal to the legislature by January 10<sup>th</sup> of each year. The proposal details the state's spending plan for the fiscal year beginning on July 1.

The Constitution requires that the Governor's proposal be introduced in both the Assembly and the Senate as identical budget bills.

A large portion of state spending is constrained by the Constitution or Court action. Many of these constraints have been imposed by the voters through the initiative process. Proposition 13 of 1978 limits the amount of property tax that can be levied and increases state control over local finances; Proposition 4 of 1979 limits the amount of money that the state can appropriate; Proposition 98 of 1988 mandates funding levels from pre-kindergarten to community college.

A new budget is adopted for the state every year. The fiscal year runs from July 1 through June 30.

After its introduction, the legislature has until June 15 to pass the budget. This five-month period – a comparatively short time frame for consideration and passage of the state's multi-billion dollar general fund budget – is the critical period for public comment on the state's spending priorities.

The Legislative Analyst's Office (LAO), the legislature's nonpartisan fiscal advisor, publishes a series of reports that review the Governor's budget proposal, starting in January. The LAO's analyses are

typically incorporated in the budget discussion in both houses of the legislature. The reports include program background information, economic projections and recommended revisions to the governor's budget proposal.

In each house, the budget committee reviews the bill through May. During the subcommittee hearings, the legislature has its broadest discussion of budget alternatives and makes many changes to the original proposed budget.

By May 14, the Governor will announce an updated revenue forecast, which accounts for any changes in revenues since January. At this time, the Governor proposes more changes to his budget proposal. This update is known as the "May Revise" or "May Revision". The legislative subcommittees have about a week to consider the changes proposed.

## **ANALYSIS**

The Governor has released the May Revise. On May 20, the CEO and COO will attend a webinar presented by School Services of California. CEO David Riddick and COO Jason Gonzalez will present a summary of key points presented at the School Services of California webinar.

## **RECOMMENDATION**

This is an information item only and no action is required.



## **FENTON CHARTER PUBLIC SCHOOLS**

May 19, 2022

**TO:** Fenton Charter Public Schools  
Board of Directors

**FROM:** David Riddick  
Chief Executive Officer/President

**SUBJECT: Revision to Employee Handbook**

### **BACKGROUND**

The Employee Handbook was first developed using a template received from an attorney working with charter schools while Joe Lucente was assisting a charter organization train new leaders. The year was 1998. Working with the co-chairs of the Human Resource and Personnel Council, and reviewing the minutes of all councils that had been compiled for five years of charter status, the first handbook was developed. Since then, the Fenton Employee Handbook evolved into the FCPS Employee Handbook and has been revised regularly to ensure current regulations, laws and employment practices are included.

### **ANALYSIS**

The employee retirement provisions outlined in the Employee Handbook continue to be clarified to ensure there is no misunderstanding as to the expectations of the Fenton Charter Public Schools in terms of what departing employees must select upon retirement. As more and more employees retire, additional requests for changes in policies surface, as well as questions, and for this reason the retiree section continues to be refined and codified. The changes presented here are not changes; the highlighted sections simply state what has always been in place, but will now be formally articulated in the policy to alleviate any confusion.

The recommended clarifications and additions are highlighted below in yellow:

#### **Tier 1:**

Employees who meet one of the following criteria will receive full lifetime benefits after retirement (benefits comparable to those received by the full-time benefited staff at the time of and during the employee's retirement):

- The employee was hired as a full-time benefited employee of the Los Angeles Unified School District on or before May 31, 1992, resigned from the Los Angeles Unified School District to work at the School by June 30, 2007, and has continuous service at the School from the time of resignation from the LAUSD until the time of retirement.

- The employee was hired as a full-time benefited employee of the Los Angeles Unified School District on or after June 1, 1992, resigned from the Los Angeles Unified School District to work at the School by June 30, 2007, has years of qualifying service and age totaling eighty (80) by the time of retirement, and has continuous service at the School from the time of resignation from the LAUSD, until the time of retirement.

Benefits will cover the employee and the spouse for the life of the employee. (The surviving spouse may purchase benefits through COBRA for 36 months from the School.) However, the spouse must be married to the employee prior to the employee's retirement from the School in order to qualify for this benefit. Retired employees may not purchase the School's health benefits for a new spouse or other dependents.

If the employee elects non-participation in the retiree health benefits plan as of the employee's date of retirement or at any time thereafter, the employee and qualified spouse forfeit all coverage beginning on the date of elected non-participation. This action cannot be reversed.

If the employee elects to participate in the retiree health benefits plan, but the qualified spouse elects non-participation, the spouse forfeits all coverage from the date of such election. This action cannot be reversed.

If an employee co-payment for health and medical insurance premiums is in place at the time of the employee's retirement, the retired employee will be responsible to continue to make the same co-payments, paid monthly, until reaching age 65 and enrolling in Medicare, as a condition of continuing to receive the health and medical insurance benefits.

If an employee retires prior to the age of 65, the retiree will continue in the medical benefits plan in which he/she was enrolled prior to retirement, but be enrolled in the group coverage for "early retirees" (those under the age of 65 and therefore not eligible for enrollment in Medicare). If the cost for the "early retirees" group should increase by more than 20% compared to the "actives" group (those who continue to be employed), the retiree will pay the difference in premium between "early retirees" and "active employees". *(This provision became effective on July 1, 2019.)*

In order to maintain this coverage, the retiree must continue to receive a STRS/PERS allowance and must enroll in Medicare Parts A and B upon reaching age 65 and maintain enrollment in Medicare Parts A and B continuously. The spouse must also enroll in Medicare Parts A and B upon reaching age 65.

If the spouse is younger than the employee, and therefore cannot enroll in Medicare when the retiree enrolls in Medicare, the spouse will identify a medical insurance plan of his/her choice, and Fenton will pay up to the same amount being paid for the retiree. The remaining amount for the spouse's medical insurance will be the responsibility of the retiree. Upon reaching age 65, the spouse will enroll in Medicare and enroll in the same plan as the retiree. *(This provision became effective on July 1, 2019.)*

Upon the death of the employee, the surviving spouse may purchase the same percentage of benefits through COBRA for 36 months.



**Tier 2: *for all other full-time benefited employees who do not qualify for Tier 1 and were hired by June 30, 2007***

Years of service will determine the percentage of the School's contribution toward retirement health benefits with a cap of \$10,000 per year. The Board of Directors will review this cap as needed.

- An employee must have at least twenty (20) years of full-time benefited service in a California Public School, including the School, in order to qualify for retiree health benefits.
- After 20 years of full-time benefited service in a California Public School, including the School, an employee will qualify for a 20% contribution by the School for health benefits, with a cap of \$10,000. If the 20% contribution from the School totals more than \$10,000, the employee will pay the difference.
- This pattern of combined years of service and equivalent percentage with a set cap will continue through year twenty-five (25).
- After twenty-five (25) years of full-time benefited service in a California Public School, including the School, an employee will qualify for a percentage of contribution from the School according to the following formula:

*Years of combined service multiplied by two, plus the years of service at the School, with a cap of \$10,000.*

Example:                    25 years of combined service multiplied by two = 50

10 years of the 25 years was at the School:  $50 + 10 = 60$

The School will contribute up to 60% of the cost of the employee's health benefits with a cap of \$10,000.

- If the percentage reaches 100% or more, the School will contribute 100% toward retirement health benefits with a cap of \$10,000.

Benefits will cover the employee and the spouse for the life of the employee. (The surviving spouse may purchase benefits through COBRA for 36 months from the School.) However, the spouse must be married to the employee prior to the employee's retirement from the School in order to qualify for this benefit. Retired employees may not purchase the School's health benefits for a new spouse or other dependents.

If the employee elects non-participation in the retiree health benefits plan as of the employee's date of retirement or at any time thereafter, the employee and qualified spouse forfeit all coverage beginning on the date of elected non-participation. This action cannot be reversed.

If the employee elects to participate in the retiree health benefits plan, but the qualified spouse elects non-participation, the spouse forfeits all coverage from the date of such election. This action cannot be reversed.

If an employee co-payment for health and medical insurance premiums is in place at the time of the employee's retirement, the retired employee will be responsible to continue to make the same co-payments, paid monthly, until reaching age 65 and enrolling in Medicare, as a condition of

continuing to receive the health and medical insurance benefits. The co-payment will be subtracted from the calculation of the annual cost of the retiree's health benefits for purposes of determining the School's contribution.

If an employee retires prior to the age of 65, the retiree will continue in the medical benefits plan in which he/she was enrolled prior to retirement, but be enrolled in the group coverage for "early retirees" (those under the age of 65 and therefore not eligible for enrollment in Medicare). If the cost for the "early retirees" group should increase by more than 20% compared to the "actives" group (those who continue to be employed), the retiree will pay the difference in premium between "early retirees" and "active employees". (*This provision became effective on July 1, 2019.*)

In order to maintain this coverage, the retiree must continue to receive a STRS/PERS allowance and must enroll in Medicare Parts A and B upon reaching age 65 and maintain enrollment in Medicare Parts A and B continuously. The spouse must also enroll in Medicare Parts A and B upon reaching age 65.

If the spouse is younger than the employee, and therefore cannot enroll in Medicare when the retiree enrolls in Medicare, the spouse will identify a medical insurance plan of his/her choice, and Fenton will pay up to the same amount being paid for the retiree. The remaining amount for the spouse's medical insurance will be the responsibility of the retiree. Upon reaching age 65, the spouse will enroll in Medicare and enroll in the same plan as the retiree. (*This provision became effective on July 1, 2019.*)

Upon the death of the employee, the surviving spouse may purchase the same percentage of benefits through COBRA for 36 months.

**Tier 3:**     *for all other full-time benefited employees hired on or after July 1, 2007 and prior to July 1, 2021*

Years of service will determine the percentage of the School's contribution toward retirement health benefits with a cap of \$10,000 per year until the retiree reaches age 65 at which point the employee will no longer receive School benefits. In order to maintain this coverage the retiree must continue to receive a STRS/PERS allowance.

- An employee must have at least twenty (20) years of full-time benefited service in a California Public School, including the School, in order to qualify for retiree health benefits.
- After 20 years of full-time benefited service in a California Public School, including the School, an employee will qualify for a 20% contribution by the School for health benefits, with a cap of \$10,000. If the 20% contribution from the School totals more than \$10,000, the employee will pay the difference.
- This pattern of combined years of service and equivalent percentage with a set cap will continue through year thirty (30).
- After thirty (30) years of full-time benefited service in a California Public School, including the School, an employee will qualify for a percentage of contribution from the School according to the following formula:

*Years of combined service multiplied by two, plus the years of service at the School, with a cap of \$10,000 with benefits ceasing at age 65.*

Example: 30 years of combined service multiplied by two = 60

10 years of the 30 years was at the School:  $60 + 10 = 70$

The School will contribute up to 70% of the cost of the employee's health benefits with a cap of \$10,000 up to age 65.

· If the percentage reaches 100% or more, the School will contribute 100% toward retirement health benefits with a cap of \$10,000.

Benefits will cover the employee and the spouse, for those hired prior to July 1, 2012, or the employee only, for those hired on or after July 1, 2012, until the employee reaches age 65 at which time the employee and spouse, if applicable, may purchase the same percentage of benefits through COBRA for 36 months. However, the spouse, if applicable, must be married to the employee prior to the employee's retirement from the School in order to qualify for this benefit. Retired employees may not purchase the School's health benefits for a new spouse or other dependent.

If the employee elects non-participation in the retiree health benefits plan as of the employee's date of retirement or at any time thereafter, the employee (and qualified spouse, if applicable) forfeit all coverage beginning on the date of elected non-participation. This action cannot be reversed.

If the employee elects to participate in the retiree health benefits plan, but the qualified spouse elects non-participation, the spouse forfeits all coverage from the date of such election. This action cannot be reversed.

If an employee co-payment for health and medical insurance premiums is in place at the time of the employee's retirement, the retired employee will be responsible to continue to make the same co-payments, paid monthly, until reaching age 65 and enrolling in Medicare, as a condition of continuing to receive the health and medical insurance benefits. The co-payment will be subtracted from the calculation of the annual cost of the retiree's health benefits for purposes of determining the School's contribution.

If an employee retires prior to the age of 65, the retiree will continue in the medical benefits plan in which he/she was enrolled prior to retirement, but be enrolled in the group coverage for "early retirees" (those under the age of 65 and therefore not eligible for enrollment in Medicare). If the cost for the "early retirees" group should increase by more than 20% compared to the "actives" group (those who continue to be employed), the retiree will pay the difference in premium between "early retirees" and "active employees". (*This provision became effective on July 1, 2019.*)

Upon the death of the employee, the surviving spouse, if applicable, may purchase the same percentage of benefits through COBRA for 36 months.

### **Tiers 1, 2, and 3:**

Opt-outs will enroll in the School's plans during the open enrollment period the year prior to the year of retirement.

The School has the sole discretion to determine the medical, dental and vision insurance that will be available to retired employees and their spouses, if applicable. Available benefit plans may vary and may change from time to time.

The establishment of an irrevocable trust, the Fenton Charter Public Schools Public School Employee Retirement Healthcare Benefits Trust, was initiated on March 28, 2016. Actuarial studies are conducted annually as required by FASB ASC 715-60.

#### **RECOMMENDATION**

This is an information item only and no action is required. The item will be brought to the Board for action at the June meeting.

## **VI. CLOSED SESSION**

Chair Lucente announcement:

“The Board of Directors will now be moving into closed session to discuss matters described in Section VI. Matters to be discussed are those permitted by Government Code Section 54957 - Public Employee Performance Evaluation and Public Employee Appointment, and Government Code Section 54956.9 – Conference with Legal Counsel – Anticipated Litigation.”

## **VII. RETURN TO OPEN SESSION**

Chair Lucente will announce any action taken in Closed Session.