



Stamford Public Schools
EXCELLENCE IS THE POINT.

CONDITIONAL CONTRACT AWARD NOTIFICATION

BOE Finance/Purchasing Dept.
STAMFORD PUBLIC SCHOOLS
888 Washington Blvd., 3rd Floor
Stamford, CT 06901
Phone: 203-977-4240, Fax: 203-977-5960

RFP/BID NO:	RFP 17-13 (#1)
BID OPENING DATE:	10/27/2017
CONTRACT AWARD DATE:	12/6/2017

DESCRIPTION: Early Grade Reading Focused on Pre-Kindergarten & Kindergarten

FOR:	Professional Development for SPS 7 Half-Days Coaching - 7 Half-Days PD	TERM OF CONTRACT:
		14 times for the year from November 2017 to May 2018, excluding December 2017

Contract Value (Year1)	Contract Value (Year2)	Contract Value (Year3)	Contract Value (Year4)
\$ 27,300	\$	\$	\$

TERMS AND CONDITIONS:

The contract for the above RFP/BID is conditionally awarded to you, subject to approval by the Board of Education, or the Superintendent of Schools or his/her designee, and the satisfactory compliance with, and adherence to, all of the terms, conditions and specifications contained in the RFP. You are obliged to immediately furnish this office with the following documents:

- A. Insurance certificates in the amounts required in our RFP specifications. Please be sure to include the Stamford Public Schools, its agents and employees as an additional insured on each policy.
- B. Corporate resolution authorizing a representative of the corporation to execute the agreement.
- C. Any certifications of ordinance compliance required by this RFP.
- D. A completed W-9 Form with a remittance address.

ADDITIONAL CONDITIONS: This notice of award is not an order to ship. Purchase orders will be issued to furnish the contractual supplies, equipment, materials, and/or services. All invoices and packing slip must reference the purchase order number.

CONTRACTOR INFORMATION:

Company Name: Literacy How, Inc.
Address: 100 Broadway **City:** North Haven **State:** CT **Zip Code:** 06473
Phone: 203-239-7323 **Fax:** _____
Contact Person: Margie B. Gillis, President
Company email: margiegillis@literacyhow.com **Company website:** _____

Vivens Joachim
Purchasing Agent

Hugh Murphy
Executive Dir. of Finance