



**Stamford Public Schools**

EXCELLENCE IS THE POINT.

DATE: 6/7/16

**Constellation School Based Therapy  
14 Westport Ave.  
Norwalk, CT 06851**

RFP #: 16-01

TITLE: Occupational Therapy & Physical Therapy Services

This is to inform you that the contract for the above project is being conditionally awarded to your firm, subject to approval by the Stamford Board of Education and the satisfactory compliance with, and adherence to, all of the terms, conditions and specifications contained in our bid form.

You are obliged to immediately furnish this office with the following documents:

1. Insurance certificates in the amounts required in our bid specifications. Please be sure to include the Board of Education, its agents and employees as an additional insured on each policy.
2. Corporate resolution authorizing you to execute the agreement.
3. Any certifications of ordinance compliance required by this bid.

The amount of this award is for the first year cost of \$1,199,000 with the option to renew for four additional years, all terms to remain the same with the exception of cost of service. The second year cost \$1,214,000, the third year cost \$1,229,000, the fourth year cost \$1,244,000 and the fifth year cost \$1,250,000.

Upon receipt of the above-required documents, a purchase order confirming award to your company will be issued and a formal contract will be prepared for execution by the appropriate parties.

Thank you for your cooperation and attention to these requirements.

Sincerely,

Hugh Murphy  
Executive Director of Finance