

Meeting # 4

Lyndhurst, NJ
March 26, 2018

The Lyndhurst Board of Education held a Regular meeting on March 26, 2018 at 6:30 p.m.

CALL TO ORDER

Vice President, Susan Alcuri called the meeting to order at 6:30 p.m. and requested all those present to stand for the Pledge of Allegiance.

ROLL CALL

The following Board members answered roll call: (7) Josephine Malaniak, Chris Andrinopoulos, Joseph Abruscato, Ronald Grillo, James Donovan, Erin Keefe, and Susan Alcuri

Absent: (2) Sheri Jarvis, James Vuono

Also present: Shauna DeMarco, Superintendent, and Scott T. Bisig, School Business Administrator/Board Secretary

OPEN PUBLIC MEETING ACT

Vice President, Susan Alcuri announced that adequate notice of this meeting was provided, in writing, to each Board member, The Record, The Observer, The South Bergenite, the Township Clerk, and posted in the lobby of the Town Hall and the Board Office.

PRESENTATIONS

Presentation by Joseph DeCorso to the performing arts students for their acceptance to the North Jersey Region I Choir.

Presentation by Joseph DeCorso to the teachers who were recognized for their nomination by a school committee of their peers for the 2017-18 Governor's Educator of the Year Award.

APPROVAL OF MINUTES

Motion by Ron Grillo second by James Donovan that the Lyndhurst Board of Education approve the minutes of **Meeting #3, dated February 27, 2018.**

Roll Call For: (7) Josephine Malaniak, Chris Andrinopoulos, Joseph Abruscato, Ronald Grillo, James Donovan, Erin Keefe, and Susan Alcuri

Absent: (2) Sheri Jarvis, James Vuono

AGENDA ITEMS

None

NON-AGENDA ITEMS

None

Finance/Facilities and District Planning Committee

Chris Andrinopoulos, Chairperson
 Joseph Abruscato, Co-Chairperson
 Sheri Jarvis
 Josephine Malaniak

Any Board member who takes exception to any of the following listed actions under the category of Finance/Facilities and District Planning Committee may so indicate now and a separate motion for each of the excepted actions will be entertained.

Motion made by Chris Andrinopoulos second by Ron Grillo that the following Finance/Facilities and District Planning Committee actions of the Board numbered 1 through 5 through exception actions be adopted.

Roll Call For: (7) Josephine Malaniak, Chris Andrinopoulos, Joseph Abruscato, Ronald Grillo, James Donovan, Erin Keefe, and Susan Alcuri

Absent: (2) Sheri Jarvis, James Vuono

1. BE IT RESOLVED, that the Lyndhurst Board of Education approve the attached transfers for the month of February 2018.
2. BE IT RESOLVED, that the payroll for the month ended February 28, 2018 be hereby approved and ordered paid:

February 15, 2018	\$ 1,224,117.33
February 28, 2018	\$ 1,282,734.33

3. BE IT RESOLVED, that the attached list of supplies received and services rendered to the Board of Education of the Township of Lyndhurst, County of Bergen, February 28, 2018 and ending March 26, 2018, be hereby approved and ordered paid:

Charter School (Fund 10)	\$ 0
Current Expense (Fund 11)	\$ 1,129,113.80
Special Revenue (Fund 20)	\$ 25,600.60
Referendum 2016 (Fund 31)	\$ 0
Debt Service (Fund 40)	\$ 0
Total	\$ 1,154,714.40
General Ledger	\$ 330,316.03
General Ledger (Accounts Payable)	\$ 1,556,928.68

4. BE IT RESOLVED, that Cafeteria services rendered to the Board of Education of the Township of Lyndhurst, County of Bergen, for the month of February 2018, be hereby approved and ordered paid:

Supplies	\$ 291.25
Repairs	\$ 129.00
Salaries/Payroll Taxes	\$ 45,692.60
Services	\$ 39,070.72

5. BE IT RESOLVED, that Pre-K expenses rendered to the Board of Education of the Township of Lyndhurst, County of Bergen, for the month of February 2018, be hereby approved and ordered paid:

Miscellaneous Fees	\$ 541.32
Salaries/Payroll Taxes	\$ 36,245.32

-----Separate Vote-----

Motion made by James Donovan second by Ron Grillo that the following Finance/Facilities and District Planning Committee actions of the Board numbered 6, exception action be adopted.

Roll Call For: (7) Josephine Malaniak, Chris Andrinopoulos, Joseph Abruscato, Ronald Grillo, James Donovan, Erin Keefe, and Susan Alcuri

Absent: (2) Sheri Jarvis, James Vuono

6. BE IT RESOLVED, that the Lyndhurst Board of Education, County of Bergen, approve the preliminary 2018-2019 school year budget as follows:

Current General Expense (Fund 11)	\$40,680,468.00
Capital Outlay (Fund 12)	\$ 24,331.00
Transfer to Charter Schools	\$ 122,139.00
 TOTAL GENERAL FUND	 \$40,826,938.00
 Special Revenue (Fund 20)	 \$ 1,058,904.00
 Debt Service (Fund 40)	 \$ 649,622.00
 TOTAL EXPENDITURES/ APPROPRIATIONS	 \$42,535,464.00

BE IT FURTHER RESOLVED, that the GENERAL FUND tax levy \$38,039,648.00 is approved to support Current General Expense and \$649,622.00 to support Debt Service, for the 2018-2019 school year budget. Also included in the budget is the use of a health care adjustment of \$441,857.00.

Motion made by Chris Andrinopoulos second by Ron Grillo that the following Finance/Facilities and District Planning Committee actions of the Board numbered 7 through 10 through exception actions be adopted.

Roll Call For: (7) Josephine Malaniak, Chris Andrinopoulos, Joseph Abruscato, Ronald Grillo, James Donovan, Erin Keefe, and Susan Alcuri

Absent: (2) Sheri Jarvis, James Vuono

7. BE IT RESOLVED, that the Lyndhurst Board of Education approve \$56,000.00 as the maximum travel budget for the 2018-2019 school year. This amount includes reimbursement for conferences, professional development workshops, regular school travel, meals and mileage for conferences/workshops, as well as any other associated costs for school related travel events. The maximum amount approved for 2017-2018 school year was \$55,000.00. As of March 26, 2018 the total amount spent was \$9,021.39.
8. BE IT RESOLVED, that the Lyndhurst Board of Education approve a maximum dollar budget limit for the 2018-2019 school year, for the following professional services:

Architect	\$ 30,000.00
Auditor	\$ 45,000.00
Legal Services	\$ 160,000.00
School Doctor	\$ 35,000.00
9. BE IT RESOLVED, that the Lyndhurst Board of Education approve the 2018-2019 Joint Transportation Agreement.
10. BE IT RESOLVED, that the Lyndhurst Board of Education approve the attached Professional Development opportunities.

BE IT RESOLVED THAT THE LYNDHURST BOARD OF EDUCATION APPROVE THE FOLLOWING TRANSFERS FOR THE MONTH OF FEBRUARY 2018					
11 000 217 106	EXTRAORDINARY SERVICES/OTHER SALARIES	215	11 000 217 600	EXTRAORDINARY SERVICES/SUPPLIES	215
11 000 217 106	EXTRAORDINARY SERVICES/OTHER SALARIES	117	11 000 217 320	EXTRAORDINARY SERVICES/PURCHASED SERVICES	117
11 000 240 320	SUPPORT SERVICES-SCHOOL ADM./PURCH. SERV.	1,930	11 000 218 600	STUDENT SUPPORT-REGULAR/SUPPLIES	1,930
11 000 219 104	STUDENT SUPPORT-SPECIAL/OTHER PROF SALARIES	92	11 000 219 600	STUDENT SUPPORT-SPECIAL/SUPPLIES	92
11 000 240 105	SUPPORT SERVICES-SCHOOL ADM./SEC. SALARIES	8,570	11 000 230 331	SUPPORT SERVICES-GEN ADM. LEGAL SERVICES	8,570
11 105 100 101	INSTRUCTIONAL/SALARIES	41,430	11 000 230 331	SUPPORT SERVICES-GEN ADM. LEGAL SERVICES	41,430
11 000 230 630	SUPPORT SERVICES-GEN ADM.- BD. MTG. SUPPLIES	500	11 000 230 610	SUPPORT SERVICES-GEN ADM.- SUPPLIES	500
11 000 240 105	SUPPORT SERVICES-SCHOOL ADM./SEC. SALARIES	210	11 000 230 630	SUPPORT SERVICES-GEN ADM.- BD. MTG. SUPPLIES	210
11 204 100 106	INSTRUCTIONAL/OTHER SALARIES	832	11 204 100 101	INSTRUCTIONAL/SALARIES	832
11 213 100 106	INSTRUCTIONAL/OTHER /SALARIES	1,800	11 213 100 101	INSTRUCTIONAL/OTHER /SALARIES	1,800
11 204 100 101	INSTRUCTIONAL/OTHER SALARIES	20	11 215 100 101	INSTRUCTIONAL/OTHER SALARIES	20
11 105 100 101	INSTRUCTIONAL/SALARIES	375	11 401 100 390	INSTRUCTIONAL/PURCHASED SERVICES	375
11 105 100 101	INSTRUCTIONAL/SALARIES	9,341	11 401 100 600	INSTRUCTIONAL/SUPPLIES	9,341
11 105 100 101	INSTRUCTIONAL/SALARIES	1,300	11 402 100 320	INSTRUCTIONAL/PURCHASED SERVICES	1,300
11 105 100 101	INSTRUCTIONAL/SALARIES	9,875	11 402 100 390	INSTRUCTIONAL/PURCHASED SERVICES	9,875
11 105 100 101	INSTRUCTIONAL/SALARIES	463	11 402 100 600	INSTRUCTIONAL/SUPPLIES	463
11 105 100 101	INSTRUCTIONAL/SALARIES	85,000	11 800 330 930	TRANSFER TO COVER PRE-K DEFICIT	85,000

REGISTRANT	DATE OF P.D.	TITLE OF WORKSHOP	AMOUNT
		April 1, 2018 - APRIL 30, 2018	
James Chwalyk	04/04/18	NJMEA Middle School Concert Band Festivals, Summit	No Charge
James Chwalyk	04/10/18	NJMEA Middle School Concert Band Festival, Bridgewater	No Charge
Christina Bernardo	04/12/18	New Jersey Leadership Academy	No Charge
Julio Leiva	04/12/18	Working Effectively with Parents & Advocates	No Charge
Jaclynn Geitz	04/26/18	2018 NJSHA Convention	No Charge
Tanyor Pastor	04/27/18	Garden State Scholastic Press Association Spring Advisers Conference	\$ 35.00
Tanyor Pastor	04/27/18	Garden State Scholastic Press Assoc Spring Advisers Conf. (Expenses)	\$ 65.00

Education and Curriculum

Susan Alcuri, Chairperson
Josephine Malaniak, Co-Chairperson
Chris Andrinopoulos
Sheri Jarvis

Any Board member who takes exception to any of the following listed actions under the category of Education and Curriculum Committee may so indicate now and a separate motion for each of the excepted actions will be entertained.

Motion made by Josephine Malaniak second by Ron Grillo that the following Education and Curriculum Committee actions of the Board numbered 1 through 4 exception actions be adopted.

Roll Call For: (7) Josephine Malaniak, Chris Andrinopoulos, Joseph Abruscato, Ronald Grillo, James Donovan, Erin Keefe, and Susan Alcuri

Absent: (2) Sheri Jarvis, James Vuono

1. BE IT RESOLVED, that the Lyndhurst Board of Education approve the proposal of the National Honor Society Advisors and the High School Administration, effective 2018-19 school year, to
 - Increase the scholastic achievement for initial membership into the Lyndhurst High School chapter of the National Honor Society to a weighted GPA of 3.7 (currently, 3.5) at the beginning of the Junior or Senior year;
 - Increase the minimum membership maintenance requirement to a weighted GPA of 3.5 (currently, 3.2); and
 - Modify the initial membership requirements to require that the weighted GPA for initial membership includes at least one Honors or AP course from the following departments: Business & Technology, Language Arts, Mathematics, Science, Social Studies, or World Language
 - Modify the maintenance requirements so that membership maintenance requires enrollment by the NJHS member in *at least one* of the following course types:
 - Any Honors or AP course offered at LHS
 - Any school-approved VHS course offered at LHS
 - Peer Group Connection Program
2. BE IT RESOLVED, that the Lyndhurst Board of Education approve the opening of all schools for single session days on April 2 and 3, 2018 to serve as make up days for the use of 2 additional snow days during the 2017-18 school year. All schools will remain closed on Friday, March 30th and April 4, 5, and 6 for spring recess.

3. BE IT RESOLVED, that the Lyndhurst Board of Education approve the use of the IEP Driven Transportation Guidelines for determining whether or not transportation should be part of a student's IEP.
4. BE IT RESOLVED, that the Lyndhurst Board of Education approve the use of the ESY Criteria Checklist for determining whether or not a student is eligible for Extended School Year services.

Policies and Rules/Regulations

Joseph Abruscato, Chairperson
 Ronald Grillo, Co-Chairperson
 James Donovan
 Susan Alcuri

Any Board member who takes exception to any of the following listed actions under the category of Policies and Rules/Regulations Committee may so indicate now and a separate motion for each of the excepted actions will be entertained.

Motion made by Joe Abruscato second by Ron Grillo that the following Policies and Rules/Regulations Committee actions of the Board numbered 1 through 5 exception actions be adopted.

Roll Call For: (7) Josephine Malaniak, Chris Andrinopoulos, Joseph Abruscato, Ronald Grillo, James Donovan, Erin Keefe, and Susan Alcuri

Absent: (2) Sheri Jarvis, James Vuono

1. BE IT RESOLVED, that the Lyndhurst Board of Education approve the attached Doctrine of Necessity.
2. BE IT RESOLVED, that the Lyndhurst Board of Education affirms the Superintendent's decision in HIB investigations for the reasons set forth in the Superintendent's decision to the students' parents, and directs the Business Administrator/Board Secretary to transmit a copy of the Board's decision to the affected students' parents.
3. BE IT RESOLVED, that the Lyndhurst Board of Education approve the First Reading of the following policies and regulations:

P 0155 Board Committees (Revised)
4. BE IT RESOLVED, that the Lyndhurst Board of Education approve the Second Reading of the following policies and regulations:

P 3437 Military Leave
 P 4437 Military Leave
 R 5460.1 (High School Transcripts-Revised) (Mandated)
 P 5516.01 (Student Tracking Devices)
 R 7101 Educational Adequacy of Capital Projects
 P 7425 Lead Testing of Water in Schools
 P & R 7440 (School District Security-Revised) (Mandated)
 P & R 7441 (Electronic Surveillance in School Buildings and on School Grounds
 –Revised) (Mandated)
 P 8507 (Breakfast Offer Versus Serve "OVS"-Revised) (Mandated)

P 8630 (Bus Driver/Bus Aide Responsibility-Revised) (Mandated)
 R 8630 (Emergency School Bus Procedures-Revised) (Mandated)
 P 9242 Use of Electronic Signatures

5. BE IT RESOLVED, that the Lyndhurst Board of Education approve the following use of school facilities:

<u>Organization</u>	<u>Place</u>	<u>Time, Date, Purpose</u>
Jefferson/Columbus PTA	Jefferson Gym	6:00 pm – 8:00 pm 3/29/18 Dance
Lyndhurst Booster Club	HS Concession Stand	7:00 am – 5:00 pm 4/7/18 Rich Pezzola Memorial Relays
Lyndhurst Parks Dept.	Jefferson School Field	6:00 pm – 9:30 pm Monday through Friday 9:00 am – 1:00 pm Saturday's 3/1/18 through 6/30/18 Lacrosse Practice
Lyndhurst Parks Dept.	High School Parking Lot	7:00 am – 3:00 pm 6/9/18 Car Wash/Little League Travel Baseball
Lyndhurst Parks Dept.	High School	7:00 am – 3:00 pm 7/9/18 – 8/17/18 Day Camp
Lyndhurst Parks Dept. Scarlet Aquatics	High School Gym	7:00 am – 5:30 pm 3/3/18 & 3/4/18 Swim Meet
Special Angels	High School Gym	3:30 pm – 10:00 pm 4/28/18 Shooting for the Stars

Washington PTA	Memorial Campus All Purpose Room	6:00 pm – 9:00 pm 3/19/18 PTA Meeting
Washington PTA	Memorial Campus All Purpose Room	6:00 pm – 9:00 pm 4/23/18 PTA Meeting
Washington PTA	All Purpose Room	5:00 pm – 7:00 pm 4/20/18 Scholastic Book Fair Set-up
		8:30 am – 3:30 pm 4/23/18 Scholastic Book Fair

DOCTRINE OF NECESSITY

WHEREAS, the School Ethics Act (N.J.S.A. 18A:12-21 et seq.) was enacted by the New Jersey State Legislature to ensure and preserve public confidence in school board members and school administrators and to provide specific ethical standards to guide their conduct; and

WHEREAS, the School Ethics Commission has provided guidance in Public Advisory Opinion A03-98, regarding how a Board should invoke the Doctrine of Necessity when a quorum of a board of education has conflicts of interest on a matter required to be voted upon; and

WHEREAS, the opinion set forth that, when it is necessary for a Board to invoke the Doctrine of Necessity, the Board should state publicly that it is doing so, the reason that such action is necessary and the specific nature of the conflicts of interest; and

WHEREAS, in keeping with the Legislative purpose as set forth in N.J.S.A.18A:12-22(a), the School Ethics Commission views public disclosure of conflicts of interest to be paramount when it is necessary to invoke the Doctrine of Necessity;

NOW THEREFORE BE IT RESOLVED that the Lyndhurst Public School District Board of Education hereby invokes the Doctrine of Necessity for the reason of personnel and negotiations and that it must do so because of the conflicts of interest for board members Joseph Abruscato, Susan Alcuri, Ronald Grillo, Sheri Jarvis, Josephine Malaniak, and James “Chizzie” Vuono who have a conflict due to union membership and family relatives; and

BE IT FURTHER RESOLVED that the Lyndhurst Public School District Board of Education is herewith meeting the requirement to read the resolution at a regularly scheduled public meeting, will post it where it posts public notices for 30 days and will provide the School Ethics Commission with a copy of the resolution as required by the Decision of the School Ethics Commission.

Community Relations and Safety/Security:

Josephine Malaniak, Chairperson
 Sheri Jarvis, Co-Chairperson
 Erin Keefe
 Joseph Abruscato

Any Board member who takes exception to any of the following listed actions under the category of Community Relations and Safety/Security Committee may so indicate now and a separate motion for each of the excepted actions will be entertained.

Motion made by Josephine Malaniak second by Ron Grillo that the following Community Relations and Safety/Security Committee actions of the Board numbered 1 through 2 exception actions be adopted.

Roll Call For: (7) Josephine Malaniak, Chris Andrinopoulos, Joseph Abruscato, Ronald Grillo, James Donovan, Erin Keefe, and Susan Alcuri

Absent: (2) Sheri Jarvis, James Vuono

1. BE IT RESOLVED, that the Lyndhurst Board of Education approve the submission of the Student Data System reporting period 1 data to the New Jersey Department of Education.
2. BE IT RESOLVED, that the Lyndhurst Board of Education approve the Memorandum of Understanding, approving Cresthill Academy, located at 300 Forest Avenue, Lyndhurst, New Jersey to use Roosevelt School as an evacuation site in emergent situations.

New Business

Any Board member who takes exception to any of the following listed actions under the category of New Business may so indicate now and a separate motion for each of the excepted actions will be entertained.

Motion made by Joe Abruscato second by Ron Grillo that the following New Business actions of the Board numbered 1 through 2 exception action be adopted.

Roll Call For: (7) Josephine Malaniak, Chris Andrinopoulos, Joseph Abruscato, Ronald Grillo, James Donovan, Erin Keefe, and Susan Alcuri

Absent: (2) Sheri Jarvis, James Vuono

1. BE IT RESOLVED, that the Lyndhurst Board of Education approve the request for proposals (RFP) of consultation services in administering an Employee Health Benefit Self-Funded Plan. Whereas, insurance consultation services shall include complete management including general administration, claim processing and required investigation, statistical services and procurement of reinsurance coverage.
2. BE IT RESOLVED, upon the recommendation of the Superintendent, the Board adopts a Corrective Action Plan addressing findings 5-12; and

BE IT FURTHER RESOLVED, upon the recommendation of the Superintendent, the Board authorizes, an appeal of findings 1 through 4.

Personnel Committee:

Any Board member who takes exception to any of the following listed actions under the category of Personnel may so indicate now and a separate motion for each of the excepted actions will be entertained.

Motion made by Ron Grillo seconded by Josephine Malaniak that the following Personnel actions of the board numbered 1 through 10 exception actions be adopted.

1. BE IT RESOLVED, at the recommendation of the Superintendent of Schools, that the Lyndhurst Board of Education accept the resignation from Gerry LaPelusa, secretary, effective July 1, 2018, with regret.
2. BE IT RESOLVED, at the recommendation of the Superintendent of Schools, that the Lyndhurst Board of Education approve Teresa Suarez, lunch captain, at a rate of \$12.50 per hour, for the remainder of the 2017-2018 school year.
3. BE IT RESOLVED, at the recommendation of the Superintendent of Schools, that the Lyndhurst Board of Education approve Valerie Daub, as a substitute lunch aide, at a rate of \$10.00 per hour, for the remainder of the 2017-2018 school year.
4. BE IT RESOLVED, at the recommendation of the Superintendent of Schools, that the Lyndhurst Board of Education approve Gemma Cerbo, as a substitute bus aide, at a rate of \$10.50 per hour, for the remainder of the 2017-2018 school year.
5. BE IT RESOLVED, at the recommendation of the Superintendent of Schools, that the Lyndhurst Board of Education approve Thomas Shoebridge, Boys Track Head Coach a leave of absence for the month of March 2018.
6. BE IT RESOLVED, at the recommendation of the Superintendent of Schools, that the Lyndhurst Board of Education appoint Ed Tessalone, Interim Boys Track Head Coach for the month of March 2018.
7. BE IT RESOLVED, at the recommendation of the Superintendent of Schools, that the Lyndhurst Board of Education approve an extended family leave for employee #4139 from March 29, 2018 to April 30, 2018, returning to work on May 1, 2018.

8. BE IT RESOLVED, at the recommendation of the Superintendent of Schools, that the Lyndhurst Board of Education approve the following Athletic Paraprofessionals and Volunteer Coaches, for the Spring 2018 school year. Participation will be provisional, subject to authorization approval of criminal history background check, and subject to submission of all required application documents.

Baseball

James Walker	Athletic Paraprofessional
Vinnie Auteri	Athletic Paraprofessional
Mike Failace	Athletic Paraprofessional
Rich Gress	Athletic Paraprofessional
Joe Catena	Athletic Paraprofessional
Matthew DeMarco	Athletic Paraprofessional
Sergio Turelli	Athletic Paraprofessional
Rich Tuero	Volunteer Coach

Boys Volleyball

Samantha Naszimento	Volunteer Coach
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Softball

Alyssa Pipon	Athletic Paraprofessional
Grace Tomko	Athletic Paraprofessional

Track

Michael Morreale	Athletic Paraprofessional
Alfredo Diaz	Athletic Paraprofessional

9. BE IT RESOLVED, at the recommendation of the Superintendent of Schools, that the Lyndhurst Board of Education grant the following college students permission to complete their Student Teaching, Observation, and/or Internship in the Lyndhurst Public Schools in order to fulfill their course requirements. The New Jersey Department of Education's new licensing requirements include a 2 semester student teaching experience. The 1st semester is to be part-time and the 2nd semester full time. Participation will be provisional, subject to authorization approval of criminal history background check, and subject to submission of all required application documents.

Lily Terhune – Fairleigh Dickerson University

Student Teaching Placement

September 4, 2018 – December 21, 2018 (part-time, 2-3 days per week)

January 21, 2019 – May 3, 2019 (full time, 5 days per week)

Michelle Bellenger – Grade 2

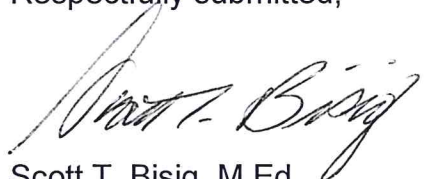
Genesis Sanchez – Fairleigh Dickerson University
Student Teaching Placement
September 4, 2018 – December 21, 2018 (part-time, 2-3 days per week)
January 21, 2019 – May 3, 2019 (full time, 5 days per week)
Dr. Danielle Sammarone – Grade 5 Math/Science

10. BE IT RESOLVED, at the recommendation of the Superintendent of Schools, that the Lyndhurst Board of Education approve processing of substitute certificate for the attached list of substitute teachers. Employment will be provisional, subject to authorization approval of criminal history background check, and subject to submission of all required application documents.

MOTION TO ADJOURN MEETING

Motion by Joe Abruscato second by Ronald Grillo and unanimously carried, the meeting was adjourned at 7:33 pm

Respectfully submitted,



Scott T. Bisig, M.Ed.
School Business Administrator
Board Secretary