

LYNDHURST BOARD OF EDUCATION

January 9, 2012

Agenda

(Meeting #13)

WELCOME, to a public meeting of the Lyndhurst Board of Education. The Board is meeting this evening for the purpose of taking official, formal action on the business of the Board and school district.

The business the Board will act on this evening, as contained on the following pages, is broken down in sections in this order:

Finance Committee  
Education Curriculum Committee  
Rules & Regulations Committee  
Student Activities/Substance Abuse Committee

The FIRST segment - Public Hearing on Meeting Agenda is devoted to hearing from those persons who might have questions or statements regarding any of the matters listed on the following pages and which the Board will be acting on this evening.

The SECOND segment - Public Hearing on Other Than Meeting Agenda is devoted to hearing from those persons who might have questions or statements regarding Board or school district matters OTHER THAN matters which appear on the following pages.

If you wish to address the Board, at either or both of these public hearing segments, you are asked to sign in on the speakers' sheet located on the podium. When your name is called, please wait until you are recognized by the Board president. When recognized, please stand up and clearly state your name and address. All questions or statements must be addressed to the Board president. You are asked to limit your remarks to three (3) minutes or less.

The Board, through the president, or upon permission of the president through individual Board members, may or may not respond to your comments.

Members of the public are asked to refrain from reading articles out loud at meetings. If there is an article(s) that you would like the Board to know about, please leave a copy with the Board Secretary or Business Administrator who will see to it that it gets distributed to the proper persons.

We hope your visit with us this evening will be an enjoyable and informative one.

January 9, 2012

AGENDA

1. CALL TO ORDER
2. SALUTE TO FLAG
3. ROLL CALL
4. PRESIDING OFFICER'S MEETING NOTICE STATEMENT
5. APPROVAL OF MINUTES – Meeting #12, December 5, 2011
6. PUBLIC HEARING ON MEETING AGENDA
7. BOARD DISCUSSION & FORMAL BUSINESS AGENDA
8. UNFINISHED BUSINESS
9. NEW BUSINESS
10. SUPERINTENDENT'S REPORT
11. PUBLIC HEARING ON OTHER THAN MEETING AGENDA
12. ADJOURNMENT

TABLE OF CONTENTS

Finance Committee  
Education Curriculum Committee  
Rules & Regulations Committee  
Student Activities/Substance Abuse Committee

PLEASE NOTE: It may be necessary, from time to time, to remove or make changes in a motion(s) between the time this agenda is prepared and when the Board takes action.

## LYNDHURST BOARD OF EDUCATION

### ANNOUNCEMENT

The terms of School Trustees, William Barnaskas, Ronald Grillo and Ellen Young will expire, thus three seats, all for three year will be filled at the next election, Tuesday, April 17, 2012. Polls will be open from 2:00 p.m. to 9:00 p.m.

A candidate whose name is to appear on the ballot must file his petition with the Secretary of the Board no later than 4:00 p.m., Monday, February 27, 2012.

A drawing for ballot position will be held at 4:00 p.m., March 7, 2012 at 420 Fern Avenue. Should a candidate wish to withdraw his name as a candidate, he must do so in writing to the Secretary of the board not later than 4:00 p.m., March 5, 2012.

The last day for candidates to file for appointment of challengers and alternates with the Bergen County Board of Elections Office is April 3, 2012.

Only those persons who are permanently registered or those who register with the Bergen County Board of Elections, Hackensack, or the Township Clerk by March 27, 2012 will be permitted to vote in the Tuesday, April 17, 2012.

All judges to open the school elections at 2:00 p.m., Tuesday, April 17, 2012 at:

<u>District</u>	<u>School</u>
1	Jefferson School
2	Jefferson School
3	Senior Citizen Building
4	United Presbyterian Church
5	United Presbyterian Church
6	Lyndhurst High School
7	Lyndhurst High School
8	Lyndhurst Health Center
9	Jefferson School
10	Jefferson School
11	Joseph Carucci Apartments
12	Joseph Carucci Apartments
13	Lyndhurst High School
14	Lyndhurst High School
15	Lyndhurst High School

All dates and times are tentative.

Communications

Correspondence From:

JoAnn Friedman

Subject Matter:

Thank You – Retirement Gift

Finance Committee:

James Cunniff, chairperson  
Christine Melleno  
Christopher Musto

Any Board member who takes exception to any of the following listed actions under the category of Finance may so indicate now and a separate motion for each of the excepted actions will be entertained.

Motion made by \_\_\_\_\_ second by \_\_\_\_\_ that the following  
Finance actions of the Board numbered \_\_\_\_\_ through \_\_\_\_\_ exception  
actions be adopted.

## Roll Call For:

1. BE IT RESOLVED, by the Lyndhurst Board of Education that it has received and accepts the financial reports of the Secretary and Treasurer of School Monies for the month ended December 31, 2011 and certifies that the reports indicate that no major account or fund is over-expended in violation of NJAC 6A:23-2.11(a) and that sufficient funds are available to meet the district's financial obligations for the remainder of the school year. A copy of the certification shall be included in the minutes.
2. BE IT RESOLVED, that the payroll for the month ended December 31, 2011 be and the same is hereby approved and ordered paid:
 

Payroll	\$1,942,643.59
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3. BE IT RESOLVED, that the attached list of supplies received and services rendered to the Board of Education of the Township of Lyndhurst, County of Bergen, for the month ended January 9, 2012 be and the same are hereby approved and ordered paid:
 

Current Expense (Fund 11)	
Special Revenue (Fund 20)	
Total	
Debt Service (Fund 40)	
General Ledger	
4. BE IT RESOLVED, that cafeteria services rendered to the Board of Education of the Township of Lyndhurst, County of Bergen, for the month of December 2011, be and the same are hereby approved and ordered paid:
 

Payroll/Payroll Taxes	\$33,128.83
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Services \$43,621.37

5. BE IT RESOLVED, that the Lyndhurst Board of Education approve the attached transfers for the month of December 2011.
6. BE IT RESOLVED, that the Audit Report of the Lyndhurst Board of Education for the fiscal year ended June 30, 2011 submitted by DiMaria & DiMaria shall be accepted.

Administrative Practices and Procedures

None

Financial Planning, Accounting and Reporting

None

School Purchasing Programs

None

School Food Service

None

Student Body Activities

None

Application for State School Aid

None

Pupil Transportation

None

Facilities and Capital Assets

That an adequate detail fixed asset ledger be maintained.

Miscellaneous

None

7. BE IT RESOLVED, that the Lyndhurst Board of Education approve the attached Corrective Action Plan of Facilities and Capital Assets of the Audit Report for fiscal year ended June 30, 2011.
8. BE IT RESOLVED, that the Lyndhurst Board of Education accept the Education Jobs Fund Grants for an additional \$2,723.00 for a total of \$89,650.00.

Education & Curriculum Committee:

Josephine Malaniak, chairperson  
 Ronald Grillo  
 Christine Melleno

Any Board member who takes exception to any of the following listed actions under the category of Education & Curriculum may so indicate now and a separate motion for each of the excepted actions will be entertained.

Motion made by \_\_\_\_\_ second by \_\_\_\_\_ that the following  
 Education & Curriculum actions of the Board numbered \_\_\_\_\_ through  
 exception actions be adopted.

## Roll Call For:

1. BE IT RESOLVED, that the Lyndhurst Board of Education attests to the accuracy of the NJQSAC Statement of Assurance (SOA) for the school year 2011-2012.
2. BE IT RESOLVED, that the Lyndhurst Board of Education attests to the accuracy of the NJQSAC District Performance Review (DPR) for the school year 2011-2012
3. BE IT RESOLVED, that the Lyndhurst Board of Education approve the following additional school field trips.

Franklin School – Historical Philadelphia, Philadelphia, PA  
 Jefferson School – Sterling Mine Museum, Ogdensburg, NJ  
 Ice Cream Charlies's, Rutherford, NJ

4. BE IT RESOLVED, that the Lyndhurst Board of Education approve Kindergarten registration for the Lyndhurst Public Schools to be held in the Lyndhurst High School Auditorium.

Kindergarten

February 8, 2012 and February 10, 2012

From: 9:00 a.m. – 11:00 a.m.  
 1:00 p.m. – 3:00 p.m.

5. BE IT RESOLVED, that the Lyndhurst Board of Education approve the updated Lyndhurst High School Program of Studies for the 2012-2012 school year. Copy on file in the Superintendent's Office.

Performing Arts Committee:

James Hooper, chairperson  
 Stephen Vendola  
 Josephine Malaniak

Any Board member who takes exception to any of the following listed actions under the category of Performing Arts may so indicate now and a separate motion for each of the excepted actions will be entertained.

Motion made by \_\_\_\_\_ second by \_\_\_\_\_ that the following  
 Performing Arts actions of the Board numbered \_\_\_\_\_ through  
 exception actions \_\_\_\_\_ be adopted.

## Roll Call For:

1. BE IT RESOLVED, that the Lyndhurst Board of Education approve the following list of three musicals in order of choice, depending upon availability of rights to show, for performance by 6<sup>th</sup>, 7<sup>th</sup> and 8<sup>th</sup> grade students of Lyndhurst.

Thoroughly Modern Millie  
 How to Succeed in Business .....Trying  
 Fiddler on the Roof



Rules & Regulations Committee:

Stephen Vendola, chairperson  
 William Barnaskas  
 James Cunniff

Any Board member who takes exception to any of the following listed actions under the category of \_\_\_\_\_ may so indicate now and a separate motion for each of the excepted actions will be entertained.

Motion made by \_\_\_\_\_ second by \_\_\_\_\_ that the following actions of the Board numbered \_\_\_\_\_ through \_\_\_\_\_ exception actions be adopted.

## Roll Call For:

1. BE IT RESOLVED, that the Lyndhurst Board of Education approve the following use of school facilities:

<u>Organization</u>	<u>Place</u>	<u>Time,Date,Purpose</u>
Lyndhurst Parks Dept.	Jefferson Gym	7:00 pm-9:00 pm 1/2,9,16,23,30; 2/6,13,20,27; 3/5,12,19,26; 4/2,9,16,23/12 Basketball
Lyndhurst Parks Dept.	Jefferson Gym	12:00pm-9:00 pm 1/8,15,22,29; 2/5,12,19,26; 3/4,11,18,25; 4/1,8,15/12 Basketball
Lyndhurst High School Project Graduation 2012	Lyndhurst HS Media Center	7:00 pm-9:00 pm 12/14/11 Gold Fundraiser
Lyndhurst Parks Dept.	Lyndhurst HS Gym	7:00 am-12:00 pm 1/21/12 Wrestling Match
Lyndhurst Parks Dept.	Roosevelt Gym	5:30 pm-7:30 pm 1/9,16,23; 2/6,13,20/12 Basketball Pract.

Lyndhurst Parks Dept.	Jefferson Gym	7:00 pm-10:00 pm 1/7,14,21,28; 2/4, 11,18,25;3/3/12 Soccer & Softball
Lyndhurst Parks Dept.	Roosevelt Gym	1:00 pm-6:00 pm 1/8,15,22,29; 2/5, 12,19,26; 3/4/12 Soccer Practice
Linda Mullaney	Lyndhurst HS Gym	9:30 am-2:30 pm 2/10/12 Fund Raiser
Franklin School PTA	Franklin Principal's Office	11:30 am-12:15 pm February 2012 Raffle to eat lunch with Principal

2. BE IT RESOLVED, that the Lyndhurst Board of Education approve the following resolution proclaiming National PTA Teacher Appreciation Week May 7-11,2012.

WHEREAS, America's greatest strength has always been an educated citizenry, and

WHEREAS, that educated citizenry is directly attributable to our system of free and universal public education that provides an educational opportunity for all students, and

WHEREAS, the foundation upon which that system of public schooling rests is the classroom teacher, and

WHEREAS, the classroom teacher is challenged daily to reach out to every student regardless of ability, interest in learning, social or economic background, physical, mental, or emotional handicap, race, religion, creed or ethnic origin, to provide assistance and guidance necessary for full intellectual development; and,

WHEREAS, the classroom teacher is key to the intellectual and occupational preparation of individual citizens, who collectively determine the quality of life in America and in our communities; and

WHEREAS, the work of the classroom teacher immeasurably affects the future lives of all students; and

WHEREAS, the classroom teacher deserved the deepest respect and admiration of the citizens of our communities;

NOW, THEREFORE, BE IT RESOLVED, that the Lyndhurst Board of Education hereby proclaims "Teacher Appreciation Week" May 7-11, 2012 for the purpose of providing public recognition and appreciation for the dedication and contributions of the classroom teacher, not only to our communities as a whole, but to each of us individually as citizens.

3. BE IT RESOLVED, that the Lyndhurst Board of Education approve the following resolution declaring the week of May 14-18, 2012 as Special Education Week.

WHEREAS, the week of May 14-18, 2012 has been designated as Special Education Week by the New Jersey School Board Association and the Association of Schools and Agencies for the Handicapped; and

WHEREAS, in the Lyndhurst Board of Education we have a tradition of excellence in our special education programs and a superb and dedicated staff,

NOW, THEREFORE, BE IT RESOLVED that the Lyndhurst Board of Education does hereby declare May 14-18, 2012 as Special Education Week. The Lyndhurst Board of Education, furthermore, is proud to provide exceptional programs that assist every child in reaching his or her potential.

4. BE IT RESOLVED, that the Lyndhurst Board of Education approve the following resolution honoring secretarial, clerical and bookkeeping personnel and proclaiming the week of April 23-27, 2012 as Professional Secretaries' Week.

WHEREAS, the Lyndhurst Board of Education secretarial, clerical and bookkeeping staff members have successfully served the Lyndhurst Public Schools, its administration, faculty and student body in the daily performance of their duties; and

WHEREAS, the Lyndhurst Board of Education secretarial, clerical and bookkeeping staff members have faithfully and unselfishly carried out their duties in an exemplary manner to the benefit of our students and the community; and

WHEREAS, the Lyndhurst Board of Education wishes to formally recognize and honor every secretarial, clerical and bookkeeping staff member for their personal dedication;

NOW, THEREFORE, BE IT RESOLVED, that the week of April 23-27, 2012 is hereby proclaimed "National Professional Secretaries' Week" for the purpose of providing public recognition and appreciation for the contributions that secretarial, clerical and bookkeeping staff members to the Lyndhurst School District in the performance of their duties.

Student Activities & Recognition Committee:

Christine Melleno, chairperson  
Stephen Vendola  
Christopher Musto

Any Board member who takes exception to any of the following listed actions under the category of Student Activities & Recognition may so indicate now and a separate motion for each of the excepted actions will be entertained.

Motion made by \_\_\_\_\_ second by \_\_\_\_\_ that the following  
Student Activities & Recognition actions of the Board numbered \_\_\_\_\_ through  
exception actions \_\_\_\_\_ be adopted.

Roll Call For:

1. BE IT RESOLVED, that the Lyndhurst Board of Education approve placement of one (1) special education student to attend Strang/Ranch Hope School (residential) in Alloway, New Jersey, effective December 2, 2011, for academics only, at a tuition rate of \$46,227.15, prorated.

### Superintendent's Report

The Lyndhurst High School Mock Trial Team won its first round competition Wednesday, January 4, 2012 against "Bergen Arts & Science" Charter School. This mock trial was held at the Bergen County Court House. The next round competition is Wednesday, January 11, 2012 at the Bergen County Court House.

Congratulations to:

Student attorneys – Joe Shinnick and Dylan Stanco

Student witnesses – Essence Sanders, Marcos Rodriguez and Jesselyne  
Escalete

Student Jurors – Diana Shinnick, Yanela Espinosa and Leslie Bonilla

Teacher Advisor – Gina DiMaggio

Two juniors, Gianna DiPisa and Michelle Foti, have been accepted to the summer journalism program at George Mason University for a week in Summer 2012. Congratulations!!

BE IT RESOLVED THAT THE LYNHURST BOARD OF EDUCATION APPROVE THE FOLLOWING TRANSFERS FOR THE MONTH OF DECEMBER 2011					
11 000 100 562	INSTRUCTIONAL-TUITION - LEA IN STATE SPECIAL	26,696.00	11 000 100 566	INSTRUCTIONAL-TUITION -SPECIAL PRIVATE SCH.	26,696.00
11 110 100 101	INSTRUCTIONAL/SALARIES TEACHERS	2,500.00	11 000 218 320	OTHER SUPPORT STDNT REG/PURCH.PROF. SERV.	2,500.00
11 000 230 440	SUPPORT SERVICES-GEN. ADM./RENTALS	1,244.00	11 000 230 530	SUPPORT SERVICES-GEN. ADM./COMMUNICATIONS	1,244.00
11 000 230 580	SUPPORT SERVICES-GEN ADM./TRAVEL	500.00	11 000 230 530	SUPPORT SERVICES-GEN. ADM./COMMUNICATIONS	500.00
11 000 230 580	SUPPORT SERVICES-GEN ADM./TRAVEL	2,000.00	11 000 230 610	SUPPORT SERVICES-GEN ADM./SUPPLIES	2,000.00
11 120 100 101	INSTRUCTIONAL/SALARIES TEACHERS	5,000.00	11 000 240 105	SUPPORT SERVICES-SCHOOL ADM./ SALARIES	5,000.00
11 000 211 600	ATTENDANCE/SUPPLIES	400.00	11 000 240 600	SUPPORT SERVICES-SCHOOL ADM./SUPPLIES	400.00
11 000 221 105	IMPROVE INSTRUCTIONAL SERVICE/SALARIES	9,866.00	11 000 251 100	SUPPORT SERV.-CENTRAL SERV./ SALARIES	9,866.00
11 120 100 101	INSTRUCTIONAL/SALARIES TEACHERS	7,692.00	11 000 251 100	SUPPORT SERV.-CENTRAL SERV./ SALARIES	7,692.00
11 000 291 270	UNALLOCATED EMPLOYEE BENEFITS/HEALTH BNFTS	32,950.00	11 000 251 340	SUPPORT SERV.-CENT. SERV./PURCH. TECH. SERV	32,950.00
11 000 262 610	OTHER OPER. & MAINT. OF PLANT/SUPPLIES	3,000.00	11 000 261 420	MAINT SCHOOL FAC./CLEAN, RPR., MAINT SERV.	3,000.00
11 000 262 610	OTHER OPER. & MAINT. OF PLANT/SUPPLIES	1,000.00	11 000 261 610	MAINT. FOR SCHOOL FACILITIES/SUPPLIES	1,000.00
11 000 270 512	STUDENT TRANSPORTATION/CONTRACTED SERVICES	500.00	11 000 270 890	STUDENT TRANSPORTATION/MISC. EXPENDITURES	500.00
11 000 221 105	IMPROVE INSTRUCTIONAL SERVICE/SALARIES	4,485.00	11 000 291 290	UNALLOC BENEFITS/OTHER EMPLOYEE BNFTS.	4,485.00
11 110 100 101	INSTRUCTIONAL/SALARIES TEACHERS	1,518.00	11 190 100 610	INSTRUCTIONAL/SUPPLIES	1,518.00
11 402 100 100	INSTRUCTIONAL/SALARIES	3,400.00	11 402 100 600	INSTRUCTIONAL/SUPPLIES	3,400.00
20 270 200 580	TITLE II PART A/TRAVEL	713.87	20 270 100 500	TITLE II PART A/REGISTRATION	713.87

## Summary of Recommendations

### Administrative Practices and Procedures

None

### Financial Planning, Accounting and Reporting

None

### School Purchasing Programs

None

### School Food Service

None

### Student Body Activities

None

### Application For State School Aid

None

### Pupil Transportation

None

### Facilities and Capital Assets

That an adequate detail fixed asset ledger be maintained.

### Miscellaneous

None

The above synopsis was prepared from the Comprehensive Annual Financial Report of the Lyndhurst School District, for the fiscal year July 1, 2010 to June 30, 2011. This Comprehensive Annual Financial Report is on file at the office of the Secretary to the Board of Education and may be inspected by any interested person.

David DiPisa  
Board Secretary