

## ADMINISTRATIVE REPORT

**DATE:** May 19, 2022  
**TOPIC:** 6.6 – April 21, 2022 Board Meeting Minutes  
**PRESENTER:** Dayna Pottratz, Executive Assistant to the Superintendent & School Board  
**REFERENCE TO POLICY/STATUTE:** Policy 204, School Board Meeting Minutes

### A. PURPOSE OF REPORT

- a. Approval of the following School Board Meeting minutes

April 21, 2022

- 1.0 **Call to Order: Roll Call:** Pursuant to due call and notice thereof, a meeting of the School Board of Independent School District 833, South Washington County, was held on Thursday, April 21, 2022. The meeting was called to order by Chair Sharon Van Leer, at 6:47pm at the District Service Center, 7362 East Point Douglas Road South, Cottage Grove, MN 55016. School Board Members present: Melinda Dols, Pat Driscoll, Louise Hinz, Simi Patnaik, Katie Schwartz, Eric Tessmer and Sharon Van Leer. Superintendent Julie Nielsen was present.
- 2.0 **Pledge of Allegiance**
- 3.0 **Approval of Agenda:** It was moved by Pat Driscoll, seconded by Melinda Dols to approve the agenda. All in favor, none opposed. Motion passed.
- 4.0 **Public Comment:**
  - Addison McDonogh
  - Steven Rosenthal
  - Erin Leuschke
  - Allan Kean



- Mark McKenzie
- Victoria Kulik-Carlson
- Holly Yannarely
- Janette McCalvy

5.0 **District Ambassadors:** Students will return at the May 19, 2021 meeting.

6.0 **Consent Items:** It was moved by Katie Schwartz, seconded by Louise Hinz to approve the consent agenda. All in favor, none opposed, motion carried.

6.1 Approval of Retirements, Resignations and Terminations

6.2 Approval of Leaves of Absence

6.3 Approval of New Employees/Change of Status

6.4 Approval of Electronic Fund Transfers

6.5 Approval of Resolution to Accept Gifts

6.6 Approval of March 24, 2022 School Board Meeting Minutes

6.7 Approval of April 7, 2022 School Board Meeting Minutes

6.8 Approval of Extended Field Trips

6.9 Approval of Student Teaching Agreement with the University of Wisconsin – Stout

6.10 Approval of Student Teacher Placement with North Dakota State University

6.11 Approval of March Cash Disbursements

6.12 Approval of Lease Agreement – Teach devices for High School Students

7.0 **Information Items:** None.

8.0 **Action Items:**

8.1 Approval Long-Range Facilities Plan, presented by Kristine Schaefer, Assistant Superintendent. It was moved by Louie Hinz, seconded by Katie Schwartz to approve the plan. Louise Hinz, Pat Driscoll, Simi Patnaik, Melinda Dols, Katie Schwartz and Sharon Van Leer voted in favor. Eric Tessmer voted against. Motion carried.

8.2 Approval of Resolution of General Obligation Bonds and Calling a Special Election, presented by Dan Pyan, Director of Finance and Operations. It was moved by Pat Driscoll, seconded by Louse Hinz to approve the resolution. A roll call vote was taken. All voted in favor, none against. Motion carried.



8.3 Approval of Revised Budget for 2021-22 presented by Dan Pyan, Director of Finance and Operations. It was moved by Simi Patnaik, seconded by Katie Schwartz to approve the revised budget. All in favor, none opposed, motion carried.

8.4 Approval of Proposed Policy Changes presented by Julie Nielsen, Superintendent. It was moved by Eric Tessmer, seconded by Melinda Dols to approve the policy changes. All in favor, none opposed, motion carried.

8.5 Approval of Release of Probationary Teachers, presented by Kevin Witherspoon, Director of Human Resources. It was moved by Pat Driscoll, seconded by Louise Hinz to approve the resolution. A roll call vote was taken. All voted in favor, none opposed, motion carried.

9.0 **Superintendent Report:** Superintendent Nielsen reported on the School Business Officials award for the Finance Office, the two SoWashCo teachers who are finalists for MN Teacher of the Year, Professional Development, the Woodbury Citizen's Academy and Iftar.

10.0 **Future Meeting Dates:**

May 5, 2022 – School Board Workshop Meeting (DSC/6:30 p.m.)

May 19, 2022 – School Board Business Meeting (DSC/6:30 p.m.)

11.0 **Adjournment:** The meeting adjourned at 7:43pm.

