

**Westport School Committee  
Hybrid Special Meeting  
DATE: Thursday, April 28, 2022  
TIME: 6:30 p.m.**

**PLACE: Westport Middle-High School Auditorium/Virtual**

Please click the link below to join the webinar:

<https://us02web.zoom.us/j/83576647885?pwd=MG9ZQzFERHltUnpSTVITcGZGZ1QyQT09>

Passcode: JeS6i9

Or One tap mobile: US: +16468769923

Or Telephone: US: +1 646 876 9923

Webinar ID: 835 7664 7885

Passcode: 421774

**MINUTES**

**Members Present:** Gloria Cabral, Melissa Pacheco, Nancy Stanton Cross, Nancy Tavares, Antonio Viveiros

**Also Present:** Kevin Aguiar Assistant Principal Westport Middle School, Thomas Aubin Superintendent, Laura Charette Principal Westport Middle School, Jennifer Chaves Extended Day Director, Stacey Duquette PreK-Gr. 4 Principal, Darren Elwell Director of Curriculum, Michael Grandfield Assistant Principal Westport High School, Kerri McKinnon Principal Westport High School, Lori Melo Administrative Assistant, Elaine Santos Special Education Director, Anthony Tomah Technology Director, 9 Community Participants

**I. Call to Order and Pledge of Allegiance** - Chair Tavares opened the In-Person and Virtual School Committee Meeting at 6:35 pm. with a quorum of the members present, followed by the Pledge of Allegiance.

**Chair Tavares announced:**

On February 15, 2022, Governor Baker signed into law a new session law extending certain COVID-19 related measures. The new law, Chapter 22 of the Acts of 2022, includes an extension until July 15, 2022 of the remote meeting provisions of the Governor's March 12, 2020 Executive Order Suspending Certain Provisions of the Open Meeting Law, G.L. c 30A sec 20. Public bodies otherwise governed by the OML are temporarily relieved from the requirement that meetings be held in public places, open and physically accessible to the public, so long as measures are taken to ensure public access to the bodies' deliberations "through adequate, alternative means." This meeting will be conducted in-person and virtually. This meeting is being recorded.

**II. Comments and Statements from the Public** - There were none.

**III. Special Agenda**

**A. School Committee Reorganization – Selection of Chair and Vice-Chair** - Everyone welcomed Gloria Cabral the new School Committee Member.

**Nominations for Chair**

Ms. Pacheco nominated Nancy Stanton Cross for Chair, seconded by Gloria Cabral

Roll call vote:

Cabral Yes      Pacheco Yes      Stanton Cross Yes      Tavares Yes      Viveiros Yes

Ms. Stanton Cross accepted the nomination for Chair.

Ms. Stanton Cross acknowledged Ms. Orlando for her work with Collective Bargaining and other duties.

**Nominations for Vice Chair**

Ms. Tavares nominated Melissa Pacheco for Vice Chair, seconded by Antonio Viveiros

Roll call vote:

Cabral Yes      Pacheco Yes      Stanton Cross Yes      Tavares Yes      Viveiros Yes

Ms. Pacheco accepted the nomination for Vice Chair.

**B. Discuss School Committee Subcommittee Appointments** - Item was tabled until next meeting to give some time for the members to review the subcommittees.

**C. Discuss Preparation of the School Committee Regular Meeting Calendar** - Item was tabled until next meeting in order to review.

**IV. Informational Agenda**

A. Student Representative – John (Jack) Keane reported quarter 4 progress reports will be posted in the portal on May 10, AP testing will take place between May 3 -12, Gr. 10 Math MCAS is on May 17 - 18, Sophomore Mother’s Day brunch fundraiser will be on May 7, Senior Medical Club blood drive will take place on May 10 at Whites, for Mental Health Awareness month a guest speaker presentation will be on May11, Art Show in room 2250 on May 18, Spring sports is in full swing and May is a busy month for baseball, softball, tennis teams, co-op lacrosse and track and field athletes. Follow the team’s schedules and game results on ArbitrLive.

B. Superintendent Report – Mr. Aubin reported there was a career fair today with over 30 companies speaking to seniors and juniors providing students with opportunities. Mr. Aubin thanked everyone involved for a great job.

C. WCS Bill Warrant: 4-8-22 & 4-22-22 - Chair Stanton Cross reported a Bill Warrant dated 4.8.22 in the amount of \$199,413.38 and a Bill Warrant dated 4.22.22 in the amount of \$590,061.27 was emailed to school committee members for review.

Chair Stanton Cross asked if there were any questions regarding the bill warrants? There were none.

Ms. Tavares mentioned a committee member is needed to provide a signature for payroll at the Business Office. Chair Stanton Cross will do it with Ms. Pacheco as a backup.

D. Acknowledgement of a \$4000 Grant from the WEF for the Westport Middle-High School Musical “Pippin” - This item was shifted to an Action Agenda item.

A motion was made to accept the grant of \$4000 Grant from the WEF for the Westport Middle-High School Musical “Pippin”.

Motion by Pacheco, seconded by Tavares, all were in favor 5/0/0

E. Acknowledgement of a \$3840 Grant from the WEF for the WES Musical “Willie Wonka” - This item was shifted to an Action Agenda item.

A motion was made to accept a \$3840 Grant from the WEF for the WES Musical “Willie Wonka”

Motion by Pacheco, seconded by Tavares, all were in favor 5/0/0

Information about the event is on the website.

F. Discussion of Westport Middle-High School Sports – J. Pacheco - Item tabled to next meeting.

A survey will be sent out to parents and placed on the webpage and Facebook. The School Committee will use this information to make a determination on sports. The committee requests to review the survey before distribution. Mr. Aubin will have this survey ready next week. Ms. Pacheco suggested to include surveying Grades 1 and up.

G. Westport High School Outside Graduation Options - Chair Stanton Cross reported the committee was contacted by seniors expressing their requests for an outdoor graduation.

Discussion took place on graduation logistics. More information is needed.

H. Discussion of Food Service Menus – M. Rapoza - Item was tabled.

I. Discussion of Food Service Audit Update – M. Rapoza - Item was tabled.

J. Discussion of School Choice - Item was tabled.

Chair Stanton Cross requested Dr. McKinnon and Mr. Aguiar send an email to Mr. Aubin with a forward to the committee on their recommendations for School Choice for grades 9-12.

It was noted that the middle school and WES are filled to capacity.

K. Subcommittee Updates - Item was tabled.

**V. Action Agenda**

A. Review and Act on Minutes of Thursday, March 17, 2022 and Thursday, March 31, 2022 -

A motion was made to approve the Minutes of Thursday, March 17, 2022 and Thursday, March 31, 2022.

Motion by Tavares, seconded by Pacheco 5/0/0

B. Review and Act on WMHS Field Trip – Grades 9-12 – Warren, RI – May 5, 2022 – Dudek Bowling -

A motion was made to approve the WMHS Field Trip for grades 9-12 in Warren, RI on May 5, 2022 – Dudek Bowling

Motion by Pacheco, seconded by Viveiros 5/0/0

C. Review and Act on WHS Field Trip – Grades 11-12 – Bristol RI - April 29, 2022 – Herreshoff Museum -  
A motion was made to approve the WHS Field Trip for grades 11-12 in Bristol RI on April 29, 2022 – Herreshoff Museum.

Motion by Cabral, seconded by Pacheco

5/0/0

D. Review and Act on WHS Outside Graduation Options - Item was tabled.

E. Review and Act on Formation of Campground Committee - Mr. Viveiros reported the current Campground Committee asked them to transfer the committee to the schools and suggested the formation of a new committee. Information on the existing members is needed to invite them to be on a newly formed committee.

A motion was made to form a new campground committee.

Motion by Viveiros, seconded by Tavares

5/0/0

F. Review and Act on SY22-23 District Calendar - Item was tabled.

G. Review and Act on Extended Day Job Descriptions – K. McDaniel & J. Chaves -

1. Child Care Program Director
2. Child Care Program Coordinator

A motion was made to accept the positions of Child Care Program Director and Child Care Program Coordinator.

Motion by Tavares, seconded by Pacheco

4/0/1  
(Cabral abstained)

VI. **Routine Matters** - Correspondence and Notices - Chair Stanton Cross reported none.

VII. **Topics the Chair could not Reasonably Anticipate Forty-eight (48) Hours in Advance of the Meeting** -

Ms. Pacheco requested to have packets of supporting documentation for the meetings.

Mr. Aubin reported that Mr. Monast will be doing a presentation on the Greece trip.

#### **FOLLOW UP ITEMS**

The committee requests:

- To review the athletic survey before distribution.
- Dr. McKinnon and Mr. Aguiar make recommendations on School Choice for grades 9-12.
- Printed packets of supporting documentation for the school committee meetings.

VIII. **Adjourn** - A motion was made to adjourn. With members being present and voting individually and unanimously, the motion passes.

Motion by Tavares, seconded by Cabral

5/0/0

Roll call vote:

Cabral Yes Pacheco Yes Stanton Cross Yes Tavares Yes Viveiros Yes

The In-Person / Virtual School Committee Meeting adjourned at 7:20 pm.

#### **MEETING DOCUMENTS**

School Committee Reorganization, Appointments, and Authorizations

School Committee Regular Meeting Calendar

WCS Bill Warrant: 4-8-22 & 4-22-22

\$4000 Grant from the WEF for the Westport Middle-High School Musical "Pippin"

\$3840 Grant from the WEF for the WES Musical "Willie Wonka"

Food Service Menus April 2022, May 2022

JFBB-1 - School Choice

JFABG - Admission of Staff Children Attending Westport Community Schools

Frequently Asked Questions and Answers - School Choice

WMHS Field Trip – Grades 9-12 – Warren, RI – May 5, 2022 – Dudek Bowling

WHS Field Trip – Grades 11-12 – Bristol RI - April 29, 2022 – Herreshoff Museum

SY22-23 District Calendar - Draft

Westport Community Schools Extended Day Program April 28, 2022

Extended Day Job Descriptions: Child Care Director - OST and Child Care Program Coordinator - OST

Submitted by Sharon Pinho School Committee Recording Secretary