

Temple City Unified School District
PERSONNEL COMMISSION

DISTRICT OFFICE
Board Room
9700 E. Las Tunas Drive
Temple City, California

Unapproved Minutes – Regular Meeting of March 15, 2022

The regular meeting was called to order at 4:00 p.m. by Ann Seitz

Call to Order

Personnel Commission Members present:

Maria Garner
Ann Seitz
Gina Aparicio

Administrative Officers Present:

Dr. Tamar Kataroyan, Assistant Superintendent of Personnel

Staff Members Present:

Lucy Lin, Personnel Technician II
Isaac Salazar, Personnel Technician I

The pledge of allegiance was led by Ann Seitz

Pledge of Allegiance

None

**Individuals Wishing to
Address the
Commission**

On a motion of Member Garner, seconded by Member Aparicio on a 3-0 vote, the Personnel Commission approved the minutes of the Regular Meeting of February 15, 2022.

**Approval of Minutes of
Regular Meeting**

On a motion of Member Aparicio, seconded by Member Garner on a 3-0 vote, the Personnel Commission ratified the eligibility list for Paraprofessional I – Childcare – December 14, 2021.

Eligibility List

Personnel Order

On a motion of Member Aparicio, seconded by Member Garner, and on a 3-0 vote, the Personnel Commission received Personnel Order No.2122-11 February 23, 2022.

Personnel Order

On a motion of Member Garner, seconded by Member Aparicio, and on a 3-0 vote, the Personnel Commission received Personnel Order No.2122-12 March 9, 2022.

Budget Discussion

We took a look at the past 6 years to derive the suggested budget. We worked with our Fiscal Department to see what the actual amount spent was and where we should cut back and or increase.

Budget Discussion

Unapproved Minutes for the Regular Meeting of March 15, 2022

One of the bigger changes that you will notice is within the Salary for the Director. The reason is that the previous Assistant Superintendent of HR used to be the acting Director for the Personnel Commission and her salary was not included in the Personnel Commission budget. The Director role has since then been shifted to Juris Burgos, which is now back on the Personnel Commission budget.

We would like to be able to send our staff for more conferences and training.

Member Aparicio commented that zero amount were allocated for contingencies. Should there be costs that need to be addressed, we can take a look at that and if appropriate, can come out of the HR budget.

On a motion of Member Garner, seconded by Member Aparicio on a 3-0 vote, the Personnel Commission receives the proposed PC budget for discussion.

On a motion of Member Garner, seconded by Member Aparicio on a 3-0 vote, the Personnel Commission sets the public hearing date to be on April 19, 2022, at our next regularly scheduled Personnel Commission meeting.

Dr. Kataroyan shares that LA County has lifted indoor COVID masking. Dr. Fricker will be addressing that shortly.

Report from the Director

Teacher of the Year nominations are now closed and the district will be conducting site visits soon.

Classified Employees of the Year nominations have been sent out and are due back at the end of March.

Member Garner shared her experience at the 50th anniversary of the CSPCA conference. She would like to review and revise TCUSD's Personnel Commission's Rules and Regulations, which have not been revised in a very long time. This process can take as long as 2 or 3 years and is recommended to be done in order, article by article.

Matters from the Commission

On a motion of Member Garner, seconded by Member Aparicio and on a 3-0 vote, the Personnel Commission adjourned to closed session at 4:21 p.m.

Adjournment to Closed Session

On motion of Member Garner, seconded by Member Aparicio and on a 3-0 vote, the Personnel Commission reconvened to open session at 5:04 p.m. There was no action taken in closed session.

Reconvene to Open Session

On a motion of Member Garner, seconded by Member Aparicio, and

Adjournment

Unapproved Minutes for the Regular Meeting of March 15, 2022
on a 3-0 vote, the Personnel Commission adjourned the meeting at
5:04 pm.

Ann Seitz

Gina Aparicio

Maria Garner