



## Citizens' Bond Oversight Committee Meeting Minutes

Thursday, June 25, 2009

5:00 – 7:00 PM

LBUSD District Office - Community Room  
1515 Hughes Way  
Long Beach, California 90810

### **Attendees:**

COC Members:	Kristine Hammond Karen Hilburn	Julia Jackson Victor McCarty (Chair)	Michael Noll Peggy Krynicki
LBUSD Staff:	Erin Bates Les Leahy Kim Stallings	John Elcevia Vincent Marchetti Robert Tagorda	Susan Ginder Carri Matsumoto
LBUSD Consultants:	David Casnocha	Steven McGuckin	Priscilla Meckley-Archuleta
Absent:	COC Member Byron Bolton		

### **Call to Order**

Meeting was called to order by the Chair (*McCarty*) at 5:00 PM.

### **Establishment of Quorum**

5 of 7 members were present, and a quorum was noted as established. An additional COC member (Krynicki) joined the meeting at 5:50PM.

### **Communications**

#### **Introduction of COC Members**

COC members introduced themselves and spoke a little about their background.

#### **Introduction of LBUSD Staff and Program Manager**

Others present were introduced.

### **Meeting Procedures** *(McCarty)*

There was discussion about the schedule for meetings. Meetings are to be held quarterly at the LBUSD District Office from 5:00 to 7:00 PM on the fourth Thursday of March, June and September, and on the third Thursday during December. The COC member roster was reviewed by each member to confirm that contact information was correct. This roster will be provided to the COC members for reference. LBUSD staff contact information will be added to the roster. There was discussion about providing materials to COC members prior to the meeting. Materials will be provided to the Committee following posting of the agenda. The agenda must be posted 72 hours in advance of the meeting. If the agenda is posted earlier than 72 hours prior to the meeting, the Committee will be sent the agenda along with the accompanying materials sooner. Electronic (e-mail) delivery may be used to transmit materials when appropriate.

### **New Business**

#### **Selection of 1 and 2 Year Term Members** *(McCarty)*

Terms were determined by drawing of lots. Results are:

- Hilburn – 2 years.
- Jackson – 1 year.
- Hammond – 2 years.
- Krynicki – 2 years.
- Bolton – 1 year.
- Noll – 2 years.
- McCarty (chair) – 2 years, no lot drawn as this term was pre-set.

#### **Election of Vice-Chair** *(McCarty)*

Member Hilburn volunteered and the other COC members accepted Member Hilburn as Vice-Chair. This Vice-Chair selection is for one year. There was discussion to have the Vice-Chair and Chair on alternate terms to allow for continuity of the Committee.

### **Staff Reports**

#### **Review of COC Bylaws and Ethics Policy Statement** *(Casnocha)*

The Board Resolution 020309-E Attachment was reviewed highlighting key language that defines the COC responsibilities, duties, oversight and purview. Exhibit B of the Official Sample Ballot and Voter Instructions for Measure K was reviewed. It was clarified that the projects that would be allowable for Measure K would need to be found within the first 75 words, the full ballot text or the Facility Master Plan, which is incorporated by reference, and that not all possible projects listed will be completed as part of Measure K. An article "Court of Appeal Upholds Bond Measure and Establishes a Practical 'Type of Project' Standard for Meeting Proposition 39 Specific Project List Requirement" was provided to COC members for reference. Ethics policy was also discussed by bond legal counsel.

#### **Overview and Update of Measure K Bond Program** *(Matsumoto)*

The Facility Master Plan, approved by the Board in January 2008, led to the Measure K November 2008 ballot initiative. Two years of work led to the creation of the Facility Master

Plan. After the bond measure passed, there was a Board presentation in December 2008. The Board presentation document is included in the COC Handbook, which was given to each COC member present. Since then, progress on developing the Program Management Plan has proceeded. Capital Program Management (Bond Program Manager) has been assisting the LBUSD staff on the development of this plan. The three primary projects underway are (1) the new middle school at the former GTE site, (2) ECATS and (3) AB 300 projects.

**Update on Sale of 1<sup>st</sup> Bond Measure (Stallings)**

LBUSD successfully sold \$260,000,000 in bonds. These are being held by the LA County Treasurer. There was discussion on rates and terms of bonds sold, as well as requirements to expend 85% of bonds within three years of the sale of those bonds. As a result, bonds are typically sold every three years, but that varies.

**COC Handbook and COC Workshop (McGuckin)**

The Handbook was reviewed. There was a brief review of what may be on the agenda for the COC Workshop on August 27, 2009. Member Hammond will be gone for the August 27, 2009 workshop. Arrangements will be made to review the workshop materials with her prior to the September 24, 2009 regular COC meeting.

**Announcements**

None.

**Adjournment**

Meeting was adjourned at 7:05 PM.

**Next Meetings**

Thursday, August 27, 2009 @ 5 PM	COC Workshop
Thursday, September 24, 2009 @ 5 PM	Regular Business Meeting