

**Meeting of the Public Prep Academies and Friends of Girls Prep Board of Trustees  
9/23/2021 at 5:30PM via Zoom**

**ATTENDEES**

- *Public Prep Academies Board of Trustees:* Boykin Curry, Nicole Greene, Khairah Klein, Paul Vermylen Jr., Laura Weil, Juan Mejia (incoming member)
- *Public Prep Network Board of Trustees:* Phil Brandes, Mark Diker, Sarah Britton, Nicole Greene, Bryan Lawrence, Margery Mayer, Paul Vermylen Jr.
- *Friends of Girls Prep Board of Trustees:* Mark Diker, Bryan Lawrence, Phil Brandes, Laura Weil
- *Public Prep Home Office:* Janelle Bradshaw, Josie Carbone, Emilee Christopher, Jamie Farris, Rachel Haltom-Irwin, Michael Burgevin, Gladys Mercado, Samantha Diaz (notetaker)
- *Absent:* Eric Grannis (PPA Trustee), Sam Greene (PPN Trustee), Tamara Zachery (PPA Trustee)

**MINUTES**

Call to Order

The meeting was called to order by Nicole Greene at 5:33PM. Janelle Bradshaw provided an overview of the agenda and took roll calls.

Votes (Taken)

- 1. Resolution to appoint Juan Mejia to the Public Prep Academies Board of Trustees.**
  - Motioned: Nicole Greene
  - Seconded: Boykin Curry
  - Opposed: None
- 2. Resolution to delegate authority to the Chief Executive Officer, Janelle Bradshaw, to pursue lease negotiations for Girls Prep Bronx II temporary and permanent facilities.**
  - Motioned: Nicole Greene
  - Seconded: Boykin Curry
  - Opposed: None
- 3. Resolution to authorize James Farris, Managing Director of Finance, and Keisha Morris, Managing Director of Operations, delegated authority to sign grant applications on behalf of Public Prep Academies.**
  - Motioned: Nicole Greene
  - Seconded: Boykin Curry
  - Opposed: None
- 4. Resolution to approve updated Financial Policies and Procedures manual**
  - a. Vote 4A: PPA Approval**
    - Motioned: Nicole Greene
    - Seconded: Paul Vermylen
    - Opposed: None
  - b. Vote 4B: PPN Approval**

- Motioned: Nicole Greene
- Seconded: Bryan Lawrence
- Opposed: None
- c. *Vote 4C: FOGP Approval***
- Motioned: Mark Diker
- Seconded: Phil Brandes
- Opposed: None

#### Updates

- Month in Review: Janelle provided an update on the COO hiring process and general school news and events.
- Finance: Rachel provided an overview of the state of enrollment for the 21-22 school year and enrollment strategies. Jamie provided an overview of PPA/PPN finances including Federal Stimulus funding, PPA enrollment budget, and FY21 audit update.
- Real Estate: Janelle provided an overview of the timeline for the temporary and permanent locations for GPBXII and key accomplishments.
- Academic updates: Josie and Michael shared updates on academics including NWEA assessment timeline, quarantine learning plans, and partnership with STRIDE K12 virtual learning program.
- Reopening updates: Rachel provided an overview of COVID-19 testing data and class closures.
- Talent: Emilee Christopher shared talent initiatives and updates, including retention, talent partnerships, compensation strategy.
- Board reminders: Janelle provided an overview of board goals and progress to date, and provided a reminder for October and December board meetings.

#### Executive Session

- Boykin Curry motioned to enter executive session to discuss matters pursuant with Open Meetings Law. Nicole Greene seconded the motion.
- Nicole Greene motioned to end executive session and re-enter open session. Boykin Curry seconded the motion.

#### Adjournment

Nicole Greene motioned to adjourn the meeting at 8:00PM. Boykin Curry seconded the motion.