



Dear CSA Parent,

On behalf of the entire faculty and staff, we wish to thank you once again for entrusting your child's education to us. Your partnership is part of what makes us a vibrant and inclusive community. The 2021-2022 academic year has been rich with opportunities of inquisitive learning and celebration that have led us to continue to build our CSA community. As we look ahead to 2022-2023, we are excited to kickstart the re-enrollment process on Monday, May 9, 2022.

Christina Seix Academy will be using SchoolAdmin for the 2022-2033 school year. To begin this process:

1. Click on the following link to visit your family's **enrollment portal**:
https://christinaseixacademy.schooladminonline.com/users/sign_in
2. Once you log-in/create your account, you will be able to select '**Continue Enrollment Process**' to begin the enrollment process
3. Please complete the online contract and documents.
4. Re-enrollment will take place from **May 9, 2022 - May 16, 2022.**

To align our enrollment process with other independent schools, we have included additional questions as well as requested documents. This includes the following:

- 2021 Tax Documents- 1040 Form
- For the income questions, please make sure to refer to your 1040 form line 11 for your Adjusted Gross Income.

Please note that this information does not in any way affect your enrollment or scholarship/tuition.

We look forward to seeing you in the upcoming year!

If you have any questions, please feel free to contact me.

Sincerely,

Jessica Sanchez

School Social Worker & Immigration Specialist