



Stamford Public Schools
EXCELLENCE IS THE POINT.

CONDITIONAL CONTRACT AWARD NOTIFICATION

BOE Finance/Purchasing Dept.
STAMFORD PUBLIC SCHOOLS
888 Washington Blvd., 3rd Floor
Stamford, CT 06901
Phone: 203-977-4240, Fax: 203-977-5960

RFP/BID NO:	RFP 18-04
BID OPENING DATE:	5/4/2018 (*4/26/18)
CONTRACT AWARD DATE:	5/8/2018

DESCRIPTION: Professional Development Orton Gillingham Onsite Training

FOR:	Stamford Public Schools - Reading for Elementary School Teachers	TERM OF CONTRACT:
		July 1, 2018-June 30, 2019, with 2 one year option

Contract Value (Year1)	Contract Value (Year2)	Contract Value (Year3)	Contract Value (Year4)
\$ NA	\$ NA	\$ NA	\$

TERMS AND CONDITIONS:

The contract for the above RFP/BID is conditionally awarded to you, subject to approval by the Board of Education, or the Superintendent of Schools or his/her designee, and the satisfactory compliance with, and adherence to, all of the terms, conditions and specifications contained in the RFP. You are obliged to immediately furnish this office with the following documents:

- A. Insurance certificates in the amounts required in our RFP specifications. Please be sure to include the Stamford Public Schools, its agents and employees as an additional insured on each policy.
- B. Corporate resolution authorizing a representative of the corporation to execute the agreement.
- C. Any certifications of ordinance compliance required by this RFP.
- D. A completed W-9 Form with a remittance address.

ADDITIONAL CONDITIONS: This notice of award is not an order to ship. Purchase orders will be issued to furnish the contractual supplies, equipment, materials, and/or services. All invoices and packing slip must reference the purchase order number.

CONTRACTOR INFORMATION:

Company Name: Institute for Multi-Sensory Education
Address: 19720 Gerald Street **City:** Northville **State:** MI **Zip Code:** 48167
Phone: 800.646.9788 **Fax:** 248.735.2927
Contact Person: Teresa Garretson, IMSE Business Manager
Company email: teresa@orton-gillingham.com **Company website:** www.orton-gillingham.com

Vivens Joachim
Purchasing Agent

Hugh Murphy
Executive Dir. of Finance