LYNDHURST BOARD OF EDUCATION

September 26, 2016 Agenda (Meeting #13)

WELCOME, to a public meeting of the Lyndhurst Board of Education. The Board is meeting this evening for the purpose of taking official, formal action on the business of the Board and school district.

The business the Board will act on this evening, as contained on the following pages, is broken down in sections in this order:

Finance/Facilities and District Planning Committee
Education and Curriculum Committee
Policies and Rules/Regulations Committee
Athletics/Student Activities/Substance Abuse Committee

The FIRST segment – Public Hearing on Meeting Agenda is devoted to hearing from those persons who might have questions or statements regarding any of the matters listed on the following pages and which the Board will be acting on this evening.

The SECOND segment – Public Hearing on Other Than Meeting Agenda is devoted to hearing from those persons who might have questions or statements regarding Board or school district matters OTHER THAN matters which appear on the following pages.

If you wish to address the Board, at either or both of these public hearing segments, you are asked to sign in on the speakers' sheet located on the podium. When your name is called, please wait until you are recognized by the Board president. When recognized, please stand up and clearly state your name and address. All questions or statements must be addressed to the Board president.

The Board, through the president, or upon permission of the president through individual Board members, may or may not respond to your comments.

Members of the public are asked to refrain from reading articles out loud at meetings. If there is an article(s) that you would like the Board to know about, please leave a copy with the Board Secretary or Business Administrator who will see to it that it gets distributed to the proper persons.

We hope your visit with us this evening will be an enjoyable and informative one.

- 1. CALL TO ORDER
- 2. SALUTE TO FLAG
- 3. ROLL CALL
- 4. PRESIDING OFFICER'S MEETING NOTICE STATEMENT
- 5. APPROVAL OF MINUTES # 11 August 29, 2016 # 12 September 20, 2016
- 5. PUBLIC HEARING ON MEETING AGENDA
- 6. BOARD DISCUSSION & FORMAL BUSINESS AGENDA
- 7. UNFINISHED BUSINESS
- 8. NEW BUSINESS
- 9. SUPERINTENDENT'S REPORT VERBAL PRESENTATION
- 10. PUBLIC HEARING ON OTHER THAN MEETING AGENDA
- 11. ADJOURNMENT

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PLEASE NOTE: It may be necessary, from time to time, to remove or make changes in a motion(s) between the time this agenda is prepared and when the Board takes action.

Finance/Facilities and District Planning Committee

Ronald Szwec, Chairperson Ronald Grillo Josephine Malaniak

Any Board member who takes exception to any of the following listed actions under the category of Finance/Facilities and District Planning Committee may so indicate now and a separate motion for each of the excepted actions will be entertained.

Motion made by second by that the following Finance/Facilities and District Planning Committee actions of the Board numbered through exception actions be adopted.

Roll Call For:

- 1. BE IT RESOLVED, by the Lyndhurst Board of Education that it has received and accepts the financial reports of the Secretary and Treasurer of School Monies for the month ended August 2016 and certifies that the reports indicate that no major account or fund is over expended in violation of NJAC 6A:23-2.11(a) and that sufficient funds are available to meet the district's financial obligations for the remainder of the school year. A copy of the certification shall be included in the minutes.
- 2. BE IT RESOLVED, that the Lyndhurst Board of Education approve the attached transfers for the month of August 2016.
- 3. BE IT RESOLVED, that the payroll for the month ended August 31, 2016 be and the same is hereby approved and ordered paid:

Payroll August 15, 2016 \$ 284,747.75 Payroll August 30, 2016 \$ 198,022.85

4. BE IT RESOLVED, that the attached list of supplies received and services rendered to the Board of Education of the Township of Lyndhurst, County of Bergen, for August 2016 be and the same are hereby approved and ordered paid:

Charter School (Fund 10)	\$ 21,138.00
Current Expense (Fund 11)	\$1,341,035.78
Special Revenue (Fund 20)	\$ 8,846.46
Accounts Payable (Fund 20)	\$ 54,301.17
Total	\$1,725,321.41

General Ledger \$ 68,359.84

5. BE IT RESOLVED, that cafeteria services rendered to the Board of Education of the Township of Lyndhurst, County of Bergen, for the Month of August 2016, be and the same are hereby approved and ordered paid:

Services (Accounts Payable)

\$ 34,311.15

- 6. BE IT RESOLVED, that the Lyndhurst Board of Education approve National Life Group/Life of the South West as a vendor for 403 B services.
- 7. BE IT RESOLVED, that the Lyndhurst Board of Education approve the attached Program Salaries and State/Federal Funded Program Line accounts for the 2016-2017 school year.
- 8. BE IT RESOLVED by The Board of Education of the Township of Lyndhurst (the Board), in the County of Bergen, New Jersey, as follows:
 - 1. A bond referendum shall be held at the annual school election of the legal voters of this School District to be held on November 8, 2016.
 - 2. The bond proposal to be voted upon is as follows:

PROPOSAL

RESOLVED, that The Board of Education of the Township of Lyndhurst, in the County of Bergen, New Jersey shall

- (A) undertake building alterations, conversion of existing spaces to new uses, construction of additions (except at Lyndhurst High School), building system improvements and related site and other improvements at Columbus, Franklin, Roosevelt and Washington Elementary Schools and at Lyndhurst High School in the School District and, if bond or note proceeds are available, the acquisition of new furniture, equipment and apparatus required therefor (the "Project");
- (B) expend therefor not exceeding \$19,873,807; and
- (C) issue bonds or notes of the School District for the Project in the principal amount not exceeding \$19,873,807. The Commissioner of Education (the "Commissioner") has determined that the final eligible costs of the Project are \$10,734,933, which has been allocated by the Commissioner as follows: Lyndhurst H.S. project \$4,335,879; Columbus E.S. project \$2,099,909; Franklin E.S. project \$1,041,111; Roosevelt E.S. project \$2,583,020; and Washington E.S. project \$675,014. The State of New Jersey, pursuant to N.J.S.A. 18A:7G-9, has approved debt service aid equal to 40% of the annual debt service due with respect to the final eligible costs of the Project. The School District may transfer a portion of the proposed local share cost of one project to

another under circumstances permitted by statute. The Project includes \$9,138,874 (consisting of \$3,059,173 related to the Columbus E.S. project, \$1,560,829 related to the Franklin E.S. project, \$3,268,812 related to the Roosevelt E.S. project and \$1,250,060 related to the Washington E.S. project) for school facility construction elements in addition to the facilities efficiency standards developed by the Commissioner, or that are not otherwise eligible for State support pursuant to N.J.S.A. 18A:7G-5(g).

- 3. This Board of Education hereby approves and adopts the proposal set forth in Section 2 hereof and, subject to the approval of the legal voters of the school district, hereby determines to carry out the same.
- This Board of Education hereby acknowledges and confirms that, in accordance with N.J.S.A. 18A:24-16 and 18A:24-17, a supplemental debt statement has been prepared as of the date of this resolution by the chief financial officer of the Township of Lyndhurst, being every municipality comprised within the School District, giving effect to the proposed authorization of bonds of the School District in the amount stated in the proposal set forth in Section 2 hereof and that the supplemental debt statement has been filed in the office of the Clerk of the Township of Lyndhurst and in the office of the School Business Administrator/Board Secretary of this Board of Education prior to the adoption of this resolution. This Board of Education hereby directs the School Business Administrator/Board Secretary of the Board of Education to have the supplemental debt statement filed in the office of the Director of the Division of Local Government Services in the Department of Community Affairs prior to the date of the bond referendum authorized herein, and, along with the Bond Counsel, to take all other actions necessary and proper for the school bond referendum. This Board of Education hereby ratifies and approves all prior actions taken by the Bond Counsel and the School Business Administrator/Board Secretary in connection with the school bond referendum.
- 5. This resolution shall take effect immediately upon its adoption.
- 9. BE IT RESOLVED, that the Lyndhurst Board of Education approve the Memorandum of Agreement with the Lyndhurst Supervisors' Association (LSA) for 2016 2019. (Anticipated)

				FERS FOR THE MONTH OF AUGUST 2016	
11 000 100 566	INSTRUCTIONAL/TUITION/PRIVATE SPECIAL ED	28,111	11 000 100 564	INSTRUCTIONAL/TUITION/COUNTY VOC. SPEC ED	28,11
11 000 100 562	INSTRUCTIONAL/LEA TUITION-SPECIAL	87,160	11 000 100 565	INSTRUCTIONAL/TUITION/BCSS	87,160
11 000 266 100	SECURITY/SALARIES	25,000	11 000 211 100	ATTENDANCE & SOCIAL WORK SERVICES/SALARIES	25,000
11 000 213 100	HEALTH SERVICES/SALARIES	3,623	11 000 213 300	HEALTH SERVICES/PURCHASED SERVICES	3,623
11 000 221 600	IMPROVE INSTRUCTIONAL SERVICE/SUPPLIES	489	11 000 221 800	IMPROVE INSTRUCTIONAL SERVICE/MISC. DUES	489
11 000 240 320	SUPPORT SERVICES-SCHOOL ADM./PURCH. SERVICES	28,000	11 000 223 580	INSTRUCTIONAL STAFF TRAIN. SERV/TRAVEL	28,000
11 000 240 103	SUPPORT SERVICES-SCHOOL ADM./SALARIES	5,452	11 000 230 199	SUPPORT SERVICES-GEN ADM./VACATION PAYOUT	5,452
11 000 261 420	MAINT SCHOOL FAC./CLEAN, REPAIR, MAINT SERV.	19,100	11 000 251 610	SUPPORT SERVCENTRAL SERVICES/ SUPPLIES	19,100
11 000 261 420	MAINT SCHOOL FAC./CLEAN, REPAIR, MAINT SERV.	825	11 000 262 420	OTHER OPER/MAINT OF PLANT/CLEAN, RPR., MAINT.	825
11 000 291 290	UNALLOC BENEFITS/OTHER EMPLOYEE BNFTS.	7,270	11 000 290 299	UNALLOC BENEFITS/OTHER EMPLOYEE BNFTS.	7,270
11 204 100 101	INSTRUCTIONAL/SALARIES	136,370	11 212 100 101	INSTRUCTIONAL/SALARIES	136,370
11 204 100 106	INSTRUCTIONAL/OTHER SALARIES	26,312	11 212 100 106	INSTRUCTIONAL/OTHER SALARIES	26,312
11 213 100 106	INSTRUCTIONAL/OTHER SALARIES	12,650	11 212 100 106	INSTRUCTIONAL/OTHER SALARIES	12,650
11 216 100 106	INSTRUCTIONAL/OTHER SALARIES	17,112	11 212 100 106	INSTRUCTIONAL/OTHER SALARIES	17,112
11 213 100 610	INSTRUCTIONAL/SUPPLIES	283	11 230 100 610	INSTRUCTIONAL/SUPPLIES	283
11 213 100 640	INSTRUCTIONAL/TEXTBOOKS	260	11 230 100 610	INSTRUCTIONAL/SUPPLIES	260
11 402 100 100	INSTRUCTIONAL/SALARIES	450	11 402 100 320	INSTRUCTIONAL/PURCHASED SERVICES	450

FEDERAL FUND	PED PROGRAMS	2016-2017		9/26/2016 BOARD MEETING	
NCLB PROGRA	MSALARIES				
TEACHERS	SCHOOL	SALARY		PROGRAM AMOUNT	PERCENTAGE
T. MATVIENKO	FRANKLIN	\$ 61,970	TITLE I TEACHER	\$ 30,485	0.49
L. MACOY	JEFFERSON	\$ 60,250	TITLE I TEACHER	\$ 27,150	0.45
C. VALERIAN	JEFFERSON		TITLE I TEACHER	\$ 14,487	0.28
C. LAUDATI	LINCOLN		TITLE I TEACHER	\$ 18,075	0.30
S. VALENTIN	LINCOLN		TITLE I TEACHER	\$ 27,659	0.29
D. FERRELL	MEMORIAL		TITLE I TEACHER	\$ 30,824	0.29
L. D'ALESSANDRO	WASHINGTON	\$ 63,320	TITLE I TEACHER	\$ 31,660 \$ 180,340	0.50
					PERCENTAGE
J. AIELLO	WASHINGTON	60,250.00	TITLE III ESL	\$ 4,729.00	0.08
NCLB CONSOLI	DATED				
TITLE			TITLE III - ESL ENI	HANCEMENT	
20 231 100 101	INSTRUCTIONAL SALARIES	\$ 220,340	20 241 100 101	INSTRUCTIONAL SALARIES	\$ 4,729
20 231 100 101	PURCHASED INSTRUCTIONAL SERVICES		20 241 100 101	INSTRUCTIONAL SALARIES	\$ 4,729
20 231 100 300	NON PUBLIC PURCH, INSTRUCT, SERV.		20 241 100 600	NON-PUBLIC-INSTRUCT, SUPPLIES	\$ 2,424
20 231 100 610	INSTRUCTIONAL SUPPLIES		20 241 200 200	EMPLOYEE BENEFITS	\$ 1,230
20 231 100 610	NON-PUBLIC INSTRUCTIONAL SUPPLIES		20 241 200 500	REGISTRATION	\$ 1,047
20 231 200 200	EMPLOYEE BENEFITS		20 241 200 800	MISC./DUES	\$ 177
20 231 200 320	NON-PUBLIC PROFESSIONAL SERVICES	1,396.00			\$ 14,282
		\$ 326,481			
TITLE II PART A	TEACHER & PRINCIPAL TRAINING		TITLE III IMMIGRA	NT	
20 270 200 300	PURCHASED TECH SERVICES	\$ 32,353	20 242 100 600	SUPPLIES	\$ 3,500.00
20 270 200 500	REGISTRATION		20 242 200 320	PURCHASED SERVICES	\$ 1,019.00
20 270 200 500	NON-PUBLIC REGISTRATION	\$ 2,000			\$ 4,592.00
20 270 200 580	TRAVEL	\$ 1,200			
20 270 200 600	NON-INSTRUCTIONAL SUPPLIES	\$ 5,000			
20 270 200 600	NON-PUBLIC-INSTRUCT. SUPPLIES	\$ 2,699 \$ 50,752		NCLB GRAND TOTAL	\$ 396,107.00
IDEA CONSOLIE	DATED				
BASIC			PRESCHOOL HAN	IDICAP	
20 250 100 562	OTHER PURCHASED SERVTUITION	\$ 576,302	20 251 100 562	OTHER PURCHASED SERVTUITION	\$ 23,455
	NON-PUBLIC INSTRUCTIONAL SUPPLIES				
20 250 100 610			20 251 100 610	NON-PUBLIC INSTRUCTIONAL SUPPLIES	
20 250 200 320 20 250 200 600	NON-PUBLIC - PROF & TECH. SERV. NON-PUBLIC NON-INSTRUCT. SUPPLIES	35,000.00 6,523.00			\$ 24,835
		629,825.00		IDEA B GRAND TOTAL	\$ 654,660.00
STATE FUNDED	PROGRAMS				
CHAPTER 192/193			NONPUBLIC TEXTB	OOK AID	
20 502 200 320	COMP ED	\$ 71,664	20 501 100 640	TEXTBOOKS	\$ 19,252.00
20 503 200 320	ESL	\$ -			, , , , , , , , , , , , , , , , , , , ,
20 506 200 320	SUPPLEMENTAL INSTRUCTION		NONPUBLIC NURSII	NG AID	
20 507 200 320	EXAMINATION & CLASSIFICATION		20 509 200 320	PURCHASE PROF SERVICES	\$ 28,958.00
			20 309 200 320	FUNCHASE PROF SERVICES	φ 20,950.00
20 507 200 320	EXAM&CLASS ANNUAL	\$ 5,415	NON BURY IS THOU	IOLOV AID	
20 508 200 320	CORRECTIVE SPEECH		20 510 100 610	SUPPLIES	\$ 6,947.00

Education and Curriculum

Susan Alcuri, Chairperson Joseph Abruscato Beverly Alberti Josephine Malaniak

Any Board member who takes exception to any of the following listed actions under the category of Education and Curriculum Committee may so indicate now and a separate motion for each of the excepted actions will be entertained.

Motion made by second by that the following Education and Curriculum Committee actions of the Board numbered exception actions be adopted.

Roll Call For:

- 1. BE IT RESOLVED, during the 2016-17 school year, the Superintendent will lead a visionary team that will visit, observe and explore the proven best practices and innovative ideas of other districts similar to Lyndhurst and present five to the Education and Curriculum Committee from which three will be selected for implementation into the Lyndhurst Public Schools for the 2017-18 school year.
- 2. BE IT RESOLVED, during the 2016-17 school year, the Superintendent will spearhead a committee that will use student, parent, and staff input to identify Advanced Placement courses to be added to the Lyndhurst High School Program of Studies, increasing the total number of courses offered at LHS and taught by LHS faculty by 33%, from twelve courses in 2016-17 to sixteen courses in 2017-18.
- 3. BE IT RESOLVED, during the 2016-17 school year, the Lyndhurst Public School District will extend general instruction to the Pre-K 3 Level of Learning. This extension of the district, instituted and led by the Superintendent, will welcome students into our classrooms sooner and offer a LRE option to students with special needs, thereby promoting our public school system, keeping classified students in-district, and fostering kindergarten readiness and student achievement. Two half-day PK-3 programs will be developed and launched in September 2016. The PK-3 program will be offered at a low-cost rate to district residents and to residents of local, neighboring towns. In addition, this program may be considered as a program for students with special needs, both in-district as well as serving as a receiving district, for students who require a general education PK-3 environment with supplemental services.
- 4. BE IT RESOLVED, during the 2016-17 school year, the Superintendent will lead the expansion of the current use of the district's Parent Portal system to go beyond the means of a student gradebook communication system. The development of a "Virtual Backpack" in the "My Documents" section will enable the portal to serve as the one location for majority of the information relative to the student's school and grade. This will not only enhance communication by providing a "one stop location" for all items that, currently, are shared via website, e-mail blast, and/or sent home in paper copy, but also reduce paper costs, reduce the amount of time required for information to travel, and promote a "green" process that demonstrates environment conscientiousness. The

- ability to further promote recreational activities and activities of local, approved organizations (Township/Recreational, Girl/Boy Scouts; Library events, Volunteer opportunities, etc.) and reduce their cost of paper copies will also demonstrate our awareness of the importance of the extra-curricular involvement of our students and our appreciation to the organizations that make these activities possible.
- 5. BE IT RESOLVED, during the 2016-17 school year, the Lyndhurst Public School District will undergo a strategic planning process. While not required to be conducted, the strategic planning process is a valuable method for evaluating current realities and developing a focused mission for the future. The Superintendent will advance this goal by investigating the various processes and procedures associated with strategic planning and gathering information from colleagues, consultants, and related stakeholders in order to compose a plan for the 2017-18, 2018-19 and 2019-20 school years. The proposed strategic plan will take into account the results of/decisions that follow the November 2016 referendum and the township's plan to replace Lincoln School with a Junior High School. The Superintendent will develop and submit a proposed three-year plan to the Board of Education by June 2017.

Policies and Rules/Regulations

Joseph Abruscato, Chairperson Susan Alcuri Christopher Musto

Any Board member who takes exception to any of the following listed actions under the category of Rules & Regulations Committee may so indicate now and a separate motion for each of the excepted actions will be entertained.

Motion made by second by that the following Policies and Rules/Regulations Committee actions of the Board numbered through exception actions be adopted.

Roll Call For:

- 1. BE IT RESOLVED, that the Lyndhurst Board of Education approve the attached Doctrine of Necessity.
- 2. BE IT RESOLVED, that the Lyndhurst Board of Education approve the following use of school facilities:

<u>Organization</u>	<u>Place</u>	Time, Date, Purpose
Jefferson/Columbus PTA	2 Classrooms	6:30 pm – 8:30 pm 1 st Tues. of each month October - June Gen'l Membership Mtgs.
	Columbus School Mtg. Rm.	6:00 pm – 9:00 pm 9-29-16 Membership Drive
	Jefferson School Gym	6:00 pm – 9:00 pm 9-22-16 Membership Drive
Franklin School PTA	Classroom	7:00 pm – 10:00 pm 11/16/16 PTA General Meeting
	Art Room	8:30 am – 3:05 pm 12/2/16 Pictures with Santa
	Art Room	8:30 am – 3:05 pm 12/7 & 8/16 Holiday Shoppe

	Art Room	6:00 pm – 10:00 pm 12/7/16 Holiday Shoppe
Project Graduation Class of 2017	LHS Concession Stand Powder Puff Game	5:00 – 10:00 pm 10/3/16 Fund Raiser
	LHS Room 144	6:30 – 8:30 pm 9/21/16 Proj. Grad. Interest Meeting

3.		OLVED, that the Lyndhurst Board of Education approve the Second ne following policies and regulations: Affirmative Action Program Employment of Chief School Administrator Employment of School Business Administrator/Board Secretary Comprehensive Equity Plan Equal Employment Opportunities Equal Employment Opportunity Complaint Procedure Affirmative Action Program for Employment and Contract Practices Curriculum Content Affirmative Action Program for School and Classroom Practices Guidance Counseling Bilingual and ESL Education Programs and Services for Students in High Poverty and in High Need School Districts Special Education/Receiving Schools Educational Program Evaluation Student Assessment
	P 3111 P 3124	Creating Positions Employment Contract
	P 3125	Employment of Teaching Staff Members
	P 3125.2 P & R 3126	Employment of Substitute Teachers District Mentoring Program
	P 3141	Resignation
	P & R 3144	Certification of Tenure Charges
	P 3159	Teaching Staff Member/School District Reporting Responsibilities
	P 3231	Outside Employment as Athletic Coach
	P 3240	Professional Development for Teachers and School Leaders
	R 3240 P & R 3244	Professional Development for Teachers and School Leaders In-Service Training
	P 4159	Support Staff Member/School District Reporting Responsibilities
	P 5305	Health Services Personnel
	R 5330	Administration of Medication
	P 5339	Screening for Dyslexia
	P 5350	Student Suicide Prevention
	R 5350	Student Suicide Prevention

P 5460	High School Graduation
P 5514	Student Use of Vehicles on School Grounds
R 5514	Student Use of Vehicles (abolished)
P 5750	Equal Educational Opportunity
P 5755	Equity in Educational Programs and Services
P 7481	Unmanned Aircraft Systems (UAS also known as Drones)
P & R 8441	Care of Injured and III Persons
P 8454	Management of Pediculosis
P 8630	Bus Driver/Bus Aide Responsibility
R 8630	Emergency School Bus Procedures
P 9541	Student Teachers/Interns

DOCTRINE OF NECESSITY

WHEREAS, the School Ethics Act (N.J.S.A. 18A:12-21 et seq.) was enacted by the New Jersey State Legislature to ensure and preserve public confidence in school board members and school administrators and to provide specific ethical standards to guide their conduct; and

WHEREAS, the School Ethics Commission has provided guidance in Public Advisory Opinion A03-98, regarding how a Board should invoke the Doctrine of Necessity when a quorum of a board of education has conflicts of interest on a matter required to be voted upon; and

WHEREAS, the opinion set forth that, when it is necessary for a Board to invoke the Doctrine of Necessity, the Board should state publicly that it is doing so, the reason that such action is necessary and the specific nature of the conflicts of interest; and

WHEREAS, in keeping with the Legislative purpose as set forth in N.J.S.A.18A:12-22(a), the School Ethics Commission views public disclosure of conflicts of interest to be paramount when it is necessary to invoke the Doctrine of Necessity;

NOW THEREFORE BE IT RESOLVED that the Lyndhurst Public School District Board of Education hereby invokes the Doctrine of Necessity for the reason of personnel and negotiations and that it must do so because of the conflicts of interest for board members Joseph Abruscato, Beverly Alberti, Susan Alcuri, Ronald Grillo, Sheri Jarvis, Josephine Malaniak, Christopher Musto, and James "Chizzie" Vuono who have a conflict due to union membership and family relatives; and

BE IT FURTHER RESOLVED that the Lyndhurst Public School District Board of Education is herewith meeting the requirement to read the resolution at a regularly scheduled public meeting, will post it where it posts public notices for 30 days and will provide the School Ethics Commission with a copy of the resolution as required by the Decision of the School Ethics Commission.

Athletics/Student Activities/Substance Abuse

Sheri Jarvis, Chairperson Ronald Grillo Joseph Abruscato

Any Board member who takes exception to any of the following listed actions under the category of Athletics/Student Activities/Substance Abuse Committee may so indicate now and a separate motion for each of the excepted actions will be entertained.

Motion made by second by that the following Athletics/Student Activities/Substance Abuse Committee actions of the Board numbered through exception actions be adopted.

Roll Call For:

1. BE IT RESOLVED, that the Lyndhurst Board of Education approve a student to attend BCSSD's Project SEARCH. This full-time program was established to meet the transition services needs for students with disabilities. The contract is for \$21,100.00.