



My Green Lunch has partnered with GISSV Summer Camp!

We are thrilled to announce that My Green Lunch will be providing lunch at GISSV Summer Camp for Summer Session 2022! My Green Lunch is a locally owned and operated business operating since 2012. We were founded with a specific mission, to provide a delicious, fresh, nutritious, economical, and environmentally sustainable lunch program to Silicon Valley schools.

We are raising the bar on school lunch, offering both hot and cold entrees daily (meat, vegetarian, dairy free, gluten free), fresh fruits and fresh vegetables You'll have a choice to select from at least (5) different options each day, ensuring that you have a wide variety of options that meet your child's specific tastes and preferences.

We believe Food should be about:

- **Fresh** – Food should come from farm to school, not the factory to school.
- **Education** – Teaching children where your food comes from.
- **Sustainable** – Teaching children the choices they make effects the environment, including how we source food and the use of sustainable packaging.
- **Culturally Diverse** – Food should foster a sense of community and embody many cultures.
- **Health** – Food should be Real – Free of chemicals, hormones, and pesticides.

What Defines Our Food?

- Preservative & Chemical Free
- Pesticide Free
- Locally Produced
- Organic Dairy, Cage Free Eggs, and Humanely Raised Meats
- Sustainably Sourced

Pandemic Protocols:

We are following the guidelines set forth by the Santa Clara County department of health and are up to date on all updates and changes. We have been working hand in hand with the health department and are the first to know of changes or updates. We have been successfully operating throughout the pandemic and our pandemic protocols strictly follow the guidelines set forth by our governing officials, county health departments and CDC.

What do I need to know:

- **Weeks Offered:** We will be providing lunch service (5) days a week for GISSV Saturday School Summer Camp. Simply find the week you want to purchase lunch for.
- **Pricing:** My Green Lunch will be offering (2) meal sizes:
 1. Regular portion size for \$6.25
 2. Large portion size for \$7.00 (recommended for 4th and up)
 3. One Size Portions range from \$6.25 to \$7.00 these are the Red items on the online menu. These meals include items such as hamburgers, hot dogs, pizza, and some salads/sandwiches. GF Burgers & Salmon Burgers are \$7.00
 4. Organic 1% Milk, Organic Chocolate Milk, 100% Apple Juice are available for purchase as an add – on option
- **Lunch:** includes **(6 - 8) items:** A Hot/Cold Entree of choice, Fresh Sliced Fruit Cup or Whole Fruit, Fresh Vegetable, and Healthy Snack.
- **Ordering:** My Green Lunch is a pre-paid, pre-ordered service that utilizes a 100% on-line ordering system. (see below for “How to Order”) ** If you wish to pre-load your account with funds to skip the checkout process you can contact us to make those arrangements at info@mygreenlunch.com. **
- **Ordering Deadline:** In order to offer the freshest lunch possible while minimizing food waste, we have instituted a deadline of 12 pm two days before lunch is served (Example: Saturday by 12:00pm for Monday lunch service)
- **Canceling Orders:** Orders can be cancelled for credit if online by 12:00pm 2 days before lunch is served for 100% credit. If you have issues with your cancellation you can email "cancel@mygreenlunch.com" for assistance. Provide your students name & the issue you are having with the cancellation process

How to Cancel Lunch:

1. Login to your account
2. Go to calendar menu
3. Select the day you ordered lunch
4. Select lunch ordered (highlighted meal)
5. Select Cancel/Credit Purchase

*Note: you will not receive a cancellation email, you will see the credit in the upper right-hand corner of the menu screen.

- **Refunds:** There are no refunds for lunches purchased. All sales are final.
- **Transaction Fee:** For orders less than \$15 there will be a .50 transaction fee. If you spend over \$15 the transaction fee will be credited to your My Green Lunch account and credited to your next purchase.
- **Emergency Lunches:** For the schools that have requested emergency lunches (daily extra lunches made in case a child forgets their lunch) you will be charged \$7 within 2-3 weeks if your child receives a lunch. The charge will be placed on your My Green Lunch account to be paid the next time you place an order, or it will be deducted from an existing credit on your account.
- **Allergies& Dietary Restrictions:** My Green Lunch offers gluten free, dairy free, and vegetarian options daily as indicated on the calendar menu provided each month. We strive to be as inclusive of the entire student population given the large number of students with food allergies.

If you have any questions, comments, concerns, we encourage you to contact My Green Lunch at by email: info@mygreenlunch.com. We look forward to serving lunches to your children at GISSV Saturday School Summer Camp!

Have a Great Lunch,

How do I order Hot Lunch at GISSV Saturday School Summer Camp?

*** If you currently use our lunch service at one of our schools/programs. Log in to your account as normal. Then select **add a child** and input the programs school code, input your child's name again, and grade/camp for this program. Then proceed as directed below***

Step 1: Go To [GISSV Saturday School Summer Camp Hot Lunch](#)

Step 2: Click on "**Order Now**" – This will take you to the **Account Setup** page

Step 3: Click '**Create an Account**'

Step 4: Enter your **Email**; Choose a **Password**, Enter a **Security Question** and **Answer**

*Password must be between 6 and 15 characters, and must contain at least (1) number

**No punctuation or spaces allowed

When prompted for your school code your school's code is: 677-063

Step 5: Once in the system you will see a welcome message with information on how to add a child and place an order.

Step 6: Click on the '**Student**' tab. Then click on '**Add a new student**'. Select the school '**GISSV Saturday School Summer Camp**', and your students '**Grade**'. Next, Enter the first and last name, and click 'submit'. If you make a mistake, just click 'Edit' under 'Action'.

*****Returning Students: Simply update your students "Grade" before ordering, this will ensure your students lunch has the correct grade associated with their name.**

Step 7: **To place an order**, click on the '**Order**' tab. On the left, you can see a list of users. Choose the student you wish to order for first. Orders must be placed separately for each student. Below students, you can select '**Portions**'. Choose a portion, then go to a date and select a '**Menu Item**'. Menu items listed as add-ons are meals that come in only one size and are found in the red section of the menu listing. A popup appears to the left with a description of the selected menu item. Be sure to add each menu item to your cart. To add multiple items at the same time, hold down the 'shift' key while clicking on menu options. This will add all the options you click to your cart at the same time.

Step 8: When you are done ordering, click '**Checkout**'. Here, you can review your order and your total. Next, click '**Pay Now**'. You will then receive a confirmation email confirming your order.

*Still have questions? Click on the following link for online tutorial:

<http://www.hotlunchonline.com/for-parents/>

**Additional questions: email info@mygreenlunch.com