

EYE EXAM TRACKING FORM

Required by S.B. 316
2015-2016 School Year

<u>Student Name</u>	<u>Date Initial IEP's Services Began</u> (For Initial IEPs written after 7-1-15. Should match begin date in EMIS)	<u>Date Parents Notified of Requirement of Eye Exam</u> (Usually at Initial ETR Meeting)	<u>Date of Eye Exam</u> (S.B. 316 requires exam within 9 months prior to IEP implementation, or within 3 months after implementation.)	<u>Special Circumstances Preventing Exam</u> (If there is no date of an eye exam, this info. must be provided. Examples are parental refusal, parent non- response, hospitalization, incarceration, lack of resources. Circumstances are reported by parent and documentation can be as simple as a note from parent citing or a summary of phone conversation.)

Districts should keep documentation in student's file; documentation can be as simple as a note from parent citing dates of exam or a summary of a phone conversation.

Tracking the Eye Exams Required by S.B. 316

S.B.316 requires students to undergo a comprehensive eye examination either prior to, or shortly after, implementation of an initial IEP. It also requires ODE to collect and report data about the implementation of this law. Beginning with year-end reporting in 2014, EMIS will collect this data. ODE believes that data will be more accurate if districts maintain a record of eye exams throughout the school year. Attached is a tool that will assist in that effort. There is no requirement to use this particular tool, but the information on it will be collected through EMIS during year-end reporting.

Sec. 3323.19.

(A) Within three months after a student identified with disabilities begins receiving services for the first time under an Individualized education program, the school district in which that student is enrolled shall require the student to undergo a comprehensive eye examination performed either by an optometrist licensed under Chapter 4725. of the Revised Code or by a physician authorized under Chapter 4731. of the Revised Code to practice medicine and surgery or osteopathic medicine and surgery who is comprehensively trained and educated in the treatment of the human eye, eye disease, or comprehensive vision services, unless the student underwent such an examination within the nine-month period immediately prior to being identified with disabilities.

However, no student who has not undergone the eye examination required under this section shall be prohibited from initiating, receiving, or continuing to receive services prescribed in the student's individualized education program.

(B) The superintendent of each school district or the superintendent's designee may determine fulfillment of the requirement prescribed in division (A) of this section based on any special circumstances of the student, the student's parent, guardian, or family that may prevent the student from undergoing the eye examination prior to beginning special education services.

(C) Except for a student who may be entitled to a comprehensive eye examination in the identification of the student's disabilities, in the development of the student's individualized education program, or as a related service under the student's individualized education program, neither the state nor any school district shall be responsible for paying for the eye examination required by this section.

(D) The department of education annually shall do both of the following:

(1) Notify each school district and community school of the requirements of this section;

(2) Collect from each school district and community school the total number of students enrolled in the district who were subject to the requirements of this section and the total number of students who received the examination, as verified by documentation received from the district.

Tracking the Eye Exams Required by S.B. 316

2014-2015

Student ID	Date Initial IEP's Services Began	Date Parents Notified of Requirement for Eye Exam	Date of Eye Exam	Special Circumstances Preventing Exam

Student ID – This can be a district ID, the child's name, or the SSID. Using the EMIS SSID will make it much easier for you to troubleshoot if the counts of IIEPs reported here do not match the counts of IIEPs in EMIS.

Date Initial IEP's Services Began – For all Initial IEPs written after July 1, 2014. This should match the begin date in EMIS.

Date of eye exam – S.B. 316 requires exam within nine months prior to IEP implementation, or within three months after implementation of the IEP. Districts should keep documentation in student's file; documentation can be as simple as a note from parent citing date of exam or a summary of a phone conversation.

Special circumstances preventing exam - If there is no date of an eye exam, this information must be provided. Examples are parental refusal, parental non-response, hospitalization, incarceration, lack of resources. Circumstances are reported by the parent and documentation can be as simple as a note from parent citing or a summary of a phone conversation.