

**Meeting of the Public Prep Academies and Friends of Girls Prep Board of Trustees
 12/8/2021 at 3:30PM via Zoom**

ATTENDEES

- *Public Prep Academies Board of Trustees:* Paul Vermylen, Juan Mejia, Nicole Greene, Eric Grannis, Boykin Curry
 - *Public Prep Network Board of Trustees:* Phil Brandes, Mark Diker, Margery Mayer, Paul Vermylen, Nicole Greene, Bryan Lawrence, Margery Mayer
 - *Friends of Girls Prep Board of Trustees:* Mark Diker, Phil Brandes, Bryan Lawrence, Eric Grannis
 - *Public Prep Home Office:* Janelle Bradshaw, Gladys Mercado, Samantha Diaz (notetaker)
 - *Absent:* Tamara Zachery (PPA Trustee), Khairah Klein (PPA), Sarah Britton (PPN), Samuel Greene (PPN), Laura Weil (PPA, FOGP)
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MINUTES

Call to Order

The meeting was called to order by Nicole Greene at 3:37PM. Boykin Curry seconded the motion. Janelle Bradshaw provided an overview of the agenda and took attendance.

Votes (Taken)

1. No votes were taken

Updates

- Welcome/Roll Call
- Vertex Updates: Ian Rowe and Eric Grannis gave an overview of Vertex’s curriculum and updates on the real estate agreement
- Finance Updates: Paul Vermylen gave an update on findings from the FY21 audit report. Jeannemarie Hendershot provided an update on enrollment numbers and recruitment strategies. James Farris reviewed the FY22 actuals and forecasts; then James provided an update on the Friends of Girls Prep entity and budget timeline.
- Real Estate Updates: Janelle Bradshaw presented an update on the timeline for lease negotiations for the GPII temporary and permanent site.
- Academic Updates: Josie Carbone and Michael Burgevin relayed information on MAP testing and assessments along with academic goals for 21-22 school year.
- Operation Updates: Jeannemarie Hendershot gave a brief overview on COVID policies and guidelines.
- Talent Updates: Emilee Christopher gave an update on current staff vacancy, staff recruitment strategies, and compensation review process.
- Development Updates: Janelle Bradshaw provided a brief update on the holiday gift drive and philanthropy goals.
- Next Steps
- Upcoming Meetings

- Executive Session

Executive Session

- Nicole Greene motioned to enter executive session to discuss matters pursuant with Open Meetings Law. Juan Mejia seconded the motion.
- Nicole Greene motioned to end executive session and re-enter open session. Juan Mejia seconded the motion.

Adjournment

Nicole Greene motioned to adjourn the meeting at 5:21PM. Juan Mejia seconded the motion.