



Citizens' Bond Oversight Committee Meeting Minutes
April 27, 2017

Browning High School
3318 E. Hill Street, Signal Hill, CA 90755

Attendees:

COC Members: Dede Rossi, Julie Jackson, Heather Morrison, Maria Williams-Slaughter, Dean Chow and Rosi Pedersen

Absent: Kris Thornton

LBUSD Staff: Alan Reising, Sara Slater, and Maria Ruiz

LBUSD Consultants: Vivien Hao

Guests: None

Call to Order

- The meeting was called to order by Chairperson Rossi at 5:08 p.m.

Establishment of Quorum

- Roll call was taken and a quorum was established.

Approval of Minutes

- Member Chow motioned to approve the minutes of January 19, 2017, and member Jackson seconded the motion. The motion was approved.

Public Comment

- No public comment.

Communications

- No new communications

Staff Reports

Measure E Bond Program Update by Mr. Reising:

- Informed that architectural firms have been selected, LLB construction firms are in the process and construction management firms will be solicited next. Member Pedersen asked about construction during the summer, interim housing, and HVAC project timeframe. Mr. Reising stated that the first construction round takes longer but will assist in determining future timeframes and since projects take longer than summer break, interim housing is needed. A member asked about relocation of students during construction and if gyms would receive AC. Mr. Reising informed that needing interim placement is determined by the school's availability. If there is room, students will be moved to rooms not impacted by construction and then switched over to continue with the next building. He also informed that gymnasiums would receive Air Movement Systems Fans and not AC.

Quarterly Financial Update Provided by Sara Slater:

- Executive Summary Report was reviewed. She stated that program funding activity was due to reconciliation of Measure A, issuance of Measure K and E, and CTEIG Funds/Grant.
- Reviewed Project Changes Report. A member asked if all students would benefit from chromebook purchase. Mr. Reising informed that all school will receive them as part of Technology in the Classroom initiative. Member Jackson asked about Deferred Maintenance. Mr. Reising informed that these funds cover major capital projects not directly tied to a Measure E project.

- Reviewed the budget increases and decreases. Member Jackson asked about the process to increase a program budget, if this went to the board, and if there were levels of approval. Mr. Reising informed that the process depended on the project and that budget increases are discussed with the Superintendent. Ms. Slater stated that she revises the project budget with the project manager before a budget increase request is referred to Mr. Reising.
- Reviewed the decreases and increases to the Master Program Reserves.
- Reviewed Quarter Expenditures. She informed that due to the increase of projects, closed projects would be listed on the back. Member Jackson asked about the bond issue not matching with the Program Reserve Report. Ms. Slater informed that this is due to the way the bond issue costs are shown. Mr. Reising informed about Developer Fees and how the revenue is spent. Member Rossi asked about uncommitted funds. Mr. Reising informed that these funds were approved but had not been committed/encumbered to an individual project/contract.
- Budget vs. Commitments and Expenditures were reviewed.

Project Reports provided by Alan Reising

- Members agreed that in the future, staff would provide verbal discussion on major projects or those with construction/budget concerns only.
- Informed about the construction timeline for Browning HS. He stated that the synthetic turf field and asphalt parking lot is moving forward. Mr. Reising answered specific time frame field questions.
- Informed about Educare which will be located at Barton ES.
- Mr. Reising answered yes to member's question about funding being provided for bussing and interim housing.
- Informed about Renaissance setbacks due to rain earlier in the year.
- Informed that Sato HS will receive new buildings instead of upgrading current structures.
- Informed about small projects and what they covers.
- Informed about Millikan's structural concerns therefore will receive a new building instead of upgrading the current structure.
- Informed about Measure K new building to provide office space for the growing facilities staff.
- Member Rossi asked about security cameras. Mr. Reising informed that all high schools will be receiving them. Member Morrison asked about middle school receiving cameras to which Mr. Reising explained that at this time only high schools would receive them.
- Member Rossi asked about the possibility of new pools. Mr. Reising informed that although it's not included in the report, essentially all high schools will receive new pools.

New Business

- No new business discussed.

Old Business

- No old business discussed.

Announcements

- Mr. Reising reminded members about the beginning of the new term. Member Chow stated he can't serve due to moving out of city boundaries. Member Rossi stated completing three terms therefore unable to return and at the next meeting a Chair and Vice Chair needs to be selected.

Adjournment and Next Meeting

- The next COC meeting is TBD. Members will receive notice via email.
- Mr. Reising thanked the COC Members for their attendance.
- The meeting adjourned at 6:44 p.m.